

## Transportation Advisory Committee Meeting

Wednesday, May 24, 2023 | 3:00 PM

**Hybrid In-Person/Online Meeting**

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SRTC Conference Room, 421 W Riverside Ave Suite 504, Spokane WA 99201

On Zoom at:

<https://us02web.zoom.us/j/82126214518?pwd=V0hxY010dHI5aktUZWU0bm1FaXBVZz09>

Meeting ID: 821 2621 4518 | Passcode: 706620

By Phone at: 1-253-215-8782

Meeting ID: 821 2621 4518 | Passcode: 706620

Or find your local number: <https://us02web.zoom.us/j/82126214518?pwd=V0hxY010dHI5aktUZWU0bm1FaXBVZz09>

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Public comments are welcome and can be shared during the meeting or submitted in advance via email to [contact.srtc@srtc.org](mailto:contact.srtc@srtc.org) or by mail to 421 W Riverside Ave Suite 500, Spokane WA 99201 or by phone to 509.343.6370. Deadline to submit comments in advance is 12:00pm the day of the meeting.

SRTC is committed to nondiscrimination in accordance with Title VI of the Civil Rights Act of 1964, and Civil Rights Restoration Act of 1987 (P.O. 100.259) and the Americans with Disabilities Act. Reasonable accommodations can be requested by contacting the SRTC office by telephone at (509) 343-6370 or by email at [contact.srtc@srtc.org](mailto:contact.srtc@srtc.org) at least 48 hours in advance.

## Transportation Advisory Committee (TAC) Meeting Agenda

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Wednesday, May 24, 2023 | 3:00 PM

<i>Time</i>	<i>Item</i>	<i>Page</i>
3:00	1 Call to Order / Record of Attendance	
3:02	2 Public Comments	
3:03	3 TTC Member Comments	
3:05	4 Chair Report on SRTC Board of Directors Meeting	

### **ACTION ITEMS**

3:10	5 <b>Consent Agenda</b>	
	a) April TAC Meeting Minutes	3
	b) 2023-2026 Transportation Improvement Program (TIP) June Amendment	5
3:15	6 <b>SFY 2024-2025 Unified Planning Work Program</b> <i>(Ryan Stewart)</i>	8

### **INFORMATION AND DISCUSSION ITEMS**

3:30	7 <b>Preservation Call for Projects: Preliminary Results and Funding Strategies Discussion</b> <i>(Kylee Jones)</i>	9
3:45	8 <b>Congestion Management Process: Regional Objectives and Network</b> <i>(David Fletcher)</i>	12
4:00	9 <b>WSDOT-Eastern Region (ER) / SRTC Collaboration Pilot Project</b> <i>(Mike Ulrich)</i>	13
4:10	10 <b>Agency Update</b> <i>(Jason Lien)</i>	n/a
4:15	11 <b>Adjournment</b>	n/a

**Spokane Regional Transportation Council – Transportation Advisory Committee**

04.26.2023 | Meeting Minutes

Hybrid Meeting at SRTC, 421 W Riverside Ave Suite 504, Spokane WA 99201 and virtually on Zoom

**# 1 Call to Order/Record of Attendance**

Chair Kim Zentz called the meeting to order at 3:00pm and attendance was taken. In attendance were:

**TAC Members**

Raychel Callary	Bill White
Todd Coleman	Todd Williams
Charles Hansen	Charlie Wolff
Carlie Hoffman	Rhonda Young
Caleb Newbill	Claudine Zender
Paul Vose	Kim Zentz

**SRTC Staff**

Jason Lien, *Principal Transportation Planner*  
 Mike Ulrich, *Principal Transportation Planner*  
 Ryan Stewart, *Principal Transportation Planner*  
 David Fletcher, *Principal Transportation Planner*  
 Kylee Jones, *Assoc. Transportation Planner III*  
 Michael Redlinger, *Assoc. Transportation Planner II*  
 Julie Meyers-Lehman, *Admin-Exec Coordinator*

**Guests**

Terrence Lynch, WSDOT	Shauna Harshman, WSDOT
Robin Lashbrook	Corie Lahr, Epic Land Solutions

**# 2 Public Comments**

There were no comments.

**# 3 TAC Member Comments**

There were no comments.

**# 4 Chair Report on SRTC Board of Directors Meeting**

Chair Zentz shared highlights of the April 13 SRTC Board meeting.

**ACTION ITEMS****# 5 Consent Agenda (a) March TAC Meeting Minutes (b) 2023-2026 Transportation Improvement program May Amendment***Mr. Hansen made a motion to recommend Board approval of the Consent Agenda as presented. Ms. Young seconded. Motion passed unanimously.***# 6 Transportation Performance Management: PM3 System Performance**

Mr. Ulrich reviewed the WSDOT PM3 targets and stated that SRTC has the choice to support state targets or develop region specific quantifiable targets. He reviewed the six system performance measures and the statewide targets set by WSDOT. Last month, neither the Board, the TAC or TTC gave any indication that setting region specific targets was preferable, therefore staff recommended supporting state targets. There were no questions or discussion.

*Mr. Vose made a motion to recommend that the SRTC Board agree to plan and program projects that contribute to the accomplishment of WSDOT PM3 targets. Mr. Newbill seconded. Motion passed unanimously.*

## **# 7 2024 Unified List of Regional Transportation Priorities**

Mr. Ulrich recapped the purpose of the Unified List and summarized feedback received from legislators about the 2023 list. The group reviewed the criteria and project submittal form. TAC members discussed pros and cons of ranking the projects on the Unified List.

*Ms. Young made a motion to recommend Board approval of the Unified List process, including reaffirming the criteria, and timeline. Mr. Coleman seconded. Motion passed unanimously.*

## **INFORMATION & DISCUSSION ITEMS**

### **# 8 North Spokane Corridor/I-90 Connection Alternatives**

Terrence Lynch, NSC Project Engineer spoke about three potential NSC-I-90 connections and shared visual representations of each alternative. He noted that a key component of the connection design is a FHWA requirement that I-90 must function at or better than it would without the NSC. Significant public engagement is currently underway and WSDOT will be utilizing community input gathered to guide the connection design decision.

Members discussed:

- Impacts on the connection for local residents
- Use of eminent domain for residential and commercial properties
- Likelihood of drivers exceeding the speed limit on the frontage roads and need for traffic calming strategies
- Location of the proposed land bridge
- Environmental justice and equity considerations
- Future discussions with neighborhoods and community members regarding the best use of surplus land

### **# 9 SFY 2024-2025 Unified Planning Work Program Draft**

Mr. Stewart summarized the purpose and requirements of a UPWP and shared highlights of the upcoming program. The TAC will be asked at the May meeting to make a recommendation to the Board for approval of the UPWP; the Board will be asked to approve the program at their June meeting. There were no questions or discussion.

### **# 10 Agency Update**

Mr. Lien provided an update on the Preservation Call for Projects process; the application period ended April 14 and SRTC received 18 applications, which are currently being evaluated by the scoring team. The scoring process will wrap up soon and preliminary results will be presented to both committees in May.

### **# 11 Adjournment**

There being no further business, the meeting adjourned at 4:28pm.

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Julie Meyers-Lehman, Recording Secretary

To: Transportation Advisory Committee

05/17/2023

From: Kylee Jones, Associate Transportation Planner III

**TOPIC: CY 2023-2026 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) JUNE AMENDMENT**

**Requested Action:**

Recommend Board approval of the CY 2023-2026 Transportation Improvement Program June amendment.

**Key Points:**

Two member agencies have requested an amendment to the 2023-2026 TIP for the following project. See the **Attachment** for more details.

<b>AGENCY</b>	<b>PROJECTS</b>
<b>Spokane County</b>	Harvard Road Reconstruction Harvard Road Reconstruction Phase 2 Craig Rd & I-90 Four Lakes Connection Planning Study
<b>WSDOT</b>	Eastern Region – TMC Equipment Replacement I-90/Liberty Park Land Bridge

**Board/Committee Discussions:**

This is the first discussion of the 2023-2026 TIP June amendment by the TTC.

**Public Involvement:**

The proposed amendment was published for a public review and comment period from 05/17/23 through 05/26/23. On 05/17/23 notice of the amendment was published in the Spokesman Review, posted to the SRTC website ([www.srtc.org](http://www.srtc.org)), and posted to social media platforms. All public comments received will be presented to the Board prior to any action taken.

**Staff Contact:** Kylee Jones, SRTC | [kjones@srtc.org](mailto:kjones@srtc.org) | 509.343.6370

**CY 2023-2026 Transportation Improvement Program: June Amendment (23-06)**

Agency	Project Title Amendment Description	Funding Adjustment	Amendment	
			New Project	Existing Project
Spokane County	<b>Harvard Road Reconstruction (Scope Change)</b> Project extended from milepost 0.25 to 0.10. Project to improve roadway from varying widths to two 11' travel lanes with 1' shoulders	Federal State Local Total	No funding change <hr/>	✓
Spokane County	<b>Harvard Road Reconstruction Phase 2 (Scope Change)</b> Project extended from milepost 0.24 to 0.10. Pedestrian connection from Spokane River Bridge to Euclid intersection. Enhanced separated pedestrian pathway design.	Federal State Local Total	No funding change <hr/>	✓
Spokane County	<b>Craig Rd &amp; I-90 Four Lakes Connection Planning Study</b> A planning & feasibility study to determine if there is a viable connection from I-90 to Craig Rd. near the Four Lakes/I-90 interchange.	Federal (DEMO) State Local Total	\$ 3,000,000  \$ 500,000 \$ 3,500,000	✓
WSDOT	<b>Eastern Region - TMC Equipment Replacement</b> Adding this project back into the TIP because construction funds did not obligate in 2022 as planned.	Federal State Local Total	No funding change <hr/>	✓
WSDOT	<b>I-90/Liberty Park Land Bridge</b> Design a land bridge to re-connect the communities on the north and south side of Interstate 90.	Federal (RAISE) State (CAT) Local Total	\$ 4,000,000 \$ 4,000,000 <hr/> \$ 8,000,000	✓

DEMO National Highway Freight Program

RAISE Rebuilding American Infrastructure with Sustainability and Equity

CAT Climate Active Transportation

**SRTC MEMBER AGENCIES**

## Supporting Information

### TOPIC: 2023-2026 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) JUNE AMENDMENT

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- The TIP is a programming document that identifies specific projects and programs to be implemented during the upcoming four years. Any project with federal funds from the Federal Highway Administration (FHWA) or Federal Transit Administration (FTA), as well as any regionally significant projects, must be included in the TIP.
- After a TIP has been incorporated into the Washington State TIP (STIP), project changes can be requested by local agencies. Minor changes can be made administratively by SRTC staff. Significant changes must be made through the amendment process, which requires a 10-day public comment period and action by the SRTC Board of Directors.
- The TIP serves as an important tool in implementing the goals, policies, and strategies identified in Horizon 2045, SRTC's long-range plan. As such, any projects included in the TIP, including projects added through monthly amendments, must be consistent with Horizon 2045.
- Consistency with Horizon 2045 includes a demonstration of financial constraint and conformity with regional air quality plans. The proposed June amendment has been reviewed by SRTC staff for compliance with federal and state requirements and consistency with Horizon 2045.
- TIP amendments must be approved by the SRTC Board to be incorporated into the Washington State TIP (STIP). Projects receiving federal funds must be in both the TIP and the STIP to access those funds.
- Pending approval by the SRTC Board, the June amendment will be incorporated into the STIP on or around 07/21/2023.

To: Transportation Advisory Committee  
From: Ryan Stewart, Principal Transportation Planner  
**TOPIC: SFY 2024-2025 UNIFIED PLANNING WORK PROGRAM**

05/17/2023

**Requested Action:**

Recommend Board approval of the State Fiscal Years (SFY) 2024-2025 Unified Planning Work Program (UPWP).

**Key Points:**

- The Unified Planning Work Program (UPWP) is the foundational document outlining the core functions, planning studies, technical support, and other ongoing planning activities conducted by SRTC.
- The state fiscal years (SFY) 2024-2025 UPWP covers a two-year period from 07/01/23 to 06/30/25.
- The draft SFY 2024-2025 UPWP document is currently posted on SRTC's website for review: <https://www.srtc.org/unified-planning-work-program/>
- The document lists the revenues and expenditures necessary to complete the activities within the UPWP.
- The UPWP is the scope of work and budget for MPO/RTPO Funding Agreement with WSDOT. Implementation of the UPWP includes the execution of this funding agreement.
- The UPWP also includes references to major planning activities identified by Spokane Transit Authority and WSDOT Eastern Region in the document's appendices.
- SRTC staff met with STA, WSDOT, Federal Transit Administration, and Federal Highway Administration staff on 04/18/23 to review the draft UPWP. Some minor comments were suggested and have been incorporated into the draft; these revisions did not impact the substance of the document.
- The Board will be asked to approve the draft SFY 2024-2025 UPWP at the June Board meeting.

**Board/Committee Discussions:**

The TAC and TTC discussed the SFY 2024-2025 UPWP at their January, March, and April meetings. The SRTC Board received updates in February, April, and May.

**Public Involvement:**

The draft UPWP was posted to the SRTC website on 04/10/23. While a formal public comment period is not required for UPWP documents, SRTC is actively seeking public input. Notice of the draft document was posted to social media platforms and to local media outlets asking for public input. As of the date of this memo, no comments have been received. All Board and committee meetings at which the draft 2024-2025 UPWP was discussed have been open to the public.

**Staff Contact:** Ryan Stewart, SRTC | [rstewart@srhc.org](mailto:rstewart@srhc.org) | 509.343.6370



To: Transportation Advisory Committee

05/17/2023

From: Kylee Jones, Associate Transportation Planner

**TOPIC: PRESERVATION CALL FOR PROJECTS: PRELIMINARY RESULTS & STRATEGIES TO ADDRESS REDUCTION IN OBLIGATION AUTHORITY**

**Requested Action:**

None. For information and discussion.

**Key Points:**

- As outlined in the 2023 Transportation Improvement Program (TIP) Guidebook, SRTC is conducting a Preservation Call for Projects to assist with efficient project delivery and meeting obligation targets.
- In 2021 the SRTC Board set aside \$9.2M of Surface Transportation Block Grant (STBG) funding during the 2021 Call for Projects to fund capital maintenance & preservation projects to obligate in 2024-2026, using the 2023-2026 STBG federal funding allocations. The reduction in obligation authority has reduced the amount of funding available for the Preservation Call for Projects to \$1.3M.
- TIP Working Group discussed strategies to address the reduction in obligation authority as shown in **Supporting Information**. We will be requesting feedback from the TTC regarding the recommended strategies.
- In February 2023 the Board approved the following Principles of Investment for this Call for Projects:
  - Limit project applications to include grind and overlays, chip seals and other sealant projects;
  - Limit project awards not to exceed of \$1.5M; and
  - Limit any one jurisdiction total awards not to exceed \$3M.
- Federal funding requirements ensure that rural and small cities are distributed a portion of the awards.
- The Call for Preservation Projects preliminary results are presented in the **Attachment**. 18 applications were scored by three TTC members, three TAC members, and one SRTC staff. The TIP Working Group developed two funding scenarios for projects to receive awards.

**Board/Committee Discussions:**

This is the first discussion of this topic by the TAC.

**Public Involvement:**

All SRTC committee and Board meetings are open to the public.

**Staff Contact:** Kylee Jones, SRTC | [kjones@srctc.org](mailto:kjones@srctc.org) | 509.343.6370

**2023 Call for Preservation Projects - Ranking & Draft Awards**

Awarded Projects to be Programmed in 2024-2026

Rank	ID	Agency	Project Name	Score	Splits	Total Project Cost	Amount Requested	TIP Working Group Recommendation
1	COS-2	City of Spokane	Washington/Stevens - 3rd Ave to 8th/9th Ave Grind & Overlay	92.3	Urban	\$ 1,970,000	\$ 1,477,500	\$ 1,477,500
2	SV-4	Spokane Valley	Sprague Preservation at SR 27 - Bowdish to McDonald	90.7	Urban	\$ 3,081,342	\$ 1,500,000	\$ 1,500,000
3	SV-1	Spokane Valley	Sullivan Rd Preservation - Spokane River to Kiernan	89.0	Urban	\$ 3,175,744	\$ 1,500,000	\$ 1,500,000
4	COS-6	City of Spokane	Wellesley Ave - Maple to Division Chip Seal	85.7	Urban	\$ 577,000	\$ 432,750	\$ 432,750
5	COS-5	City of Spokane	3rd Ave - Monroe to Division Grind & Overlay	84.4	Urban	\$ 1,650,000	\$ 1,237,500	\$ 1,089,750
6	COS-3	City of Spokane	Monroe St - Boone to Northwest Blvd Grind & Overlay	83.6	Urban	\$ 1,586,000	\$ 1,189,500	Reached Cap -POI
7	COS-4	City of Spokane	Spokane Falls Blvd - Sherman to Hamilton Grind & Overlay	83.0	Urban	\$ 755,000	\$ 566,250	Reached Cap -POI
8	SV-2	Spokane Valley	Fancher Rd Preservation - Broadway to Trent	82.4	Urban	\$ 2,098,779	\$ 1,500,000	Reached Cap -POI
9	COS-1	City of Spokane	Sprague Ave - Freya to Havana Grind & Overlay	82.0	Urban	\$ 1,519,000	\$ 1,139,250	Reached Cap -POI
10	SV-3	Spokane Valley	Fancher Rd Preservation - Sprague to Broadway	80.4	Urban	\$ 2,020,546	\$ 1,500,000	Reached Cap -POI
11	LL-1	Liberty Lake	E Mission Ave Overlay	78.9	Urban	\$ 1,415,400	\$ 1,061,550	\$ 716,000
								\$ 345,550
12	SC-2	Spokane County	Deer Park-Milan Rd Preservation	76.0	Rural	\$ 1,078,000	\$ 808,500	\$ 808,500
13	AH-1	Airway Heights	S Hayford Rd Preservation	74.4	Urban	\$ 1,271,700	\$ 1,017,360	\$ 850,450
14	SC-3	Spokane County	Day Mt Spokane Rd Preservation	71.7	Urban	\$ 1,944,000	\$ 1,458,000	\$ -
15	DP-1	Deer Park	Crawford Ave Preservation	65.9	Rural	\$ 1,214,028	\$ 971,221	\$ 295,500
16	FF-1	Fairfield	Railroad Ave Rehabilitation	59.4	Rural	\$ 372,978	\$ 372,978	\$ -
17	SC-1	Spokane County	Mill Road Preservation	58.6	Urban	\$ 1,128,000	\$ 846,000	\$ -
18	CH-1	Cheney	Elm St - Washington to N 9th	51.9	Urban Small	\$ 544,995	\$ 471,420	\$ 184,000
<b>Total</b>							<b>\$ 19,049,779</b>	<b>\$ 9,200,000</b>

Funding splits

Urban (73%)	6,716,000
Urban Small (Cheney) (2%)	184,000
Rural/Small Towns (12%)	1,104,000
Flexible (13%)	1,196,000
<b>Total</b>	<b>9,200,000</b>

## Supporting Information

### TOPIC: PRESERVATION CALL FOR PROJECTS: STRATEGIES TO ADDRESS REDUCTION IN OBLIGATION AUTHORITY

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- In 2021 the SRTC Board set aside \$9.2M of Surface Transportation Block Grant (STBG) funding during the 2021 Call for Projects to fund capital maintenance & preservation projects to obligate in 2024-2026, using the 2023-2026 STBG federal funding allocations. The reduction in obligation authority has reduced the amount of funding available for the Preservation Call for Projects to \$1.3M.
- As of now, SRTC has ~\$1.3M in STBG available to program preservation project into the 2023-2026 Transportation Improvement Program (TIP).
- TIP Working Group discussed strategies to address the reduction in obligation authority. The set of recommendations is as follows:
  - To reach the \$9.2M in allocations for preservation projects as approved by the Board, SRTC must request to utilize \$7.9M in STBG allocation from 2027 and beyond to fill the gap. If annual allocations are higher than forecasted, they will supplant funding from the 2027 allocation. Note: (if we return to regular allocations then this is a non-issue). Yearly STBG allocations are ~\$7M a year but have been higher in past years.
  - The Board will approve projects to receive the \$9.2M of awards through this current process. Award letters will reflect different programming dates.
  - In FFY 2023 we can program \$1.3M of STBG that we have available and later this year we program the remaining \$7.9M in the 2024-2027 TIP.
  - This option would still allow us to fulfill the \$9.2M total for preservation projects (per Board decision in 2021)
  - Maintain flexibility on which projects get the \$1.3M in allocations in FFY 2023 vs later when funds become available in CY 2024.

To: Transportation Advisory Committee

05/17/2023

From: David Fletcher, Principal Transportation Planner

**TOPIC: CONGESTION MANAGEMENT PROCESS: REGIONAL OBJECTIVES AND CMP NETWORK**

**Requested Action:**

None. For information and discussion.

**Key Points:**

- The congestion management process (CMP) is a systematic and regionally-accepted approach for managing congestion that provides accurate and up-to-date information on the transportation system's performance. It involves developing regional objectives, identifying the region's most congested corridors, analyzing system needs, identifying strategies for managing congestion, and tracking the progress of these efforts.
- A CMP is federally required in metropolitan areas with a population exceeding 200,000, known as Transportation Management Areas (TMAs). As part of the metropolitan transportation planning process, SRTC is required to continuously monitor and improve the CMP.
- SRTC is updating the CMP this year to incorporate recent SRTC planning efforts, apply new data source and analytics, and refresh existing CMP strategies.
- This work is being informed by the multi-jurisdictional CMP working group. The group met on April 27 to discuss potential updates to our existing CMP regional objectives and network. This included a review of the various factors used to identify our CMP network, such as travel time delay, reliability, travel demand, crash rates, and regional connectivity.

**Board/Committee Discussions:**

The TAC discussed the CMP update process at their February meeting.

**Public Involvement:**

All SRTC committee and Board meetings are open to the public.

**Staff Contact:** David Fletcher, SRTC | [dfletcher@srtc.org](mailto:dfletcher@srtc.org) | 509.343.6370

To: Transportation Advisory Committee

05/17/2023

From: Mike Ulrich, Principal Transportation Planner

**TOPIC: WSDOT - EASTERN REGION (ER) / SRTC COLLABORATION PILOT PROJECT**

**Requested Action:**

None. For information and discussion.

**Key Points:**

- In 2020, WSDOT Secretary Roger Millar convened a statewide investment strategy group. The group is made up of WSDOT Regional Administrators, other WSDOT leadership, and MPOs and RTPOs across the state.
- The purpose of that group is for WSDOT and the MPOs and RTPOs to work as partners to create a collaborative approach for coordinating transportation investment priorities that reflect regional and state transportation policy goals.
- Through the course of that group's work a pilot project was proposed focused on safety. SRTC and WSDOT ER leadership developed an outline of the work effort. The work plan / schedule can be found in the **Attachment**.
- SRTC is currently engaged with WSDOT ER in the pilot project to create a collaborative approach as envisioned by the investment strategy group.
- The intent is to assemble safety priorities identified by the State, those priorities identified in local safety plans, and those identified in regional plans to generate a list of regional safety priorities. Then, an analysis of crash data, including causal factors, will be conducted to identify the safety issues of greatest significance.
- WSDOT ER and SRTC will collaborate to deliver a list of 3-5 safety projects that reflect regional and state transportation policy goals by September.
- Staff will be seeking input from the Committees on this effort at their May meeting.

**Board/Committee Discussions:**

This is the first discussion of this topic by the Committee. The SRTC Board received an initial presentation on this effort at their May meeting and will receive a more detailed presentation and provide direction at their June meeting.

**Public Involvement:**

All SRTC committee and Board meetings are open to the public.

**Staff Contact:** Mike Ulrich, SRTC | [mulrich@srctc.org](mailto:mulrich@srctc.org) | 509.343.6370

**MPO/WSDOT Safety Pilot: Schedule DRAFT**

Spokane Regional Transportation Council

Target Completion Date: October 1

	FEB				MAR				APR				MAY				JUN				JUL				AUG				SEP					
	6	13	20	27	6	13	20	27	3	10	17	24	1	8	15	22	29	5	12	19	26	3	10	17	24	31	7	14	21	28	4	11	18	25
<b>Project Tasks &amp; Subtasks</b>																																		
<b>Task 0. Project Development</b>																																		
0.1. Initial meeting																																		
0.2. Establish key staff from SRTC & WSDOT Eastern Region to lead this activity																																		
0.3. Convene the group to identify details of the scope and schedule for this effort																																		
<b>Task 1. Identify Funding Programs Associated w/ Safety</b>																																		
1.1. Identify all available funding programs administered through WSDOT																																		
1.2. Identify WSTC funding and expenditures																																		
1.3. Identify other federal programs not administered through WSDOT																																		
1.4. Coordinate w/ local jurisdictions to indentify local expenditures																																		
<b>Task 2. Identify Existing Processes for Establishing Safety Projects and Programs</b>																																		
2.1. WSDOT HQ/ER assesement process for safety improvements																																		
2.2. Local jurisdiction local road safety plans																																		
2.3. Relationship to existing efforts and requirements (i.e. - State Safety Plan, TPM, SS4A, WTSC, etc.)																																		
<b>Task 3. Identify Commonalities and Differences of existing programs (criteria)</b>																																		
3.1. Shortfalls, gaps, limitations																																		
3.2. Opportunities to improve existing programs																																		
3.3. Opportunities to leverage similar programs to be more strategic/efficient																																		
<b>Task 4. Develop Shared Approach to Identify and Select Projects/Programs (Data Analysis)</b>																																		
4.1. Integrate w/ SRTC's existing unified list process																																		
4.2. Integrate w/ any existing WSDOT processes																																		
<b>Task 5. Develop Prioritized List of Safety Projects/Programs</b>																																		
5.1. Implement selection criteria developed in Task 4																																		
5.2. Implement project selection methodoloy developed in Task 4																																		
<b>Task 6. Discuss Opportunities for Enhanced Evaluation of Safety Need to Support Regional Safety Action Plan</b>																																		
6.1. Identify opportunities for further collaboration, needed resources, and program limitations																																		
<b>Pilot Team Schedule</b>	6	13	20	27	6	13	20	27	3	10	17	24	1	8	15	22	29	5	12	19	26	3	10	17	24	31	7	14	21	28	4	11	18	25
Kick Off Meeting: Scope/Schedule Agreement								X																										
Task 1 - 3: Check-In													X																					
Task 4: Initial Meeting														X																				
Task 4: Criteria Agreement																		X																
Task 5: Develop prioritized list of projects/programs																			X															
Task 6: Indentify oportunities for future planning																											X							
<b>Project Deliverables</b>	6	13	20	27	6	13	20	27	3	10	17	24	1	8	15	22	29	5	12	19	26	3	10	17	24	31	7	14	21	28	4	11	18	25
Available Funding Programs Whitepaper															D	F																		
Existing Processes Whitepaper															D	F																		
Commonalities and Differences Technical Memo																D	F																	
Shared Approach Technical Memo																		D																
Prioritized List Projects/Programs																																		
Opportunities Technical Memo																																		
Final Report																																		

Legend	
SB	SRTC Board Action
S	SRTC Board Draft Touch
WA	WSDOT Leadership Action
W	WSDOT Leadership Draft Touch
F	Final Deliverable
D	Draft Deliverable