

1 Call to Order/Record of Attendance

Chair Kim Zentz called the meeting to order at 3:02 pm and attendance was taken. A Quorum was met.

In Attendance were:

TAC Members

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|-----------------|-----------------|
| Charlie Wolff | Claudine Zender |
| Paul Vose | Kim Zentz |
| Bill White | Todd Coleman |
| Raychel Callary | Charles Hansen |
| Carlie Hoffman | |

SRTC Staff

Ryan Stewart, *Principal Transportation Planner*
Jason Lien, *Principal Transportation Planner*
Mike Ulrich, *Principal Transportation Planner*
Lois Bollenback, *Executive Director*
Eve McMenemy, *Deputy Executive Director*
Savannah Hayward, *Communications and Public Relations Coordinator*

Guests

Steve Polunsky, *WA Commerce Clean Transportation*
Shauna Harshman, *WSDOT-Eastern Region*

2 Public Comments

There were no comments

3 TAC Member Comments

Chair Kim Zentz asked about the need to fill committee vacancies and encouraged TAC members to assist staff with referrals and input.

4 Chair Report on SRTC Board of Directors Meeting

Chair Kim Zentz reviewed action and discussions from the September SRTC Board Meeting. The 2024 list of Regional Transportation Priorities was presented with a thoughtful discussion following. Vice Chair Al French made the motion to amend the list by adding the Four Lakes I-90 Interchange. No projects were removed. Council Member Cragun seconded and the motion unanimously approved.

Mr. Lien advised that the Reconnecting Communities & Neighborhood Grant Program application was submitted today. The proposed projects would be extremely beneficial to those neighborhoods and the Board expressed support for SRTC supplying a letter of support for the grant application.

ACTION ITEMS

5 Consent Agenda - Approval of August 26, 2023 TAC Meeting Minutes

Paul Vose made the motion for approval of the August 26, 2023 Meeting Minutes as presented; Raychel Callary seconded. B. White abstained – as he was not physically present at that meeting. August 26, 2023 minutes were unanimously approved; without opposition or discussion and one abstention.

6 DRAFT CY 2024-2027 Transportation Improvement Program (TIP)

Ryan Stewart presented the CY 2024-2027 Transportation Improvement Program (TIP) for approval as an Action Item. Ryan explained that the TIP includes any project that includes federal funding. Projects must be included in TIP for that funding. Ryan Stewart then explained the process taken to arrive at the funding. Projects are reviewed for consistency with other regional plans. In the public comment period a hybrid format meeting was held to receive public comments. One attendee from the public questioned the reasons for the Ruby/Division changes; one was in support of the changes. Ryan requested support from the Transportation Advisory Committee. *Bill White motioned that the TAC recommend the Board approve the CY 2024-2027 Transportation Improvement Program (TIP). Charlie Wolff seconded the motion. There was no discussion and motion passed unanimously.*

INFORMATION & DISCUSSION ITEMS

7 CY 2024 TRANSPORTATION IMPROVEMENT PROGRAM GUIDEBOOK

The TIP Guidebook outlines goals, objectives, policies and procedures for all regionally significant federally funded programs. Mr. Stewart presented timelines for amendments and modifications; minor clarifying language updates; and a new policy about time sensitive amendments.

Bill White presented the question: Should they read the Guidebook for understanding? Ryan Stewart indicated that there is a link to the draft guidebook in their memo and he is requesting that you look at and become familiar with the Guidebook.

8 TIP OBLIGATION UPDATE

SRTC is required to meet federal funding targets for the funds we manage. Monitoring projects continues throughout the fiscal year with this year's target of \$11.64 million. We are very close to meeting our target and anticipate meeting or exceeding our target. This sets us up for money returned from other regions or the state may receive additional authority and those monies may be distributed to us.

Chair Kim Zentz asked: In the case of government shut down do you get a few days longer to meet your obligation target? Ryan is looking for clarification from WSDOT and Federal Highways.

9 UNIFIED LIST OF REGIONAL TRANSPORTATION PRIORITIES

Mr. Fletcher explained that while this is SRTC's third year of developing the Unified List, it is the first year the agency has prepared separate state and federal versions of the list. The two versions have different policy statements and funding requests, which are targeted towards their specific audiences. However, the projects themselves are the same in both lists. The Committee had no questions or

feedback. Chair Zentz encouraged the committee to review the Unified List document for next month's meeting.

10 AGENCY UPDATE AND FUTURE INFORMATION ITEMS

Mr. Lien stated that SRTC is working on a Request for Qualifications that will be issued next month for a General Planning Consultant.

- The Transportation Summit is on October 19th 8am at CenterPlace and registration is now live.
- Federal Certification Review with FHWA and FTA will occur next month. (It occurs every 4 years.) SRTC will be sending out a survey to collect input on our performance.
- FHWA Urban area boundary adjustments have been submitted to WSDOT.

11 Adjournment

There being no further business, the meeting adjourned at 3:55 pm.

Mary Jo Wortley, Temporary Acting Recording Secretary