



## Board of Directors Meeting

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Thursday, December 12, 2024 at 1:00 PM

### Hybrid In Person/Virtual Meeting

- In Person at SRTC, 421 W Riverside Ave, Suite 504, Spokane WA 99201
- Online on Zoom

<https://us02web.zoom.us/j/88995178182?pwd=SFRkSIRQSHE3UIFpQ3ZFeHJvbWMxdz09>

Meeting ID: 889 9517 8182 | Passcode: 604873

By Phone 1-253-215-8782

Meeting ID: 889 9517 8182 | Passcode: 604873

Or find your local number: <https://us02web.zoom.us/u/kiOsqJNVp>

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### SRTC welcomes public comments at Board meetings.

The deadline for submitting written comments is 10:00 am on the day of the meeting and can be submitted:

- By email to [contact.srtc@srtc.org](mailto:contact.srtc@srtc.org)
- By mail to 421 W Riverside Ave Suite 500, Spokane WA 99201
- By phone to 509.343.6370

Verbal comments may also be provided during the comment period at the beginning of the meeting.

SRTC is committed to nondiscrimination in accordance with Title VI of the Civil Rights Act of 1964, Civil Rights Restoration Act of 1987 (P.O. 100.259) and the Americans with Disabilities Act. Reasonable accommodations can be requested by contacting the SRTC office by telephone at 509-343-6370 or by email at [contact.srtc@srtc.org](mailto:contact.srtc@srtc.org) at least 48 hours in advance.

Time	Item #		Page #
1:00	1	<b>Call to Order/Record of Attendance/Excused Absences</b>	
1:05	2	<b>Public Comments</b>	
<b><u>FOR ACTION</u></b>			
1:15	3	<b>Consent Agenda</b>	
		a) Minutes of the November 2024 Board of Directors Meeting	3
		b) Vouchers for November 2024	7
		c) Appointment of Major Employer and Rail/Freight Representatives	8
1:20	4	<b>Smart Mobility - Final Report</b> ( <i>Jason Lien</i> )	9
1:30	5	<b>Resiliency Plan- Final Report</b> ( <i>Jason Lien</i> )	11
1:40	6	<b>CY 2025 Unified List (Federal Version) - Approval</b> ( <i>Eve McMenamy &amp; David Fletcher</i> )	13
1:45	7	<b>Title VI Plan and Americans with Disabilities Act (ADA) Updates - Approval</b> ( <i>Michael Redlinger</i> )	25
1:50	8	<b>Washington State Department of Transportation (WSDOT) Consolidated Grant Ranking - Approval</b> ( <i>Michael Redlinger</i> )	27
1:55	9	<b>CY 2025 Transportation Improvement Plan (TIP) Guidebook - Approval</b> ( <i>Ryan Stewart</i> )	30
<b><u>INFORMATION AND DISCUSSION ITEMS</u></b>			
2:00	10	<b>Guest Presenter: Spokane Regional Transportation Management Center</b> ( <i>Ken Knutson</i> )	n/a
<b><u>INFORMATION: No Action or Discussion</u></b> ( <i>Written reports only</i> )			
2:15	11	<b>Executive Director's Report</b> ( <i>Lois Bollenback</i> )	32
		• Ongoing/Upcoming Events and Activities	
		• Transportation Funding: Opportunities	
	12	<b>Transportation Technical Committee &amp; Transportation Advisory Committee Meeting Summaries</b>	33
<b><u>DISCUSSION</u></b>			
2:20	13	<b>Board Member Comments</b> ( <i>Chair</i> )	
2:25	14	<b>Chair Comments</b>	
2:30	15	<b>Adjournment</b> ( <i>Chair</i> )	

**Spokane Regional Transportation Council – Board of Directors**

November 14, 2024, Meeting Minutes

Hybrid Meeting at SRTC, 421 W Riverside Ave, Suite 504, Spokane, WA and virtually via Zoom

**# 1 Call to Order/ Excused Absences**

Chair French called the meeting to order at 1:00pm and attendance was taken.

In attendance were:

**Board Members:**

Commissioner Al French, *Spokane County (Chair)*  
 Council Member Jennifer Morton, *City of Airway Heights*  
 Council Member Vincent Barthels, *City of Cheney*  
 Council Member Diane Pfaeffle, *City of Deer Park*  
 Council Member Cris Kaminskas, *City of Liberty Lake*  
 Council Member Don Kennedy, *City of Medical Lake*  
 Mayor Kevin Freeman, *City of Millwood*  
 Council Member Kitty Klitzke, *City of Spokane*  
 Council President Betsy Wilkerson, *City of Spokane*  
 Mayor Pam Haley, *City of Spokane Valley*  
 Council Member Rod Higgins, *City of Spokane Valley (Vice Chair)*  
 Daniel Clark, *Kalispel Tribe*  
 Doug Yost, *Major Employer Rep*  
 Matt Ewers, *Rail/Freight Rep*  
 Council Member Micki Harnois, *Small Towns Rep*  
 Susan Meyer, *Spokane Transit Authority*  
 Council Member Tiger Peone, *Spokane Tribe*  
 Larry Larson, *WSDOT-ER*  
 Kelly Fukai, *WA State Transportation Commission*

**Guests:**

Sean Messner, *CivTech*  
 Erik Larson  
 Abby Morgan, *Kittelson & Assoc.*  
 Ryan Johnson  
 Steven Polunsky, *WA Dept. of Commerce*  
 Bob Turner, *City of Spokane Valley*  
 Jeremy Clark, *City of Spokane Valley*  
 Katie Popp,  
 Jeff Frkonja, *Resource Systems Group*  
 KHQ  
 Charles Hansen, *TAC member*

**Staff:**

Lois Bollenback, *Executive Director*  
 Eve McMenemy, *Deputy Executive Director*  
 Ryan Stewart, *Principal Trans. Planner*  
 Jason Lien, *Principal Trans. Planner*  
 Mike Ulrich, *Principal Trans. Planner*  
 David Fletcher, *Principal Trans. Planner*  
 Michael Redlinger, *Assoc. Trans Planner 3*  
 Ben Kloskey, *Assoc. Trans Planner*  
 Angel Jackson, *Admin.-Exec. Coord.*  
 Greg Griffin, *Admin Serv. Manager*  
 Savannah Creasey, *Comm.& Pub.Relations*  
 Megan Clark, *Legal Counsel*

**Absent Members:**Commissioner Mary Kuney, *Spokane County*Chair French stated the following members requested an **excused** absence from the meeting:

- Commissioner Mary Kuney, *Spokane County*

**Council Member Higgins made a motion to approve the excused absences from the meeting. Ms. Meyer seconded the motion. The motion was passed unanimously.**

## # 2 Public Comments

Mr. Lowe, resident of Spokane Valley provided public [comments](#) regarding safety concerns associated with the Barker Road Corridor expansion project included on the SRTC Unified List.

## ACTION ITEMS

### # 3 Consent Agenda

- a) Minutes of the October 2024 Board of Directors Meeting
- b) Vouchers for October 2024

***Ms. Meyer made a motion to approve the Consent Agenda. Council Member Higgins seconded the motion. The motion was passed unanimously.***

### # 4 CY 2024 Budget Amendment #2 – IT Vendor Project

Mr. Griffin proposed an amendment to the CY 2024 budget. This amendment reallocates \$23,000 from contingency funds to improve IT services and enhance the security and functionality of SRTC's cloud system.

***Mayor Freeman motioned to approve the CY 2024 Budget Amendment #2 – IT Vendor Project as presented. Council Member Higgins seconded the motion. The motion was passed unanimously.***

### # 5 Executive Session

SRTC Board Chair Al French called for an Executive Session in accordance with RCW 42.30.110(1)(g) for the purpose of discussing the performance of a public employee. Once the meeting resumed, Ms. Meyer stated the recommendation of the Committee of 3% increase for the cost of living and 4% increase for merit was reviewed and agreed upon by the Board members during their breakout session. [\(R-24-25\)](#)

***Mayor Haley motioned to approve the salary increase for SRTC Executive Director. Council Member Higgins seconded the motion. The motion was passed unanimously.***

## INFORMATION & DISCUSSION ITEMS

### # 6 SRTC Guiding Principles

Mr. Lien discussed the proposed revisions to the guiding principles, highlighting the existing language and explaining the changes made to clarify and better align them with the policies and plans of SRTC. He noted that these principles will inform project evaluations for the Unified List and Call for Projects, the upcoming needs assessment for the MTP, and all future planning efforts at SRTC. The final adoption of these updated principles will be part of the Horizon 2050 plan, which will come before the Board for approval in late 2025.

Comments included positive feedback from Council Member Klitzke, who stated the revisions are moving in the right direction. Council Member Klitzke acknowledged email comments were provided from City of Spokane staff regarding the Equity Guiding Principle.

### # 7 Smart Mobility Plan - Draft Report

Mr. Lien introduced Sean Messner, CivTech, who is part of the consultant team working on both the Resiliency Plan and the Smart Mobility Plan. He highlighted the need to integrate technology into the multimodal transportation network, with goals such as advancing regional performance objectives, supporting mobility as a service, using data to guide driver and planning decisions, reducing system vulnerabilities, educating stakeholders, and addressing other priorities.

Mr. Messner reviewed the assessment of current transportation technology, provided several recommendations from the Plan, and outlined a timeline for completion. He shared strategies for implementing these recommendations and discussed policies related to asset management, transportation demand management, and decision-making processes. The Smart Mobility Plan will be presented for Board approval at the December meeting.

### **# 8 Resiliency Plan- Draft Report**

Mr. Lien re-introduced Mr. Messner who presented on resiliency planning and recovery strategies after disruptions to the transportation system. Mr. Messner explained the focus on both man-made and natural hazards in the area, using a three-step methodology. He shared data inputs that consider hospitals, military resources, bridges, and road resiliency, highlighting a sample disruption scenario. He emphasized how disadvantaged communities face greater challenges in returning to normal after events and showcased critical Spokane County roadways at risk.

Mr. Messner also proposed project and policy solutions, including networking with nearby regions to stay updated on high-risk areas.

The discussion among Board members highlighted lessons from the Cheney wildfires, emphasizing operational challenges and overlapping projects, including a WSDOT project on the Unified List. Suggestions were made to narrow the focus to key areas for greater impact, particularly on preservation efforts. Questions were raised about risks to the US-2 corridor near Fairchild Air Force Base (FAFB), with updates provided on efforts to facilitate access through a new gate at Craig and Thorpe Road. Appreciation was expressed for including Highway 27 on the list of critical roadways, and the critical connection to FAFB was noted as a priority.

### **# 9 Federal Unified List – Draft Policy Statements & Project Adjustments**

Ms. McMenemy explained that the Unified List serves as a key communication tool and focused on federal policy statements, emphasizing the importance of reauthorizing the federal transportation bill. She reviewed legislative priorities, including a focus on safety, addressing a \$1 trillion backlog in maintenance and preservation, and updating the federal funding formula to reflect current needs. She presented draft ideas, such as expanding direct recipient status for local agencies and shifting from discretionary to formula-based funding for better local control.

During the discussion, it was asked if WSDOT supports the direct funding approach. Mr. Larson responded that while he couldn't speak for WSDOT, the approach works well and suggested exploring the process. Ms. Bollenback added that this approach doesn't take funding from WSDOT but requires more local oversight, ensuring control stays with local entities. Chair French mentioned that previous grant metrics, like cost-per-job created, might reappear with new administration priorities.

Ms. McMenemy also highlighted additional policy statements and their potential local impacts. Mr. Fletcher clarified that there were no new projects are included in the federal version of the Unified List, though amounts have been adjusted for federal review. He outlined next steps, including a follow-up with the Board in December.

### **# 10 WA. State Dept of Transportation (WSDOT) Consolidated Grant Ranking**

Mr. Redlinger, Planner, informed the board that the Consolidated Grant Program supports Human Services and Public Transportation, funding both capital and operating costs through a unified application process that combines state and federal resources. For the current cycle, only two projects were submitted from the region, both sponsored by Special Mobility Services. SRTC staff coordinated with WSDOT to manage submissions and enlisted volunteers from the committees to score the projects. While SRTC staff facilitated the process, they did not participate in scoring.

Spokane Travel Training received an A grade, and Spokane Mobility Management received a B grade. These rankings will return to the Board in December, with final submission to WSDOT in January.

### **# 11 CY 2025 Transportation Improvement Program (TIP) Guidebook - Draft**

Mr. Stewart explained the Transportation Improvement Program (TIP) Guidebook has been updated for 2025, offering policies, procedures, and critical timelines for developing the TIP, which includes the recently approved 2025-2028 TIP. Updates to the guidebook feature information on the Call for Projects for funding years 2027-2029, a revised schedule for these calls, and clarification of administrative modifications. Approximately \$36 million will be available in the upcoming funding cycle, with discussions beginning at next month's meeting on funding allocations, such as preservation, small-town projects, and regional transportation planning activities. Key decisions are anticipated by February 2025, with project applications due in April and final board approval of funded and contingency project lists scheduled for July.

Notable changes include consolidating the preservation and general calls for projects into a single cycle every three years, streamlining the process to maximize efficiency. Administrative modifications now include changes to project budgets of less than or equal to 30% rather than just under 30%. The updated schedule also addresses board and committee meeting timelines to prevent delays in accessing funding. The TIP guidebook will be presented to committees for recommendations next week, with final approval expected at the December board meeting.

### **# 12 Executive Director's Report**

Ms. Bollenback stated SRTC applied for and received the SS4A grant of \$485,000. These funds would be used to address the many crashes and poor decisions of the drivers. The program would start in July 2025. She thanked Mr. Ulrich, Principle Planner, and staff for getting this submitted and approved.

### **# 13 Transportation Technical Committee & Transportation Advisory Committee Meeting Summaries**

No questions or comments.

### **# 14 Board Member Comments**

Board members highlighted events in their perspective areas.

### **# 15 Chair Comments**

Chair French highlighted the SRTC Board terms for Major Employer and Freight Representative are expiring at the end of this year. The Administration Committee has recommended that Mr. Yost and Mr. Ewers be reappointed for three-year terms, with the final approval to be brought before the Board in December as part of the consent agenda.

Additionally, there are two vacant seats on the SRTC Transportation Advisory Committee (TAC). Chair French noted that last year's recruitment efforts resulted in a contingency list of applicants who could potentially fill these positions. Guidance was requested on contacting current applicants, and the Board unanimously recommended utilizing the contingency list to backfill the vacancies.

There being no further business, the meeting adjourned at 2:15 PM

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Angel Jackson, Clerk of the Board



**VOUCHERS PAID FOR THE MONTH OF NOVEMBER 2024**

<u>Date</u>	<u>Voucher</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
11/11/24	V122486	Daniel Lai	Transportation Summit guest speaker travel reimbursement for DL	260.87
	V122487	Randy Iwasaki	Transportation Summit guest speaker travel reimbursement for RI	599.62
	V122488	Jean Marquis Photography	Photo services for 2024 Transportation Summit	327.00
	V122489	Rehn & Associates	Staff Payroll Deduction Health Ins Contributions: Pay Period 2024-22	968.00
11/15/24	V122490	WA State Dept of Retirement	Employee and Employer Contributions: October 2024	16,389.20
	V122491	Cycrest Systems	Managed IT Services - Mnthly November; SaaS Security	1,466.88
	V122492	Washington Trust Bank	Softwr subscpts; Office splys/eqpt; Virtual mtg subscptn; staff regs; webnrs/conf trvl	5,815.14
	V122493	Lois Bollenback	LB reimbursement for Transportation Summit Speakers dinner	175.42
	V122494	Rehn & Associates	Admin fee October '24	75.00
	V122495	Savannah Hayward	Mileage for Transportation Summit guest speaker to SIA	21.93
	V122496	Intermax Networks	VOIP telecom November 2024	240.60
	V122497	The Woodshop LLC	Website update - Branding	3,549.00
	V122498	Dell	Dell WD19S dock station	200.55
	V122499	EMLVO P.C.	October legal svcs: Board mtg	425.00
	V122500	Visionary Communications, Inc.	Fiber Services, November 2024	529.94
	V122501	Eve McMenamy	EM mileage reimbursement for 8/29 - 10/17/24	51.19
	V122502	Kittelson & Associates	Smart Mobility Assessment 8/01/24-9/30/24	64,698.86
	V122503	AWC Employee Benefit Trust	December '24 Benefit Insurance Premiums	10,606.60
	V122504	Rehn & Associates	Staff Payroll Deduction Health Ins Contributions: Pay Period 2024-23	893.00
	V122505	Kittelson & Associates	System Resiliency Assessment 8/01/24-9/30/24	64,872.40
11/27/24	V122506	Comcast	Fiber Services, November 2024	220.85
	V122507	Cycrest Systems	Cloud realignment project - Initial 25% of project cost	5,781.65
	V122508	WA State Auditors Office	2023 Federal & Financial Audit (#2)	2,573.35
	V122509	Rehn & Associates	Staff Payroll Deduction Health Ins Contributions: Pay Period 2024-24	1,043.00
	V122510	Pacific Office Automation	Copier Lease/Usage October 2024	221.67
	V122511	Dell	Replace RS - Dell Precision 5690 laptop	2,992.55
	V122512	Cycrest Systems	New work station set up	463.26
	V122513	Greg Griffin	Reimburse GG perdiem & SIA mileage for NHRMA Conf PDX, OR	129.52
	V122514	Kittelson & Associates	SRTC SVMT Reduction Targets consultant work for October 2024	4,119.90
	V122515	EcolInteractive	TIP ProjectTracker SAAS Solution software	15,750.00

<b>Recap for November 2024:</b>			
	<b>Vouchers:</b>	V122486 - V122515	205,461.95
Reimbursement(s)		-	-
	<b>Salaries/Benefits</b>	Pay Periods Ending: 10/26/24; 11/9/24 & 11/23/24	137,858.34
	<b>Spokane County Treasury</b>	Monthly SCIP fee - October 2024	16.26
			<b>343,336.55</b>

As of 12/12/24, the Spokane Regional Transportation Council Board of Directors approves the payment of the November 2024 vouchers included in the list in the amount of: \$343,336.55

To: Board of Directors

12/5/2024

From: Lois Bollenback, Executive Director

Topic: **APPOINTMENT OF MAJOR EMPLOYER AND RAIL/FREIGHT REPRESENTATIVES**

**Requested Action:**

Board confirmation of the following appointments to the SRTC Board of Directors:

**Major Employer Representative** – Doug Yost, Centennial Real Estate/Cowles Company

**Rail/Freight Representative** – Matt Ewers, Inland Empire Distribution Systems

**Key Points:**

- Section 4.D of the 2021 SRTC Interlocal Agreement (ILA) outlines the Appointment of Directors and Alternates to the Board of Directors, including appointments for the Major Employer and Rail/Freight representatives.
- The ILA further states that the Board of Directors is responsible for the confirmation of the Major Employer and Rail/Freight positions and that these positions shall be appointed annually to a three-year term from January 1 through December 31 of each year.
- At the November 14<sup>th</sup>, 2024 meeting of the SRTC Board, members discussed the reappointment of the existing members serving in these positions and directed that confirmation of these appointments be added to the December agenda for action.
- The membership terms for these appointments will be January 2025 through December 2027.

**Board/Committee Discussions:**

Discussion of this item occurred during member comments at the 11/14/2024 SRTC Board meeting.

**Public Involvement:**

The Board meetings at which this topic was discussed were open to the public. Solicitation for the open positions was promoted on the SRTC website.

Staff Contact: For additional information contact Lois Bollenback at [lbollenback@src.org](mailto:lbollenback@src.org) or 509.435.3823



To: Board of Directors

12/05/2024

From: Jason Lien, Principal Transportation Planner

**TOPIC: SMART MOBILITY PLAN – FINAL REPORT**

**Requested Action:**

Approval of Resolution R-24-26 adopting the Smart Mobility Plan.

**Key Points:**

- For the past several months, SRTC, with consultant assistance, has been assessing the state of our transportation system and analyzing potential technological solutions to improve its efficiency and safety. The project is complete as documented in the final Smart Mobility Plan, which is [available here for review](#).
- Smart mobility refers to the use of technology and data to improve the efficiency, safety, accessibility, and sustainability of the transportation system. The report uses a set of criteria to screen various technology applications and includes recommended strategies and actions to advance regional transportation goals (see recommendations in Table 3 in the plan document linked above). Appendix D in the Plan details electric vehicle charging needs, policy, and guidance.
- The Plan's recommended actions will be considered in an assessment of overall regional transportation needs, which will inform the Metropolitan Transportation Plan update.

**Board/Committee Discussions:**

Staff presented an initial discussion on this work program at the December Committee meetings and at the January 2024 Board meeting. It was again presented to the respective committees and Board in May, June, July, August, and September 2024. A review of the Draft Plan was provided to the committees on 10/23/24 and to the Board on 11/14/24. Both the TTC and TAC recommended Board approval of the Plan at their 11/20/24 meetings.

**Public Involvement:**

All SRTC Committee and Board meetings are open to the public. A Stakeholder Advisory Group was established to further review project milestones and met five times through the course of the project.

**Staff Contact:** Jason Lien, SRTC | [jlien@srtc.org](mailto:jlien@srtc.org) | 509.343.6370

RESOLUTION of the BOARD OF DIRECTORS of the  
SPOKANE REGIONAL TRANSPORTATION COUNCIL  
R-24-26

**APPROVING THE SMART MOBILITY PLAN**

WHEREAS, the Spokane Regional Transportation Council Board (SRTC Board) of Directors serves as the Metropolitan Planning Organization (MPO) for the Spokane Metropolitan Planning Area (SMPA) and as the Regional Transportation Planning Organization (RTPO) for Spokane County; and

WHEREAS, SRTC is responsible for transportation planning processes that are continuous, cooperative, and comprehensive, and SRTC's 2023-2025 Unified Planning Work Program listed a Smart Mobility Assessment under Task 4 to adequately prepare the region for emerging technology, mobility solutions, and clean energy opportunities in support of the MTP Needs Analysis; and

WHEREAS, Smart Mobility refers to the use of technology and data to improve the efficiency, safety, accessibility, and sustainability of the transportation system; and

WHEREAS, the Smart Mobility Assessment consisted of evaluation of the region's current technology applications and potential technology solutions to improve operations, safety, efficiency, and mobility on the regional transportation system, and this process was coordinated with stakeholder, committee, and Board input; and

WHEREAS, the Smart Mobility Assessment resulted in completion of a Smart Mobility Plan that details planning steps and recommendations for investments to better leverage technology solutions to meet regional transportation goals, and the Plan will be used to advance future projects, programs, and plans at SRTC and its member agencies; and

NOW, THEREFORE BE IT RESOLVED, that SRTC Board adopts the Smart Mobility Plan as linked in the Board memo for Agenda Item 4.

ADOPTED: December 12, 2024

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Commissioner Al French, Spokane County  
Chair, SRTC Board of Directors

ATTEST

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Angel Jackson, SRTC  
Clerk of the Board

To: Board of Directors

12/05/2024

From: Jason Lien, Principal Transportation Planner

**TOPIC: RESILIENCY PLAN – FINAL REPORT**

**Requested Action:**

Approval of Resolution R-24-27 adopting the Resiliency Plan.

**Key Points:**

- Project work for the Resiliency Assessment is complete with release of the final Resiliency Plan, [available here for review](#). The Plan identifies vulnerabilities and recommended actions to improve transportation system resiliency (Strategies and Actions begin on page 35 in the linked plan document). The work was conducted with consultant assistance.
- Resiliency is defined as the ability of the transportation system to anticipate, prepare for, and adapt to changing conditions and recover and regain functionality after a major disruption or disaster. The project builds on information in the Spokane County Hazard Mitigation Plan to assess the risk of potential hazard scenarios and the impact on the transportation system. The technical assessment utilized the Resiliency and Disaster Recovery Tool (RDR), a GIS-based tool developed by the USDOT Volpe Center.
- The Plan's recommended strategies and actions will be considered in an assessment of overall regional transportation needs, which will inform the Metropolitan Transportation Plan update.

**Board/Committee Discussions:**

Staff presented an initial discussion on this work program at the December 2023 committee meetings and at the January 2024 Board meeting. It was again presented to the respective committees and Board in May, June, July, August, and September 2024. A review of the Draft Plan was provided to the committees on 10/23/24 and to the Board on 11/14/24. Both the TTC and TAC recommended Board approval of the Plan at their 11/20/24 meetings.

**Public Involvement:**

All SRTC Committee and Board meetings are open to the public. A Stakeholder Advisory Group was established to further review project milestones and met five times through the course of the project.

**Staff Contact:** Jason Lien, SRTC | [jlien@srtc.org](mailto:jlien@srtc.org) | 509.343.6370

RESOLUTION of the BOARD OF DIRECTORS of the  
SPOKANE REGIONAL TRANSPORTATION COUNCIL  
R-24-27

**APPROVING THE RESILIENCY PLAN**

WHEREAS, the Spokane Regional Transportation Council Board (SRTC Board) of Directors serves as the Metropolitan Planning Organization (MPO) for the Spokane Metropolitan Planning Area (SMPA) and as the Regional Transportation Planning Organization (RTPO) for Spokane County; and

WHEREAS, SRTC is responsible for transportation planning processes that are continuous, cooperative, and comprehensive, and SRTC's 2023-2025 Unified Planning Work Program listed a Resiliency Assessment under Task 4 to understand and prepare for extreme events and disruptions to the transportation system in support of the MTP Needs Analysis; and

WHEREAS, Resiliency is defined as the ability of the transportation system to anticipate, prepare for, and adapt to changing conditions and recover and regain functionality after a major disruption or disaster; and

WHEREAS, the Resiliency Assessment consisted of evaluation of natural and human-caused hazard scenarios, risk, and potential impacts to transportation infrastructure and links to critical facilities, and this process was coordinated with stakeholder, committee, and Board input; and

WHEREAS, the Resiliency Assessment resulted in completion of a Resiliency Plan that details planning steps, strategies, and actions to improve system resiliency and strengthen key transportation facilities, and the Plan will be used to advance future projects, programs, and plans at SRTC and its member agencies; and

NOW, THEREFORE BE IT RESOLVED, that SRTC Board adopts the Resiliency Plan as linked in the Board memo for Agenda Item 5.

ADOPTED: December 12, 2024

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Commissioner Al French, Spokane County  
Chair, SRTC Board of Directors

ATTEST

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Angel Jackson, SRTC  
Clerk of the Board

To: Board of Directors

12/05/2024

From: Eve McMenemy, Deputy Executive Director, and  
David Fletcher, Principal Transportation Planner

**TOPIC: CY 2025 UNIFIED LIST (FEDERAL VERSION) - APPROVAL**

**Requested Action:**

Approval of Resolution R-24-28, adopting the 2025 United List (Federal Version).

**Key Points:**

- The Unified List of Regional Transportation Priorities (Unified List) is a strategic tool used to communicate current regional transportation priorities to state legislators and Congressional representatives for potential funding opportunities. SRTC annually updates the Unified List.
- The SRTC Board of Directors approved Resolution R-24-08, establishing the 2025 Unified List development process and project evaluation criteria (4/11/24). This was followed by a project submittal period from 4/22/24 through 5/17/24. Projects were required to be on an agency's current legislative agenda and consistent with the region's metropolitan transportation plan, Horizon 2045.
- The 2025 Unified List (Federal Version), provided as an **Attachment**, includes legislative statements and project funding requests that are intended for a federal audience.
- During the December Board meeting, staff will review the policy statements and project federal funding requests of the 2025 United List (Federal Version).

**Board/Committee Discussions:**

The SRTC Board reviewed the Draft 2025 Unified List (Federal Version) at their 11/14/24 meeting. The TAC and TTC recommended its approval at their 10/23/24 meetings. The SRTC Board approved Resolution R-24-19, adopting the 2025 Unified List (State Version) at their 9/12/24 meeting. The TAC and TTC recommended its approval at their 8/28/24 meetings. Project evaluation criteria scores, along with potential options for the 2025 Unified List, were presented to TTC and TAC at their 6/26/24 meetings. These items were also presented to the SRTC Board at their 7/11/24 meeting. The Unified List development process and project evaluation criteria were presented to the TTC and TAC at their 2/28/24 and 3/27/2024 meetings. The SRTC Board approved Resolution R-24-08, establishing the 2025 Unified List process and project evaluation criteria, at their 4/11/24 meeting.

**Public Involvement:**

All SRTC Committee and Board meetings are open to the public.

**Staff Contact:** David Fletcher, SRTC | [dfletcher@src.org](mailto:dfletcher@src.org) | 509.343.6370 or Eve McMenemy, SRTC | [evemc@src.org](mailto:evemc@src.org) | 509.343.6370



# 2025

## UNIFIED LIST OF REGIONAL TRANSPORTATION PRIORITIES AND POLICY STATEMENTS

FEDERAL VERSION

Approved by the Spokane Regional Transportation Council Board of Directors on December 12, 2024



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## **SRTC Board of Directors consists of representatives from:**

City of Airway Heights  
City of Cheney  
City of Deer Park  
City of Liberty Lake  
City of Medical Lake  
City of Millwood  
City of Spokane  
City of Spokane Valley  
Freight/Rail Industry  
Kalispel Tribe of Indians  
Major Employers  
Spokane County  
Spokane Transit Authority  
Spokane Tribe of Indians  
Small Towns of Spokane County\*  
WSDOT—Eastern Region  
Washington State Transportation Commission

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\*The towns of Fairfield, Latah, Rockford, Spangle, and Waverly are represented by a single seat on the SRTC Board of Directors.

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2025 Unified List of Regional Transportation Priorities and Policy Statements | Federal Version  
Approved December 12, 2024

Spokane Regional Transportation Council  
[www.srtc.org](http://www.srtc.org)


Please email [contact.srtc@srtc.org](mailto:contact.srtc@srtc.org) or call (509) 343-6370 to receive additional copies of this document.

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## About SRTC

Spokane Regional Transportation Council (SRTC) is both the Metropolitan Planning Organization (MPO) and Regional Transportation Planning Organization (RTPO) for Spokane County. SRTC provides regional transportation leadership and coordination by conducting comprehensive, cooperative, and continuing transportation planning with representatives from local jurisdictions, tribes, transportation providers and local stakeholders. SRTC works to ensure that transportation projects and programs are based on mutually agreed upon goals and priorities developed in an impartial and non-partisan platform.

### SRTC operates under the following principles:

- ▶ Finish what we have started by directing resources towards **completing existing projects**.
- ▶ Adequately **fund maintenance and preservation** of the existing transportation system.
- ▶ Identify and advance a broad range of project types to **meet the needs of a growing region**.
- ▶ Invest in projects that **improve quality of life** in the region in the following ways:
  - Draw on best practices to address transportation safety issues.
  - Emphasize equity and consider the needs of all transportation users.
  - Create safe and convenient forms of active transportation that support public health objectives.
  - Contribute towards building a resilient transportation system to mitigate the impacts of climate change.



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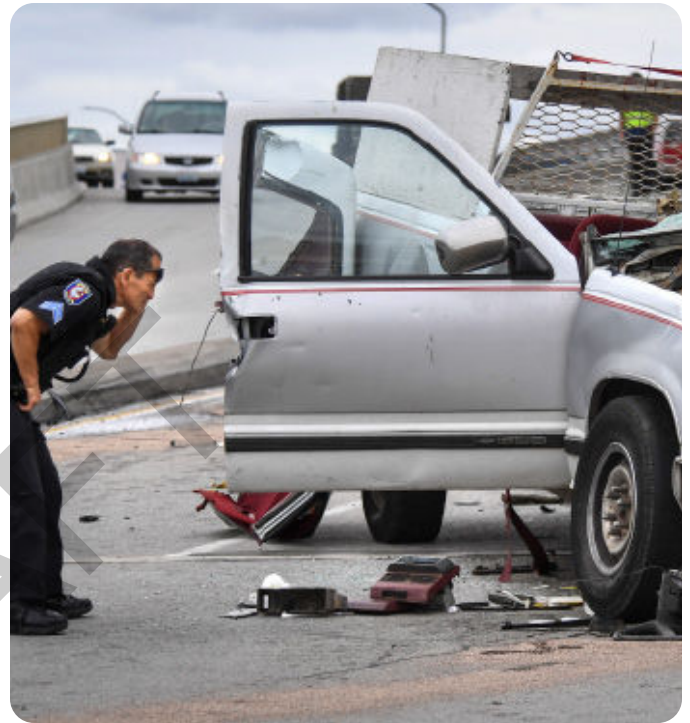
# LEGISLATIVE PRIORITY STATEMENTS

## PREPARING FOR TRANSPORTATION BILL REAUTHORIZATION

### Continue funding critical programs that provide needed resources to improve transportation safety

Nearly 95 percent of people who die using our Nation's transportation networks are killed on our streets, roads, and highways. Roadway fatalities and the fatality rate declined consistently for 30 years, but progress has stalled over the past decade and went in the wrong direction in 2020 and 2021. There were 40,990 lives lost on U.S. roads in 2023—down slightly from 42,939 in 2021 which was the largest number of fatalities since 2005 (Source: [USDOT](#)). The Bipartisan Infrastructure Law (BIL) bolstered the Highway Safety Improvement Program (HSIP) with an infusion of additional funds and created a new grant program, Safe Streets for All (SS4A). These programs are critical in supporting a reduction in fatalities and serious injuries.

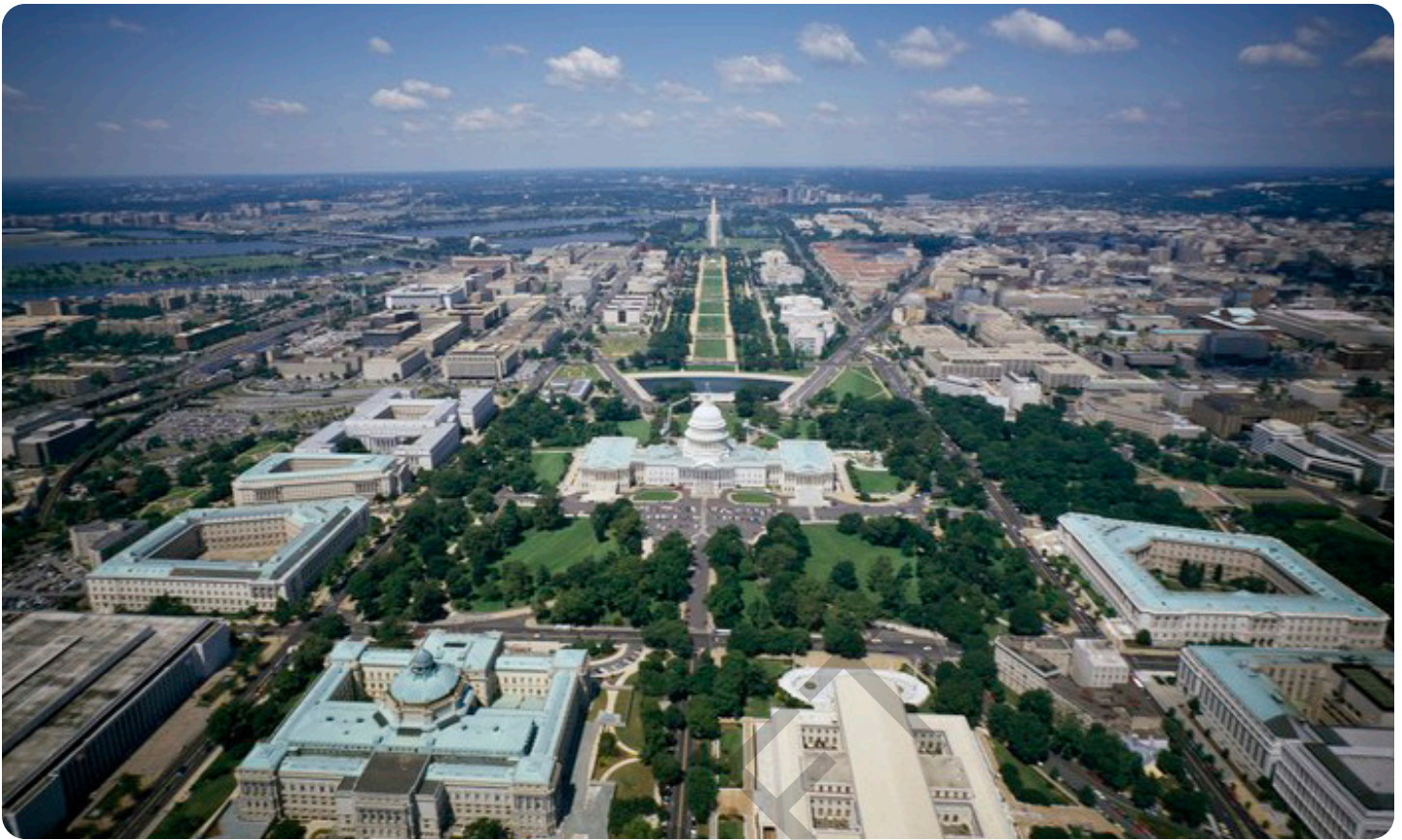
SRTC encourages our federal partners to continue funding these programs into the next transportation authorization. Some local agencies are just getting underway with developing SS4A planning "action" grants and will need time to plan and prepare implementation grants to fully release the benefit of the program.



### Continue funding transportation system maintenance and preservation

Every day people, communities, and businesses throughout our Nation rely on the existing network of highways, roads and bridges. Our transportation system gets goods to market, people to work, students to school, and so much more. Recently FHWA estimated a [\\$1 trillion backlog](#) in repairs and maintenance needed to improve the condition of more than 619,000 bridges and 4 million miles of public roads. SRTC is appreciative of the BIL in providing a level of funding that addresses the need to repair and replace aging infrastructure. However, there will continue to be a need for investment in maintenance and preservation beyond the life of the current BIL.

SRTC supports a long-term balanced approach to funding will allow states and local agencies to plan and program needed system preservation and maintain appropriate workforce levels to properly address and deliver roadway maintenance and preservation projects.



## **Modernize the federal funding formula to ensure funding equitably supports population centers**

The BIL provided \$303.5 billion in contract authority from the Highway Trust Fund. Of this amount, 90 percent was apportioned to the states by formula. Another \$47.3 billion in funding from the General Fund was provided for the Highway Infrastructure Program. Roughly 72 percent of that was distributed to the states by formula. Unfortunately, the formula used to allocate highway funding relies on 2000 census data. Utilizing outdated data in any calculation undermines the program it's intended to serve. Furthermore, higher growth states, like Washington, are not receiving the share of funding needed to address the mobility demands of a growing population. Since 2000, the population in Washington increased just over 30 percent (from 5,910,912 in 2000 to 7,724,031 in 2020) while the US overall grew by just under 19 percent.

## **Expand Direct Recipient Status for Certain Federal Funding Programs**

Currently MPOs rely on pass-through funding from state DOTs, which can lead to delays and reduce the flexibility needed to meet local transportation needs. Granting MPOs direct recipient status for specific federal funds would streamline the funding process, allowing for quicker and more efficient implementation of projects that directly benefit communities. This change would reduce administrative delays, enabling MPOs to align more closely with local needs and priorities while expediting project delivery.

SRTC supports direct recipient status for MPOs which would promote greater accountability and empower MPOs to have a more active role in shaping transportation investments that impact their regions.

## **Shift from Discretionary to Formula-based Funding for Certain Programs**

Discretionary grants, while beneficial, can lead to unpredictable funding allocations that make long-term planning challenging for MPOs and other local agencies. Discretionary grant programs circumvent the local collaborative planning process and shift the decision-making to federal agencies. A shift toward formula-based funding for certain federal programs would allow for a more predictable and equitable distribution of resources.

SRTC supports a shift to formula-based funding to ensure a consistent and transparent mechanism, enabling regions to make informed infrastructure decisions and meet both immediate and future needs with greater confidence.



# ADDITIONAL POLICY STATEMENTS



## **Ensure access to transportation in support of affordable housing strategies**

- ▶ Ensure access to affordable, reliable, and equitable transportation options which are an integral component of affordable housing strategies.
- ▶ Provide additional resources to local jurisdictions to plan for and accommodate affordable housing.



## **Fund regionally critical projects on the SRTC Unified List**

- ▶ Invest in projects collaboratively identified by the SRTC Board of Directors in the Unified List.

## **Encourage diversity in the development of clean fuel technologies**

- ▶ Assess the need for and continue to develop electric charging infrastructure capacity.
- ▶ Support the emergence of alternative fuels in support of low or no emission transportation across the spectrum of vehicle types through pilot projects or other means.



## **Address funding gaps that are anticipated due to the loss of gas tax revenue**

- ▶ Create a strategy to address the loss of gas tax revenue that includes increasing the public's awareness and understating of the issue.
- ▶ Support pilot projects that will assist in identifying transportation revenue strategies.



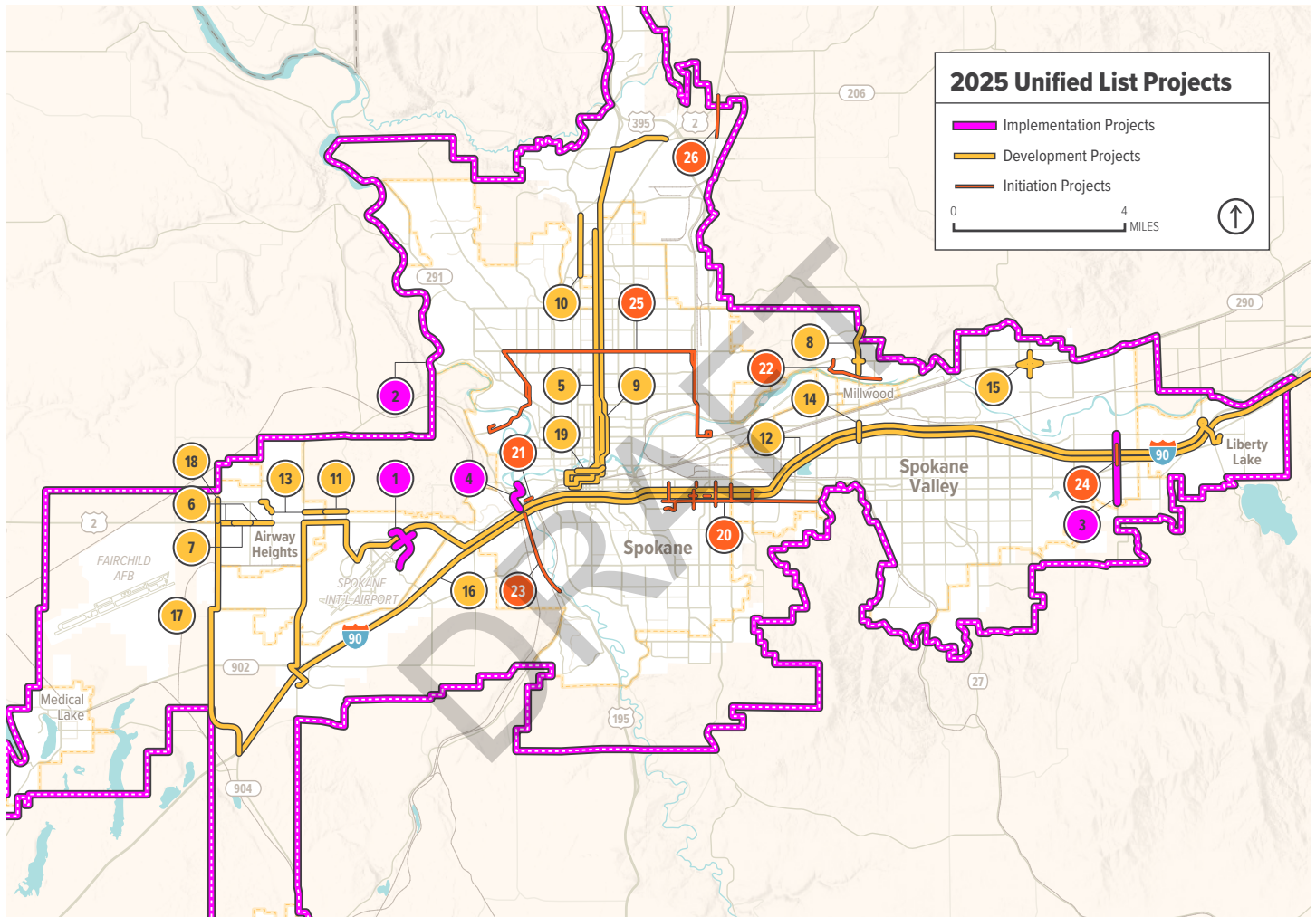
## **Enhance transportation investments that support Fairchild Air Force Base (FAFB) as the significant military installation in Spokane County**

- ▶ Support transportation safety and mobility strategies that ensure air force personnel's ability to access FAFB and ensure adequate military response times.



# UNIFIED LIST OF REGIONAL TRANSPORTATION PRIORITIES

The SRTC Unified List of Regional Transportation Priorities outlines critical investments to improve the performance of the regional transportation system. The Unified List includes a variety of project types supported collectively by members of SRTC with consideration for equity, economic vitality, and safety among other screening criteria that indicate beneficial outcomes to both the state and the region.



## Project Status Categories

### Implementation

- ▶ Design ≥ 60% complete, significant progress has been made towards right-of-way, and environmental approvals are underway.
- ▶ Project is identified in a local, regional, and/or state plan.

### Development

- ▶ Design ≥ 30% complete, right-of-way needs identified, environmental initiated and/or substantial percentage of funding has been secured.
- ▶ Project is identified in a local, regional, and/or state plan.

### Initiation

- ▶ Design is < 30% complete.
- ▶ Project is in the early stage of development and has, at a minimum, been identified in a planning study.



# 2025

## UNIFIED LIST OF REGIONAL TRANSPORTATION PRIORITIES

### Summary By Project Status

PROJECT STATUS CATEGORY	#	~ COST	FUNDING REQUEST	% OF ~COST REQUESTED
IMPLEMENTATION	4	\$133.5 Million	\$22.9 Million	17%
DEVELOPMENT	15	\$547.8 Million	\$225.0 Million	41%
INITIATION	7	\$178.6 Million	\$132.7 Million	74%
<b>TOTAL</b>	<b>26</b>	<b>\$860.0 Million</b>	<b>\$380.5 Million</b>	<b>44%</b>

### Implementation Projects

MAP #	PROJECT TITLE	LEAD AGENCY	PROJECT DESCRIPTION	~COST	FUNDING REQUEST
1	<b>From Interstates to Airways: Spotted Rd &amp; Airport Dr Safety &amp; Multimodal Improvements</b>	SIA	Construct a grade-separated interchange at Spotted Rd over Airport Dr and relocating Spotted Rd outside of the Runway Protection Zone for the Airport's primary instrument runway.	\$37.2 Million	No Federal Request
2	<b>STA Fleet Electrification</b>	STA	Purchase of battery-electric buses (BEB) and required infrastructure to reach the 40 vehicle capacity at the Boone NW Garage and the required infrastructure.	\$35.8 Million	\$5.3 Million
<p>Note: Project upgrades buses throughout the Public Transportation Benefit Area (PTBA) and is represented on the map by the PTBA boundary.</p>					
3	<b>South Barker Rd Corridor</b>	Spokane Valley	Widen & reconstruct Barker Rd to a 5-lane urban arterial (Mission to Appleway), a 3-lane urban arterial (Appleway to city limits) and add roundabouts at Sprague, 4th, and 8th aves.	\$41 Million	\$3 Million
4	<b>Fish Lake Trail Connection Phases 1-3</b>	Spokane	Construct a shared-use path connecting the existing Fish Lake Trail to Centennial Trail.	\$19.5 Million	\$14.6 Million

### Development Projects

MAP #	PROJECT TITLE	LEAD AGENCY	PROJECT DESCRIPTION	~COST	FUNDING REQUEST
5	<b>Division St Active Transportation Access Improvements</b>	Spokane	Install parallel and connecting active transportation improvements along the Division Corridor to support safe first/last mile bike/ped connections to BRT stations.	\$25.8 Million	\$25.8 Million
6	<b>US Hwy 2 Multimodal Improvements Phase I</b>	Airway Heights	Add pathways and sidewalk, improved pedestrian crossings, traffic calming, transit access, and roundabout traffic control.	\$20.1 Million	\$18.2 Million
7	<b>US Hwy 2 Multimodal Improvements Phase II</b>	Airway Heights	Add pathways and sidewalk, improved pedestrian crossings, traffic calming, transit access, and roundabout traffic control.	\$26.1 Million	\$22.2 Million
8	<b>Argonne Rd Safety Improvements</b>	Spokane County	Reconstruct Argonne Rd/Upriver Dr Intersection, upgrade bike/ped and ADA connections, and add safety improvements at Wellesley Ave intersection.	\$28.7 Million	\$28.4 Million
9	<b>Division Bus Rapid Transit (BRT)</b>	STA	Enhances transit along corridor w/more frequent service, transit signal priority, all-door boarding, and dedicated business access and transit lanes (BAT) for more than half the corridor.	\$202 Million	No Federal Request
10	<b>Wall St Safety &amp; Capital Improvements</b>	Spokane County	Project includes pavement restoration, stormwater infrastructure, new sewer force main, and pedestrian crossing and intersection improvements at Country Homes Blvd.	\$11 Million	\$10.4 Million
11	<b>12th Ave — Spokane Phase</b>	Spokane	Extend existing roadway as a two-lane boulevard or three-lane urban collector for a total of 3.65 miles, adding bicycle lanes, separated sidewalks, multi-use paths, and transit stops.	\$4.9 Million	\$4.9 Million

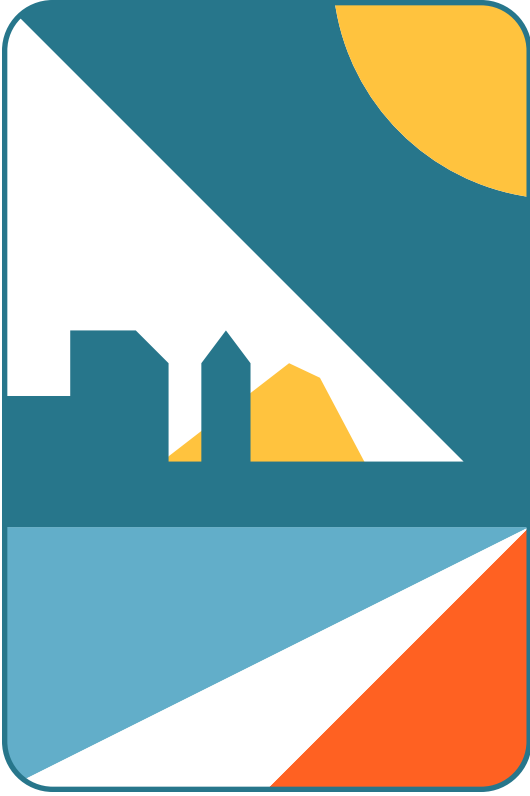


## Development Projects *(Continued)*

MAP #	PROJECT TITLE	LEAD AGENCY	PROJECT DESCRIPTION	~COST	FUNDING REQUEST
12	I-90/Valley High Performance Transit (HPT)	STA	Revise to a HPT corridor, from West Plains/SIA to Spokane Valley and Liberty Lake. Construct two new park & rides (Appleway Station and Argonne Station) and modify Mirabeau Point Park & Ride.	\$39.3 Million	\$5.3 Million
13	6th/10th/12th Ave Multimodal Improvements Phase III – Garfield Rd & 12th Ave	Airway Heights	Various multimodal improvements on 6th Ave, from Craig Rd to Russell St.	\$4.8 Million	\$4.3 Million
14	Argonne Bridge at I-90	Spokane Valley	Widen or replace existing Argonne Rd bridge over I-90, including the addition of a third travel lane and shared use path.	\$28.2 Million	\$3 Million
15	Sullivan/Trent Interchange	Spokane Valley	Reconstruct Sullivan Rd/SR 290 interchange, including on/off ramps, to restore long-term capacity and satisfy projected traffic growth from 2022 Bigelow Gulch-Forker Road connection.	\$46.8 Million	\$5 Million
16	I-90 TSMO Improvements	WSDOT	Various TSMO improvements from SR 904 to Idaho state line, such as variable message signs, ramp meters, variable speed limits, queue warning detection, and wrong way detection.	\$24 Million	\$20.8 Million
17	Craig Rd & I-90 Four Lakes Connection	Spokane County	Improve access from I-90 to Craig Rd by modifying existing interchange, to provide northerly access and complete a link to Craig Rd, and reconstructing the corridor.	\$66.9 Million	\$59.4 Million
18	Craig Rd Complete Streets Project	Airway Heights	Reconstruct and widen road; adding turn lanes at major intersections, transit improvements, sidewalks (east side of road), and a 10' multi use path (west side of road) buffered by landscaped swales.	\$11.2 Million	\$10 Million
19	Spokane Falls Blvd	Spokane	Construct full depth roadway, repair sidewalk, lighting, communication conduit and cable, signal and utility updates, and accessible Pedestrian Signals (APS) updates as appropriate.	\$8.1 Million	\$7.4 Million

## Initiation Projects

MAP #	PROJECT TITLE	LEAD AGENCY	PROJECT DESCRIPTION	~COST	FUNDING REQUEST
20	LEIA - Liberty to Edgecliff Improvements for Accessibility	STA	Focused construction of sidewalks, bike facilities, crosswalks, lighting, traffic signals, and transit stops in the East Central community to offset myriad negative impacts created by the 1950s construction of I-90.	\$26.5 Million	\$26.1 Million
21	Latah Bridge Rehabilitation	Spokane	Replace and widen bridge deck, railing, sidewalks, and rehabilitate structural elements. Project improves pedestrian and transit facilities (shared-use path, bike lanes, space for future light rail transit line).	\$65.1 Million	\$65.1 Million
22	Centennial Trail / Argonne Gap Project	Spokane County	Improve connectivity at the Argonne Rd crossing adjacent to Centennial Trail, including improved crossings to reduce bike/ped vs vehicular incidents and reduce stress at Argonne Rd/Upriver Dr intersection.	\$8.5 Million	\$8.2 Million
23	US 195 Corridor Projects	Spokane	Connect Lindeke St to Thorpe Rd and create a two-way Inland Empire Way and Cheney-Spokane Rd connection. Streetscape improvements include sidewalks, lighting, landscape buffers, and bike lanes.	\$18.4 Million	\$18.4 Million
24	Barker Rd & I-90 Interchange	Spokane Valley	Replace single-lane roundabout and 2-lane bridge with new 2-lane roundabout and 4-lane bridge to accommodate existing traffic and growth.	\$40 Million	\$4 Million
25	Wellesley High Performance Transit (HPT)	STA	Revise Route 33 Wellesley to HPT Route 3. The project includes passenger and operational enhancements, along with improved connectivity and accessibility to facilitate ease of transfer to other routes.	\$9.3 Million	No Federal Request
26	Market St Reconstruction	Spokane County	Reconstruct roadway, adding a 10' shared use path and incorporating missing stormwater infrastructure.	\$10.9 Million	\$10.9 Million



# PROJECT INFORMATION SHEETS

DRAFT

*AVAILABLE UPON REQUEST*

RESOLUTION of the BOARD OF DIRECTORS of the  
SPOKANE REGIONAL TRANSPORTATION COUNCIL

R-24-28

**APPROVING THE CY 2025 UNIFIED LIST (FEDERAL VERSION)**

WHEREAS, the Spokane Regional Transportation Council Board (SRTC Board) of Directors serves as the Metropolitan Planning Organization (MPO) for the Spokane Metropolitan Planning Area (SMPA) and as the Regional Transportation Planning Organization (RTPO) for Spokane County; and

WHEREAS, the Unified List is a strategic tool developed under the direction of the SRTC Board to communicate current regional transportation priorities to local, state and federal legislators for potential funding opportunities; and

WHEREAS, the Unified List was developed using Board approved screening criteria that considers economic vitality, safety, stewardship, planning cooperation, system operations and asset condition, quality of life, and equity to ensure beneficial outcomes; and

WHEREAS, the 2025 SRTC Federal Legislative Statements were developed under the direction of the SRTC Board to communicate specific needs to improve transportation with local, state, and federal legislators; and

WHEREAS, the 2025 SRTC Federal Legislative Statements are aligned with other MPO Regional and National Organizations; and

NOW, THEREFORE BE IT RESOLVED, that SRTC Board adopts the 2025 Unified List (Federal Version) for the Spokane Region as shown in Attachment 1.

ADOPTED: December 12, 2024

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Commissioner Al French, Spokane County  
Chair, SRTC Board of Directors

ATTEST

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Angel Jackson, SRTC  
Clerk of the Board



To: Board of Directors

12/05/2024

From: Michael Redlinger, Associate Transportation Planner 3

**TOPIC: TITLE VI PLAN & AMERICANS WITH DISABILITIES ACT (ADA) UPDATES - APPROVAL**

**Requested Action:**

Approval of Resolution R-24-29, adopting SRTC's updated draft Title VI Plan and Americans with Disabilities Act (ADA) complaint materials.

**Key Points:**

- SRTC's current Unified Planning Work Program (UPWP) was scoped to include a Title VI Plan update. At SRTC's TMA Certification Review, the Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) provided SRTC with a set of recommendations that help inform the update process.
- SRTC addressed state and federal recommendations, including clarifying language regarding written translation and oral interpretation, additional TTY information, provision of translated vital documents, and adding an environmental justice section to the plan document.
- SRTC provided clarification regarding which protected classes are Title VI protected classes and which classes are more appropriate to include under a broader statement of nondiscrimination. In alignment with SRTC's TMA Certification Review recommendations and based on the advice of our legal council, the new Title VI Policy clarifies which classes are protected under Title VI. A separate [nondiscrimination statement](#) will be included on the website and on other planning documents.
- As part of this clarification process, SRTC also developed separate ADA Complaint Procedures and ADA Complaint Forms, including translated versions. The full draft Title VI Plan may be viewed [here](#). ADA Complaint materials are linked [here](#).

**Board/Committee Discussions:**

This is the first Board discussion of this item. The TAC and TTC recommended this item for Board approval at their November meetings.

**Public Involvement:**

All SRTC Board and Committee meetings are open to the public.

**Staff Contact:** Michael Redlinger, SRTC | [mredlinger@rtc.org](mailto:mredlinger@rtc.org) | 509.343.6370

RESOLUTION  
of the BOARD OF DIRECTORS  
of the  
SPOKANE REGIONAL TRANSPORTATION COUNCIL  
R-24-29

**APPROVING THE UPDATED TITLE VI PLAN & AMERICANS WITH DISABILITIES ACT (ADA)**

WHEREAS, the Spokane Regional Transportation Council (SRTC Board) serves as the Metropolitan Planning Organization (MPO) for the Spokane Metropolitan Planning Area (SMPA) and receives both Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) funds in the work of programs of the agency; and

WHEREAS, Title VI of the Civil Rights Act of 1964 prohibits discrimination on the basis of race, color, national origin in programs and activities receiving federal financial assistance; and

WHEREAS, SRTC commits to assure that no person shall, on the grounds of race, color, or national origin, as provided by Title VI of the Civil Rights Act of 1964 and the Civil Rights Restoration Act of 1987, be excluded from participation in, denied benefits of, or be otherwise subjected to discrimination under any SRTC program or activity regardless of funding source; and

WHEREAS, in accordance with the Americans with Disabilities Act (ADA), SRTC commits to assure that all its programs and activities are accessible to people with disabilities and to provide people with disabilities an equal opportunity to benefit from its programs, services, and activities; and

WHEREAS, SRTC intends to avoid, minimize, or mitigate disproportionately high and adverse human health or environmental effects, including social and economic effects, on minority populations and low income populations;

NOW THEREFORE, BE IT RESOLVED that the Board of the Spokane Regional Transportation Council approves the updated ADA Complaint materials and Title VI Plan document, which includes the Limited English Proficiency (LEP) Plan.

ADOPTED: December 12, 2024

\_\_\_\_\_  
Al French, Commissioner, Spokane County  
Chair, SRTC Board of Directors

ATTEST

\_\_\_\_\_  
Angel Jackson, SRTC  
Clerk of the Board

To: Board of Directors

12/05/2024

From: Michael Redlinger, Associate Transportation Planner 3

**TOPIC: WASHINGTON STATE DEPT OF TRANSPORTATION (WSDOT) CONSOLIDATED GRANT RANKING - APPROVAL**

**Requested Action:**

Approval of Resolution R-24-30, adopting SRTC's final project rankings for the 2025-2027 WSDOT Consolidated Grant Program.

**Key Points:**

- The WSDOT Consolidated Grant Program released its application for the 2025-2027 biennium in June 2024. For the 2025-2027 cycle, WSDOT will award consolidated funding from six state and federal sources. Project guidance is from our local Coordinated Public Transit-Human Services Transportation Plan.
- The state's application review process requires RTPOs to submit regional rankings for projects submitted to the Consolidated Grant Program. As the RTPO for Spokane County, SRTC facilitates the project ranking process. Rankings are based on A-B-C allocations from the state.
- At the September TAC and TTC meetings, SRTC staff recruited volunteers to review project applications using a set of scoring criteria. Volunteers submitted their scores, which were averaged and used to determine letter grades. The full project applications may be viewed [here](#).
- The final scores are included as **Attachment**.
- The Board will take action on the final project rankings at their December meeting.

**Board/Committee Discussions:**

The Board discussed this item in November. The TAC and TTC were first presented this item in September and unanimously recommended Board approval at their November meetings.

**Public Involvement:**

All SRTC Board and Committee meetings are open to the public.

**Staff Contact:** Michael Redlinger, SRTC | [mredlinger@srtc.org](mailto:mredlinger@srtc.org) | 509.343.6370

**Attachment 1**  
**WSDOT Consolidated Grant Applications (2025-2027) - Recommended Ranking and Scoring Summary**  
**November 2024**

**Ranking Recommendation**

ID	Project Title	Ranking Grade
SMS-1	Sustain Spokane Travel Training	A
SMS-2	Spokane Mobility Management	B

**Scoring Summary**

ID	Project Title	Scorers						Avg Score*
		1	2	3	4	5	6	
SMS-1	Sustain Spokane Travel Training	20.5	20	17	18	19	Did not submit	<b>18.90</b>
SMS-2	Spokane Mobility Management	21	20	19	12	22	Did not submit	<b>18.80</b>

*\*Maximum score 25 points*

**Scoring Criteria**

1. Effectiveness of Project: Does the project advance human services transportation for targeted populations in our region? (fill gap in service, coordination, performance, efficiency, accessibility)? 10 pts
2. Plan Consistency: Does the project address a need or strategy in the Spokane County Coordinated Public Transit-Human Services Transportation Plan (CPT-HSTP)? 5 pts
3. System Benefits: Does the project connect to, coordinate with, leverage or enhance other modes of transportation or systems (aviation, bus and other service providers, rail, park and rides, intercity connections, bicycle/pedestrian)? 5 pts
4. Resource Use: Does the applicant leverage resources from sources outside of WSDOT funding? 5 pts

RESOLUTION  
of the BOARD OF DIRECTORS  
of the  
SPOKANE REGIONAL TRANSPORTATION COUNCIL  
R-24-30

**APPROVING THE WASHINGTON STATE DEPARTMENT OF TRANSPORTATION (WSDOT)  
CONSOLIDATED GRANT RANKING**

WHEREAS, the Spokane Regional Transportation Council (SRTC Board) serves as the Metropolitan Planning Organization (MPO) for the Spokane Metropolitan Planning Area (SMPA); and as the Regional Transportation Planning Organization (RTPO) for Spokane County; and

WHEREAS, the WSDOT Consolidated Grant Program utilizes state and federal funds to support public transportation related projects across the state and local project guidance is from the Spokane County Coordinated Public Transit-Human Services Transportation Plan (CPT-HSTP); and

WHEREAS, WSDOT manages a competitive call for projects every two years and requires RTPOs to submit project letter grade rankings as allotted by the state to indicate local priority for applications submitted to the Consolidated Grant Program; and

WHEREAS, local Consolidated Grant applications have been evaluated by SRTC committees and the recommended letter grade rankings are: Sustain Spokane Travel Training (Special Mobility Services) - Grade A; and Spokane Mobility Management (Special Mobility Services) - Grade B; and

NOW THEREFORE, BE IT RESOLVED that the Board of the Spokane Regional Transportation Council approves the 2025-2027 WSDOT Consolidated Grant project rankings submitted through the Spokane County RTPO.

ADOPTED: December 12, 2024

\_\_\_\_\_  
Al French, Commissioner, Spokane County  
Chair, SRTC Board of Directors

ATTEST

\_\_\_\_\_  
Angel Jackson, SRTC  
Clerk of the Board

To: Board of Directors  
From: Ryan Stewart, Principal Transportation Planner  
TOPIC: **CY 2025 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) GUIDEBOOK**

**Requested Action:**

Approve Resolution R-24-31 adopting the CY 2025 TIP Guidebook.

**Key Points:**

- The SRTC TIP Guidebook establishes goals and objectives for the TIP, outlines specific programming policies, and provides critical TIP timelines and information for various processes.
- The TIP Guidebook is a programming resource for SRTC member agencies, the Board of Directors, and advisory committee members.
- The initial TIP Guidebook was developed in 2013 and is updated yearly to incorporate new schedules, procedures, and programming policies.
- Changes to the 2025 Guidebook include:
  - Addition of information about the 2025 Call for Projects.
  - Combining the separate Preservation call for projects into one main call for projects that will occur every three years.
  - Minor clarification to the change in percentage of total programmed funding that is considered an administrative modification.
  - Updates to the amendment and administrative modification schedules.
- The draft CY 2025 TIP Guidebook can be found [here](#).

**Board/Committee Discussions:**

Both the TAC and TTC were briefed on the Guidebook at their 10/23/24 meetings and unanimously recommended that the Board approve the Guidebook at their 11/20/24 meetings. The Board was briefed on the Guidebook at the 11/14/24 meeting.

**Public Involvement:**

All meetings at which the 2025 TIP Guidebook is discussed are open to the public.

**Staff Contact:** Ryan Stewart, SRTC | [rstewart@srtc.org](mailto:rstewart@srtc.org) | 509.343.6370

RESOLUTION  
of the BOARD OF DIRECTORS  
of the  
SPOKANE REGIONAL TRANSPORTATION COUNCIL  
R-24-31

**APPROVING AN ANNUAL UPDATE TO THE CY 2025  
TRANSPORTATION IMPROVEMENT PROGRAM (TIP) GUIDEBOOK**

WHEREAS, the Spokane Regional Transportation Council (SRTC Board) serves as the Metropolitan Planning Organization (MPO) for the Spokane Metropolitan Planning Area (SMPA); and as the Regional Transportation Planning Organization (RTPO) for Spokane County; and is responsible for developing a 4-year Transportation Improvement Program (TIP); and

WHEREAS, the 2025-2028 TIP was developed under the direction of the SRTC Board in consultation with local government staff, Washington State Department of Transportation (WSDOT), Spokane Transit Authority (STA), and with input from various groups and members of the general public; and

WHEREAS, the SRTC Board is responsible for approval of the TIP and the TIP must contain all federally-funded transportation projects in the SMPA prior to the distribution of funds to those projects; and

WHEREAS, the CY 2025 TIP Guidebook has been developed under the direction of the SRTC Board to document funding policies, processes, and schedules used by local jurisdictions in accordance with the 4-year TIP project delivery.

NOW THEREFORE, BE IT RESOLVED that the Board of the Spokane Regional Transportation Council adopts the annual update to the CY 2025 TIP Guidebook.

ADOPTED: December 12, 2024

\_\_\_\_\_  
Al French, Commissioner, Spokane County  
Chair, SRTC Board of Directors

ATTEST

\_\_\_\_\_  
Angel Jackson, Clerk of the Board

To: Board of Directors  
From: Lois Bollenback, Executive Director  
**TOPIC: EXECUTIVE DIRECTOR'S REPORT**

12/5/2024



**Requested Action:**

None. For information only.

**Key Points:**

**Ongoing/Upcoming Events & Activities**

- o SRTC staff enjoyed an afternoon of camaraderie and service at the Second Harvest food bank (11/19/24).



**Transportation Funding – Awards & Opportunities**

Program	NOFO Close Date	Available Funding	Agency
Rural Development Community Facilities Loan & Grant Pgm.	Ongoing	\$38 million	DOA
National Electric Vehicle Infrastructure (NEVI) Program Washington Interstates – Round 1 Corridors (I-90 & US-195)	January 15, 2025	\$71 million	FHWA
FY 2025 Rebuilding American Infrastructure with Sustainability and Equity (RAISE) - - Round 2	January 30, 2025	\$1.5 billion	USDOT
Promoting Resilient Operations for Transformative, Efficient, & Cost-Saving Transportation (PROTECT) Program	February 24, 2025	\$876 million	FHWA

*As we reach the end of the year, the staff of SRTC offer our thanks to the SRTC Board for your support and we look forward to the new year ahead.*

**Staff Contact:** Lois Bollenback, SRTC | [lbollenback@srtc.org](mailto:lbollenback@srtc.org) | 509.435.3870



## **ACTION ITEMS**

### **Consent Agenda**

The consent agenda containing October TAC meeting minutes was approved unanimously.

### **Title VI Plan & ADA Updates**

Mr. Redlinger provided an overview of updates to SRTC's Title VI Plan and ADA materials, requesting a committee recommendation for Board approval in December prior to state review.

***Mr. Sahlberg made a motion to approve the Title VI Plan & ADA Update as presented. Ms. Callery seconded the motion. The motion passed unanimously.***

### **WSDOT Consolidated Grant Ranking**

Mr. Redlinger reviewed the grant process, project rankings, and scoring, requesting recommendations for Board approval in December. Following approval, the submission to WSDOT is planned for January 2025.

***Ms. Zentz made a motion to approve the WSDOT Consolidated Grant Ranking as presented. Mr. Henson seconded the motion. The motion passed unanimously.***

### **Smart Mobility Plan – Final Report**

Mr. Lien is seeking a recommendation for Board approval. He presented the final plans that include short- and long-term strategies and ongoing efforts. TAC members expressed public concern about the negative consequences of micromobility, such as e-scooters and e-bikes, that impact users of the region's sidewalks and pedestrian infrastructure. Specifically, micromobility devices often present an ADA barrier when improperly parked on sidewalks, creating obstacles that are difficult, if not impossible, to pass for someone that is vision-impaired or in a wheelchair. Second, safety conflicts occur with fast-moving e-scooters and e-bikes traveling directly next to pedestrians, typically on the sidewalk space. The TAC urges that any implementation of micromobility strategies be contingent on greater assurances of sidewalk compliance/enforcement, proper parking of devices, and education to mitigate risk and avoid user conflicts.

***Mr. Sahlberg made an amended motion to approve the Smart Mobility Plan – Final Report excluding the micromobility language. Ms. Callery seconded the motion. The motion unanimously.***

### **Resiliency Plan – Final Report**

Mr. Lien presented the Resiliency Plan, detailing strategies to enhance the transportation network's resilience to hazards and integrate resiliency into future planning and policies.

***Ms. Zentz made a motion to approve the Resiliency Plan – Final Report as presented. Mr. Eash seconded the motion. The motion passed unanimously.***

### **CY 2025 Transportation Improvement Program (TIP) Guidebook – Recommendation**

Mr. Stewart requested Board approval for the updated guidebook, which outlines call for project (CFP) dates, a \$36 million allocation for 2027-2029, investment principles, and a revised schedule aligning the main CFP and preservation cycles to a three-year interval.

***Ms. Zentz made a motion to approve the CY 2025 Transportation Improvement Plan (TIP) Guidebook – Recommendation as presented. Ms. Melby seconded the motion. The motion passed unanimously.***

## **INFORMATION & DISCUSSION ITEMS**

### **Guest Presenter: Spokane Regional Transportation Mobility Center**

Mr. Knutson reviewed SRTMC's history, budget breakdown, major expenses, regional ITS, and future plans for expanding ramp metering, incident response, managed lanes, and variable speed limits.

### **Transportation Technical Committee Officer Elections**

Mr. Fletcher reviewed the steps of the 2025 officer elections, highlighting the order of representation and past cycles, with nominations and elections to be discussed next month.

## ACTION ITEMS

### **Consent Agenda**

The consent agenda containing October TTC meeting minutes was approved unanimously.

### **Title VI Plan & ADA Updates**

Mr. Redlinger outlined updates to SRTC's Title VI Plan and ADA materials, seeking a committee recommendation for December Board approval before state review.

***Mr. Greene made a motion to approve the Title VI Plan & ADA update as presented. Mr. Jackson seconded the motion. The motion passed unanimously.***

### **WSDOT Consolidated Grant Ranking**

Mr. Redlinger reviewed the grant process, project rankings, and scoring, seeking recommendations to present to the Board in December. After receiving Board approval, it will be submitted to WSDOT in January 2025.

***Mr. Jackson made a motion to approve the WSDOT Consolidated Grant Ranking as presented. Ms. Hennessy seconded the motion. The motion passed unanimously.***

### **Smart Mobility Plan – Final Report**

Mr. Lien requested a recommendation for Board approval, detailing final plans, short- and long-term strategies, ongoing efforts like asset management and transportation demand management, and next steps to present in December and address smart mobility in the regional needs assessment.

***Mr. Clark made a motion to approve the Smart Mobility Plan – Final Report as presented. Mr. Wagemann seconded the motion. The motion unanimously.***

### **Resiliency Plan – Final Report**

Mr. Lien presented the Resiliency Plan outlining strategies to strengthen the transportation network against hazards and incorporating resiliency into future planning and policy.

***Ms. Note motioned to approve the Resiliency Plan – Final Report as presented. Mr. Quinn-Hurst seconded the motion. The motion passed unanimously.***

### **CY 2025 Transportation Improvement Program (TIP) Guidebook – Recommendation**

Mr. Stewart requested Board approval for the guidebook update, which includes call for projects (CFP) dates, a \$36 million allocation for 2027-2029, investment principles, and a revised schedule with the main CFP and preservation both occurring every 3 years.

***Mr. Jackson made a motion to approve the CY 2025 Transportation Improvement Program (TIP) Guidebook – Recommendation as presented. Mr. Greene seconded the motion. The motion passed unanimously.***

## INFORMATION & DISCUSSION ITEMS

### **Guest Presenter: Spokane Regional Transportation Mobility Center**

Mr. Knutson reviewed SRTMC's history, budget breakdown, major expenses, regional ITS strategies, and future plans for expanding ramp metering, incident response, managed lanes, and variable speed limits.

### **Transportation Technical Committee Officer Elections**

Mr. Ulrich reviewed the steps of the 2025 officer elections, highlighting the order of representation and past cycles, with nominations and elections to be discussed next month.