



Board of Directors Meeting

Thursday, November 9, 2023 at 1:00 PM PST

Hybrid In Person/Virtual Meeting

- In Person at SRTC, 421 W Riverside Ave, Suite 504, Spokane WA 99201
- Online on Zoom

<https://us02web.zoom.us/j/88995178182?pwd=SFRkSlRQSHE3UjFpQ3ZFeHJvbWMxdz09>

Meeting ID: 889 9517 8182 | Passcode: 604873

By Phone 1-253-215-8782

Meeting ID: 889 9517 8182 | Passcode: 604873

Or find your local number: <https://us02web.zoom.us/j/88995178182?pwd=SFRkSlRQSHE3UjFpQ3ZFeHJvbWMxdz09>

SRTC welcomes public comments at Board meetings.

The deadline for submitting written comments is 10:00 am on the day of the meeting and can be submitted:

- By email to contact.srtc@srtc.org
- By mail to 421 W Riverside Ave Suite 500, Spokane WA 99201
- By phone to 509.343.6370

Verbal comments may also be provided during the comment period at the beginning of the meeting.

SRTC is committed to nondiscrimination in accordance with Title VI of the Civil Rights Act of 1964, Civil Rights Restoration Act of 1987 (P.O. 100.259) and the Americans with Disabilities Act. Reasonable accommodation can be requested by contacting the SRTC office by telephone at 509-343-6370 or by email at contact.srtc@srtc.org at least 48 hours in advance.

Time	Item #		Page #
1:00	1	Call to Order/Record of Attendance/Excused Absences	
1:03	2	Public Comments	

FOR ACTION

1:05	3	Consent Agenda	
		a) October Board of Directors Meeting Minutes	3
		b) October 2023 Vouchers	9
1:10	4	2024 Unified List of Regional Transportation Priorities- Federal (<i>David Fletcher</i>)	11
1:20	5	CY 2024-2027 Transportation Improvement Program Guidebook (<i>Ryan Stewart</i>)	23

INFORMATION AND DISCUSSION ITEMS

1:30	6	City of Spokane: Transportation Priorities (<i>Presentation from Kevin Picanco, City of Spokane</i>)	n/a
1:45	7	Employee Handbook Update (<i>Greg Griffin/Lois Bollenback</i>)	25

INFORMATION: No Action or Discussion (*Written reports only*)

2:00	8	Executive Director's Report	26
		<ul style="list-style-type: none"> Upcoming Election of Officers Ongoing/Upcoming Events & Activities Transportation Funding-Awards & Opportunities Administrative Committee Update Staffing Update 	
	9	Transportation Technical Committee & Transportation Advisory Committee Meeting Summaries	28

DISCUSSION

2:05	10	Board Member Comments (<i>Chair</i>)	
2:10	11	Chair Comments	
2:15	12	Adjournment (<i>Chair</i>)	

Spokane Regional Transportation Council – Board of Directors

Approved:

October 12, 2023 | Meeting Minutes

Hybrid Meeting at SRTC, 421 W Riverside Ave Suite 504, Spokane WA and virtually on Zoom

1 Call to Order/Excused Absences

Chair Wilkerson called the meeting to order at 1:01 pm and attendance was taken. In attendance were:

Board Members:

Council Member Betsy Wilkerson, *City of Spokane (Chair)*
Commissioner Al French, *Spokane County (Vice Chair)*
Council Member Jennifer Morton, *City of Airway Heights*
Council Member Paul Schmidt, *City of Cheney*
Council Member Dee Cragun, *City of Deer Park*
Council Member Zack Zappone, *City of Spokane*
Mayor Pam Haley, *City of Spokane Valley*
Daniel Clark, *Kalispel Tribe of Indians*
Doug Yost, *Major Employer Representative*
Matt Ewers, *Rail/Freight Representative*
Council Member Micki Harnois, *Small Towns Representative*
Commissioner Mary Kuney, *Spokane County*

CEO Susan Meyer, *Spokane Transit Authority*
Char Kay, *Transportation Technical Committee Chair*
Kim Zentz, *Transportation Advisory Committee Chair*

Board Alternates:

Francis Si John, *The Spokane Tribe of Indians*

Guests:

Adam Jackson, *City of Spokane Valley*
Paul Kropp, *Citizen*
Larry Larson, *WSDOT*
Sean Messner, *CivTech*
Karl Otterstrom, *STA*
Kevin Picanco, *City of Spokane*
Ashley Probart, *Executive Director (TIB)*

Staff:

Lois Bollenback, *Executive Director*
Eve McMenamy, *Deputy Executive Director*
Ryan Stewart, *Principal Transportation Planner*
Jason Lien, *Principal Transportation Planner*

Mike Ulrich, *Principal Transportation Planner*
David Fletcher, *Principal Transportation Planner*
Michael Redlinger, *Assoc. Transportation Planner II*
Savannah Hayward, *Communications & Public Relations Coordinator*
Megan Clark, *Legal Counsel*

Chair Wilkerson stated that the following members requested an excused absence from the meeting:

- Mayor Cris Kaminskas, *City of Liberty Lake*
- Kelly Fukai, *Washington State Transportation Commission*
- Matt Ewers, *Rail/Freight*

Council Member Schmidt made a motion to approve the excused absences. Commissioner Cragun seconded. Motion passed unanimously.

2 PUBLIC COMMENTS

There were no comments.

ACTION ITEMS

3 CONSENT AGENDA

- a) September Board of Directors Meeting Minutes
- b) September 2023 Vouchers
- c) CY 2023 3rd Quarter Budget Update

Council Member Schmidt made a motion to approve the Consent Agenda as presented. Council Member Higgins seconded. Motion passed unanimously.

4 CY 2024 BUDGET & INDIRECT COST PLAN

Director Bollenback explained the budget breakdown and reviewed the expenditures that related to the two-year plan. The budget will increase 4.3% overall which includes a 5% increase in personnel cost and 8% increase in the Office Lease. All other items remain consistent. Director Bollenback stated there is a \$23K carryover for next year and there are not any other changes.

Council Member Cragun made a motion to approve. Commissioner Kuney seconded. The motion passed unanimously.

5 CY 2024-2027 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) Guidebook

Mr. Stewart explained the process for projects to be included in the TIP and stated this was discussed in previous meetings. He also summarized that the projects in the TIP must be consistent with other regional and state plans while also maintaining compliance with state air quality guidelines. The TIP must also be financially constrained. The projects were displayed on an updated map. The approved TIP must be submitted to WSDOT by the deadline of 10/20/2023. The projects will then be incorporated in the Statewide Transportation Improvement Program (STIP). The expected approval for the STIP from FHWA and FTA is January 2024.

Council Member Cragun made a motion to approve Resolution R-23-27, adopting the 2024-2027 TIP and approving the finding of transportation conformity with air quality. Council Member Schmidt seconded. Motion passed unanimously.

6 ESTABLISHMENT OF AN ANNUAL EVALUATION PROCESS FOR THE EXECUTIVE DIRECTOR

Director Bollenback explained that, as part of the employment agreement, there is a requirement to complete an annual review of the Executive Director and direction from the Board is for that to be completed through the Administrative Committee. She presented a draft resolution outlining a policy for completing the annual review and providing a recommendation for compensation adjustment for the Executive Director of SRTC. This new policy is being recommended by the Administrative Committee and intends to include a transparent set of metrics to complete the evaluation for the Executive Director. She also explained there was no evaluation process previously and the tools that will be used are still under development. The Board Administrative Committee is requesting any thoughts from the full Board and looking forward to approval to move forward with their activities.

Members discussed and comments included:

- Ms. Wilkerson mentioned this was a robust discussion within the committee about putting this evaluation standard into practice. She also explained that the group's goal is to be equitable and fair using the metrics and documentation. Comments or questions allowed now.
- Mr. Schmidt stated while he missed the last meeting, he agreed with the approach to provide feedback and communication with the Executive Director. He commended the Administrative Committee for taking this on.
- Mr. Yost agreed with the action but asked why this was not created prior?
- Ms. Wilkerson reiterated this is new and the process is being reviewed.
- Mr. Schmidt informed the group that the prior Executive Committee listed the information in the employment contract initially. However, this would now be a more formal and set process and not up to an individual.
- Mr. Zappone appreciated the process and making it clear. He had several questions based on what will be disclosed in the resolution and materials provided.
- Ms. Wilkerson stated the report and evaluation tool will go out to everyone and that there will be a recommendation to present it to the full Board. The most critical part of this is to maintain transparency.
- Ms. Meyer informed that she is a part of the discussion and while it would be ideal to have goals created prior for a lookback year, the new evaluation will have the objectives applied in 2024.

Council Member Cragun made a motion to approve. Council Member Schmidt seconded. Motion passed unanimously.

INFORMATION & DISCUSSION ITEMS

7 CY 2024 TRANSPORTATION IMPROVEMENT (TIP) GUIDEBOOK

Mr. Stewart explained that the TIP Guidebook outlines policies and procedures for developing the TIP and for TIP amendments as well as administrative modifications. Some new items in the CY2024 Guidebook include a policy for time sensitive amendments, clarifying language for funding projects on the contingency list, and strategies for meeting our obligation target. Updated schedules have been added for the next calendar year. The CY 2024 TIP Guidebook will be presented for approval at the next Board meeting. There were no comments or discussion.

8 WA STATE TRANSPORTATION IMPROVEMENT BOARD (TIB) PRESENTATION

Mr. Probart highlighted policy 4.8 that Ryan presented earlier. However, changing the perspective from federal view to local view.

Mr. Probart reviewed how TIB consisted of various cities and counties in private/public sector but the goal is to fund good projects that meet the eligibility requirement. He went on to discuss the grant process for typical vs. annual grant. He disclosed the impact of TIB funding small towns and how it can be the game changer for big urban city projects. He explained the impact of loss of gas tax revenue and how that affects budget. Mr. Probart explained what qualified as codified (guaranteed funding) vs not codified funding while giving a detailed explanation of funding for this region. He explained the small city pavement ratings across Spokane via detailed map and reviewed the high rate of completion in those areas. The program is continuing to grow with assistance from various agencies. More information can be found on the performance dashboard if looking for a specific project. He expressed interest in working with SRTC and WSDOT in the future.

Members discussed and comments included:

- Commissioner French mentioned the passion of the vision in Mr. Probart and his team for small town funding.

9 2024 UNIFIED LIST OF REGIONAL TRANSPORTATION PRIORITIES-FEDERAL

Ms. McMenamy discussed the feedback from the 2023 Unified List process which included developing separate state and federal Unified List as each branch has distinct duties. She discussed the opportunity to refocus our legislative priority language towards areas that can be addressed by our federal delegation. She presented revised language for the safety and maintenance & preservation priorities directed towards maintaining increased funding levels from the Biden Infrastructure Law (BIL) in the next transportation bill authorization. She also introduced priority language directed towards modernizing the federal funding formula which relies on outdated 2000 census population to distribute formula funding to states. High growth states, like WA, are not receiving their fair share of funding. Ms. McMenamy opened for questions.

Mr. Fletcher discussed the federal Unified List. He explained that it consists of the same set of projects that were included the state version approved last month, however, the project funding requests in this version of the list are intended for a federal audience. Like the state version, these funding request amounts were provided by local agencies in the project submittal process. Next steps will be to return to TAC/TTC for recommendation and board approval in November.

Members discussed and comments included:

- Mr. Schmidt: commended the team for condensing the complex information together to be concise to allow both funders and communities to follow. He is very pleased with the Unified List and how it is progressing.
- Ms. Wilkerson agreed and acknowledged Mr. Schmidt's comments.

#10 SRTC/WSDOT EASTERN REGION (ER) SAFETY COLLABORATION PILOT PROJECT

Mr. Ulrich explained the project's schedule and various touches the Board has had with the project. WSDOT ER and SRTC worked together to create a workplan to implement the pilot project. With this being a new way to collaborate, the team anticipated some obstacles and there were times the teams needed to adjust. A data driven analysis identified 30 locations with safety issues. The project team narrowed that list to 10 based on a variety of factors. Conversations with member jurisdictions led to two locations that were included in the unified list (Spotted Rd/Airport Dr and 44th Ave/Regal Ave) Several other recommendations are included in the project's final report including WSDOT and the RTPo working together sooner during project selection for the Highway Safety Improvement Program. This pilot project will be presented to the RTPo coordinating committee next month to encourage them to work more collaboratively with WSDOT across their regions.

Members discussed and comments included:

- Ms. Wilkerson: Was this piloted anywhere else across the state?
- Mr. Ulrich: Stated no other org had piloted the program and they were the first to address it.
- Ms. Bollenback: Thanks Mike, Todd, and WSDOT. The team did great job to overcome some obstacles while also identifying more alignment with DOT, Chambers and various other partners. This was an opportunity to tackle new opportunities. I'd like to see this happen more.
- Mr. Trepanier: This was a huge challenge. Quite often people come to WSDOT to create a project and have been disheartened when explaining there is not a handbook to obtain funding for a project. This was more helpful when generated at a planning level. This is a huge step that is supported by these departments. Good work. Please add a few more word tweaks.
- Ms. Wilkerson: I am new to transportation and some of these are archaic systems that take quite a bit to change. I'm excited to see them evolving.

#11 DIRECTOR REPORT

Ms. Bollenback stated there was one item that didn't make it into the report because it arrived in the last few days. This item was new state awards for Bridge Funding.

#12 BOARD MEMBER COMMENTS

- Ms. Wilkerson introduced and welcomed new SRTC staff Savannah Hayward and Angel Jackson.
- Ms. Wilkerson highlighted the upcoming 2023 Transportation Summit and stated she would love to see members there. Ms. Bollenback informed group that SRTC staff could assist with anyone who would like to register for the Summit event as we have several tables.

#13 ADJOURNMENT

There being no further business, the meeting adjourned at 2:17 pm.

Angel Jackson, Clerk of the Board

VOUCHERS PAID FOR THE MONTH OF OCTOBER 2023

<u>Date</u>	<u>Voucher</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
10/2/23	V122199	Diamond Plaza LLC	Paulsen Center Suite 500/504 Lease for October 2023	7,023.76
	V122200	Manpower	Temp agency for administrative assistant work for 9/11 to 9/17/23	725.02
	V122201	Rehn & Associates	Agency contribution for staff (6) HSA accounts Q-4-23	3,000.00
10/6/23	V122202	Rehn & Associates	Staff Payroll Deduction Health Ins Contributions: Pay Period 2023-20	455.00
	V122203	WA State Dept of Retirement	Employee and Employer Contributions: September 2023	12,811.91
	V122204	Pacific Office Automation	Copier Lease/Usage September 2023	171.70
	V122205	Washington Trust Bank	Software/Virtual mtg Subsc's; Office splys/equip; Staff reg's virtual mtgs/webinars	2,012.97
	V122206	Visionary Communications, Inc.	Fiber Services, October 2023	916.10
	V122207	Spokesman Review	Public Notice TIP amendment	101.70
	V122208	Intermax Networks	VOIP telecom October 2023	261.33
	V122209	Manpower	Temp agency for administrative assistant work for 9/18 to 9/24/23	1,131.74
	V122210	WA State Ridesharing Org	Registraton for JL to attend/present at annual conference	175.00
	V122211	Manpower	Temp agency for administrative assistant work for 9/25 to 10/1/23	282.94
10/20/23	V122212	Rehn & Associates	Admin fee September '23	75.00
	V122213	Rehn & Associates	Staff Payroll Deduction Health Ins Contributions: Pay Period 2023-21	455.00
10/26/23	V122214	Associated Industries	Q-4 Membership dues	403.75
	V122215	Manpower	Temp agency for administrative assistant work for 10/2 - 10/15/23	1,697.62
	V122216	AWC Employee Benefit Trust	November '23 Benefit Insurance Premiums	8,806.66
	V122217	EMLVO P.C.	September legal svcs: ETS sub-recipient work; RFQ template review	3,575.00
	V122218	WA State Auditor's Office	CY-22 Federal & Financial Audit (Billing #6)	256.20
		Reimbursement(s)	AWC-EBAC travel reimbursement for GG	(117.80)
		Salaries/Benefits Pay Periods Ending: 9/30/23 & 10/14/23		77,234.73
9/30/23		Spokane County Treasury	Monthly SCIP fee - September 2023	21.55

TOTAL October 2023 121,476.88

Recap for October 2023:			
	Vouchers: V122199 - V122218		44,220.60
	Salaries/Benefits Pay Periods Ending: 9/30/23 & 10/14/23		77,234.73
	Spokane County Treasury Monthly SCIP fee - September 2023		21.55
			121,476.88

As of 11/09/23, the Spokane Regional Transportation Council Board of Directors approves the payment of the October 2023 vouchers included in the list in the amount of: **\$121,476.88**

SRTC Board of Directors Chair, City of Spokane Council Member Betsy Wilkerson

VOUCHERS PAID FOR THE MONTH OF SEPTEMBER 2023

<u>Date</u>	<u>Voucher</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
9/8/23	V122184	Washington Trust Bank	Software/Virtual mtg Subsc's; Office splys/equip; Staff reg's virtual mtgs/webinars	4,775.61
	V122185	Visionary Communications, Inc.	Fiber Services, September 2023	1,012.54
	V122186	Intermax Networks	VOIP telecom September 2023	253.15
	V122187	Rehn & Associates	Staff Payroll Deduction Health Ins Contributions: Pay Period 2023-18	455.00
	V122188	WA State Dept of Retirement	Employee and Employer Contributions: August 2023	15,151.67
	V122189	Pacific Office Automation	Copier Lease/Usage July 2023	181.21
	V122190	Eve McMenamy	Reimburse EM for Transportation Camp snacks	6.99
9/22/23	V122191	Rehn & Associates	Admin fee July '23	75.00
	V122192	Spokesman Review	Public Notice TIP amendment	76.58
	V122193	Intrinium	Managed IT Services - Mnthly September; O365 software	2,568.05
	V122194	EMLVO P.C.	August legal svcs: ETS sub-recipient work; RFQ template review; Dep Dir comm's	1,800.00
	V122195	WA State Auditor's Office	CY-22 Federal & Financial Audit (Billing #5)	640.50
	V122196	Julie Meyers-Lehman	Reimburse JM-L for Sept Board Mtg snacks	7.99
	V122197	Rehn & Associates	Staff Payroll Deduction Health Ins Contributions: Pay Period 2023-19	455.00
	V122198	AWC Employee Benefit Trust	October '23 Benefit Insurance Premiums	8,806.66
CORRECTED Salaries/Benefits Pay Periods Ending: 9/02/23 & 9/16/23				86,396.65
Salaries/Benefits Pay Periods Ending: 9/02/23 & 9/16/23				78,462.96
8/31/23		Spokane County Treasury	Monthly SCIP fee - August 2023	26.64

TOTAL September 2023 122,689.24

Recap for September 2023:

Vouchers: V122164 - V122183	36,265.95
Salaries/Benefits Pay Periods Ending: 9/02/23 & 9/16/23	86,396.65
Spokane County Treasury Monthly SCIP fee - August 2023	26.64
	122,689.24

As of 10/12/23, the Spokane Regional Transportation Council Board of Directors approves the payment of the September 2023 vouchers included in the list in the amount of: **\$122,689.24**

SRTC Board of Directors Chair, City of Spokane Council Member Betsy Wilkerson

To: Board of Directors

11/02/2023

From: David Fletcher, Principal Transportation Planner

TOPIC: 2024 UNIFIED LIST OF REGIONAL TRANSPORTATION PRIORITIES (FEDERAL VERSION)

Requested Action:

Approval of Resolution R-23-29, adopting the 2024 Unified List of Regional Transportation Priorities (Federal Version).

Key Points:

- The Unified List of Regional Transportation Priorities is a strategic tool used to communicate current regional transportation priorities to state legislators and Congressional representatives for potential funding opportunities. SRTC is committed to annually updating the Unified List.
- The SRTC Board of Directors approved the 2024 Unified List of Regional Transportation Priorities and Policy Statements at their meeting on 9/14/2023. It was developed based on feedback provided by the SRTC Board, as well as the TTC and TAC. It contains project funding requests and policy positions that are targeted towards a state audience.
- The 2024 Unified List of Regional Transportation Priorities (Federal Version), provided as an **Attachment**, includes project funding requests and policy positions that are intended for a federal audience.

Board/Committee Discussions:

The TTC and TAC unanimously recommended Board approval of the federal version of the Unified List at their October meetings. The federal Unified List was initially presented to the SRTC Board at their October meeting. The SRTC Board approved Resolution R-23-24, adopting the 2024 Unified List for state legislative use, at their September meeting. Project evaluation criteria scores, along with potential options for the 2024 Unified List, were presented to TTC and TAC at their June meeting. These items were also presented to the SRTC Board at their July meeting. At their May meeting, the SRTC Board approved Resolution 23-14, outlining the Unified List project evaluation criteria.

Public Involvement:

All SRTC committee and Board meetings are open to the public.

Staff Contact: Eve McMenamy, SRTC | evemc@srtc.org | or David Fletcher, SRTC | dfletcher@srtc.org | 509.343.6370

RESOLUTION of the BOARD OF DIRECTORS of the
SPOKANE REGIONAL TRANSPORTATION COUNCIL
R-23-29

**APPROVING THE 2024 UNIFIED LIST OF REGIONAL TRANSPORTATION PRIORITIES: LEGISLATIVE STATEMENTS AND
PRIORITY PROJECTS (FEDERAL VERSION)**

WHEREAS, the Spokane Regional Transportation Council Board (SRTC Board) of Directors serves as the Metropolitan Planning Organization (MPO) for the Spokane Metropolitan Planning Area (SMPA) and as the Regional Transportation Planning Organization (RTPO) for Spokane County; and

WHEREAS, the Unified List of Regional Transportation Priorities is a strategic tool developed under the direction of the SRTC Board to communicate current regional transportation priorities to local, state and federal legislators for potential funding opportunities; and

WHEREAS, the Unified List of Regional Transportation Priorities was developed using Board approved screening criteria that considers economic vitality, safety, stewardship, planning cooperation, system operations and asset condition, quality of life, and equity to ensure beneficial outcomes; and

WHEREAS, the 2024 SRTC Legislative Statements were developed under the direction of the SRTC Board to communicate specific needs to improve transportation with local, state, and federal legislators; and

WHEREAS, the 2024 SRTC Legislative Statements are aligned with other public sector and Chambers of Commerce transportation improvement efforts within the Spokane region and the State of Washington; and

NOW, THEREFORE BE IT RESOLVED, that SRTC Board adopts the 2024 Unified List of Regional Transportation Priorities and Legislative Statements (Federal Version) for the Spokane Region as shown in Attachment 1.

ADOPTED: November 9, 2023

Betsy Wilkerson, Council Member, City of Spokane
Chair, SRTC Board of Directors

ATTEST

Angel Jackson, SRTC
Clerk of the Board

APPROVED BY THE SRTC BOARD OF DIRECTORS ON [APPROVAL DATE]

2024



UNIFIED LIST OF REGIONAL TRANSPORTATION PRIORITIES & POLICY STATEMENTS

SPOKANE REGIONAL TRANSPORTATION COUNCIL

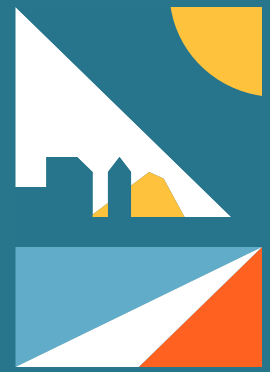
SRTC SPOKANE REGIONAL TRANSPORTATION COUNCIL

421 W RIVERSIDE AVE, SUITE 500 ▪ SPOKANE, WA 99201 ▪ 509.343.6370 ▪ WWW.SRTC.ORG



2024

UNIFIED LIST OF REGIONAL TRANSPORTATION PRIORITIES & POLICY STATEMENTS



CONTENTS

- ▶ 2024 Legislative Priority Statements
- ▶ 2024 Additional Priority Areas
- ▶ 2024 Unified List of Regional Transportation Priorities
- ▶ Project Information Sheets (*available upon request*)

ABOUT SRTC

Spokane Regional Transportation Council (SRTC) is both the Metropolitan Planning Organization (MPO) and Regional Transportation Planning Organization (RTPO) for Spokane County. SRTC provides regional transportation leadership and coordination by conducting comprehensive, cooperative, and continuing transportation planning with representatives from local jurisdictions, tribes, transportation providers and local stakeholders. SRTC works to ensure that transportation projects and programs are based on mutually agreed upon goals and priorities developed in an impartial and non-partisan platform.

- ▶ Finish what we have started by directing resources towards completing existing projects.
- ▶ Adequately fund maintenance and preservation of the existing transportation system.
- ▶ Identify and advance a broad range of project types to meet the needs of a growing region.
- ▶ Invest in projects that improve quality of life in the region in the following ways:
 - Draw on best practices to address transportation safety issues.
 - Emphasize equity and consider the needs of all transportation users.
 - Create safe and convenient forms of active transportation that support public health objectives.
 - Contribute towards building a resilient transportation system to mitigate the impacts of climate change.

City of Airway Heights
City of Cheney
City of Deer Park
City of Liberty Lake

City of Medical Lake
City of Millwood
City of Spokane
City of Spokane Valley

Freight/Rail Industry
Kalispel Tribe of Indians
Major Employers
Spokane County

Spokane Transit Authority
Spokane Tribe of Indians
Small Towns of Spokane
County*

WSDOT—Eastern Region
WA State Transportation
Commission

*The towns of Fairfield, Latah, Rockford, Spangle, and Waverly are represented by a single seat on the SRTC Board of Directors.

2024 LEGISLATIVE PRIORITY STATEMENTS

APPROVED BY THE SRTC BOARD OF DIRECTORS ON [APPROVAL DATE]

Priority A

Continue funding critical programs that provide needed resources to improve transportation **SAFETY**



Nearly 95% of people who die using our Nation's transportation networks are killed on our streets, roads, and highways. Roadway fatalities and the fatality rate declined consistently for 30 years, but progress has stalled over the past decade and went in the wrong direction in 2020 and 2021. There were 42,939 lives lost on U.S. roads in 2021—the largest number of fatalities since 2005 (Source: USDOT). The Bipartisan Infrastructure Law (BIL) bolstered the Highway Safety Improvement Program (HSIP) with an infusion of additional funds and created a new grant program, Safe Streets for All (SS4A). These programs are critical in supporting a reduction in fatalities and serious injuries.

SRTC encourages our federal partners to continue funding for these programs into the next transportation authorization. Some local agencies are just getting underway with developing SS4A planning "action" grants and will need time to plan and prepare implementation grants to fully release the benefit of the program.

Priority B

Continue funding transportation system **MAINTENANCE & PRESERVATION**

Every day people, communities and businesses throughout our Nation rely on the existing network of highways, roads and bridges. Our transportation system gets goods to market, people to work, students to school, and so much more. Recently FHWA estimated a \$1 trillion backlog in repairs and maintenance needed to improve the condition of more than 619,000 bridges and 4 million miles of public roads. SRTC is appreciative of the BIL in providing a level of funding that addresses the need to repair and replace aging infrastructure. However, there will continue to be a need for investment in maintenance and preservation beyond the life of the current BIL.

SRTC supports a long-term balanced approach to funding will allow states and local agencies to plan and program needed system preservation and maintain appropriate workforce levels to properly address and deliver roadway maintenance and preservation projects.



Priority C

Modernize the **FEDERAL FUNDING FORMULA** to ensure funding equitably supports population centers



The BIL provided \$303.5 billion in contract authority from the Highway Trust Fund. Of this amount, 90% was apportioned to the states by formula. Another \$47.3 billion in funding from the General Fund was provided for the Highway Infrastructure Program. Roughly 72% of that was distributed to the states by formula. Unfortunately, the formula used to allocate highway funding relies on 2000 census data. Utilizing outdated data in any calculation undermines the program it's intended to serve. Furthermore, higher growth states, like Washington, are not receiving the share of funding needed to address the mobility demands of a growing population. Since 2000, the population in Washington increased just over 30% (from 5,910,912 in 2000 to 7,724,031 in 2020) while the US overall grew by just under 19%.

SRTC urges law makers to support proposed legislation to modernize the data used in transportation apportionments so that funding continues to be distributed equitably among population centers around the nation. The cumulative impacts of this disparity disadvantage states that are experiencing the most significant increases in demand.

2024 ADDITIONAL PRIORITY AREAS

APPROVED BY THE SRTC BOARD OF DIRECTORS ON [APPROVAL DATE]



Priority D

Ensure access to transportation in support of AFFORDABLE HOUSING STRATEGIES

- ▶ Ensure access to affordable, reliable, and equitable transportation options which are an integral component of affordable housing strategies.
- ▶ Provide additional resources to local jurisdictions to plan for and accommodate affordable housing.

Priority E

Fund regionally critical projects on the SRTC UNIFIED LIST

- ▶ Invest in projects collaboratively identified by the SRTC Board of Directors in the Unified List.



Priority F

Encourage diversity in the development of CLEAN FUEL TECHNOLOGIES

- ▶ Assess the need for and continue to develop electric charging infrastructure capacity.
- ▶ Support the emergence of alternative fuels in support of low or no emission transportation across the spectrum of vehicle types through pilot projects or other means.

Priority G

Address funding gaps that are anticipated due to the loss of GAS TAX REVENUE

- ▶ Create a strategy to address the loss of gas tax revenue that includes increasing the public's awareness and understating of the issue.
- ▶ Support pilot projects that will assist in identifying transportation revenue strategies.



Priority H

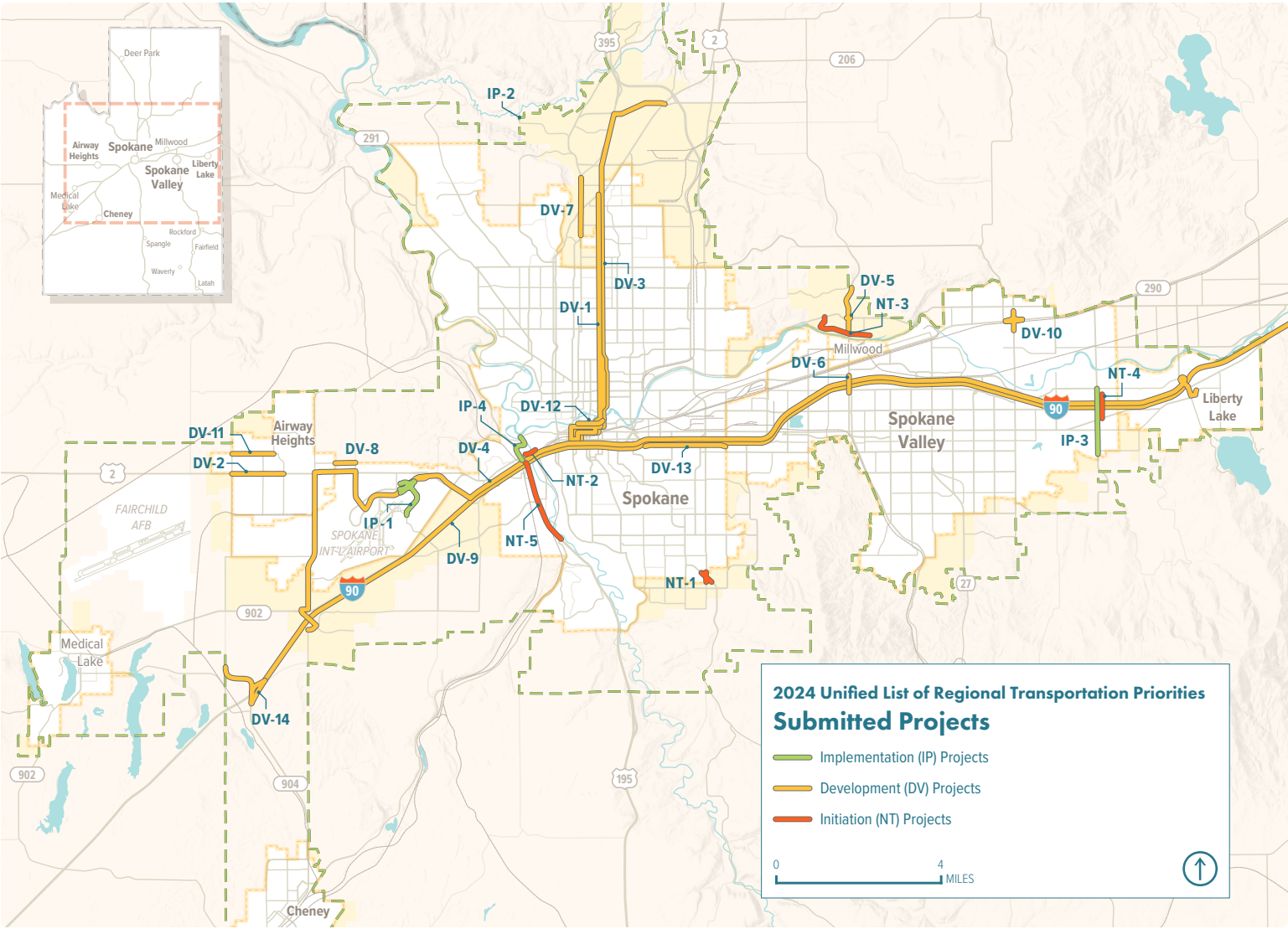
Enhance transportation investments that support FAIRCHILD AIR FORCE BASE (FAFB) as the significant military installation in Spokane County

- ▶ Support transportation safety and mobility strategies that ensure air force personnel's ability to access FAFB and ensure adequate military response times.

2024 UNIFIED LIST OF REGIONAL TRANSPORTATION PRIORITIES

APPROVED BY THE SRTC BOARD OF DIRECTORS ON [APPROVAL DATE]

The SRTC Unified List of Regional Transportation Priorities outlines critical investments to improve the performance of the regional transportation system. The Unified List includes a variety of project types supported collectively by members of SRTC with consideration for equity, economic vitality, and safety among other screening criteria that indicate beneficial outcomes to both the state and the region.



Project Status Categories

IMPLEMENTATION

- Design ≥ 60% complete, significant progress has been made towards right-of-way, and environmental approvals are underway
- Project is identified in a local, regional, and/or state plan

DEVELOPMENT

- Design ≥ 30% complete, right-of-way needs identified, environmental has been initiated and/or substantial percentage of funding has been secured
- Project is identified in a local, regional, and/or state plan

INITIATION

- Design is < 30% complete
- Project is in the early stage of development and has, at a minimum, been identified in a planning study

IMPLEMENTATION PROJECTS

PROJECT TITLE	AGENCY	MAP ID	DESCRIPTION	TOTAL PROJECT COST	FED FUNDING REQUEST
From Interstates to Airways: Spotted Rd & Airport Dr Safety & Multimodal Improvements	SIA	IP-1	Construct a grade-separated interchange at Spotted Rd over Airport Dr and relocating Spotted Rd outside of the Runway Protection Zone for the Airport's primary instrument runway.	\$37,217,324	No Federal Request
STA Fleet Electrification	STA	IP-2	Purchase of battery-electric buses (BEB) and required infrastructure to reach the 40 vehicle capacity at the Boone NW Garage and the required infrastructure.	\$38,800,000	No Federal Request
South Barker Rd Corridor	Spokane Valley	IP-3	Widen & reconstruct Barker Rd to a 5-lane urban arterial (Mission to Appleway), a 3-lane urban arterial (Appleway to city limits) and add roundabouts at Sprague, 4th, and 8th aves.	\$28,620,000	\$15,338,700
Fish Lake Trail Connection Phases 1-3	Spokane	IP-4	Construct a shared-use path connecting the existing Fish Lake Trail to Centennial Trail.	\$19,474,569	\$14,598,813

DEVELOPMENT PROJECTS

PROJECT TITLE	AGENCY	MAP ID	DESCRIPTION	TOTAL PROJECT COST	FED FUNDING REQUEST
Division St Active Transportation Access Improvements	Spokane	DV-1	Install parallel and connecting active transportation improvements along the Division Corridor to support safe first/last mile bike/ped connections to BRT stations.	\$25,800,000	\$25,800,000
US Hwy 2 Multimodal Improvements	Airway Heights	DV-2	Add pathways and sidewalk, improved pedestrian crossings, traffic calming, transit stations, and roundabout traffic control.	\$24,480,200	\$21,467,200
Division Bus Rapid Transit (BRT)	STA	DV-3	Enhances transit along corridor w/more frequent service, transit signal priority, all-door boarding, and dedicated business access and transit lanes (BAT) for more than half the corridor.	\$202,000,000	No Federal Request
I-90 / Valley High Performance Transit (HPT)	STA	DV-4	Revise to a HPT corridor, from West Plains/SIA to Spokane Valley and Liberty Lake. Construct two new park & rides (Appleway Station and Argonne Station) and modify Mirabeau Point Park & Ride.	\$36,000,000	\$2,450,000
Argonne Rd Safety Improvements	Spokane County	DV-5	Reconstruct Argonne Rd/Upriver Dr Intersection, upgrade bike/ped and ADA connections, and add safety improvements at Wellesley Ave intersection.	\$7,280,000	\$6,680,000
Argonne Bridge at I-90	Spokane Valley	DV-6	Widen or replace existing Argonne Rd bridge over I-90, including the addition of a third travel lane and shared use path.	\$24,000,000	\$22,500,000
Wall St Safety & Capital Improvements	Spokane County	DV-7	Project includes pavement restoration, stormwater infrastructure, new sewer force main, and pedestrian crossing and intersection improvements at Country Homes Blvd.	\$15,490,000	\$7,490,000
West Plains Connection - Spokane Phase	Spokane	DV-8	Extend existing roadway as a two-lane boulevard or three-lane urban collector for a total of 3.65 miles, adding bicycle lanes, separated sidewalks, multi-use paths, and transit stops.	\$4,877,622	\$4,877,622
I-90 TSMO Improvements	WSDOT	DV-9	Various TSMO improvements from SR 904 to Idaho state line, such as variable message signs, ramp meters, variable speed limits, queue warning detection, and wrong way detection.	\$24,000,000	\$20,760,000
Sullivan / Trent Interchange	Spokane Valley	DV-10	Reconstruct Sullivan Rd/SR 290 interchange, including on/off ramps, to restore long-term capacity and satisfy projected traffic growth from 2022 Bigelow Gulch-Forker Road connection.	\$42,774,021	\$35,179,224

DEVELOPMENT PROJECTS (CONTINUED)

PROJECT TITLE	AGENCY	MAP ID	DESCRIPTION	TOTAL PROJECT COST	FED FUNDING REQUEST
6th Ave Multimodal Improvements	Airway Heights	DV-11	Various multimodal improvements on 6th Ave, from Craig Rd to Russell St.	\$7,280,000	\$2,860,800
Spokane Falls Blvd	Spokane	DV-12	Construct full depth roadway, repair sidewalk, lighting, communication conduit and cable, signal and utility updates, and accessible Pedestrian Signals (APS) updates as appropriate.	\$8,149,426	\$7,397,546
3rd Ave: Perry to Havana Improvements	Spokane	DV-13	Full depth reconstruction aligning with NSC work, including elements not in WSDOT scope—sidewalk, curb ramp, addressing drainage, water/sewer, and streetscaping improvements.	\$8,000,000	\$8,000,000
Craig Rd & I-90 Four Lakes Connection	Spokane County	DV-14	Modify I-90 Four Lakes interchange and complete a link to the existing Craig Rd.	\$25,241,000	\$19,032,500

INITIATION PROJECTS

PROJECT TITLE	AGENCY	MAP ID	DESCRIPTION	TOTAL PROJECT COST	FED FUNDING REQUEST
Freya St / Palouse Hwy Roundabout	Spokane	NT-1	Construct a roundabout and improve sidewalk or pathway connections in all four directions, including extending the Palouse Hwy shared-use pathway through Freya St.	\$4,988,000	\$4,900,000
Latah Bridge Rehabilitation	Spokane	NT-2	Replace and widen bridge deck, railing, sidewalks, and rehabilitate select structural elements. Project includes improved pedestrian and transit facilities (shared-use path, bike lanes, and space for future light rail transit line).	\$55,966,000	\$55,966,000
Centennial Trail / Argonne Gap Project	Spokane County	NT-3	Improve connectivity at the Argonne Rd crossing adjacent to Centennial Trail, including improved crossings to reduce bike/ped vs vehicular incidents and reduce stress at Argonne Rd/Upriver Dr intersection.	\$8,470,000	\$8,470,000
Barker Rd & I-90 Interchange	Spokane Valley	NT-4	Replace single-lane roundabout and 2-lane bridge with new 2-lane roundabout and 4-lane bridge to accommodate existing traffic and growth.	\$40,000,000	\$40,000,000
US 195 Corridor Projects	Spokane	NT-5	Connect Lindeke St to Thorpe Rd and create a two-way Inland Empire Way and Cheney-Spokane Rd connection. Streetscape improvements include sidewalks, lighting, landscape buffers, and bike lanes.	\$18,394,333	\$18,394,333

2024 Unified List of Regional Transportation Priorities Summary by Project Status Category

PROJECT STATUS CATEGORY	# OF PROJECTS	TOTAL COST OF PROJECTS	TOTAL FEDERAL FUNDING REQUEST	% OF TOTAL COST REQUESTED
IMPLEMENTATION	4	\$121,111,893	\$29,937,513	24.7%
DEVELOPMENT	14	\$455,372,269	\$184,794,892	40.6%
INITIATION	5	\$136,552,333	\$127,730,333	93.5%
TOTAL	23	\$713,036,495	\$342,462,738	48.0%

REGIONAL SAFETY PROJECTS

As a pilot project, SRTC and WSDOT—Eastern Region worked together to achieve consensus and identify strategic safety investments for the Spokane region. To accomplish this, the agencies collaboratively conducted a vulnerable road users safety analysis and identified two high-priority projects found in the Safety Projects section of the 2024 SRTC Unified List.

Moving forward SRTC will develop a regional safety action plan with funding from the Safe Streets and Roads for All program to further prioritize safety projects and reduce serious injuries and fatalities.

2024 Unified List of Regional Transportation Priorities Safety Projects

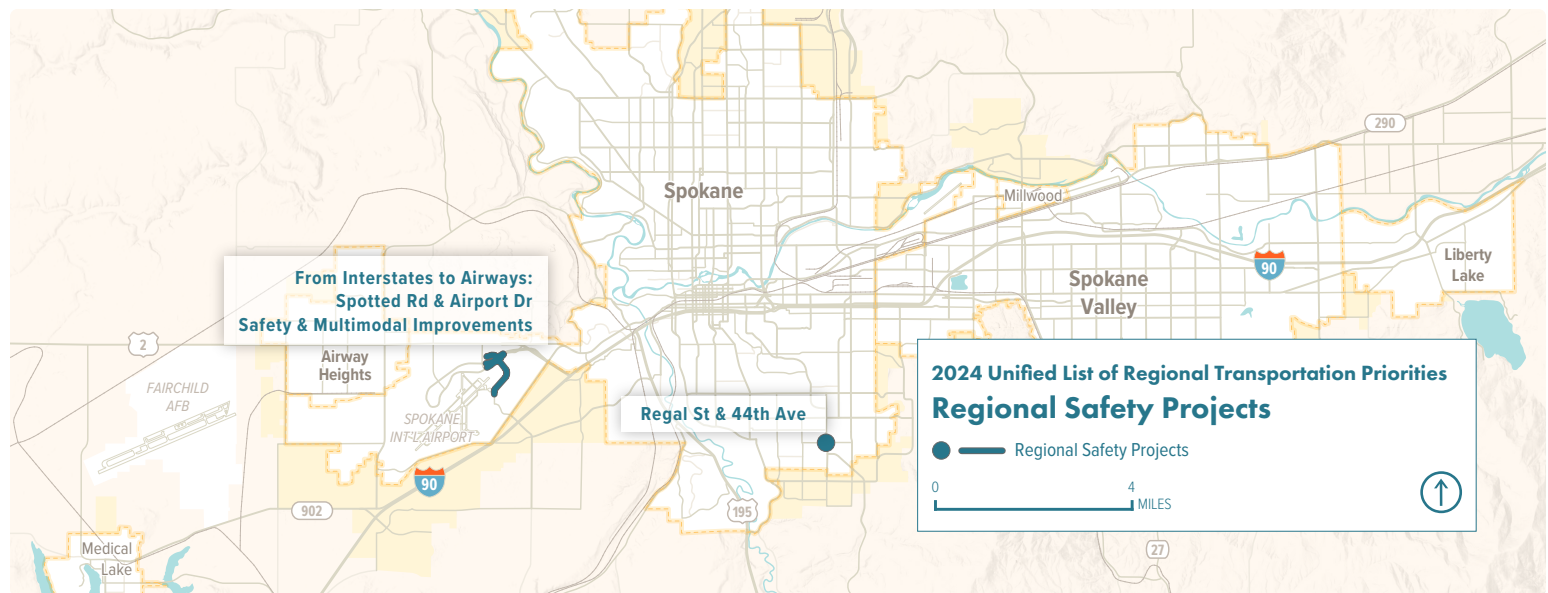
Identified in WSDOT Eastern Region/SRTC Safety Collaboration Pilot Project

► Regal St & 44th Ave

Total Project Cost: \$598,679

► From Interstates to Airways: Spotted Rd & Airport Dr Safety & Multimodal Improvements

See Project IP-1 under Implementation Projects for details



Based on a regional crash data analysis, both the Regal Street/44th Avenue (above left) and Spotted Road/Airport Drive (above right) intersections were identified as locations for strategic safety investments in the WSDOT Eastern Region/SRTC Safety Collaboration Pilot Project.



PROJECT INFORMATION SHEETS

AVAILABLE UPON REQUEST

To: Board of Directors
From: Ryan Stewart, Principal Transportation Planner
TOPIC: CY 2024 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) GUIDEBOOK

Requested Action:

Approve Resolution R-23-30 adopting the CY 2024 TIP Guidebook.

Key Points:

- The SRTC TIP Guidebook establishes goals and objectives for the TIP, outlines specific programming policies, and provides critical TIP timelines and information for various processes.
- The TIP Guidebook is a programming resource for SRTC member agencies, the Board of Directors, and advisory committee members.
- The initial TIP Guidebook was developed in 2013 and is updated yearly to incorporate new schedules, procedures, and programming policies.
- Changes to the 2024 Guidebook include:
 - Minor updates to Policies 1.4, 2.1, 2.3, 3.1
 - Addition of Policy 3.6 to define the process for time-sensitive amendments outside of the regular schedule.
 - Added language to Policy 4.8 for strategies to meet the obligation target.
 - Clarification of Policy 6.8 regarding the distribution of contingency funding.
 - Updates to the amendment and administrative modification schedules.
- A copy of the draft Guidebook can be found [here](#).

Board/Committee Discussions:

Both the TAC and TTC were briefed on the Guidebook at their September meetings and unanimously recommended that the Board approve the Guidebook at their October meetings. The Board was briefed on the Guidebook at the October meeting.

Public Involvement:

All meetings at which the 2024 TIP Guidebook is discussed are open to the public.

Staff Contact: Ryan Stewart, SRTC | rstewart@src.org | 509.343.6370

RESOLUTION
of the BOARD OF DIRECTORS
of the
SPOKANE REGIONAL TRANSPORTATION COUNCIL
R-23-30

**APPROVING AN ANNUAL UPDATE TO THE CY 2024
TRANSPORTATION IMPROVEMENT PROGRAM (TIP) GUIDEBOOK**

WHEREAS, the Spokane Regional Transportation Council (SRTC Board) serves as the Metropolitan Planning Organization (MPO) for the Spokane Metropolitan Planning Area (SMPA); and as the Regional Transportation Planning Organization (RTPO) for Spokane County; and is responsible for developing a 4-year Transportation Improvement Program (TIP); and

WHEREAS, the 2024-2027 TIP was developed under the direction of the SRTC Board in consultation with local government staff, Washington State Department of Transportation (WSDOT), Spokane Transit Authority (STA), and with input from various groups and members of the general public; and

WHEREAS, the SRTC Board is responsible for approval of the TIP and the TIP must contain all federally-funded transportation projects in the SMPA prior to the distribution of funds to those projects; and

WHEREAS, the CY 2024 TIP Guidebook has been developed under the direction of the SRTC Board to document funding policies, processes, and schedules used by local jurisdictions in accordance with the 4-year TIP project delivery.

NOW THEREFORE, BE IT RESOLVED that the Board of the Spokane Regional Transportation Council adopts the annual update to the CY 2024 TIP Guidebook.

ADOPTED: November 9, 2023

Betsy Wilkerson, Council Member, City of Spokane
Chair, SRTC Board of Directors

ATTEST

Ange Jackson, Clerk of the Board

To: Board of Directors

11/02/2023

From: Greg Griffin, Administrative Services Manager

TOPIC: SRTC Employee Handbook Update

Requested Action:

None. For information and discussion.

Key Points:

- The SRTC Employee Handbook was updated in 2020 and adopted by the SRTC Board in January 2021.
- The Employee Handbook is being updated to reflect a few items that have been identified to be added or clarified to better serve the organization.
- Substantive changes are shown in red text. Non-substantive changes are shown in blue text.
- The substantive changes are listed here:
 - Pg i – Disclaimer Language Added
 - Pg #2 - Clarifying details for complaint procedures and limitations on confidentiality
 - Pg#8 – Conflicts of Interest - Verbiage for Honorarium Stipend added
 - Pg#11 - References to cell phone use added
 - Pg#14 – Pay Period & Hours – Definition of “Paid Status” added
 - Pg#15 – Rest & Meal Period updated requirements for hourly employees
 - Pg#17 – Holidays – Clarification that paid holidays include 8 hours for all full-time staff
 - Pg#28 - Details were added to more clearly explain the Merit Based wage increases
 - Pg#31 – Telework Policy moved from an Appendix to main section of Handbook
- SRTC legal counsel reviewed the proposed substantive changes and made recommendations for other language updates to remain current.
- A fully marked up version of the document showing the proposed changes is on the SRTC website and is provided and is linked [here](#).

Board/Committee Discussions:

The Budget Committee reviewed proposed changes to the Employee Handbook documents on 06/02/23, 7/13/23 & 10/3/23. This is the first time the Employee Handbook updates have been presented to the Board.

Public Involvement:

All Board and committee meetings are open to the public.

Staff Contact: Greg Griffin, SRTC | ggriffin@srtc.org | 509.343.6370

To: Board of Directors

From: Lois Bollenback, Executive Director

TOPIC: EXECUTIVE DIRECTOR'S REPORT

11/09/2023

Requested Action:

None. For information only.

Key Points:

- **Upcoming Elections of Officers** – Please note that Officers for CY 2024 will be elected at the next meeting of the SRTC Board of Directors in January. The election of Officers is outlined in the approved Interlocal Agreement as well as in the SRTC Rules of Procedures.
- **Ongoing/Upcoming Events & Activities**
 - In partnership with Good Roads Association, Greater Spokane Valley Chamber of Commerce, and Greater Spokane Incorporated, SRTC hosted a **Regional Transportation Summit** on October 19th at CenterPlace Regional Event Center. The event was a success with just over 140 participants.
 - SRTC recently issued a survey in support of our Transportation Management Area (TMA) **Federal Certification Review**. The review is held once every 4 years and the survey was used to collect input on the performance of SRTC as observed by various stakeholders. Common words used to describe SRTC include collaborative, professional and forward thinking. Please contact staff if you'd like a more complete set of survey results.
 - **TAC Recruitment** – SRTC is currently seeking members to fill vacancies on the Transportation Advisory Committee (TAC). The appointment of new members along with the reappointment of existing members is scheduled for January/February 2024.
 - **Equity Working Group** – Recruitment is also underway for the SRTC Equity Working Group. This group is being formed and SRTC is hoping to identify 8-12 participants to help inform our activities and decision-making.

*Please help SRTC staff with these efforts
by referring interested candidates.*



- **Transportation Funding – Awards & Opportunities**

- A variety of funding opportunities (NOFO's) are currently open:

Program	NOFO Close Date	Available Funding	OA
Nationally Significant Federal Lands and Tribal Projects (NSFLTP) Program	November 6, 2023	\$88,290,000	FHWA
Electric Vehicle Charger Reliability and Accessibility Accelerator Program	November 13, 2023	\$100,000,000	FHWA
Thriving Communities Program	November 15, 2023	\$25,000,000	OST
Bridge Investment Program, Large Projects	November 27, 2023	\$9,620,100,000	FHWA
Rail Vehicle Replacement Grants	December 18, 2023	\$196,906,663	FTA
Tribal Transportation Program Safety Fund (TTPSF)	January 15, 2024	\$24,098,400	FHWA
Accelerating Advanced Digital Construction Management Systems Program	February 12, 2024	\$5,000,093	FTA
Saving Lives With Connectivity: Accelerating Vehicle to Everything (V2X) Deployment	January 17, 2024	\$40,000,000	FHWA

- Recent bridge funding awards totaling just over \$13m were announced for:
 - City of Spokane - Bridge Deck Repair (Green St., Freya, Freya Way, Havanna St.) -- \$4.66m
 - Spokane Co. – Replacement (Gordon Rd at Deep Creek, Colbert Rd at Ltl Spok. Rvr) -- \$8.35m

- **Administrative Committee Updates**

- The Administrative Committee last met on 10/2/23 and members were updated on staff activities including the research for office space and ongoing discussions for member contributions from Tribes.
- Members reviewed completed their review of draft updates to the SRTC Employee Handbook and recommended sending the document for legal review followed by presentation to the full Board.
- Members also reviewed continued their discussion of an annual performance evaluation of the Executive Director.
- The next meeting is expected to be scheduled in late November.

- **Staffing Update**

- SRTC is currently advertising for an Associate Planner 1/2.

Staff Contact: Lois Bollenback, SRTC | lbollenback@srtc.org | 509.435-3870

ACTION ITEMS

Consent Agenda

The consent agenda contained October TTC meeting minutes. A motion to approve the consent agenda passed unanimously.

2024 Unified List of Regional Transportation Priorities-Federal

David Fletcher discussed the Unified List and explained it consists of the same set of projects that were included in the state version (which was approved last month), however, the project funding requests in this version of the list are intended for a federal audience.

A motion to recommend Board approval the 2024 Unified List of Regional Transportation Priorities-Federal, as shown in the attachment, passed unanimously.

CY 2024 Transportation Improvement Program (TIP) Guidebook

Some new items in the CY2024 Guidebook include a policy for time sensitive amendments, clarifying language for funding projects on the contingency list, and strategies for meeting our obligation target.

There was a discussion about the inclusion of the public outreach component in the retroactive approval process. This component was confirmed as well as other policies. A question was raised about the selection process. would be discussed in coordination with the TIP working group members for a final decision.

A motion to recommend Board approval of the 2024 TIP Guidebook was passed unanimously.

INFORMATION & DISCUSSION ITEMS

City of Spokane Transportation Priorities

Kevin Picanco highlighted the many unique challenges of the older infrastructure throughout the City of Spokane. He identified Latah Bridge as a high priority location due to its major structural issues and aging concerns. They will be applying for the FHWA grant in early 2024 (Bridge Investment Program). However, the construction, pending funding, would not begin until late 2027.

SRTC/WSDOT-Eastern Region (ER) Safety collaboration Project

Mike Ulrich discussed the project's schedule and the workplan that was created to implement the pilot project. The project team narrowed the list from 30 locations to 10 using a variety of factors. The pilot project will be presented to the RTPCO coordinating committee next month to encourage collaboration with their respective WSDOT region.

TTC Officer Elections

Elections will be held during the December meeting to have the elected person(s) seated by January 2024.

AGENCY ITEMS AND FUTURE INFORMATION ITEMS

- SRTC completed the TMA certification this week.

- FHWA Urban Boundary Adjustments were accepted through WSDOT and will be submitted to FHWA to become our new federal urbanized area boundaries.
- The November/December TTC meeting will not be held during the usual 3rd Wednesday of the month due to the upcoming holiday schedule. There is also a conversation about holding the November meeting on your calendar as tentative until a confirmation is made.

ACTION ITEMS

Consent Agenda

The consent agenda contained October TAC meeting minutes. A motion to approve the consent agenda passed unanimously.

CY 2024 Transportation Improvement Program (TIP) Guidebook

A motion to recommend Board approval of the 2024 TIP Guidebook was passed unanimously.

2024 Unified List of Regional Transportation Priorities-Federal

David Fletcher discussed the Unified List and explained it consists of the same set of projects that were included in the state version (which was approved last month), however, the project funding requests in this version of the list are intended for a federal audience.

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There was a discussion about the risk factors and how to eliminate adding additional stress to the current flow of traffic. Kevin explained the importance of the safety rebuild and how other areas with similar concerns have benefited from use of J-turns. There was also conversation around architectural preservation and the historic registration of the Latah Bridge.

SRTC/WSDOT-Eastern Region (ER) Safety collaboration Project

Mike Ulrich discussed the project's schedule and the workplan that was created to implement the pilot project. The project team narrowed the list from 30 locations to 10 using a variety of factors. The pilot project will be presented to the RTPCO coordinating committee next month to encourage collaboration with their respective WSDOT region.

There was a conversation about how Spokane fared with other communities when faced with the same growth influx. The current observation is that all regions are trending on a similar path leading in the wrong direction. Fatal crashes are trending higher in all areas where population is growing.

TAC Officer Elections

Elections will be held during the December meeting to have the elected person(s) seated by January 2024.

AGENCY UPDATE AND FUTURE INFORMATION ITEMS

- SRTC completed the TMA certification this week.
- FHWA Urban Boundary Adjustments were accepted through WSDOT and will be submitted to FHWA to become our new federal urbanized area boundaries.
- The November TAC meeting is tentatively on schedule but will notify the group when the final decision is made.