

**Spokane Regional Transportation Council – Transportation Technical Committee**

March 27, 2024 | Meeting Minutes

Hybrid Meeting at SRTC, 421 W Riverside Ave Suite 504, Spokane WA 99201 and virtually on Zoom

**#1 Call to Order/Record of Attendance**Chair Trautman called the meeting to order at **1:05pm***In Attendance***TTC Members**

Heather Trautman, *City of Airway Heights (Chair)*  
 Inga Note, *City of Spokane*  
 Colin Quinn-Hurst, *City of Spokane*  
 Kevin Picanco, *City of Spokane*  
 Tyler Kimbrell, *City of Spokane*  
 Adam Jackson, *City of Spokane Valley*  
 Jerramy Clark, *City of Spokane Valley*  
 Sonny Weathers, *Small Cities/Towns Rep*  
 Brandi Colyar, *Spokane County*  
 Barry Greene, *Spokane County*  
 Jami Hayes, *Spokane County*  
 April Westby, *Spokane Regional Clean Air Agency*  
 Samantha Hennessey, *Spokane Regional Health District*  
 Tara Limon, *Spokane Transit Authority*  
 Char Kay, *WSDOT-ER*  
 Mike Pea, *WSDOT-ER*

**Guests**

LeAnn Yamamoto, *Spokane County*  
 Spencer Montgomery, *JUB Engineers*  
 Jeff Frkonja, *Resource System Group (RSG) Inc*  
 Jennifer Emerson-Martin, *Iteris Inc.*  
 Wende Wilber, *Kittelson and Assoc.*  
 Morgan Dean, *Kittelson and Assoc.*

**SRTC Staff**

Angel Jackson, *Admin-Exec Coordinator*  
 Lois Bollenback, *Executive Director*  
 Eve McMenemy, *Deputy Executive Director*  
 Ryan Stewart, *Principal Transportation Planner*  
 Mike Ulrich, *Principal Transportation Planner*  
 Michael Redlinger, *Asso. Transportation Planner*  
 Savannah Hayward, *Comm. & Public Rel. Coord.*  
 David Fletcher, *Principal Transportation Planner*  
 Benjamin Kloskey, *Asso. Transportation Planner*

**#2 Public Comments**

There were no Public Comments.

**#3 TTC Member Comments**

The members provided an update on the events happening within their organization.

**#4 Chair Report on SRTC Board of Directors Meeting**

Ms. Trautman shared highlights of the February SRTC Board meeting.

**ACTION ITEMS****#5 Consent Agenda**

*Mr. Weathers moved to approve the February TTC meeting minutes and the TIP Amendment as presented.*  
*Mr. Greene seconded. The motion passed unanimously.*

**#6 Transportation Performance Management (TPM): New Greenhouse Gas Rule and Targets**

Mr. Redlinger reviewed the historical strategic approach and MPO's requirements for adopting the target. He highlighted state-level targets with trend limits, both historical and goal-oriented. Next steps include obtaining approval for the state targets. Additionally, he refreshed the group on the CO2 rule presented last month and explained the TPM strategic approach for system information to meet MPO requirements. The final adoption will be presented to the board in April. WSDOT has a target of 13.4 tons of CO2, with no penalties for failing

to meet it, but adoption of a target is necessary. Recommendations for the state's current target are being sought.

**Mr. Weathers motioned to approve the Transportation Performance Management (TPM): New Greenhouse Gas Rule and Targets as presented. Mr. Greene seconded. The motion passed unanimously.**

**#7 2025 Unified List Development & Project Evaluation Criteria**

Mr. Fletcher thoroughly reviewed historical content covering both state and federal versions of the list for easier comprehension as requested by the legislature. He outlined the 2025 process, emphasizing key dates for finalizing the list in August for the state and October for the federal level. Additionally, he detailed the evaluation criteria, proposed changes including the incorporation of the equity planning framework and RSAP, and discussed the impact of these changes on each point-based criterion and potential inclusion of additional projects. The safety criteria options and equity criteria were explained while highlighting each of the options for the committee to discuss.

**Mr. Weather made a motion to approve the "Safety option only" and Mr. Clark seconded however, after a roll call vote, the motion failed. Mr. Jackson made a motion to endorse Option A, including the presented safety criteria, and to approve edits for equity revisions as demonstrated, was made and seconded by Mr. Greene. This motion was approved unanimously.**

**INFORMATION & DISCUSSION ITEMS**

**#8 Commute Trip Reduction (CTR) Plan Updates**

Mr. Redlinger discussed the partnership between SRTC and Commute Trip Reduction (CTR) and introduced Ms. Yamamoto, TDM Manager. Ms. Yamamoto then reviewed the plans for updating CTR, delving into its historical context since 2006 and explaining how the CTR law applies to local companies in the region. She also presented the requirements for administering the CTR law and discussed plans for updates for CY 2025 to 2029. She emphasized CTR as a low-cost congestion management tool with benefits for air quality. SRTC will assist in the development of a regional CTR plan covering identified districts, and a detailed timeline for development and approval process. Next steps involve sharing these goals and plans through collaboration between SRTC and STA, aiming for a 0.6% reduction in drive-alone trips.

**#9 Transportation Performance Management (TPM): New Greenhouse Gas Rules and Targets**

Mr. Stewart discussed the historical context of the Vehicle Miles Traveled (VMT) targets report, aimed at supporting greenhouse gas (GHG) reduction goals. WSDOT led efforts to establish reduction targets and strategies, recommending regions to set per capita VMT reduction targets. Jurisdictions must update their comprehensive plans for GHG reduction, and the final report is available on WSDOT's website. SRTC stands to receive \$138,000 in pass-through funding upon Board approval, contingent on executing a Special Transportation Planning Study Agreement.

**#10 Agency Update and Future Information Items**

- Mr. Ulrich minded the committee of the upcoming Equity Working Group meeting this Friday.
- He informed the group that the Congressional Directed Funding portal, by Senator Murray, is now accessible.

**#11 Adjournment**

There being no further business, Chair Trautman moved to adjourn at 2:36pm.

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Angel Jackson, Recording Secretary