

1 Call to Order/Excused Absences

Chair Wilkerson called the meeting to order at 1:30pm and attendance was taken. In attendance were:

IN ATTENDANCE

Board Members:

Council Member Betsy Wilkerson, *City of Spokane* (Chair)
Commissioner Al French, *Spokane County* (Vice Chair)
Council Member Jennifer Morton, *City of Airway Heights*
Council Member Paul Schmidt, *City of Cheney*
Council Member Dee Cragun, *City of Deer Park*
Mayor Cris Kaminskas, *City of Liberty Lake*
Council Member Zack Zappone, *City of Spokane*
Mayor Pam Haley, *City of Spokane Valley*
Council Member Rod Higgins, *City of Spokane Valley*
Daniel Clark, *Kalispel Tribe of Indians*
Doug Yost, *Major Employer Representative*
Matt Ewers, *Rail/Freight Representative*
Council Member Micki Harnois, *Small Towns Representative*
Commissioner Mary Kunej, *Spokane County*
CEO Susan Meyer, *Spokane Transit Authority*
Todd Trepanier, *WSDOT-Eastern Region*
Char Kay, *Transportation Technical Committee Chair*
Kim Zentz, *Transportation Advisory Committee Chair*

Board Alternates:

Francis SiJohn, *Spokane Tribe of Indians*

Guests:

Colin Quinn-Hurst, *City of Spokane*
Paul Kropp
Steven Polunsky, *WA Dept. of Commerce*
Charles Hansen, *Transportation Advisory Committee*
Adam Jackson, *City of Spokane Valley*
Tom Sahlberg, *City of Liberty Lake*
Larry Larson, *WSDOT-Eastern Region*
Anna Ragaza-Bourassa, *WSDOT-Eastern Region*
Inga Note, *City of Spokane*
Tara Limon, *Spokane Transit Authority*
Shauna Harshman, *WSDOT-Eastern Region*

Staff:

Lois Bollenback, *Executive Director*
Eve McMenemy, *Deputy Executive Director*
Ryan Stewart, *Principal Transportation Planner*
Jason Lien, *Principal Transportation Planner*
Mike Ulrich, *Principal Transportation Planner*
David Fletcher, *Principal Transportation Planner*
Michael Redlinger, *Assoc. Transportation Planner II*
Greg Griffin, *Administrative Services Manager*
Julie Meyers-Lehman, *Admin-Exec. Coordinator*
MJ Wortley, *Temp. Admin-Exec. Coordinator*
Megan Clark, *Legal Counsel*

Chair Wilkerson stated that the following members requested an excused absence from the meeting:

- Mayor Kevin Freeman, *City of Millwood*
- Kelly Fukai, *Washington State Transportation Commission*
- Mayor Terri Cooper, *City of Medical Lake*

Council Member Cragun made a motion to approve the excused absences. Commissioner French seconded. Motion passed unanimously.

2 PUBLIC COMMENTS

There were no comments.

ACTION ITEMS

3 CONSENT AGENDA

- a) July Board of Directors Meeting Minutes
- b) July and August 2023 Vouchers
- c) 2023-2026 Transportation Improvement Program July and September Amendments
- d) Safe Streets and Roads for All: Consultant Selection

Council Member Cragun made a motion to approve the Consent Agenda as presented. Commissioner French seconded. Motion passed unanimously.

4 2024 UNIFIED LIST OF REGIONAL TRANSPORTATION PRIORITIES: LEGISLATIVE PRIORITY STATEMENTS AND PRIORITY PROJECTS

Ms. McMenemy summarized the nine draft 2024 legislative priority statements.

Mr. Fletcher presented the unified list update schedule, explained the application process, evaluation criteria and scoring process.

Commissioner French made a motion to amend the 2024 Unified List of Regional Transportation Priorities by adding the Four Lakes I-90 Interchange project to the priority list, but not the entire Craig Rd project. Council Member Higgins seconded.

Members discussed and comments included:

- Ms. Bollenback spoke about the development of the ranking process and noted sometimes policy decisions have to be made outside of that process.
- The State Transportation Committee approved funding for this project, so SRTC should align priorities with funding agencies that have already expressed support financially.
- The project did not score well enough to be included on the list based on the project evaluation criteria.
- No projects would be removed from the list with the addition of the Four Lakes I-90 Interchange project.
- The motion to amend was to add the interchange at Four Lakes, not the entire Craig Rd I-90 to US 2 and I-90 Interchange Revisions project.
- It was noted that in previous discussions, the Board has been in support of a more strategic approach for the priority project list.

A vote was taken and the motion to amend passed unanimously.

Council Member Cragun made a motion to approve Resolution R-23-24, adopting the 2024 Unified List of Regional Transportation Priorities. Council Member Schmidt seconded. Motion passed unanimously.

The group discussed the state funding request for the Division BRT projects.

A vote was taken and the motion passed unanimously.

At 2:06pm Chair Wilkerson had to leave the meeting for a prior commitment. Vice-Chair French stepped in to chair the remainder of the meeting.

5 REGIONAL BICYCLE LEVEL OF TRAFFIC STRESS ANALYSIS

Mr. Lien recapped the project's purpose and completed project deliverable, which is a grading system for bicycle level of traffic stress (LTS) for routes on the regional bike network. He presented a map illustrating the LTS grades along routes and showed the results in the overall network and the network within the urbanized area. There were no questions or discussion.

Council Member Cragun made a motion to approve Resolution R-23-25, adopting the Regional Bicycle Level of Traffic Stress Analysis. Council Member Schmidt seconded. Motion passed unanimously.

INFORMATION & DISCUSSION ITEMS

6 RECONNECTING COMMUNITIES & NEIGHBORHOOD GRANT PROGRAM

Ms. Note spoke on behalf of the proposed LEIA (Liberty to Edgecliff Improvements to Accessibility) Program, which is a collaboration between City of Spokane Valley, City of Spokane, and Spokane Transit Authority seeking a federal grant for multi-modal improvements to transportation facilities in the East Central neighborhood and the 8th Ave to Park Rd corridor. The collaboration group is seeking a letter of support from SRTC.

Consensus from the Board was that the proposed projects would be extremely beneficial to those neighborhoods and expressed support for SRTC supplying a letter of support for the grant application.

7 DRAFT CY 2024-2027 TRANSPORTATION IMPROVEMENT PROGRAM (TIP)

Mr. Stewart explained what the TIP is, how projects are incorporated into the TIP, and summarized the TIP determination process. He said there are 75 projects in the 2024-2027 TIP totaling \$837M, of which \$45M are SRTC managed funds. He showed a breakdown of projects by type and a map of where projects are located throughout the county.

SRTC is involved in a public engagement process for the draft TIP, including a 30-day public comment period and a hybrid public meeting on 9/21 to share information and obtain comments. There were no questions or discussion.

8 DRAFT CY 2024 BUDGET AND INDIRECT COST PLAN (ICP)

Director Bollenbeck spoke about budget development and Unified Planning Work Program (UPWP-which also has a budget, but on a state fiscal year.) The Admin Committee has reviewed the budget and worked through the details. Referring to budget summary, detailed budget report and indirect cost plan in the packet, Director Bollenbeck noted:

- In Project Revenues, Line items 3 and 4 are the formula funds from FTA and FHWA, which come to MPOs.
- Expenditures and changes to personnel reflect a 4% COLA and an additional increase for merit and retention
- Limited increase to health insurance due to AWC Well City discount
- Contractual and professional services has a 6.5% increase over last year
- Materials/Services is an unknown and being researched due to lease up at the end of May 2024

Commissioner French indicated that the Admin Committee reviewed the Budget on a very detailed level. He also referred to the lease and indicated that the Admin Committee is exploring alternatives and the renewal rent rate.

Council Member Schmidt and Council Member Trepanier both stated that the information was clearly presented to the Admin Committee.

9 BOARD MEMBER COMMENTS

- Mr. Ewers shared information about an upcoming Good Roads Association event.
- Mr. Trepanier announced that WSDOT has a booth at the Spokane County Fair presenting information about current projects, roundabouts, snow plowing, etc and that it won an award for Best Indoor Informational Booth.
- Commissioner Kuney spoke about the recent Kramer Bridge ribbon cutting event in Liberty Lake.
- Mr. Trepanier noted that the Kramer Bridge event was held on a Saturday, which greatly increased the number of members of the public who were able to attend.
- Ms. Zentz stated that there are several vacancies on the Transportation Advisory Committee and recruitment efforts are underway. This is an opportunity to get more voices and diversity at the table.
- Commissioner French and SRTC staff presented Ms. Meyers-Lehman with a certificate of appreciation and expressed thanks for her service, as she is leaving the organization.

10 Adjournment

There being no further business, the meeting adjourned at 2:49 pm.

Julie Meyers-Lehman, Clerk of the Board