

## Transportation Advisory Committee Meeting

Wednesday, August 28, 2024 | 3:00 PM

**Hybrid In-Person/Online Meeting**

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SRTC Conference Room, 421 W Riverside Ave Suite 504, Spokane WA 99201

On Zoom at:

<https://us02web.zoom.us/j/82126214518?pwd=V0hxY010dHI5aktUZWU0bm1FaXBVZz09>

Meeting ID: 867 7129 2471 | Passcode: 808045

By Phone at: 1-253-215-8782

Meeting ID: 867 7129 2471 | Passcode: 808045

Or find your local number: <https://us02web.zoom.us/u/kb4NUskxCv>

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Public comments are welcome and can be shared during the meeting or submitted in advance via email to [contact.srtc@srtc.org](mailto:contact.srtc@srtc.org) or by mail to 421 W Riverside Ave Suite 500, Spokane WA 99201 or by phone to 509.343.6370. Deadline to submit comments in advance is 12:00pm the day of the meeting.

SRTC is committed to nondiscrimination in accordance with Title VI of the Civil Rights Act of 1964, and Civil Rights Restoration Act of 1987 (P.O. 100.259) and the Americans with Disabilities Act. Reasonable accommodations can be requested by contacting the SRTC office by telephone at (509) 343-6370 or by email at [contact.srtc@srtc.org](mailto:contact.srtc@srtc.org) at least 48 hours in advance.

# Transportation Advisory Committee (TAC) Meeting Agenda

Wednesday, August 28, 2024

<i>Time</i>	<i>Item</i>	<i>Page</i>
3:00	1 <b>Call to Order / Record of Attendance</b>	
3:02	2 <b>Public Comments</b>	
3:03	3 <b>TAC Member Comments</b>	
3:05	4 <b>Chair Report on SRTC Board of Directors Meeting</b>	
 <b><u>ACTION ITEMS</u></b>		
3:10	5 <b>Consent Agenda</b>	
	a) June minutes for TAC meeting	3
	b) CY 2024-2027 Transportation Improvement Program (TIP) September Amendment	6
	c) SFY 2024-2025 Unified Planning Work Program (UPWP), Amendment Two	9
3:15	6 <b>2025 Unified List of Regional Transportation Priorities</b> ( <i>David Fletcher</i> )	20
 <b><u>INFORMATION AND DISCUSSION ITEMS</u></b>		
3:30	7 <b>Website Project – New SRTC Logo/Brand</b> ( <i>Lois Bollenback</i> )	24
3:40	8 <b>Congestion Management Progress: Corridor Analysis &amp; Strategies</b> ( <i>David Fletcher</i> )	25
3:55	9 <b>Smart Mobility &amp; Resiliency Project Update</b> ( <i>Jason Lien</i> )	26
4:10	10 <b>Electric Vehicle (EV) Charging Grant Update</b> ( <i>Jason Lien</i> )	27
4:20	11 <b>2025-2028 Transportation Improvement Program (TIP)</b> ( <i>Ryan Stewart</i> )	28
4:25	12 <b>Agency Update and Future Information Items</b> ( <i>David Fletcher</i> )	
4:30	13 <b>Adjournment</b>	

**Spokane Regional Transportation Council – Transportation Advisory Committee**

06/26/2024 | Meeting Minutes

Hybrid Meeting at SRTC, 421 W Riverside Ave Suite 504, Spokane WA 99201 and virtually on Zoom

**# 1 Call to Order/Record of Attendance 3:00 PM**

In Attendance:

**Members**

Michael Ankney  
 John Barber  
 Raychel Callary  
 Charles Hansen  
 Carlie Hoffman  
 Katie Melby  
 Tom Sahlberg  
 Paul Vose  
 Kim Zentz

**Guests**

Spencer Montgomery, *JUB Engineer*  
 Lisa Corcoran, *Spokane Inter. Airport*  
 Wende Wilber, *Kittleson & Assoc.*  
 Charlotte Sobel, *Kittleson & Assoc.*  
 Shauna Harshman, *WSDOT*

**SRTC Staff**

Savannah Hayward, *Comm. & Public Rel. Coord.*  
 Angel Jackson, *Admin-Exec Coordinator*  
 David Fletcher, *Principal Transportation Planner*  
 Jason Lien, *Principal Transportation Planner*  
 Michael Redlinger, *Associate Transp. Planner III*  
 Ryan Stewart, *Principal Transportation Planner*  
 Mike Ulrich, *Principal Transportation Planner*  
 Benjamin Kloskey, *Associate Transportation Planner*

**# 2 Public Comments**

No comments

**# 3 TAC Member Comments**

Each member was given the opportunity to highlight events/projects in their respective areas.

**# 4 Chair Report on SRTC Board of Directors Meeting**

Chair Vose reviewed each action and discussion from the June SRTC Board meeting.

**ACTION ITEMS**

**# 5 Consent Agenda**

- a) May minutes for TAC Meeting
- b) CY 2024-2027 Transportation Improvement Program (TIP) July Amendment

***Mr. Ankney made a motion to approve the Consent Agenda as presented. Mr. Barber seconded. The motion was passed unanimously.***

**# 6 Regional Safety Action Plan**

Mr. Ulrich and Ms. Wilbur, Kittleson and Associates, reviewed how the Regional Safety Action Plan focuses on the technical aspects of crash analysis, goals, strategies, and the implementation of a High Injury Network (HIN), excluding appendices which serve as supporting material. The plan identifies key regional corridors, such as N Market, Sprague, and North Nevada, providing high-level guidelines for future safety improvements facilitated by grant applications, though specific designs will be managed by local agencies. The primary goals include achieving zero fatal and serious injuries, with a target of a 50% reduction by 2030 for the HIN, and zero fatalities and serious injuries for pedestrians and cyclists by 2042, in alignment with Spokane's city goals. Public and committee feedback on the draft plan praised its readability and the use of infographics, leading to fine-tuning of the HIN, removing "wash stop" roadways from unincorporated Spokane County, and incorporating new strategies for micro-mobility and driver education. The plan's strategies align with federal guidelines and emphasize the use of near-miss video data analytics. Local context is considered, providing a flexible strategy menu for different agencies, with guidance on updating local plans and pursuing funding.

The language in the plan has been refined to ensure clarity and accuracy, removing unnecessary adjectives.

***Ms. Zentz motioned to recommend the Board to approve the Regional Safety Action Plan as presented. Mr. Sahlberg seconded this motion. This action passed unanimously.***

**#7 DATA Project Deliverables**

The DATA project is aimed to operationalize the application of data in the planning process, specifically updating the travel demand model. After addressing concerns about the travel demand model through multiple meetings with the model users’ group, updates were shared. The project delivered a valid regional scale model meeting industry standards, but some model users requested revisions and additional localization. Staff developed an option to address these requests, focusing on the federal aid network. The proposed plan involves creating a separate scope for these revisions, costing approximately \$80,000, partially funded by leftover WSDOT funds and SRTC reserves. Another option, costing \$85,000, offers a holistic review of the entire national highway system, contingent on members providing necessary data.

***Mr. Sahlberg motioned to recommend the Board to approve the DATA Project Option A (as presented). Mr. Barber seconded this motion. This action was passed unanimously.***

**INFORMATION & DISCUSSION ITEMS**

**# 8 Transportation Priorities: Spokane International Airport**

Ms. Corcoran, Chief Development Officer-Spokane Airports, which includes Spokane International Airport and Felts Field Airport, is focused on expanding and improving its facilities. Major projects include the Concourse C expansion and Central Hall project at Spokane International, which aim to enhance passenger experience and accommodate more flights. They are also upgrading airfield infrastructure and parking systems, while improving safety with a new interchange on Spotted Road. Additionally, a rail truck transload facility is being developed to streamline cargo transport.

**# 9 Smart Mobility/Resiliency: Goals and Objectives**

There are two separate projects, led by SRTC with consultant assistance, happening concurrently to assess current practices, identify technologies for smart mobility, and evaluate vulnerabilities in the transportation system. These projects aim to recommend programs and strategies to advance regional transportation goals. Smart mobility involves using technology and data to improve the multimodal transportation system, ensuring safe, efficient, resilient, and equitable movement of people and goods. Project objectives include advancing regional goals by adapting to new technologies, using data to empower travelers, supporting seamless mobility initiatives, and promoting environmental responsibility. Additionally, the project focuses on reducing system vulnerabilities to natural disasters.

The resiliency goal aims to improve the region's ability to anticipate, prepare for, adapt to, withstand, and recover from disruptions. This involves understanding regional risks, identifying critical infrastructure and vulnerabilities, and determining needs for redundancy and preparedness. The project will continue to develop detailed strategies and engage stakeholders, including a stakeholder advisory group with representatives from the TTC, TAC, and other agencies.

**# 10 2025 Unified List of Regional Transportation Priorities: Draft**

Mr. Fletcher highlighted the receipt of 30 project submissions, noting that this includes one project in the current Unified List that was submitted as two separate project phases this year. Four new projects were

submitted this year: Market Street Reconstruction, Wellesley High Performance Transit, LEIA - Liberty to Edgecliff Improvements for Accessibility, and Craig Road Complete Streets Project. The total unfunded need is just under \$700 million, up from \$576 million last year due to more submissions and cost increases. SRTC reviewed project submissions to ensure they meet criteria, accurately categorize status, and verify self-scoring consistency.

The 30 project submittals were presented, grouped by project status (implementation, development, and initiation) and sorted by score based on the board-approved evaluation criteria. Mr. Fletcher explained that staff considers a variety of factors when developing the draft list. These include consistency with previous years, natural breaks in the projects' scores, and feedback from legislators for a concise, flexible list that reflects regional needs and diverse funding opportunities. Based on this, staff suggest removing the three lowest-scoring projects in development and initiation to maintain a focused and competitive list. This results in 24 projects, similar in size to last year's list.

#### **# 11 SRTC Website Project Update**

Ms. Hayward presented an update on the SRTC website project. The project aims to redesign the SRTC website, brand and logo, strengthening SRTC's outreach efforts. The selected local consultant, The Woodshop, has a strong track record with projects for various Spokane-based and national entities. The project is in conjunction with the Metropolitan Transportation Plan (MTP) update, Horizon 2050, and is scheduled for completion in February 2025. The project consists of four phases: 1. Intake, discovery and site analysis; 2. Brand update; 3. Website design and build; and 4. Collateral update.

The current phase involves understanding SRTC's current brand and website status, gathering internal and external feedback, and analyzing the website's functionality. This information will guide subsequent phases, including an 8–10-week brand and logo update and a 10-12 week website redesign aimed at improving user experience and navigation. The target launch date for the SRTC website is mid-December. Phase four will focus on creating collateral pieces to utilize the new brand and logo. Savannah emphasized the importance of community input and mentioned upcoming steps, including completing phase one interviews and seeking committee approval for the new brand and logo in August, with the final board approval expected in September.

#### **# 12 Agency Update and Future Information Items**

The committees will not convene in July but will reconvene in August.

#### **# 13 Adjournment**

There being no further business, the meeting adjourned at 4:18 pm.

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Angel Jackson, Recording Secretary

To: Transportation Advisory Committee 08/21/2024

From: Ryan Stewart, Principal Transportation Planner

**TOPIC: CY 2024-2027 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) SEPTEMBER AMENDMENT**

**Requested Action:**

Recommend Board approval of the CY 2024-2027 Transportation Improvement Program September amendment.

**Key Points:**

Two member agencies have requested an amendment to the CY 2024-2027 TIP for the following projects. See the **Attachment** and **Supporting Information** for more details.

<b>AGENCY</b>	<b>PROJECTS</b>
Spokane County	<ul style="list-style-type: none"><li>• Craig Rd &amp; I-90 Four Lakes Connection Planning Study</li></ul>
City of Spokane Valley	<ul style="list-style-type: none"><li>• S Sullivan Rd. Preservation</li></ul>

**Board/Committee Discussions:**

This is the first discussion of the proposed September amendment.

**Public Involvement:**

The proposed September amendment was published for a public review and comment period from 08/12/24 through 08/21/24. On 08/12/24 notice of the amendment was published in the Spokesman Review, posted to the SRTC website ([www.srtc.org](http://www.srtc.org)) and social media platforms. Any public comments received will be shared with the Board prior to their taking action.

**Staff Contact:** Ryan Stewart, SRTC | [rstewart@srctc.org](mailto:rstewart@srctc.org) | 509.343.6370

**2024-2027 Transportation Improvement Program**  
September Amendment (24-09)

Agency	Project Title Amendment Description	Funding Adjustment		Amendment		WA TIP ID
				New Project	Existing Project	
Spokane County	<b>Craig Rd &amp; I-90 Four Lakes Connection Planning Study</b> Added \$1.5 million from 2024 Federal Earmark to the 2024 planning phase.	Federal (DEMO)	\$ 3,289,000	✓		C3320
		State				
		Local	\$ 311,000			
		Total	\$ 3,600,000			
City of Spokane Valley	<b>S Sullivan Rd. Preservation</b> Added right-of-way phase and updated total project cost.	Federal (NHPP)	\$ 3,957,000	✓		WA-15717
		State				
		Local	\$ 740,000			
		Total	\$ 4,697,000			

DEMO      Congressionally Directed Spending  
NHPP      National Highway System (NHS) Asset Management Program

**Supporting Information**

**TOPIC: 2024-2027 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) SEPTEMBER AMENDMENT**

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- The TIP is a programming document that identifies specific projects and programs to be implemented during the upcoming four years. Any project with federal funds from the Federal Highway Administration (FHWA) or Federal Transit Administration (FTA), as well as any regionally significant projects, must be included in the TIP.
- After a TIP has been incorporated into the Washington State TIP (STIP), project changes can be requested by local agencies. Minor changes can be made administratively by SRTC staff. Significant changes must be made through the amendment process, which requires a 10-day public comment period and action by the SRTC Board of Directors.
- The TIP serves as an important tool in implementing the goals, policies, and strategies identified in Horizon 2045, SRTC's long-range plan. As such, any projects included in the TIP, including projects added through monthly amendments, must be consistent with Horizon 2045.
- Consistency with Horizon 2045 includes a demonstration of financial constraint and conformity with regional air quality plans. The proposed September amendment has been reviewed by SRTC staff for compliance with federal and state requirements and consistency with Horizon 2045.
- TIP amendments must be approved by the SRTC Board to be incorporated into the Washington State TIP (STIP). Projects receiving federal funds must be in both the TIP and the STIP to access those funds.
- Pending approval by the SRTC Board, the September amendment will be incorporated into the STIP on or around 10/18/2024.



To: Transportation Advisory Committee

08/21/2024

From: Eve McMenemy, Deputy Executive Director

**TOPIC: SFY 2024-2025 UNIFIED PLANNING WORK PROGRAM (UPWP), AMENDMENT TWO**

**Requested Action:**

Recommend Board approval of SFY 2024-2-25 UPWP, Amendment Two.

**Key Points:**

- Staff is requesting to amend the [State Fiscal Year \(SFY\) 2024-2025 UPWP](#) to include a new consultant planning activity in Subtask 3.5 related to revising the draft regional travel demand model portion of the DATA project. **See Attachment** for amended sections (new text shown in red).
  - Increase Task 3 revenue by increasing FHWA PL funds by \$77,850 and local match funds by \$12,150 for a total of \$90,000 to reflect the new planning activity.
  - Increase Task 3 consultant expenditures by \$90,000 to reflect the new planning activity.
  - Update budget summary tables Appendix A and Appendix A1 to reflect the above changes.
- On 7/11/24 the SRTC Board approved Resolution R-24-16 approving consultant activity not to exceed \$90,000 to revise the draft regional travel demand model, **see Supporting Information**.
- The SFY 2024-2025 UPWP is the foundational document outlining the core functions, studies, technical support, and other ongoing planning activities from 07/01/23 to 06/30/25.
- UPWP Amendments require approval by the SRTC Board of Directors.

**Board/Committee Discussions:**

The SRTC Board approved the SFY 2024-2025 UPWP on 6/08/24 by Resolution R-23-16 and most recently amended the UPWP on 6/13/24 by Resolution R-24-13.

**Public Involvement:**

All Board and committee meetings are open to the public.

**Staff Contact:** Eve McMenemy, SRTC | [evemc@src.org](mailto:evemc@src.org) | 509.343.6370

## TASK 3

### DATA MANAGEMENT AND SYSTEMS ANALYSIS

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#### TASK 3 OVERVIEW

This task is a core MPO and RTPO function. All data, analysis and tools from this task are intended to facilitate informed decision-making by elected and governing officials for other tasks identified in this UPWP including the MTP, the TIP, and the CMP. The data is applied to the planning process to identify transportation issues, test scenarios, propose solutions, and evaluate activities to be implemented. This task includes collecting, analyzing, maintaining, reporting, and applying data to inform policy decisions. Information in tabular, database, geospatial, and other formats are used. The products are updated and compiled in various formats and made available to SRTC staff, staff from other state and local governments, and the public. This task also involves maintaining various user licenses and agreements and updating computer hardware and software. SRTC will be developing a formalized data program that includes many of the subtasks below. The program will standardize data processes,

SRTC staff coordinates and develops systems and information management tasks with member jurisdictions, STA, WSDOT, Environmental Protection Agency, Washington State Department of Ecology, Spokane Regional Health District and Spokane Clean Air Agency.

#### TASK 3 MAJOR MILESTONES AND PRODUCTS

- Update regional building permit database. (April 2024 and April 2025)
- Update and refresh maps and other data visualizations for the MTP. (June 2025)
- Update of base and forecast year models using new land use to coincide with MTP update. (December 2024)
- Update data tables used in Social Equity Mapping Tool as new Census and ACS data tables are made available. (December 2024)
- Update SRTC's paper bicycle map and print copies for distribution. (June 2025)
- Implement the SRTC Board adopted Data Application for Transportation Analysis (DATA) design plan. This plan includes several critical investments in data acquisition and tool development. Investments include a household travel survey, travel demand model improvements, passive data, updated traffic counts, land use management system, and an online data hub. (December 2023)
- Develop (March 2024) and implement a data program with the goal of organizing all of SRTC's continuous data acquisition, cleaning, analysis and reporting tasks under a single documented program. Subtasks within the program could include the following:
  - Organize technical documentation into a single document
  - Condense task schedules into a single (two year) Gantt chart
  - Develop standard data request procedure and architecture
  - Build additional data products into online data hub
  - Make recommendations for data improvements and necessary budget allocations

### **SUB-TASK 3.1**

#### **DATA AND SOFTWARE MANAGEMENT**

Data and software management includes maintaining a variety of datasets used to support regional planning and technical analysis work. It also involves administering and updating SRTC's data analysis and visualization software, as needed. This task supports the MTP, TIP, CMP, and other tasks detailed in the work program.

##### ***Ongoing/Continuous Activities***

- Acquire, update, and maintain various tabular, database, and geospatial datasets.
- Update and maintain datasets on SRTC's ArcGIS Online portal.
- Collaborate with other agencies to update and share data products and analyses.
- Assess data management process, catalog data sources, develop data architecture plan and recommendations.
- Research new developments in GIS and information technology for analysis and public dissemination of data and plans.
- Administer, update, and review data and visualization software.

### **SUB-TASK 3.2**

#### **GIS AND SPATIAL ANALYSIS**

GIS and spatial analysis involve using a variety of tools to analyze geospatial data in support of SRTC and its member agencies' planning efforts. It also includes preparing detailed methodologies, metadata, and other documentation for ongoing technical analysis projects and programs. This task supports the MTP, TIP, CMP, and other tasks detailed in the work program.

##### ***Ongoing/Continuous Activities***

- Collect and evaluate existing geospatial data.
- Create new geospatial datasets.
- Research and develop spatial data analysis methods to support SRTC planning work.
- Utilize GIS and other tools to process and analyze geospatial data.
- Prepare methodologies, metadata, and other documentation for SRTC's geospatial datasets and technical analysis projects.
- Provide GIS and other technical assistance to member agencies.
- Respond to data and analysis requests.

### **SUB-TASK 3.3**

#### **DATA VISUALIZATION AND CARTOGRAPHY**

Data visualization and cartography focuses on providing information to the public and decision-makers by applying design and visualization techniques to explain the results of technical analyses in a clear and accessible manner. This includes preparing maps, charts, graphs, tables, and other visualizations for both internal and external audiences. This task supports the MTP, TIP, CMP, and other tasks detailed in the work program.

### ***Ongoing/Continuous Activities***

- Produce high-quality maps and other data visualizations to support SRTC planning and analysis work.
- Prepare map and data visualization templates, where possible, to increase efficiency and consistency.
- Research best practices and techniques in data visualization and cartographic design to enhance the clarity and accessibility of SRTC's planning products.
- Update existing maps and data visualizations, as needed.
- Develop and maintain interactive maps and applications on ArcGIS Online.

### **SUB-TASK 3.4**

#### **SOCIOECONOMIC DATA COLLECTION AND FORECASTING**

Socioeconomic data collection and forecasting involves the development and maintenance of SRTC's land use forecast. This includes compiling data from various sources to create base year datasets, monitoring regional growth and development trends, maintaining scripts to process raw data, and using these inputs to develop population and employment forecasts.

### ***Ongoing/Continuous Activities***

- Review and evaluate regional growth and development trends.
- Acquire, update, and maintain various socioeconomic and land use datasets pertaining to employment, growth and development, demographics, and land capacity.
- Review and update land use forecast methodology, as needed, to ensure consistency with local agency planning efforts.

### **SUB-TASK 3.5**

#### **SYSTEMS ANALYSIS AND DATA APPLICATION**

Systems analysis includes a variety of tools that apply relevant data to help understand how people and goods might travel the system in the future. Diverse data application allows SRTC to consider a variety of possible future impacts which could affect system performance.

The travel demand model forecasts future demand for roadways and transit services and calculates the share of trips completed by a combined bicycle/pedestrian mode. This tool is used in planning a transportation system that serves the future needs of the region and is also a critical element in the air quality conformity determination process.

The travel demand model is used to understand the current and future condition of the regional transportation system. SRTC staff is responsible for maintaining the 2022/2050 regional travel demand model set and related technical tools. This sub-task may involve consultant assistance to develop or employ economic analysis tools for the evaluation of transportation projects.

### ***Ongoing/Continuous Activities***

- Maintenance of the 2022 base year model and 2050 forecast year model. Model maintenance includes making any updates or corrections to the transportation network or input files. Revisions will be incorporated in the next model update.

- Complete model data requests for member agencies and/or public, as needed. (Note: Significant modeling requests or analysis are considered under Task 7 Planning Consultation and Studies.)
- As part of an ongoing project, existing planning tools will be updated, and new tools will be developed.

### **SUB-TASK 3.6**

#### **AIR QUALITY AND TRANSPORTATION CONFORMITY**

Activities under this task focus on planning efforts to maintain the National Ambient Air Quality Standards (NAAQS) by assessing and avoiding or mitigating adverse impacts of mobile-source pollutants on existing and future transportation systems. In SFY 2024-2025 SRTC will continue to work with the Washington State Department of Ecology on refining the data inputs used in EPA’s MOVES air quality modeling software.

#### ***Ongoing/Continuous Activities***

- Conduct Air Quality Conformity determinations for the MTP, TIP, and TIP amendments.
- Complete project-level air quality analysis for CO and PM<sub>10</sub> as required in the CO Maintenance Plan and PM<sub>10</sub> Limited Maintenance Plan.
- Continue coordination with the Washington State Department of Ecology on vehicle miles traveled (VMT) data required for the transportation sector portion of their emissions inventory and necessary input files needed to run MOVES per the federal requirements.
- Monitor federal and state legislation and activities related to climate change and NAAQS of criteria pollutants that have current or future impacts to the Spokane Metropolitan Planning Area (SMPA).
- Initiate Air Quality Interagency Consultation Process as needed.

### **TASK 3 UNFUNDED ACTIVITIES**

- Ongoing cross-sectional household travel survey.
- Develop a continuous traffic count collection program.
- Develop a regional system for consistently assessing pavement conditions, including potential software requirements.

### **TASK 3 RESPONSIBILITIES**

SRTC staff coordinates and develops systems and information management tasks with member jurisdictions, STA, WSDOT, Environmental Protection Agency, Washington State Department of Ecology, Spokane Regional Health District and Spokane Clean Air Agency. Tasks in 3.5 related to the DATA project are being executed with consultant assistance pursuant to an existing Local Agency Agreement.

### TASK 3 SUMMARY OF REVENUES AND EXPENDITURES

#### Revenues

FHWA-PL	\$ <del>338,750</del>
	<u>416,600</u>
FTA-5303	\$ 95,300
FHWA-STBG-Metro Planning	\$ 225,000
FHWA-STBG-DATA	\$ 320,605
RTPO	\$ 45,000
Local	\$ <del>109,895</del>
	<u>122,045</u>
TOTAL	\$ <del>1,134,550</del>
	<u>1,224,550</u>

#### Expenditures

Salaries & Benefits	\$ 482,355
Overhead	\$ 185,124
Direct Costs	\$ 64,000
Consultants	\$ <del>403,071</del>
	<u>493,071</u>
TOTAL	\$ <del>1,134,550</del>
	<u>1,224,550</u>

#### Budget Comparison

SFY 2024-2025	\$ <del>1,134,550</del>
SFY 2022-2023	<u>1,224,550</u>
	\$ 1,714,397
SFY 2020-2021	\$ 993,848

#### FTE Staffing Comparison

SFY 2024-2025	2.21
SFY 2022-2023	2.21
SFY 2020-2021	1.35

# APPENDIX A

## SFY 2024-2025 BUDGET INFORMATION

### REVENUE FORECAST

FHWA-PL (includes \$223,633 prior year carryover)	<del>1,868,609</del>
	<u>1,946,459</u>
FTA-5303 (includes \$76,487 prior year carryover)	635,261
FHWA-STBG-Metro Planning	1,000,000
FHWA-STBG-D.A.T.A.	320,605
FHWA Safety – Safe Streets and Roads for All	400,000
WA Dept of Commerce - ETS	2,500,000
RTPO	427,302
Local	<del>630,334</del>
	<u>642,484</u>
<b>Total</b>	<del><b>7,782,111</b></del>
	<u><b>7,872,111</b></u>

### EXPENDITURE FORECAST BY REVENUE SOURCE AND TASK

Task	FHWA	FTA	STBG	RTPO/Dpt Commerce	Local	Total
1. Program Administration & Coordination	476,000	70,257	170,000	45,000	70,966	832,223
2. Public/Stakeholder Participation & Coordination	268,000	22,000	177,825	35,000	41,150	543,975
3. Data management & Systems Analysis	<del>338,750</del>	95,300	545,605	45,000	<del>109,895</del>	<del>1,134,550</del>
	<u>416,600</u>				<u>122,045</u>	<u>1,224,550</u>
4. Metropolitan Transportation Plan (MTP)	568,794	181,318	220,000	6,312	179,849	1,156,273
5. Transportation Improvement Program (TIP)	133,750	95,000	99,642	8,000	45,053	381,445
6. Congestion Management Process (CMP)	-	71,386	-	-	11,572	82,958
7. Planning Consultation & Studies	483,315	100,000	107,533	2,500,000	147,847	3,338,695
8. RTPO Planning Functions	-	-	-	287,990	24,002	311,992
<b>Total</b>	<del><b>2,268,609</b></del>	<b>635,261</b>	<b>1,320,605</b>	<b>2,927,302</b>	<b>630,334</b>	<del><b>7,782,111</b></del>
	<u><b>2,346,459</b></u>				<u><b>642,484</b></u>	<u><b>7,872,111</b></u>

## EXPENDITURE FORECAST BY ACTIVITY

Task	Personnel & Indirect Expenses	Education Series & Training	Equipment & Software	Consultant & Data Collection	Total
1. Program Administration & Coordination	732,223	70,000	-	30,000	832,223
2. Public/Stakeholder Participation & Coordination	529,775	12,200	2,000	-	543,975
3. Data management & Systems Analysis	667,479	3,000	61,000	<del>403,071</del> <u>493,071</u>	<del>1,134,550</del> <u>1,224,550</u>
4. Metropolitan Transportation Plan (MTP)	716,273	-	-	440,000	1,156,273
5. Transportation Improvement Program (TIP)	329,445	-	2,000	50,000	381,445
6. Congestion Management Process (CMP)	82,958	-	-	-	82,958
7. Planning Consultation & Studies	398,695	-	-	2,940,000	3,338,695
8. RTPO Planning Functions	173,992	-	-	138,000	311,992
<b>Total</b>	<b>3,630,840</b>	<b>85,200</b>	<b>65,000</b>	<del><b>4,001,071</b></del> <u><b>4,091,071</b></u>	<del><b>7,782,111</b></del> <u><b>7,872,111</b></u>



# APPENDIX A-1

## EXPENDITURE FORECAST BY SUB-TASK ACTIVITY

Task	Personnel & Indirect Expenses	Education Series & Training	Equipment & Software	Consultants & Data Collection	TOTAL
<b>1. Program Administration &amp; Coordination</b>					<b>832,223</b>
Administration Sub-tasks 1.1-1.4 & 1.6	611,146			30,000	641,146
Training 1.5	121,077	70,000			191,077
<b>2. Public/Stakeholder Participation &amp; Education</b>					<b>543,975</b>
Public Coordination & Outreach 2.1	213,975		2,000		215,975
Stakeholder Coordination 2.2	117,367	10,000			127,367
Title VI & Environmental Justice 2.3	43,655	2,200			45,855
Website and Social Media 2.4	154,778				154,778
<b>3. Data Management &amp; Systems Analysis</b>					<b>1,134,550</b>
					<b>1,224,550</b>
Data & Software Management 3.1	197,220		50,000		247,220
GIS & Spatial Analysis 3.2	109,787	3,000			112,787
Data Visualization & Cartography 3.3	100,388		3,000	32,466	135,854
Socioeconomic Data Collection & Forecasting 3.4	63,092			50,000	113,092
Systems Analysis & Data Application 3.5	187,982		8,000	<del>320,605</del>	<del>516,587</del>
				<u>410,605</u>	<u>606,587</u>
Air Quality & Transportation Conformity 3.6	9,010				9,010
<b>4. Metropolitan Transportation Plan (MTP)</b>					<b>1,156,273</b>
Long Range Transportation Planning 4.1	411,491			310,000	721,491
Equity Planning 4.2	53,216				53,216
Climate Change/Resiliency 4.3	81,578			130,000	211,578
Agency Support & Coordination 4.4	81,490				81,490
Active & Public Transportation 4.5	88,498				88,498
<b>5. Transportation Improvement Program (TIP)</b>					<b>381,445</b>
TIP Development & Maintenance 5.1	159,115		2,000		161,115
Coordination and Project Tracking 5.2	170,330			50,000	220,330
<b>6. Congestion Management Process (CMP)</b>					<b>82,958</b>
CMP Activities 6.1	64,888				64,888
Spokane Regional Transp. Mgt. Center Support 6.2	18,070				18,070
<b>7. Planning Consultation &amp; Studies</b>					<b>3,338,695</b>
General Planning Support & Coordination 7.1	246,488			2,500,000	2,746,488
Regional Transportation Priorities 7.2	61,138				61,138
Safety 7.3	91,069			440,000	531,069
<b>8. RTPO Planning Functions</b>					<b>311,992</b>
General RTPO Activities 8.1	140,496			138,000	278,496
Countywide planning policies certification process 8.2	33,496				33,496
<b>Total</b>	<b>3,630,840</b>	<b>85,200</b>	<b>65,000</b>	<del><b>4,001,071</b></del> <b>4,091,071</b>	<del><b>7,782,111</b></del> <b>7,872,111</b>

**RESOLUTION  
of the BOARD OF DIRECTORS  
of the  
SPOKANE REGIONAL TRANSPORTATION COUNCIL  
R-24-16**

**ACKNOWLEDGING THAT THE DATA APPLICATIONS FOR TRANSPORTATION  
ANALYSIS (DATA) PROJECT HAS BEEN DELIVERED ACCORDING TO SCOPE**

WHEREAS, the Spokane Regional Transportation Council’s Board of Directors (SRTC Board) is the Metropolitan Planning Organization (MPO) for the Spokane Metropolitan Planning Area (SMPA); and as the also the Regional Transportation Planning Organization (RTPO) for Spokane County; and

WHEREAS, the SRTC Board appropriated \$1M in Surface Transportation Block Grant funding to fund the DATA Project; and

WHEREAS, the scope of the DATA project included evaluating SRTC’s current data application processes, evaluating the state of best practice, and conducting listening sessions to understand member agency need; and

WHEREAS, a design plan was developed based on the above and included the following tasks: Household Travel Survey, Passive Data Collection, Traffic Count Data Collection, Travel Demand Model Update, Land Use Allocation Tool, & Online Data Hub; and

WHEREAS, the Transportation Technical Committee and Transportation Advisory Committee recommended SRTC Board approval of the design plan; and

WHEREAS, the design plan was used to develop the scope for Phase II of the DATA Project; and

WHEREAS, the consultant on the project, Resource System Group, Inc., executed the scope and produced the deliverables according to the specifications enumerated in the scope; and

WHEREAS, upon presenting the deliverables to the Transportation Technical Committee, there were concerns raised about particular model attributes that did not match “on-the-ground” conditions; and

WHEREAS, despite the delivered travel demand model being calibrated and validated to industry accepted standard for use in regional planning applications, SRTC staff has engaged the project’s consultant to address the concerns raised; and

WHEREAS, that list of requested revisions is attached and referred to as “Option A”; and

WHEREAS, SRTC Staff will develop a scope to address Option A and a budget not to exceed \$90,000; and

WHEREAS, the model users group will review the scope to ensure it addresses the revisions requested in Option A;

NOW THEREFORE, BE IT RESOLVED BY THE Board of Directors of the Spokane Regional Transportation Council of Washington that:

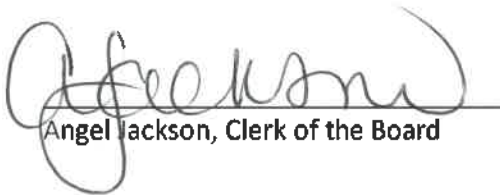
1. The SRTC Board acknowledges that the DATA Project has been delivered according to scope and releases the travel demand model for use by member agencies with the implementation of revisions outlined in Option A.

PASSED and APPROVED this 11th day of July 2024 by the SRTC Board of Directors of the Spokane Regional Transportation Council of Washington.



Al French, County Commissioner, Spokane County  
Chair, SRTC Board of Directors

ATTEST



Angel Jackson, Clerk of the Board

To: Transportation Advisory Committee

08/21/2024

From: David Fletcher, Principal Transportation Planner

**TOPIC: 2025 UNIFIED LIST OF REGIONAL TRANSPORTATION PRIORITIES**

**Requested Action:**

Recommend Board approval of the 2025 Unified List of Regional Transportation Priorities, as shown in the **Attachment**.

**Key Points:**

- The Unified List of Regional Transportation Priorities (Unified List) is a strategic tool used to communicate current regional transportation priorities to state legislators and Congressional representatives for potential funding opportunities. SRTC is committed to annually updating the Unified List.
- The SRTC Board of Directors approved Resolution R-24-08, establishing the 2025 Unified List development process and project evaluation criteria, at their 4/11/2024 meeting. This was followed by a project submittal period from 4/22/2024 through 5/17/2024. Projects were required to be on an agency's current legislative agenda and consistent with the region's metropolitan transportation plan, Horizon 2045.
- In total, agencies submitted 30 projects to be considered for inclusion in the 2025 Unified List. These projects were self-scored by agencies, using the approved project evaluation criteria. Project submittals were then reviewed for accuracy by SRTC staff.
- The draft 2025 Unified List, provided as an **Attachment**, includes 24 projects and has been developed based on feedback provided by the SRTC Board, as well as the TTC and TAC.

**Board/Committee Discussions:**

Project evaluation criteria scores, along with potential options for the 2025 Unified List, were presented to TTC and TAC at their 6/26/2024 meetings. These items were also presented to the SRTC Board at their 7/11/2024 meeting. The Unified List development process and project evaluation criteria was presented to the TTC and TAC at their 2/28/2024 and 3/27/2024 meetings. The SRTC Board approved Resolution R-24-08, establishing the 2025 Unified List development process and project evaluation criteria, at their 4/11/2024 meeting.

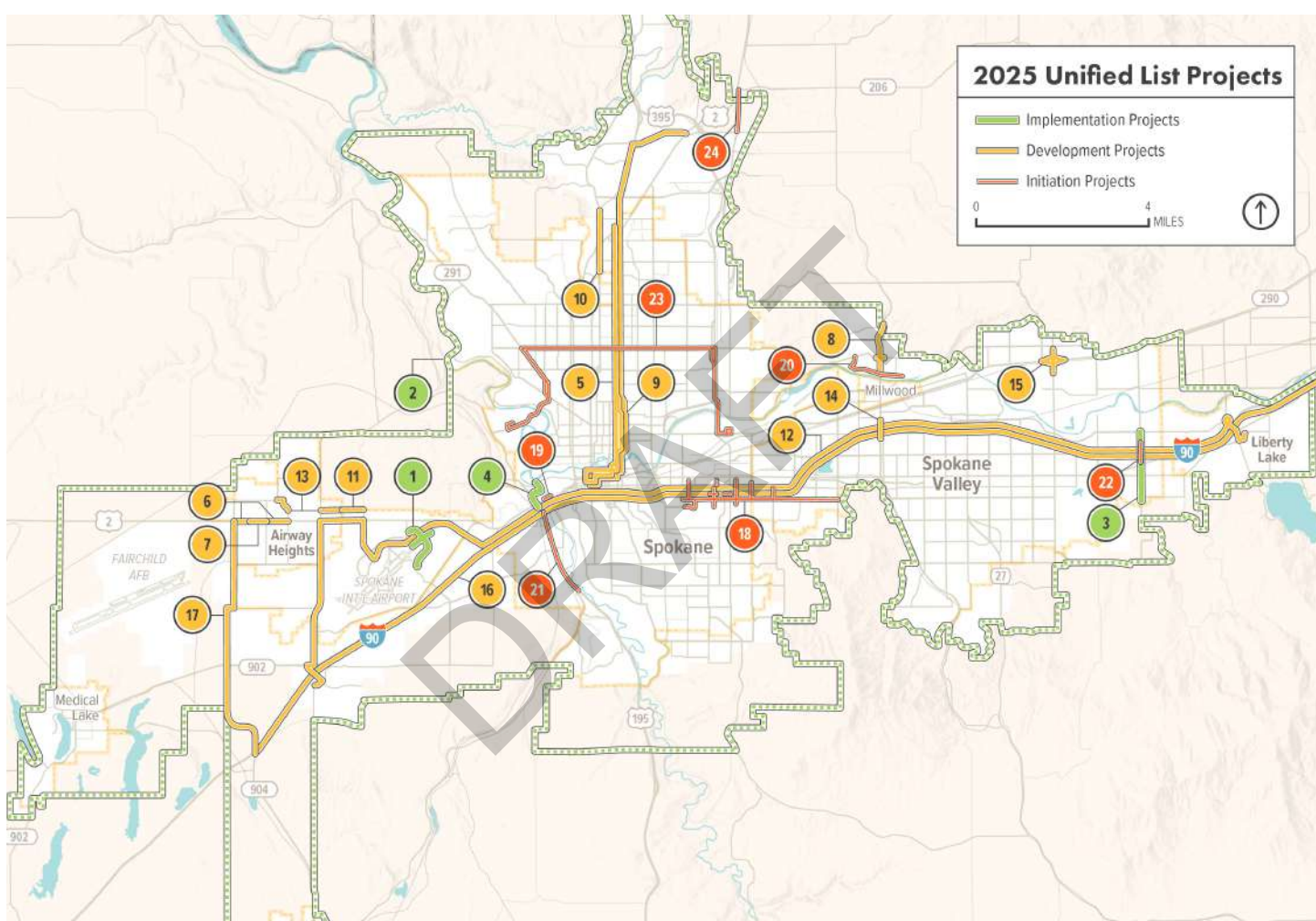
**Public Involvement:**

All SRTC committee and Board meetings are open to the public.

**Staff Contact:** David Fletcher, SRTC | [dfletcher@srtc.org](mailto:dfletcher@srtc.org) | 509.343.6370

# UNIFIED LIST OF REGIONAL TRANSPORTATION PRIORITIES

The SRTC Unified List of Regional Transportation Priorities outlines critical investments to improve the performance of the regional transportation system. The Unified List includes a variety of project types supported collectively by members of SRTC with consideration for equity, economic vitality, and safety among other screening criteria that indicate beneficial outcomes to both the state and the region.



## Project Status Categories

### IMPLEMENTATION

- ▶ Design ≥ 60% complete, significant progress has been made towards right-of-way, and environmental approvals are underway.
- ▶ Project is identified in a local, regional, and/or state plan.

### DEVELOPMENT

- ▶ Design ≥ 60% complete, significant progress has been made towards right-of-way, and environmental approvals are underway.
- ▶ Project is identified in a local, regional, and/or state plan.

### INITIATION

- ▶ Design is < 30% complete.
- ▶ Project is in the early stage of development and has, at a minimum, been identified in a planning study.

## IMPLEMENTATION PROJECTS

MAP #	PROJECT TITLE	LEAD AGENCY	PROJECT DESCRIPTION	~COST	FUNDING REQUEST
1	<b>From Interstates to Airways: Spotted Rd &amp; Airport Dr Safety &amp; Multimodal Improvements</b>	SIA	Construct a grade-separated interchange at Spotted Rd over Airport Dr and relocating Spotted Rd outside of the Runway Protection Zone for the Airport's primary instrument runway.	\$37.2 Million	\$5 Million
2	<b>STA Fleet Electrification</b>	STA	Purchase of battery-electric buses (BEB) and required infrastructure to reach the 40 vehicle capacity at the Boone NW Garage and the required infrastructure.	\$35.8 Million	No State Request
3	<b>South Barker Rd Corridor</b>	Spokane Valley	Widen & reconstruct Barker Rd to a 5-lane urban arterial (Mission to Appleway), a 3-lane urban arterial (Appleway to city limits) and add roundabouts at Sprague, 4th, and 8th aves.	\$41 Million	\$3 Million
4	<b>Fish Lake Trail Connection Phases 1-3</b>	Spokane	Construct a shared-use path connecting the existing Fish Lake Trail to Centennial Trail.	\$19.5 Million	\$14.6 Million

## DEVELOPMENT PROJECTS

MAP #	PROJECT TITLE	LEAD AGENCY	PROJECT DESCRIPTION	~COST	FUNDING REQUEST
5	<b>Division St Active Transportation Access Improvements</b>	Spokane	Install parallel and connecting active transportation improvements along the Division Corridor to support safe first/last mile bike/ped connections to BRT stations.	\$25.8 Million	\$25.8 Million
6	<b>US Hwy 2 Multimodal Improvements Phase I</b>	Airway Heights	Add pathways and sidewalk, improved pedestrian crossings, traffic calming, transit access, and roundabout traffic control.	\$20.1 Million	\$18.2 Million
7	<b>US Hwy 2 Multimodal Improvements Phase II</b>	Airway Heights	Add pathways and sidewalk, improved pedestrian crossings, traffic calming, transit access, and roundabout traffic control.	\$26.1 Million	\$22.2 Million
8	<b>Argonne Rd Safety Improvements</b>	Spokane County	Reconstruct Argonne Rd/Upriver Dr Intersection, upgrade bike/ped and ADA connections, and add safety improvements at Wellesley Ave intersection.	\$28.7 Million	\$28.4 Million
9	<b>Division Bus Rapid Transit (BRT)</b>	STA	Enhances transit along corridor w/more frequent service, transit signal priority, all-door boarding, and dedicated business access and transit lanes (BAT) for more than half the corridor.	\$202 Million	No State Request
10	<b>Wall St Safety &amp; Capital Improvements</b>	Spokane County	Project includes pavement restoration, stormwater infrastructure, new sewer force main, and pedestrian crossing and intersection improvements at Country Homes Blvd.	\$11 Million	\$10.4 Million
11	<b>West Plains Connection - Spokane Phase</b>	Spokane	Extend existing roadway as a two-lane boulevard or three-lane urban collector for a total of 3.65 miles, adding bicycle lanes, separated sidewalks, multi-use paths, and transit stops.	\$4.9 Million	\$4.9 Million
12	<b>I-90/Valley High Performance Transit (HPT)</b>	STA	Revise to a HPT corridor, from West Plains/SIA to Spokane Valley and Liberty Lake. Construct two new park & rides (Appleway Station and Argonne Station) and modify Mirabeau Point Park & Ride.	\$39.3 Million	No State Request
13	<b>6th/10th/12th Ave Multimodal Improvements Phase III - Garfield Rd &amp; 12th Ave</b>	Airway Heights	Various multimodal improvements on 6th Ave, from Craig Rd to Russell St.	\$4.8 Million	\$4.3 Million
14	<b>Argonne Bridge at I-90</b>	Spokane Valley	Widen or replace existing Argonne Rd bridge over I-90, including the addition of a third travel lane and shared use path.	\$28.2 Million	\$3 Million
15	<b>Sullivan/Trent Interchange</b>	Spokane Valley	Reconstruct Sullivan Rd/SR 290 interchange, including on/off ramps, to restore long-term capacity and satisfy projected traffic growth from 2022 Bigelow Gulch-Forker Road connection.	\$46.8 Million	\$5 Million
16	<b>I-90 TSMO Improvements</b>	WSDOT	Various TSMO improvements from SR 904 to Idaho state line, such as variable message signs, ramp meters, variable speed limits, queue warning detection, and wrong way detection.	\$24 Million	\$2.6 Million
17	<b>Craig Rd &amp; I-90 Four Lakes Connection</b>	Spokane County	Improve access from I-90 to Craig Rd by modifying existing interchange, to provide northerly access and complete a link to Craig Rd, and reconstructing the corridor.	\$66.9 Million	\$59.4 Million

## INITIATION PROJECTS

MAP #	PROJECT TITLE	LEAD AGENCY	PROJECT DESCRIPTION	~COST	FUNDING REQUEST
18	<b>LEIA - Liberty to Edgecliff Improvements for Accessibility</b>	STA	Focused construction of sidewalks, bike facilities, crosswalks, lighting, traffic signals, and transit stops in the East Central community to offset myriad negative impacts created by the 1950s construction of I-90.	\$26.5 Million	No State Request
19	<b>Latah Bridge Rehabilitation</b>	Spokane	Replace and widen bridge deck, railing, sidewalks, and rehabilitate structural elements. Project improves pedestrian and transit facilities (shared-use path, bike lanes, space for future light rail transit line).	\$65.1 Million	\$65.1 Million
20	<b>Centennial Trail / Argonne Gap Project</b>	Spokane County	Improve connectivity at the Argonne Rd crossing adjacent to Centennial Trail, including improved crossings to reduce bike/ped vs vehicular incidents and reduce stress at Argonne Rd/Upriver Dr intersection.	\$8.5 Million	\$8.2 Million
21	<b>US 195 Corridor Projects</b>	Spokane	Connect Lindeke St to Thorpe Rd and create a two-way Inland Empire Way and Cheney-Spokane Rd connection. Streetscape improvements include sidewalks, lighting, landscape buffers, and bike lanes.	\$18.4 Million	\$18.4 Million
22	<b>Barker Rd &amp; I-90 Interchange</b>	Spokane Valley	Replace single-lane roundabout and 2-lane bridge with new 2-lane roundabout and 4-lane bridge to accommodate existing traffic and growth.	\$40 Million	\$4 Million
23	<b>Wellesley High Performance Transit (HPT)</b>	STA	Revise Route 33 Wellesley to HPT Route 3. The project includes passenger and operational enhancements, along with improved connectivity and accessibility to facilitate ease of transfer to other routes.	\$9.3 Million	\$7.5 Million
24	<b>Market St Reconstruction</b>	Spokane County	Reconstruct roadway, adding a 10' shared use path and incorporating missing stormwater infrastructure.	\$10.9 Million	\$10.9 Million



# 2025

## UNIFIED LIST OF REGIONAL TRANSPORTATION PRIORITIES

### SUMMARY BY PROJECT STATUS

PROJECT STATUS CATEGORY	# OF PROJECTS	~ COST	FUNDING REQUEST	% OF ~COST REQUESTED
IMPLEMENTATION	4	\$133.5 Million	\$22.6 Million	17%
DEVELOPMENT	13	\$528.5 Million	\$184.2 Million	35%
INITIATION	7	\$178.6 Million	\$114.0 Million	64%
<b>TOTAL</b>	<b>24</b>	<b>\$840.6 Million</b>	<b>\$320.8 Million</b>	<b>38%</b>

To: Transportation Advisory Committee 08/21/2024  
From: Savannah Hayward, Communications and Public Relations Coordination  
TOPIC: **WEBSITE PROJECT – NEW SRTC LOGO/BRAND**

**Requested Action:**

None. For information and discussion.

**Key Points:**

- SRTC has contracted with The Woodshop to undertake the SRTC Website Redesign and Update project. This project began on June 17, 2024 and concludes on February 28, 2025.
- The project is split into four phases. The first phase of the project, the intake, discovery and site analysis, concluded at the beginning of July. We are currently in the project's second phase: the brand update.
- The phase two deliverables include a new SRTC logo and brand and a style guide that provides instructions on how these products should be used.
- The Woodshop has created three logo options for SRTC, with one brand color palette applied to them all.
- After SRTC has selected a logo, the project will transition to phase three: website design and build.

**Board/Committee Discussions:**

Staff presented an overview of the SRTC Website Redesign and Update project at the June Committee meetings and July SRTC Board meeting. Resolution 24-11 authorizing the SRTC Executive Director to execute the SRTC Website Redesign and Update Project Contract with The Woodshop was approved at the SRTC Board meeting on 06/13/2024.

**Public Involvement:**

All TTC and TAC meetings are open to the public. The SRTC Website Redesign and Update RFQ was posted on the SRTC website, social media and advertised in the Spokesman Review and Spokane Journal of Business.

**Staff Contact:** Savannah Hayward, SRTC | [shayward@src.org](mailto:shayward@src.org) | 509.343.6370



To: Transportation Advisory Committee

08/21/2024

From: David Fletcher, Principal Transportation Planner

**TOPIC: CONGESTION MANAGEMENT PROCESS: CORRIDOR ANALYSIS & STRATEGIES**

**Requested Action:**

None. For information and discussion.

**Key Points:**

- The congestion management process (CMP) is a systematic and regionally-accepted approach for managing congestion that provides accurate and up-to-date information on the transportation system's performance. It involves developing regional objectives, identifying the region's most congested corridors, analyzing system needs, identifying strategies for managing congestion, and tracking the progress of these efforts.
- A CMP is federally required in metropolitan areas with a population exceeding 200,000, known as Transportation Management Areas (TMAs). As part of the metropolitan transportation planning process, SRTC is required to continuously monitor and improve the CMP.
- In 2023, SRTC staff met with multi-jurisdictional CMP working group to review and update the CMP network and regional objectives. The group considered various factors to identify the new network, including travel time delay, reliability, travel demand, crash rates, and regional connectivity. The updated network and regional objectives were approved by the SRTC Board at their 7/13/2023 meeting.
- SRTC will hold a workshop this fall to analyze needs and identify strategies for managing congestion on the CMP network. Additional details regarding the workshop will be provided at the meeting.

**Board/Committee Discussions:**

The SRTC Board approved Resolution R-23-22, accepting the CMP regional objectives and network, at their 7/13/2023 meeting. The TTC and TAC recommended Board approval of the CMP regional objectives and network at their 6/28/2023 meetings.

**Public Involvement:**

All SRTC committee and Board meetings are open to the public.

**Staff Contact:** David Fletcher, SRTC | [dfletcher@srctc.org](mailto:dfletcher@srctc.org) | 509.343.6370

To: Transportation Advisory Committee

08/21/2024

From: Jason Lien, Principal Transportation Planner

**TOPIC: SMART MOBILITY & RESILIENCY PROJECT UPDATE**

**Requested Action:**

None. For information only.

**Key Points:**

- SRTC is undertaking projects in its work plan to complete a Smart Mobility Plan and a System Resiliency Assessment. The work is being conducted with consultant assistance.
- Smart mobility refers to the use of technology and data to improve the efficiency, safety, accessibility, and sustainability of the transportation system. The technology areas of focus have been categorized in terms of Asset Management (infrastructure), Travel Demand/Congestion Management, Safety/Accessibility/Equity, Resiliency & Sustainability, and Data & Information Sharing. The questions to screen potential technological solutions have also been established.
- Resiliency is defined as the ability of the transportation system to recover and regain functionality after a major disruption or disaster. The project is building on information in the Spokane County Hazard Mitigation Plan to assess the risk of potential hazards and the impact on the transportation system. The assessment will use the Resiliency and Disaster Recovery Tool (RDR), a GIS-based tool developed by the USDOT Volpe Center. Outputs will be validated through stakeholder review.
- Recommendations that stem from the Smart Mobility and Resiliency analyses may indicate needs for infrastructure investments, possible scenarios to prepare for, and technologies to adopt or track as it develops further. The project will focus on solutions that support regional transportation goals.

**Board/Committee Discussions:**

Staff presented an initial discussion on this work program at the December 2023 committee meetings and at the January 2024 Board meeting. It was again presented to the respective committees and Board in May, June, and July 2024.

**Public Involvement:**

All TTC and TAC meetings are open to the public. A Stakeholder Advisory Group has been established to receive feedback on project milestones.

**Staff Contact:** Jason Lien, SRTC | [jlien@srtc.org](mailto:jlien@srtc.org) | 509.343.6370

To: Transportation Advisory Committee  
From: Jason Lien, Principal Transportation Planner  
**TOPIC: ELECTRIC VEHICLE (EV) CHARGING GRANT UPDATE**

08/21/2024

**Requested Action:**

None. For information only.

**Key Points:**

- In January 2021, SRTC received a grant award from the WA Department of Commerce to fund the installation of Electric Vehicle Charging stations at 51 locations throughout our planning area. In June 2021, the SRTC Board approved a motion that allowed the Executive Director to negotiate and execute a contract with the Department of Commerce for the Electrification grant.
- Public grant funding for this activity totals \$2.5 million and is complemented with matching funds provided by Avista and STA. The total project cost is approximately \$8.9 million.
- To date, twenty sites have been constructed and are in service. The number of charging ports has been completed at a higher rate (51% of planned DCFC and Level 2 ports complete). Coming online soon is public charging at the MLK East Central Library and Community Center.
- The build-out of several remaining sites face challenges that were not anticipated, including site host expectations for long-term payments and security/vandalism concerns at certain sites. SRTC and partners continue to advance projects and, where necessary, find new proximate site hosts to provide public charging where the original site has failed to materialize. The terms of the grant end in December 2025.

**Board/Committee Discussions:**

The Board established support for SRTC's role as grantee in 2020 and execution of the project contract in 2021. This is the first project update this year.

**Public Involvement:**

All TTC and TAC meetings are open to the public.

**Staff Contact:** Jason Lien, SRTC | [jlien@srtc.org](mailto:jlien@srtc.org) | 509.343.6370

To: Transportation Advisory Committee

08/21/2024

From: Ryan Stewart, Principal Transportation Planner

**TOPIC: DRAFT 2025-2028 TRANSPORTATION IMPROVEMENT PROGRAM (TIP)**

**Requested Action:**

None. For information and discussion.

**Key Points:**

- SRTC is required to develop a TIP that includes a list of projects and programs to be carried out in the Spokane Metropolitan Planning Area over a four-year period.
- A TIP must be updated a minimum of every two years; SRTC updates the TIP annually.
- Any project with federal funds from the Federal Highway Administration (FHWA) or Federal Transit Administration (FTA), as well as any regionally significant projects, must be included in the TIP. Once approved by the SRTC Board, the TIP is incorporated into the Washington State TIP (STIP) then reviewed and approved by FHWA and FTA.
- Member jurisdictions and agencies have submitted their TIP project records into the Secure Access Washington Database and SRTC staff is reviewing the records and developing the TIP.
- A draft 2025-2028 TIP document will be posted to the SRTC website and a link distributed to TAC members and other interested parties.

**Board/Committee Discussions:**

This is the first briefing on the draft 2025-2028 TIP.

**Public Involvement:**

- The draft 2025-2028 TIP document will be released for public comment on 09/01/24. Notification will be posted to the SRTC website, social media platforms, in the Spokesman Review and to media outlets.
- A hybrid public meeting is scheduled for 09/19/24 from 12:00pm-1:00pm. The meeting will be recorded and posted for additional viewing opportunities. Notice of the public meeting will be widely distributed.
- All Board and advisory committee meetings at which this topic is discussed are open to the public.

**Staff Contact:** Ryan Stewart, SRTC | [rstewart@srtc.org](mailto:rstewart@srtc.org) | 509.343.6370