

**Spokane Regional Transportation Council – Transportation Technical Committee**

December 20, 2023 | Meeting Minutes

Hybrid Meeting at SRTC, 421 W Riverside Ave Suite 504, Spokane WA 99201 and virtually on Zoom

**# 1 Call to Order/Record of Attendance**

Chair Kay called the meeting to order at 1:01pm

**In Attendance****TTC Members**Colin Quinn-Hurst, *City of Spokane*Kevin Picanco, *City of Spokane*Jeremy Clark, *City of Spokane Valley*Sonny Weathers, *Small Cities/Towns Rep*Barry Greene, *Spokane County*Jami Hayes, *Spokane County*April Westby, *Spokane Regional Clean Air Agency*Samantha Hennessy, *Spokane Regional Health District***TTC Alternate Members**Tyler Kimbrell, *City of Spokane***Guests**

Matt Zarebar

**SRTC Staff**Ryan Stewart, *Principal Transportation Planner*Jason Lien, *Principal Transportation Planner*Mike Ulrich, *Principal Transportation Planner*Lois Bollenback, *Executive Director*Eve McMenemy, *Deputy Executive Director*Angel Jackson, *Admin-Exec Coordinator*Savannah Hayward, *Comm. & Pub. Rel. Coordinator***# 2 Public Comments**

There were no Comments

**# 3 TTC Member Comments**

Mr. Picanco informed the committee the Latah Bridge has received low ratings

Mr. Quinn-Hurst highlighted the grant application for Safety Streets has been approved for \$9.6 million

Mr. Lucas updated the status of the Traffic Circle is in the Designer Phase

Ms. Trautman stated 6<sup>th</sup> Ave Project has received additional funding. The Stanley Williams grant to Design project will increase mobility and safety in that corridor.**# 4 Chair Report on SRTC Board of Directors Meeting**

Chair Kay shared highlights of the September SRTC Board meeting.

**ACTION ITEMS****#5 Consent Agenda**

*Mr. Otterstrom moved to approve the September TTC meeting minutes. Mr. Clark seconded. The motion passed unanimously.*

**# 6** **CY 2024 Unified List of Regional Transportation Priorities – Federal**

Mr. Fletcher reviewed the differences between state and federal audiences and specified the focus of funding between the two target groups. He explained that it consists of the same set of projects that were included the state version (which was approved last month), however, the project funding requests in this version of the list are intended for a federal audience. Like the state version, these funding request amounts were provided by local agencies in the project submittal process. Mr. Fletcher is seeking a recommendation of approval from the committee to the SRTC Board for approval in November. No questions or comments.

***Motion to approve by Mr. Weathers CY 2024 Unified List of Regional Transportation Priorities – Federal version as provided in the attachment. Seconded by Mr. Greene. The motion was approved unanimously.***

**# 7** **CY 2024 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) GUIDEBOOK**

Mr. Stewart explained that the TIP Guidebook details the policies, procedures, and schedules for developing the TIP as well as for TIP amendments and administrative modifications. Some new items in the CY2024 Guidebook include a policy for time sensitive amendments, clarifying language for funding projects on the contingency list, and strategies for meeting our obligation target. Mr. Stewart is seeking a recommendation from the Committee that the SRTC Board approve the CY 2024 TIP Guidebook.

***Any comments/questions***

*Mr. Otterstrom asked if the retroactive approval included the public outreach components. Mr. Stewart confirmed it does follow the public outreach policy as well as all other policies. Mr. Otterstrom also asked if there are any sequence of steps in the obligation strategy. Mr. Stewart explained using the contingency list and working with the TIP Working Group as well as other TIP managers. Mr. Otterstrom questioned the next steps of Increasing federal share of a project if both opportunities are available at a particular time. He asked if one outweighs the other or what would be the process. Mr. Stewart explained the selection process if this happened and coordination with the TIP working group members.*

***Mr. Otterstrom made a motion to approve the 2024 TIP Guidebook as presented.***

***Seconded by Mr. Picanco. The motion was approved unanimously.***

**INFORMATION & DISCUSSION ITEMS**

**# 8** **City of Spokane: Transportation Priorities**

Mr. Picanco highlighted the many unique challenges of having older infrastructure. These challenge areas are due to the ongoing growth and development of these areas which cause additional variable stressors for project deliveries. Mr. Picanco identified various priority areas to include bike/pedestrian safety, bridge maintenance, and other major rebuilds. The Inland Empire Way study was discussed and its impact on a variety of community resources. He also identified and highlighted the Latah Bridge (Sunset/High Bridge) as a focused priority due to its aging concerns and structural findings. FHWA Grant (Bridge investment program) application should be available early 2024 and the City of Spokane are currently working on items to prepare to apply when the application date is released. Construction on these areas, once the application is approved, would not begin until late 2027.

There were no questions/comments

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| #9   | <b>SRTC/WSDOT-Eastern Region (ER) Safety Collaboration Pilot Project</b>   |
|      | <p>Mr. Ulrich explained the project’s schedule and various touches the Committee has had with the project. WSDOT ER and SRTC worked together to create a workplan to implement the pilot project. With this being a new way to collaborate, the team anticipated some obstacles and there were times the teams needed to adjust. A data driven analysis identified 30 locations with safety issues. The project team narrowed that list to 10 based on a variety of factors. Conversations with member jurisdictions led to two locations that were included in the unified list (Spotted Rd/Airport Dr and 44<sup>th</sup> Ave/Regal Ave) Several other recommendations are included in the project’s final report including WSDOT and the RTPO working together sooner during project selection for the Highway Safety Improvement Program. This pilot project will be presented to the RTPO coordinating committee next month to encourage MPOs/RTPOs to work more collaboratively with their respective WSDOT regions.</p> <p>There were no questions/comments</p> |
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| # 10 | <b>TTC Officer Elections</b>   |
|      | <p>TTC chair and vice chair elections will be held during December’s meeting so that the elected person(s) can be seated by January 2024. Please review the memo on page 49 for TTC office elections and supplemental information which includes a list of past chairs/vice chairs and the roles and responsibilities from the TTC bylaws.</p>   |
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| # 11 | <b>Agency Update and Future Information Items</b>  |
|      | <p>Mr. Stewart explained the process for SRTC’s TMA certification. This certification is conducted every 4 years by Federal agency partners. This certification includes an audit of SRTC processes and confirms compliance. He thanked all that completed the survey.</p>   |
|      | <p>The schedules for the November and December meetings are different due to the holidays. The November meeting may be cancelled but we will notify the committee once confirmed.</p>  |
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|      | <p>Chair Kay thanked all the presenters.</p>   |
| # 12 | <b>Adjournment</b>   |
|      | <p>There being no further business, Mr. Otterstrom moved to adjourn and Jerremy Clark seconded. The meeting adjourned at 1:58pm</p>  |
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|      | <p>Angel Jackson, Recording Secretary</p>  |