

Spokane Regional Transportation Council – Transportation Technical Committee

May 22, 2024 | Meeting Minutes

Hybrid Meeting at SRTC, 421 W Riverside Ave Suite 504, Spokane WA 99201 and virtually on Zoom

#1 Call to Order/Record of Attendance

Chair Trautman called the meeting to order at **1:02pm**

In Attendance

TTC Members

- Heather Trautman, *City of Airway Heights (Chair)*
- Brett Lucas, *City of Cheney*
- Lisa Key, *City of Liberty Lake*
- Inga Note, *City of Spokane*
- Colin Quinn-Hurst, *City of Spokane*
- Kevin Picanco, *City of Spokane*
- Jerremy Clark, *City of Spokane Valley*
- Sonny Weathers, *Small Cities/Towns Rep*
- Brandi Colyar, *Spokane County*
- Barry Greene, *Spokane County (Vice Chair)*
- Jami Hayes, *Spokane County*
- Tara Limon, *Spokane Transit Authority*
- Glenn Wagemann, *WSDOT-ER*
- Erica Amsden, *City of Spokane Valley*

Guests

- Wende Wilber, *Kittleson and Associates*
- Morgan Dean, *Kittleson and Associates*
- Lance Mueller, *City of Liberty Lake*
- LeAnn Yamamoto, *CommuteSmart NW*
- Shauna Harshman, *WSDOT-ER*
- Spencer Montgomery
- Greg Figg, *WSDOT-ER*

SRTC Staff

- Lois Bollenback, *Executive Director*
- Eve McMenemy, *Deputy Executive Director*
- Jason Lien, *Principal Transportation Planner*
- Mike Ulrich, *Principal Transportation Planner*
- Michael Redlinger, *Asso. Transportation Planner*
- Savannah Hayward, *Comm. & Public Rel. Coord.*
- David Fletcher, *Principal Transportation Planner*
- Benjamin Kloskey, *Asso. Transportation Planner*
- Ryan Stewart, *Principal Transportation Planner*
- Angel Jackson, *Admin-Exec Coordinator*

#2 Public Comments

There were no Public Comments.

#3 TTC Member Comments

The members provided an update on the events happening within their organization.

#4 Chair Report on SRTC Board of Directors Meeting

Ms. Trautman shared highlights of the April's SRTC Board meeting.

ACTION ITEMS

#5 Consent Agenda

Mr. Weathers motioned to approve the Meeting Minutes as presented. Mr. Greene Seconded the motion. This motion was passed unanimously.

#6 City of Spokane and Spokane Transit TIP Project Scope Changes-Concurrence

Mr. Stewart reviewed several requests for scope changes to projects. The first project discussed was the Third Ave. Monroe St. to Division St. Grind and Overlay Project. The revision would be to the project description, limits, and funding amount. The second project was the Washington/Stephens 3rd Ave. to 8th and 9th Ave. Grind and Overlay Project. The requested change to the project includes the description, limits, and funding amount, specifically focusing the work only on the Washington St. portion.

Additionally, the Spokane Transit Authority (STA) requested a scope change for the I-90 Valley High Performance Transit Line Park and Ride Construction Project. The STA wants to update the project description to specifically refer to the Argonne Station Park and Ride, based on their consultant's analysis. This revision does not involve any change in funding.

Mr. Wagemann motioned to approve the City of Spokane and Spokane Transit TIP Project Scope Changes. Ms. Colyar seconded the motion. The motion passed unanimously.

#7 Unified Projects Work Programs (UPWP) Amendment 1

Ms. McMenemy reviewed the UPWP, and mentioned it includes core functions, planning studies, technical analyses, support activities, and related revenues and expenditures. The proposed amendments include several key changes:

1. An update to the DATA project budget due to a revised carryover amount resulting from the consultant's billing cycle.
2. Clarifying language has been added to specify that up to 2.5% of the budget is allocated to safe and accessible transportation activities.
3. The development of Vehicle Miles Traveled (VMT) targets and framework has been included.
4. The plan now incorporates the regional Commute Trip Reduction (CTR) plan update.
5. WSDOT Eastern Region planning activities have been added as an appendix, having become available during the amendment cycle.

Mr. Greene motioned to approve the Unified Projects Work Programs (UPWP) Amendment 1. Mr. Picanco seconded the motion. The motion passed unanimously.

INFORMATION & DISCUSSION ITEMS

#8 Spokane Transit Authority: Transit Development Plan

Ms. Limon emphasized the expansion of outreach efforts involving the public and partner jurisdictions for the Transit Development Plan (TDP). The TDP outlines service capital improvements and financial projections to align with state and local priorities. It includes details on capital improvements, significant operating changes, and a financial plan. Interactions with WSDOT were discussed, with the TDP providing updates on STA's activities, aligning with state tactical framework goals. The Service Improvement Program (SIP) outlines fixed-route service changes for the next three years, developed in coordination with financial projections, and includes new service requests and ongoing plan implementations.

Expanded outreach activities include virtual and in-person public open houses in early June, with opportunities for committee and public engagement. The draft TDP will be released on May 30th, followed by

a public hearing by the Board of Directors on June 20th, and final board action on July 25th. If adopted, the plan will be distributed in August and published online.

#9 Regional Safety Action Plan (RSAP) Draft

Mr. Ulrich presented an overview of the data analysis, engagement plan, the High Injury Network (HIN), equity analysis, and project identification strategies. The plan is being refined through ongoing individual meetings with member agencies, guided by a steering committee. Ms. Wilber, Kittleson and Associates, presented the draft plan with goals to reduce fatal/serious injuries by 50% by 2030 and eliminate pedestrian/cyclist crashes by 2042. The plan includes leadership commitment, goal setting, transparency, equity, and prioritization criteria. A safety analysis identified the High Injury Network and high-priority areas, especially in disadvantaged communities, with strategies focusing on pedestrian/bicycle safety, speed management, run-off-the-road, and angle crashes. During the Q&A session, attendees appreciated the inclusion of small cities, expressed interest in automated enforcement, and emphasized the importance of communicating the plan to elected officials.

#10 DATA Project update

Mr. Ulrich provided an update on the progress made since March's presentation. He reminded the committee of their support of the design plan that was approved by the SRTC Board in 2021 and served as the foundation for the project's scope. He discussed the creation of phase 2A to delve deeper into input data, along with meetings in 2022. Key milestones included model training on 4/10, the release of the model for review on 4/15, and subsequent meetings on 5/6 & 5/13 to discuss new features and calculations.

Mr. Stewart emphasized the model's usefulness in analyzing regional trip data and ensuring the requirements of the MTP are met. He highlighted the model's focus on regional traffic volumes and transit passenger trips. The implementation of a truck freight sub model was noted, along with improvements in delay, connectors and scenario management for quicker responses to changes.

The next steps involve processing feedback and seeking approval from the board for the finalized model.

#11 Smart Mobility & Resiliency Projects

Mr. Lien detailed the components contributing to the region's Metropolitan Transportation Plan (MTP) update, including the Regional Safety Action Plan (RSAP), Congestion Management Process, Smart Mobility Plan, and System Resiliency Assessment. He also mentioned items such as Vehicle Miles Traveled (VMT), Commute Trip Reduction (CTR), priority networks, and a needs assessment summary. Guiding principles and the broad scope of the Smart Mobility Plan were outlined, covering infrastructure aspects like Intelligent Transportation Systems (ITS), communication sensors, broadband, and mobility hubs, as well as autonomous vehicle considerations. The focus is on analyzing various strategies and exploring practices from other regions' Metropolitan Planning Organizations (MPOs). Work in Resiliency will look at critical infrastructure assets in our region and vulnerability to natural and human-caused disruptions. A stakeholder advisory group is set to convene multiple times in the coming months to discuss the projects in detail. Mr. Lien highlighted the upcoming steps to be completed by the year's end as part of this comprehensive transportation planning process.

#12 Agency Update and Future Information Items

- WSDOT Consolidated Grant Program issued a NOFO on 5/21. Applications are due by Sept 17th. STRC will facilitate a ranking process for applications submitted from the Spokane region this Fall, as required by the grant program.
- SRTC will be participating in many outreach opportunities in June throughout Spokane and invited members to stop by the booth to connect with staff.

#13 Adjournment

There being no further business, Chair Trautman adjourned the meeting at 2:24pm.

Angel Jackson, Recording Secretary