Transportation Advisory Committee Meeting

Wednesday, February 26, 2025 | 3:00 PM
Hybrid In-Person/Online Meeting

SRTC Conference Room, 421 W Riverside Ave Suite 504, Spokane WA 99201

Join Zoom Meeting
https://us02web.zoom.us/j/82360883378?pwd=VcLjTKsLWwph4jxVLrYR4CnWMQLFVA.1

Meeting ID: 823 6088 3378
Passcode: 674742
By Phone at: 1-253-215-8782

Or find your local number: https://us02web.zoom.us/u/kwJuhKeXU

Public comments are welcome and can be shared during the meeting or submitted in advance via email to contact.srtc@srtc.org or by mail to 421 W Riverside Ave Suite 500, Spokane WA 99201 or by phone to 509.343.6370. Deadline to submit comments in advance is 12:00pm the day of the meeting.

SRTC is committed to nondiscrimination in accordance with Title VI of the Civil Rights Act of 1964, and Civil Rights Restoration Act of 1987 (P.O. 100.259) and the Americans with Disabilities Act. Reasonable accommodations can be requested by contacting the SRTC office by telephone at (509) 343-6370 or by email at contact.srtc@srtc.org at least 48 hours in advance.

Our Mission – To develop plans and programs that coordinate transportation planning in the Spokane region.
Our Values – Regional Leadership, Collaboration, Accountability, Innovation, Transparency, Inclusiveness, Integrity

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Transportation Advisory Committee (TAC) Meeting Agenda

Wednesday, February 26, 2025

Spokane Regional Transportation Council – Transportation Advisory Committee

01/22/2025| Meeting Minutes

Hybrid Meeting at SRTC, 421 W Riverside Ave Suite 500, Spokane WA 99201 and virtually on Zoom

1   Call to Order/Record of Attendance 3:00 PM
In Attendance:

Members	**Guests**	**SRTC Staff**
Michael Ankney	Sean Messner, CIV Tech	Lois Bollenback, *Executive Director*
John Barber		Ryan Stewart, *Principal Transportation Planner*
Raychel Callery		David Fletcher, *Principal Transportation Planner*
David Eash		Jason Lien, *Principal Transportation Planner*
Charles Hansen		Michael Redlinger, *Associate Transportation Planner 3*
Carlie Hoffman		Benjamin Kloskey, *Associate Transportation Planner*
Mark Johnson		Savannah Creasey, *Communications & PR Coord.*
Katie Melby		Angel Jackson, *Executive Admin Coord.*
Tom Sahlberg		
Bill White		
Kim Zentz		

2   Public Comments
There were no Public Comments.

3   TAC Member Comments
The members provided an update on the events happening within their organization.

4   Chair Report on SRTC Board of Directors Meeting
Mr. Greene shared highlights of the SRTC Board meeting.

ACTION ITEMS

5   Consent Agenda
a) December Minutes for the TAC Meeting
b) CY 2025-2028 Transportation Improvement Program (TIP) February Amendment

Ms. Zentz motioned to approve the Consent Agenda as presented. Mr. Ankney seconded the motion. The motion was passed unanimously.

6 Call for Projects Criteria and Principles of Investment

Mr. Stewart reviewed the $36 million in funding available for 2027-2029 Call for Projects. The key criteria were designed in alignment with Horizon 2045 and incorporate updates from efforts such as the Equity Work Group and the Regional Safety Action Plan. He explained the application process includes both a general application and one specifically for preservation projects. Preservation projects are allocated 23% of the funding, amounting to $8.2 million, with application limits of $1.35 million per project and $2.7 million per agency. Additionally, 3.75% of the funding, or $1.3 million, is set aside for small towns with populations under 5,000.

Mr. Stewart also discussed $5 million in "off-the-top" funding requests, which include $1.5 million for SRTC planning, $2.8 million for SRTMC operations, and $800,000 for an I-90 study. After these allocations, $31 million remains for other project requests, which will be distributed across various programs such as the Surface Transportation Block Grant, Transportation Alternatives, CMAQ, and the Carbon Reduction Program. He reviewed the project timeline: applications open on February 14, with initial deadlines in March, final submissions due in April, and Board approval of project lists in July.

Mr. White motioned to approve the Call for Projects Criteria and Principles of Investment as presented. Ms. Zentz seconded the motion. The motion passed unanimously.

7 Transportation Performance Management: PM1 Safety

Mr. Ulrich provided an update on Performance Management Area #1: Safety, emphasizing the need to align SRTC's efforts with WSDOT's Highway Safety Improvement Program (HSIP) targets, which are mandated by federal regulations. He explained that Washington State receives $30 million annually through HSIP, with $2 to $2.5 million typically allocated to two or three projects within Spokane County each year. WSDOT sets statewide safety targets annually, using a linear trend toward its "Target Zero" goal by 2030, and MPOs can either support these targets or establish their own regional ones. SRTC staff recommend supporting WSDOT's targets to focus on actionable safety strategies.

Mr. Ulrich also detailed previous and ongoing efforts to address these trends, including developing a Regional Safety Action Plan to guide member jurisdictions and securing grants to fund a demonstration safety educational campaign aimed at reducing fatalities and serious injuries. He concluded by requesting a recommendation for the SRTC Board to plan and program projects supporting WSDOT's HSIP targets, emphasizing the importance of linking performance outcomes to safety investments.

Mr. Ankney made a motion to approve the Transportation Performance Management: PM1 Safety Targets as presented. Mr. Eash seconded the motion. The motion passed unanimously.

INFORMATION AND DISCUSSION ITEMS

8   MPO-RTPO Overview of Agency Purpose and Upcoming Activities

Ms. Bollenback outlined the role of Metropolitan Planning Organizations (MPOs), established under the Federal Aid Highway Act of 1962, and the "3C" planning approach. She explained that MPOs ensure local governments have a voice in federal transportation decisions and compared them to Regional Transportation Planning Organizations (RTPOs), noting their similarities and differences. As both an MPO and RTPO, SRTC coordinates regional transportation planning but does not build or operate infrastructure. She emphasized SRTC's role as an extension of member agencies and highlighted the diverse perspectives of its Board of Directors. She concluded by inviting discussion on transportation priorities.

There were no comments or questions from the members.

9   Unified Planning Work Program (UPWP) Development Overview

Ms. Bollenback explained that the Unified Planning Work Program (UPWP) serves as a two-year work plan for the organization outlining SRTC's revenues and activities. She explained that the UPWP serves as the scope of services for the federal and state funding available in the Spokane region. She emphasized the importance of identifying achievable activities over time and ensuring the UPWP aligns with federal and state requirements and planning emphasis areas. She reviewed key planning priorities such as economic vitality, safety, and security, noting that both federal and state agencies emphasize similar core areas. She also highlighted how emphasis areas are integrated into SRTC's planning efforts and provided an overview of the UPWP's structure, which includes planning activities, agency support, community engagement, and core functions.

Ms. Bollenback posed a question to committee members asking what the organization should focus on moving forward. She shared that a survey was conducted to identify priority areas, with planning studies and education being key topics of interest. She encouraged attendees to consider how SRTC can best support their communities and welcomed input on potential focus areas.

#10   Commute Trip Reduction (CTR) Plan Update

Mr. Kloskey provided an overview of the Commute Trip Reduction (CTR) program, outlining its purpose, those affected by the CTR law, and the need for an updated plan. He noted that the last CTR plan was developed a decade ago and highlighted 2024 workshops that reviewed baseline data and regional transportation challenges. The region's current drive-alone rate is 64.4 percent, with a new target set at 60 percent for the upcoming planning cycle. The updated CTR Plan, effective from July 1, 2025, to June 30, 2029, incorporates community engagement efforts to ensure it reflects regional priorities and commuter needs.

#11   Horizon 2050 – Metropolitan Transportation Plan - Needs Assessment

Mr. Lien provided an overview of the Horizon 2050 Metropolitan Transportation Plan update, which serves as a regional blueprint for transportation projects, programs, and strategies aligned with SRTC's Guiding Principles. Building on Horizon 2045 and recent studies, the Needs Assessment project will compile a comprehensive list of regionally focused projects assessed for consistency with planning goals. Mr. Messner from CivTech outlined the needs assessment process, including public outreach, coordination with the Unified List, and agency meetings through the TIP Working Group. Mr. Lien also highlighted upcoming outreach efforts, starting with the Lunar New Year celebration on February 1 and a public survey release next week.

#12   Metropolitan Transportation Plan Update: Regional Priority Networks

Mr. Ulrich reviewed the regional priority networks, explaining their purpose and importance in regional planning. He emphasized that the core facilities that comprise priority networks are part of a federally required regional planning network. The vehicular priority network includes the National Highway System (NHS) in Spokane County, while the transit priority network aligns with STA's long-range planning efforts. The freight priority network incorporates all Tier 1 and Tier 2 freight routes, including those identified as priorities in other planning efforts. Additionally, the bicycle priority network update identifies both existing and future bicycle routes to enhance regional connectivity.

He noted that each of these networks is slated for updates, though the vehicular priority network (NHS) has not undergone significant changes since it was previously included in the Horizon 2045 plan. Ongoing updates also include STA's planning efforts and the regional activity centers' update, which focuses on key areas of economic and social synergy. Some modes not included in the 2045 plan, such as rail and air transportation, will be expanded in the 2050 update. The next steps involve developing updated network maps to reflect these changes and priorities.

#13   Agency Update

- Ms. Creasy presented the updated branding and website project, highlighting key changes including sharing the project's public launch date of February 25. She invited committee members to attend the February meeting in person to receive new branding materials and further engage with the updated design.

Adjournment

There being no further business the meeting adjourned at 4:26 p.m.

_____

Angel Jackson, Recording Secretary

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To: Transportation Advisory Committee   02/19/2025

From: Ryan Stewart, Principal Transportation Planner

TOPIC: CY 2025-2028 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) MARCH AMENDMENT

Requested Action:
Recommend Board approval of the CY 2025-2028 TIP March amendment.

Key Points:
There is one project included in the March amendment to the CY 2025-2028 TIP. See the **Attachment** and **Supporting Information** for more details.

AGENCY	PROJECTS
WSDOT – Eastern Region	• Asphalt/Chip Seal Preservation

Board/Committee Discussions:
This is the first discussion of the proposed March 2025 amendment.

Public Involvement:
The proposed March amendment was published for a public review and comment period from 02/17/25 through 02/26/25. On 02/17/25 notice of the amendment was published in the Spokesman Review, posted to the SRTC website (www.srtc.org) and social media platforms. Any public comments received will be shared with the Board prior to their taking action.

Staff Contact: Ryan Stewart, SRTC| rstewart@srtc.org | 509.343.6370

2025-2028 Transportation Improvement Program

March Amendment (25-03)

Agency	Project Title Amendment Description	Funding Adjustment			Amendment New Project	Existing Project	WA STIP ID
WSDOT - Eastern Region	**Asphalt/Chip Seal Preservation Spokane Regional Transportation Council** Grouping of preservation projects for state highways and freeways in Spokane County. Updated funding.	Federal (NHPP, STBG) State Local Total	$ $ $	8,195,074 5,759,674 13,954,748	✓		BSRTC P1

NHPP   National Highway Preservation Program

STBG   Surface Transportation Block Grant program

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Supporting Information
TOPIC: 2025-2028 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) MARCH AMENDMENT

- The TIP is a programming document that identifies specific projects and programs to be implemented during the upcoming four years. Any project with federal funds from the Federal Highway Administration (FHWA) or Federal Transit Administration (FTA), as well as any regionally significant projects, must be included in the TIP.

- After a TIP has been incorporated into the Washington State TIP (STIP), project changes can be requested by local agencies. Minor changes can be made administratively by SRTC staff. Significant changes must be made through the amendment process, which requires a 10-day public comment period and action by the SRTC Board of Directors.

- The TIP serves as an important tool in implementing the goals, policies, and strategies identified in Horizon 2045, SRTC's long-range plan. As such, any projects included in the TIP, including projects added through monthly amendments, must be consistent with Horizon 2045.

- Consistency with Horizon 2045 includes a demonstration of financial constraint and conformity with regional air quality plans. The proposed March amendment has been reviewed by SRTC staff for compliance with federal and state requirements and consistency with Horizon 2045.

- TIP amendments must be approved by the SRTC Board to be incorporated into the Washington State TIP (STIP). Projects receiving federal funds must be in both the TIP and the STIP to access those funds.

- Pending approval by the SRTC Board, the March amendment will be incorporated into the STIP on or around 04/18/2025.

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To: Transportation Advisory Committee   02/19/2025

From: Benjamin Kloskey, Associate Transportation Planner I

TOPIC: **COMMUTE TRIP REDUCTION (CTR) PLAN UPDATE**

Requested Action:
Recommend Board approval of the Regional CTR Plan.

Key Points:

- SRTC staff have completed the draft Regional Commute Trip Reduction (CTR) Plan update.
- The new four-year plan will be in effect from July 1, 2025, to June 30, 2029.
- In 1991, the Washington State Legislature passed the CTR Law (RCW 70A.15.4000-4110) to address air pollution, petroleum fuel consumption, and traffic congestion.
- WSDOT established a Transportation Demand Management (TDM) Technical Committee after the adoption of the CTR Law. The TDM Technical Committee acts as the reviewing body for the local and regional plans.
- SRTC's requirements as part of the update cycle included reviewing all affected local agency plans for consistency with SRTC major planning documents and the draft Regional CTR plan.
- SRTC collaborated with local agencies and Commute Smart Northwest to complete the regional plan update, local plan updates, and to conduct all the engagement activities as part of the update.
- SRTC submitted local agency plans and the regional plan to the statewide Transportation Demand Management (TDM) Technical Committee in November 2024. Local plans and the regional plan were approved by the TDM Technical Committee at their December 6th and January 8th meetings, respectively.

Board/Committee Discussions:
The draft update was presented to the TAC and TTC for information and discussion at their January 2025 meetings. The SRTC Board was presented the draft plan at their February 2025 meeting. No questions or comments were brought forward by either committees or the Board.

Public Involvement:
SRTC conducted an extensive outreach campaign as part of the CTR Plan update. Over the six months it was open, the CTR survey collected a total of 247 responses, including 107 public comments. SRTC attended a total of 13 public events with CTR materials, including the El Mercadito event in August with a Spanish language interpreter and translated materials.

Staff Contact: Benjamin Kloskey | bkloskey@srtc.org | 509.343.6370

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To: Transportation Advisory Committee

From: David Fletcher, Principal Transportation Planner

02/19/2025

TOPIC: **CY 2026 UNIFIED LIST DEVELOPMENT PROCESS & EVALUATION CRITERIA**

Requested Action:
Recommend Board approval of the CY 2026 SRTC Unified List Development Process & Evaluation Criteria, as shown in **Attachment 1 and 2**.

Key Points:

- The SRTC Unified List serves as a strategic tool to communicate current regional transportation priorities to state legislators and Congressional representatives for potential funding opportunities. SRTC is committed to updating the Unified List annually.

- As the Horizon 2050 Metropolitan Transportation Plan (MTP) update is currently underway—including revisions to the MTP Guiding Principles that shape the Unified List's Project Evaluation Criteria—staff recommends maintaining the existing criteria for this year's Unified List.

- Due to the Metropolitan Transportation Plan (MTP) update that is currently in progress, which includes revising the MTP Guiding Principles that inform the Unified List's Project Evaluation Criteria, staff are not recommending any changes to the criteria for this year's Unified List.

- The proposed 2026 Unified List Development Process and Project Evaluation Criteria are included as **Attachment 1 and 2**.

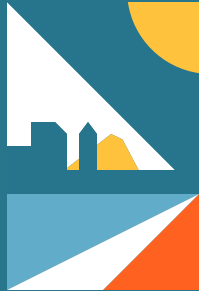**Board/Committee Discussions:**
This is the first discussion of this topic by TAC.

Public Involvement:
All SRTC committee and Board meetings are open to the public.

Staff Contact: David Fletcher, SRTC | dfletcher@srtc.org | 509.343.6370

2026 Unified List of Regional Transportation Priorities

Development Process

The SRTC Unified List of Regional Transportation Priorities outlines critical investments to improve the performance of the regional transportation system. The Unified List includes a variety of project types supported collectively by members of SRTC with consideration for equity, economic vitality, and safety among other screening criteria that indicate beneficial outcomes to both the state and the region.

Target Completion Date:
Sept 2024 (state) | Nov 2024 (Federal)

Task	FEB 3	10	17	24	MAR 3	10	17	24	31	APR 7	14	21	28	MAY 5	12	19	26	JUN 2	9	16	23	30	JUL 7	14	21	28	AUG 4	11	18	25	SEPT 1	8	15	22	29	OCT 6	13	20	27	NOV 3	10	17	24
Project List Development																																											
(t1) Approve Existing Process & Criteria				CA	BA																																						
(t2) Finalize Process & Criteria							▮	▮	▮																																		
(t3) Update Project Information Form							▮	▮	▮																																		
(t4) Project Submittal Period—*new projects only*										▮	▮	▮																															
(t5) SRTC Project Review															▮	▮	▮	▮																									
(t7) Develop Projects List																					C		B	▮	▮	▮	▮	▮	▮	CA	BA												
Legislative Priorities Development																																											
(t8) Collect + Review Local Legislative Agendas						▮	▮	▮	▮	▮																																	
(t9) Develop State Leg Statements + Priority Areas														▮	▮	▮	▮	▮	▮	▮	▮	▮	B	▮	▮	▮	▮	▮	▮	CA	BA												
(t10) Develop Federal Leg Statements + Priority Areas																											▮	▮	▮	▮				C		B	CA		BA			
Final Unified List Packet Development																																											
(t11) Finalize Project List + Unified List (State Version)																							▮	▮	▮	▮	▮	▮	▮	CA	BA												
(t12) Finalize Unified List (Federal Version)																														▮	▮	▮		C		B	CA		BA			
Project Deliverables																																											
(d1) Project Evaluation Criteria				F		F																																					
(d2) Projects List																					D		D							F		F											
(d3) State Legislative Statements + Priority Areas																					D		D							F		F											
(d4) 2025 Unified List (State Version)																														F		F											
(d5) Federal Legislative Statements + Priority Areas																																		D		D		F			F		
(d6) 2025 Unified List (Federal Version)																																						F			F		

TTC/TAC Items		SRTC Board Items		Deliverables	
C	Information	B	Information	D	Draft
CA	Action	BA	Action	F	Final

Project Evaluation Criteria

The SRTC Unified List of Regional Transportation Priorities outlines critical investments to improve the performance of the regional transportation system. The Unified List includes a variety of project types supported collectively by members of SRTC with consideration for equity, economic vitality, and safety among other screening criteria that indicate beneficial outcomes to both the state and the region.

30 POINTS

ECONOMIC VITALITY

Targets transportation investments aimed at the development of a multi-modal system that enhances accessibility and connections among regional activity centers.

Question 1A (5 points)
▶ Does the project provide access within or between two or more regional/local activity centers?

Question 1B (5 points)
▶ If yes to 1A, does the project either: (A) contain active transportation or transit-supportive elements and improve access in a transit focused, mixed focus, or local activity center; or (B) contain freight-supportive elements and improve access in a freight or mixed focus activity center?

Question 2 (10 points)
▶ What is the forecasted 2045 employment density of transportation analysis zones (TAZ) within a 0.25 mile buffer of the project?

Question 3 (10 points)
▶ Is the project located on the FGTS? *Points scaled based on FGTS classification—T-1 through T-5.*

30 POINTS

COOPERATION & LEADERSHIP

Relates to SRTC's role as a regional forum to identify regional transportation needs, establish priorities, and develop strategies to acquire funding in accordance with federal and state planning requirements.

Question 1 (15 points)
▶ Is the project identified in the local TIP (or Transit Development Plan) and/or Comprehensive Plan?

Question 2 (15 points)
▶ Is the project identified in other agency plans and/or has it gone through a documented public outreach process?

30 POINTS

STEWARDSHIP

Emphasizes transportation investments that maximize positive impacts on the human environment while minimizing negative impacts to the natural environment.

Question 1 (10 points)
▶ Does the project incorporate electrification or other clean fuel strategies?

Question 2 (10 points)
▶ Does the project increase resilience by adding redundancy in areas of limited connectivity?

Question 3 (10 points)
▶ Does the project reduce air quality emissions or VHT/VMT? *This question relates to the State Vehicle Miles of Travel Targets Proviso.*

30 POINTS — OPERATIONS, MAINTENANCE & PRESERVATION

Involves strategically investing limited resources to maximize the operations and physical condition of the transportation network.

Question 1 (10 points)
► Does the project incorporate TDM/TSMO solutions or improve capacity without adding travel lanes or roadways? *Criteria relates to federal transportation performance management (TPM) requirements.*

Question 2 (10 points)
► Does the project improve NHS pavement/bridge condition or contributes to STA's adopted public transit asset management targets? *Criteria relates to federal TPM requirements.*

Question 3 (10 points)
► Does the project address a need identified in the SRTMC ITS Architecture Plan, SRTMC Implementation Plan, or local technology plan?

30 POINTS — SAFETY & SECURITY

Focuses on designing a safe and secure system for all transportation modes through best-practice design, operational improvements, education and outreach, and technological strategies.

Question 1 (15 points)
► Is the project identified in a state, regional, or local safety plan, or an approved prioritized list of safety projects?

Question 2 (15 points)
► What countermeasures does the project incorporate to address crashes that result in serious or fatal injury? If the project is a transit project, how does it contribute to STA safety targets?

30 POINTS — QUALITY OF LIFE

Aims to improve choice and mobility by providing safe and convenient transportation options for people of all abilities.

Question 1 (10 points)
► Is the project on the Regional Bicycle Priority Network and does it have a active transportation element(s); or does the project add a new pedestrian connection or feature beyond what is required for ADA compliance?

Question 2 (10 points)
► Is the project on the Regional Transit Priority Network and does it have a transit-supportive element(s)? *Examples include new/enhanced transit, bus stops, AT facilities, pavement work, signal improvements, TSMO improvements.*

Question 3 (10 points)
► Does the project extend or fill gap in one of the regional trails, or provide new active transportation connectivity to one of the regional trails? *Regional trails: Centennial, Children of the Sun, Ben Burr, Fish Lake, Millwood, and Appleway*

30 POINTS — EQUITY *These criteria directly relate to the federal planning factor for equity, the Justice 40 initiative, and the state HEAL Act.*

Addresses protecting disadvantaged communities from disproportionately high adverse impacts, while equitably distributing the benefits of transportation investments.

Question 1 (10 points)
► Does the project directly benefit residents in an area of potential disadvantage or an area rated 7 or higher for overall environmental health disparities?

Question 2 (5 points)
► If yes to question one, has the project gone through a documented public outreach process, or has targeted engagement been conducted, with communities of potential disadvantage?

Question 3 (10 points)
► Does the project incorporate appropriate countermeasures to address safety issues, or contribute to STA safety targets, in an area of potential disadvantage or an area rated 7 or higher for overall environmental health disparities?

Question 4 (5 points)
► Does the project provide access, or increase transit frequency, between an area of potential disadvantage or an area rated 7 or higher for overall environmental health disparities and local/regional activity centers?

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To: Transportation Advisory Committee   02/19/2025

From: Lois Bollenback, Executive Director

TOPIC: **SFY 2026-2027 UNIFIED PLANNING WORK PROGRAM (UPWP) DEVELOPMENT**

Requested Action:

None. For information and discussion.

Key Points:

- The Unified Planning Work Program (UPWP) is a foundational document that outlines the core functions, planning studies, technical support and other ongoing planning activities conducted by SRTC.

- SRTC staff are currently developing the next two-year work program for state fiscal years (SFY) 2026-2027 (07/01/25 to 06/30/26) and a draft document must be submitted to the Washington State Department of Transportation (WSDOT) by March 25, 2025.

- There are three primary types of activity that comprise the UPWP:

  1. **Required Activities**: These are required under state and federal law as well as those activities needed to support basic operations of the agency. They include, but are not limited to, meeting coordination and support for the Board and standing committees; development of a Metropolitan Transportation Plan (MTP); development and management of a Transportation Improvement Program (TIP); financial management (budget, audit, billing, grants, etc.); and personnel support.

  2. **Ongoing Activities:** These activities are considered key functions of SRTC including, but not limited to: updates to key documents such as the Public Participation Plan; participating in public outreach and events; transportation modeling; and data collection and management.

  3. **Optional Activities:** Optional planning activities are meant to enhance transportation work in the region subject to the availability of staff time and/or budget. Previous examples include: the Resiliency Plan; the SMART Mobility Plan; and the Equity Framework.

- SRTC staff have developed an initial forecast of the availability of staff time and budget to determine the capacity to manage updates to key documents and outreach activities and to execute additional, optional planning activities. See the attached **Supporting Material.**

- SRTC staff are seeking input and direction from members regarding the *optional* planning activities to include in the draft SFY 2026-2027 UPWP. Once reviewed by WSDOT, the draft document will be presented to the TTC for review in April and recommended adoption in May.

Board/Committee Discussions:

An overview of the UPWP was presented to the TTC and TAC on 01/22/2025 and to the SRTC Board on 2/13/2025.

Public Involvement:

All SRTC Board and committee meetings are open to the public.

Staff Contact: Lois Bollenback, SRTC | lbollenback@srtc.org | 509.343.6370

Supporting Material
TOPIC: SFY 2026-2027 UNIFIED PLANNING WORK PROGRAM DEVELOPMENT

The following is a set of activities for consideration and recommendation for the SFY 2026-2027 UPWP.

Ongoing Activities		
Key Activity	**Key Action**	
Public Participation Plan Update	Public Outreach	This required document is updated periodically. The current plan is dated 2021. Our program has grown and we've hired a Communications Coordinator.
Public Outreach Events (Annual Summit)	Public Outreach	The Communication Coordinator seeks to add activities to promote the work of SRTC including lunch and learns and utilizing a communications platform.
Transportation Model Land Use Update	Data	As comprehensive plans are updated the land use element of the model will need to be updated (including roadway network & transit updates).
Economic Analysis of Priority Projects in the Region	Project Support	This activity is meant to support and advance regional priority projects included on the Unified List.
Data Program Process Development & Enhancement	Data	This involves est. a streamlined process for data collection, processing, visualization, and distribution, including system preservation needs for the region.
Initiate a Masterplan for I-90	Planning	Work with stakeholders to assess needs for I-90 including financially feasible preservation and infrastructure/ITS.
Optional Activities (as recommended by SRTC staff)		
Transportation Model Updates Base-Year/Socio-Economic Data	Data	This involves a more comprehensive update of the underlying employment and population data (including roadway network & transit updates).
Incorporate Resiliency Planning Metrics into Project Eval	Project Support	Recommended through the Resiliency planning effort.
Update the High Injury Network Data Developed in the RSAP	Project Support	Safety data supports project funding grant applications as well as the SRTC Call for Projects. Periodic updates of that safety data is important for implementing RSAP.
Candidate Activities (as considered by SRTC staff)		
Transportation Model Training	Data	
Update Safe & Complete Streets Policy	Planning	
Regional ITS Architecture Update	Planning	
Expand Traffic Counting Program	Data	
Investigate Est. of a Port District	Project Support	

SPOKANE REGIONAL TRANSPORTATION COUNCIL

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To: Transportation Advisory Committee   02/19/2025

From: Michael Redlinger, Associate Transportation Planner 3

TOPIC   TRANSPORTATION PERFORMANCE MANAGEMENT: BRIDGES UPDATE

Requested Action:
For information and discussion.

Key Points:

- Under 23 CFR Part 490, MPOs are required to set targets for statewide performance measures related to bridges on the National Highway System (NHS). Staff will present an overview of National Bridge Inventory (NBI) Data as part of the presentation. Ten-year trends show a decline in the number of bridges in good condition and an increase in the number of bridges in fair condition.

- At this time, WSDOT's preservation budget is impacting the ability to maintain or improve bridge conditions and is forecasting a decline in the Statewide Transportation Asset Management Plan (TAMP). WSDOT recently presented information indicating they may struggle to meet bridge targets by the end of the decade unless funding is increased.

- SRTC maps and reviews NBI data annually to track our progress towards performance targets, update our members, and support agencies in addressing key bridge priorities. SRTC's legislative priority statements include support for increased funding for maintenance and preservation to address bridge and pavement conditions.

Board/Committee Discussions:
This is the first TAC discussion of this item this year. This item was presented to the SRTC Board in January. In 2023, the TAC recommended that the SRTC Board agree to plan and program in support of the state's targets for bridges for the current performance period, which runs through 2025.

Public Involvement:
All SRTC Board and Committee meetings are open to the public.

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SRTC SPOKANE REGIONAL TRANSPORTATION COUNCIL

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To: Transportation Advisory Committee   02/19/2025

From: David Fletcher, Principal Transportation Planner

TOPIC: CONGESTION MANAGEMENT PROCESS (CMP) UPDATE – DRAFT

Requested Action:
None. For information and discussion.

Key Points:

- The congestion management process (CMP) is a systematic and regionally accepted approach for managing congestion that provides accurate and up-to-date information on the transportation system's performance and identifies strategies for congestion management that meet the region's needs.

- A CMP is federally required in metropolitan areas with a population exceeding 200,000, known as Transportation Management Areas (TMAs). As part of the metropolitan transportation planning process, SRTC is required to continuously monitor and improve the CMP.

- SRTC staff, with input from a multi-jurisdictional CMP working group, has updated the CMP to incorporate recent SRTC planning efforts, apply new data sources and analytics, and refresh the CMP's strategies for managing congestion in our region.

- As part of the update process, SRTC hosted a CMP corridor analysis and strategies workshop on 10/16/2024. During the workshop, the multi-jurisdictional CMP working group reviewed and provided feedback on the *Toolkit of Strategies* and *Strategies Matrix*. This feedback has been incorporated into the draft updates, which can be accessed at the following links: **CMP Toolkit of Strategies, CMP Strategies Matrix**.

- The draft 2025 CMP update report can be accessed by selecting this **link**.

Board/Committee Discussions:
The CMP corridor analysis and strategies were presented to TTC and TAC for information and discussion at their 08/28/2024 and 09/25/2024 meetings. They were presented to the SRTC Board for information and discussion at their 10/10/2024 meeting.

Public Involvement:
All SRTC committee and Board meetings are open to the public.

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To: Transportation Advisory Committee   02/19/2025

From: Ryan Stewart, Principal Transportation Planner

TOPIC: **VEHICLE MILES OF TRAVEL (VMT) REDUCTION FRAMEWORK**

Requested Action:
None. For information and discussion.

Key Points:

- The objective of the project is to develop a framework for SRTC to set regional per capita Vehicle Miles of Travel (VMT) targets based on what is feasible and likely to occur over the timeframe of long-range plans.
- The effort piggybacks on recommendations in the WSDOT VMT Targets – Final Report.
- Work to be undertaken as part of this project includes:
    - Summary of Best Practices from other jurisdictions and agencies
    - Setting targets
    - Recommend strategies to achieve targets
    - Conduct an equity analysis of the potential impacts of the VMT targets
    - Update the SRTC Comprehensive Plan Certification Manual to include:
        - VMT regional targets
        - Terminology updates for consistency with Horizon 2050
        - Updates to relevant state regulations including HB 1181
- A working group comprised of staff from member agencies has been assembled to review and provide input on the above work.
- A final report will be produced with the established targets and strategies to help achieve the targets.

Board/Committee Discussions:
This is the first discussion of the VMT Reduction Framework.

Public Involvement:
All committee and Board meetings where the VMT Reduction Framework is discussed are open to the public.

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From: Mike Ulrich, AICP   January 22, 2025

To: Regional Travel Demand Model Users

SUBJECT: Release of the Regional Travel Demand Model (v1.01)

In March 2021, the SRTC Board approved the design plan for Phase II of the Data Applications for Transportation Analysis (DATA) project, initiating updates to the regional travel demand model. Among other activities, the DATA project included the completion of a household travel survey, acquisition of traffic count and passive data, and the development of a Land-use Allocation Tool and an online data hub. Additionally, a new freight sub-model was integrated during the model development process.

On April 15, 2024, a calibrated and validated travel demand model was delivered to SRTC staff and shared with SRTC's Model Users Group (MUG). Following a review, the MUG requested several revisions to enhance the model's functionality. Subsequently, on July 11, 2024, the SRTC Board directed staff to develop a task order for the on-call planning consultant to address these revisions. The Board also acknowledged that the DATA project had been delivered as scoped and authorized the release of the travel demand model for use by member agencies, contingent on the implementation of the requested revisions.

On January 8, 2025, the revised model was delivered to SRTC staff. Upon confirming that all MUG-requested revisions were implemented, SRTC released the model.

On January 10, 2025, the Spokane regional travel demand model v1.01 was released as the official tool for regional planning and engineering activities and is available for use by member agencies and their consultants.

More information about using the model including running the model, interpreting model outputs, and creating scenarios can be found by referencing the Model Users Guide.

Technical documentation related to the model's input data, validation, intersection control imputation, etc. can be found on SRTC's Data Hub.

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