



Board of Directors Meeting

Thursday, May 11, 2023 at 1:00 PM

Hybrid In Person/Virtual Meeting

- In Person at SRTC, 421 W Riverside Ave, Suite 504, Spokane WA 99201
- Online on Zoom

<https://us02web.zoom.us/j/88995178182?pwd=SFRkSIRQSHE3UIFpQ3ZFeHJvbWMxdz09>

Meeting ID: 889 9517 8182 | Passcode: 604873

By Phone 1-253-215-8782

Meeting ID: 889 9517 8182 | Passcode: 604873

Or find your local number: <https://us02web.zoom.us/j/88995178182?pwd=SFRkSIRQSHE3UIFpQ3ZFeHJvbWMxdz09>

SRTC welcomes public comments at Board meetings.

The deadline for submitting written comments is 10:00 am on the day of the meeting and can be submitted:

- By email to contact.srtc@srtc.org
- By mail to 421 W Riverside Ave Suite 500, Spokane WA 99201
- By phone to 509.343.6370

Verbal comments may also be provided during the comment period at the beginning of the meeting.

SRTC is committed to nondiscrimination in accordance with Title VI of the Civil Rights Act of 1964, Civil Rights Restoration Act of 1987 (P.O. 100.259) and the Americans with Disabilities Act. Reasonable accommodations can be requested by contacting the SRTC office by telephone at 509-343-6370 or by email at contact.srtc@srtc.org at least 48 hours in advance.

Time	Item #		Page #
1:00	1	Call to Order / Record of Attendance / Excused Absences	
1:02	2	Public Comments	

FOR ACTION

1:07	3	Consent Agenda	
		a) April Board of Directors Meeting Minutes	3
		b) April 2022 Vouchers	7
		c) 2023-2026 Transportation Improvement Program (TIP) May Amendment	8
1:10	4	Approve 2023 Administrative Committee Members (<i>Lois Bollenback</i>)	12
1:15	5	Transportation Performance Management: PM3 – System Performance (<i>Mike Ulrich</i>)	17
1:25	6	2024 Unified List of Regional Transportation Priorities: Reaffirm Project Criteria and Discuss WSDOT-Eastern Region-SRTC Safety Collaboration Pilot Project (<i>Mike Ulrich</i>)	20

FOR INFORMATION AND DISCUSSION

1:40	7	North Spokane Corridor/I-90 Connection Alternatives (<i>Terrence Lynch, WSDOT</i>)	n/a
2:05	8	State Fiscal Years (SFY) 2024-2025 Unified Planning Work Program: Draft (<i>Ryan Stewart</i>)	25
2:20	9	Federal Funding for Call for Projects Update (<i>Lois Bollenback/Eve McMenamy</i>)	26
2:30	10	Board Member Comments	n/a
2:35	11	Adjournment	

FOR INFORMATION: No Action or Discussion (Written reports only)

12	Executive Director's Report	27
	• Ongoing/Upcoming Events & Activities	
	• Transportation Funding – Awards & Opportunities	
13	City of Spokane Response to WSDOT Requesting to Coordinate Discussions on Funding Options for Hwy 195 Corridor	28
14	Transportation Technical Committee & Transportation Advisory Committee Meeting Summaries	31
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April 13, 2023 | Meeting Minutes

Hybrid Meeting at SRTC, 421 W Riverside Ave Suite 504, Spokane, WA and virtually via Zoom

Meeting presentations are available on the SRTC website: [SRTC Board of Directors](#)

1 Call to Order/Excused Absences

Chair Wilkerson called the meeting to order at 1:00pm; attendance was taken. In attendance were:

Board Members:

Council Member Betsy Wilkerson, *City of Spokane, Chair*

Commissioner Al French, *Spokane County, Vice Chair*

Council Member Paul Schmidt, *City of Cheney*

Council Member Dee Cragun, *City of Deer Park*

Mayor Cris Kaminskas, *City of Liberty Lake*

Mayor Terri Cooper, *City of Medical Lake*

Council Member Zack Zappone, *City of Spokane*

Mayor Pam Haley, *City of Spokane Valley*

Council Member Rod Higgins, *City of Spokane Valley*

Doug Yost, *Major Employer Representative*

Matt Ewers, *Rail/Freight Representative*

Council Member Micki Harnois, *Small Towns Representative*

Susan Meyer, *Spokane Transit Authority*

Council Member Tiger Peone, *Spokane Tribe of Indians*

Kim Zentz, *Transportation Advisory Committee Chair*

Charlene Kay, *Transportation Technical Committee Chair*

Mike Frucci, *WSDOT-Eastern Region*

Kelly Fukai, *WA State Transportation Commission*

Board Alternates:

Commissioner Josh Kerns, *Spokane County*

Guests:

Angie Comstock, *JUB Engineers*

Brian Jennings, *Spokane Transit Authority*

Charles Hansen, *Transportation Advisory Committee*

Kevin Picanco, *City of Spokane*

Mark Carlos, *City of Spokane*

Mike Tresidder, *Spokane Transit Authority*

Paul Kropp

Steven Polunsky, *WA Dept of Commerce*

Sean Messner, *CivTech*

Shauna Harshman, *WSDOT-Eastern Region*

Brandi Colyar, *Spokane County*

Staff:

Lois Bollenback, *Executive Director*

Eve McMenemy, *Deputy Executive Director*

Ryan Stewart, *Principal Transportation Planner*

Jason Lien, *Principal Transportation Planner*

Mike Ulrich, *Principal Transportation Planner*

David Fletcher, *Principal Transportation Planner*

Michael Redlinger, *Assoc. Transportation Planner II*

Kylee Jones, *Associate Transportation Planner III*

Greg Griffin, *Administrative Services Manager*

Julie Meyers-Lehman, *Admin.-Exec. Coordinator*

Michael Connelly, *Legal Counsel*

Chair Wilkerson announced that Council Member Jennifer Morton, City of Airway Heights, and Mayor Kevin Freeman, City of Millwood, requested excused absences from the meeting.

Council Member Schmidt made a motion to approve the excused absences. Mayor Haley seconded. Motion passed unanimously.

2 Public Comments - There were no comments.

ACTION ITEMS

3 Consent Agenda

- a) February 2023 Board Meeting Minutes
- b) February 2023 Vouchers
- c) 2023-2026 Transportation Improvement Program (TIP) April Amendment (Resolution R-23-09)
- d) CY 2023 Quarterly Budget Update (1st Quarter)

Ms. Meyer made a motion to approve the Consent Agenda as presented. Council Member Higgins seconded. Motion passed unanimously.

4 Transportation Performance Management: PM2 - Infrastructure

Mr. Ulrich provided a background to transportation performance management, which was developed to link federal investments to system performance. The National Highway Performance Program and Bridge Formula Program apply to PM2 measures, which are:

- % of National Highway System (NHS) bridges classified in Good condition
- % of NHS bridges classified in Poor condition
- % of pavement on the Interstate System in Good condition
- % of pavement on the Interstate System in Poor condition
- % of pavement on the non-Interstate System in Good condition
- % of pavement on the non-Interstate System in Poor condition

He presented information about the current and future conditions for each of these measures in our region. Just like the other performance measures, WSDOT sets statewide targets and MPOs are given a choice to either support WSDOT targets or set their own quantifiable targets for the metropolitan planning area.

Ms. Meyer made a motion to agree to plan and program projects that contribute to the accomplishment of WSDOT PM2 targets. Mr. Frucci Seconded. Motion passed unanimously.

INFORMATION & DISCUSSION ITEMS

5 Transportation Performance Management: PM3 – System Performance

Mr. Ulrich reviewed the funding programs applicable and provided details about the six PM3 measures which are:

- % of the person-miles traveled on the interstate that are reliable
- % of the person-miles traveled on the non-interstate NHS that are reliable
- Truck Travel Time Reliability (TTTR) Index
- Annual Hours of Peak Hour Excessive Delay Per Capita
- % of Non-SOV travel
- Total Emissions Reduction

He shared data about interstate reliability times and freight movement reliability in the Spokane region compared with those statewide and with the statewide targets. He outlined current regional efforts to improve system performance, including programming for Congestion Mitigation Air Quality eligible projects, an update to SRTC's Congestion Management Process, supporting the Spokane Regional Transportation Management

Center, and others. Mr. Ulrich informed members that this item will be presented to the SRTC Board next month for their action.

Members discussed that the Spokane region will be classified as an air quality maintenance area for a few more years and then, assuming air quality remains within the boundaries, will become an air quality attainment area and will no longer be eligible for Congestion Mitigation Air Quality funds.

6 Equity Working Group

Mr. Redlinger summarized the development and approval by the Board of the Equity Planning Framework in 2022. Establishment of an equity working group was one of the key near-term recommendations that came from the framework. He shared examples of the types of work and topics with which an equity work group could be involved.

There are two group format options: 1) a work group; or 2) an advisory group. A work group is more informal and would allow for greater flexibility in membership and meeting structure. An advisory group would require formation by Board approval, Board approved membership, formal meeting structure, etc. He acknowledged that a working group could be established and then formalized into an advisory committee later if desired. He also shared comments from the discussions held by the Transportation Technical Committee and Transportation Advisory Committee.

The group discussed and comments included:

- Chair Wilkerson expressed her support for the work group format, as that makes it more accessible for those who want to participate.
- Ms. Fukai stated that the Board should think about incorporating equity into all its work and processes. She said equity ought to be embedded into every level of work at SRTC, and not just the responsibility of the equity working group.
- Council Member Zappone stated his support of the work group option, with the hope that it would eventually evolve into the more formal advisory committee structure.
- Council Member Schmidt agreed with Council Member Zappone and said the Board would need a clear understanding of the benefits of moving to an advisory committee and what steps would be involved.

This topic be discussed by the TTC and TAC again in June and be back before the Board later this year.

7 SFY 2024-2025 Unified Planning Work Program (UPWP): Preliminary Draft

Mr. Stewart recapped the definition, purpose, and requirements of the UPWP. He noted the document contains six pages of accomplishments from the past two years and he shared highlights of the work to be addressed in the upcoming two fiscal years including, but not limited to:

- An update to the long-range metropolitan and regional transportation plan
- Transportation Management Area certification review
- Congestion Management Process update
- Equity Planning Framework Implementation
- DATA project design plan implementation
- Updates to administrative documents, such as Employee Handbook, Continuity of Operations Plan, Procurement Manual and Strategic Plan
- Review existing Memorandums of Agreement with STA and WSDOT
- Unified List of Regional Transportation Priorities

He said SRTC and staff from STA and WSDOT will meet on 4/18 with state and federal partners to review and receive input on the draft plan. Mr. Stewart will present the draft document at the May Board meeting and the final document will be presented for approval in June. A draft of the complete UPWP is available for review on the SRTC website.

8 CY 2022 Transportation Improvement Program Obligation Report

Ms. Jones reviewed the requirements for SRTC to compile a report of project obligations from the prior calendar year (CY). She defined the term “obligated” as meaning that a project sponsor is authorized by FHWA or FTA to start work on a project or project phase. It does not reflect work that is already underway. In 2022 approximately \$49M of federal funds were obligated in the region. She compared this number to prior years and outlined the amount obligated by project type. She reviewed the process for funds returned from closed projects. The report is available on SRTC’s website. There were no questions or discussion.

9 FFY 2023 Transportation Improvement Program Obligation Target Update

Ms. Jones stated that WSDOT sets a federal fiscal year (FFY) obligation target for all MPOs; SRTC’s target for FFY 2023 is \$11.6M. If the target is met by 07/01/23, then SRTC is eligible to potentially receive additional funds, should they become available. She said \$3,779,025 has been obligated to date and there have been \$1,697,766 in de-obligations, meaning funds that are being returned to SRTC for re-allocation. The total expected delivery is over \$16M. She said SRTC staff and the TIP Working Group meets monthly to keep close track of project obligations and potential delays and they are currently confident of meeting the FFY 2023 targets. There were no questions or discussion.

10 Board Member Comments

Mayor Haley shared details about the Barker Road ribbon cutting event next week.

Ms. Bollenback spoke about the recent Department of Retirement Services (DRS) audit. SRTC was found to be out of compliance in one area. Beginning in the summer of 2022 the number of hours worked by the part-time intern exceeded the monthly threshold that requires enrollment into DRS and that did not occur. SRTC has made the necessary corrections.

She provided information about an upcoming WSDOT workshop on alternatives for the North Spokane Corridor (NSC) and I-90 connection, recent correspondence from WSDOT to City of Spokane about development in the US 195 corridor, and the ongoing electrification project in collaboration with Avista Utilities.

11 Adjournment - There being no further business, the meeting adjourned at 2:06 pm.

Julie Meyers-Lehman, Clerk of the Board

VOUCHERS PAID FOR THE MONTH OF APRIL 2023

<u>Date</u>	<u>Voucher</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
4/7/23	V122083	Rehn & Associates	Q-2 2023 Agency H.S.A. contributions LB, GG, JL, MR, MU	2,500.00
	V122084	Visionary Communications, Inc.	Fiber Services, April 2023	1,012.54
	V122085	Intermax Networks	VOIP telecom April 2023	252.89
	V122086	Rehn & Associates	Staff Payroll Deduction Health Ins Contributions: Pay Period 2023-07	435.00
	V122087	WA State Dept of Retirement	Employee and Employer Contributions: March 2023	15,294.42
	V122088	Greg Griffin	GG per diem for AWC Healthy Worksite Summit March 29-30 Lynnwood, WA	80.00
	V122089	Resource Systems Group Inc	Proj 21105 Tasks 2, 3, 4, 5 - DATA Project	42,188.17
	V122090	Rehn & Associates	Admin fee March '23	75.00
	V122091	Spokesman Review	Public Notice TIP amendment	86.00
4/21/23	V122092	Eve McMenamy	EM mileage reimburse March 13-15 2023	68.91
	V122093	Associated Industries	Q2 2023 membership dues	403.75
	V122094	Kylee Jones	Tuition reimburse Winter Qtr'23	1,250.00
	V122095	WA State Dept of Retirement	DRS audit correction for eligible position	6,165.45
	V122096	WA State Dept of Retirement	DRS OASI fee 2022	25.00
4/28/23	V122097	EMLVO P.C.	April legal svcs: Board mtg; ETS sub-recipient work; procedures	828.3
	V122098	Intrinium	Managed IT Services - Mnthly May; O365 software	2,481.21
	V122099	Rehn & Associates	Staff Payroll Deduction Health Ins Contributions: Pay Period 2023-08	435.00
	V122100	AWC Employee Benefit Trust	May '23 Benefit Insurance Premiums	10,102.78
	V122101	Standard Printworks	Printing 2 Community Outreach posters	71.94
	V122102	Greg Griffin	Mileage reimburse GG 3/17/23 - ETS site visits	15.59
	V122103	Diamond Plaza LLC	Paulsen Center Suite 500/504 Lease for May 2023	6,887.76
		Reimbursement(s)	AWC reimburse GG EBAC travel March 2023	(219.80)
		Salaries/Benefits	Pay Periods Ending: 4/01/23 & 4/15/23	82,591.88
3/31/23		Spokane County Treasury	Monthly SCIP fee - MARCH 2023	19.19
TOTAL April 2023				173,050.98

Recap for April 2023:

Vouchers: V122083 - V122103	90,439.91
Salaries/Benefits Pay Periods Ending: 4/01/23 & 4/15/23	82,591.88
Spokane County Treasury Monthly SCIP fee - MARCH 2023	19.19
	173,050.98

As of 5/11/23, the Spokane Regional Transportation Council Board of Directors approves the payment of the April 2023 vouchers included in the list in the amount of: **\$173,050.98**

To: Board of Directors

05/04/2023

From: Kylee Jones, Associate Transportation Planner III

TOPIC: CY 2023-2026 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) MAY AMENDMENT

Requested Action:

Approve Resolution R-23-11 for the CY 2023-2026 Transportation Improvement Program May amendment.

Key Points:

Three member agencies have requested an amendment to the CY 2023-2026 TIP for the following projects. See the **Attachment** for more details.

AGENCY	PROJECTS
City of Spokane Valley	Pines/BNSF Grade Separation Barker @UPRR Crossing Sullivan/Trent Interchange
Spokane County	Bigelow Gulch Project 2
City of Airway Heights	Craig Road Pedestrian and Bicycle Path

Board/Committee Discussions:

On 4/26/2023 both the Transportation Technical Committee and Transportation Advisory Committee unanimously recommended Board approval of the April TIP amendment.

Public Involvement:

The proposed amendment was published for a public review and comment period from 04/18/23 through 04/28/23. On 04/18/23 notice of the amendment was published in the Spokesman Review, posted to the SRTC website (www.srtc.org), and posted to social media platforms. SRTC received no public comments.

Staff Contact: Kylee Jones, SRTC | kjones@srtc.org | 509.343.6370

RESOLUTION
of the BOARD OF DIRECTORS of the
SPOKANE REGIONAL TRANSPORTATION COUNCIL
R-23-11

**APPROVING AN AMENDMENT TO THE CY 2023-2026
TRANSPORTATION IMPROVEMENT PROGRAM (TIP)**

WHEREAS, the Spokane Regional Transportation Council Board (SRTC Board) of Directors serves as the Metropolitan Planning Organization (MPO) for the Spokane Metropolitan Planning Area (SMPA) and as the Regional Transportation Planning Organization (RTPO) for Spokane County; and is responsible for developing a 4-year Transportation Improvement Program (TIP); and

WHEREAS, the CY 2023-2026 TIP has been developed under the direction of the SRTC Board in consultation with local government staff, Washington State Department of Transportation, Spokane Transit Authority (STA), and with input from various groups and members of the public; and

WHEREAS, the SRTC Board approved the CY 2023-2026 TIP on 10/13/22.

NOW, THEREFORE BE IT RESOLVED, that the Board of Directors of the Spokane Regional Transportation Council adopts the proposed amendment to the CY 2023-2026 TIP to be incorporated into the Statewide Transportation Improvement Program (STIP) of Washington State, as documented in Attachment R-23-11 for the **CY 2023-2026 Transportation Improvement Program May Amendment**.

ADOPTED: May 11, 2023

Betsy Wilkerson, Council Member, City of Spokane
Chair, SRTC Board of Directors

ATTEST

Julie Meyers-Lehman, SRTC
Clerk of the Board

Attachment to Resolution R-23-11

TOPIC: CY 2023-2026 TRANSPORTATION IMPROVEMENT PROGRAM MAY AMENDMENT

CY 2023-2026 Transportation Improvement Program May Amendment (23-05)

Agency	Project Title Amendment Description	Funding Adjustment		Amendment	
				New Project	Existing Project
Spokane Valley	Pines/BNSF Grade Separation Added \$5M in federal funds from Congressional Earmark, bringing the total federal funding amount to \$33,093,821.	Federal	\$ 33,093,821		✓
		State	\$ 5,000,000		
		Local	\$ 2,023,456		
		Total	\$ 40,117,277		
Spokane Valley	Barker @ UPRR Crossing Increase total project cost, updated federal and state funding to reflect recent bid and increased local share.	Federal	\$ 888,543		✓
		State	\$ 516,775		
		Local	\$ 1,484,682		
		Total	\$ 2,890,000		
Spokane Valley	Sullivan/Trent Interchange Updated PE total, added \$2.5M of NHFP funding to federal funding. Change title to remove "Design."	Federal	\$ 3,919,500		✓
		State	\$ -		
		Local	\$ 611,714		
		Total	\$ 4,531,214		
Spokane County	Bigelow Gulch Project 2 Added \$5M in NHFP Funds	Federal	\$ 6,174,920		✓
		State	\$ 2,520,000		
		Local	\$ 1,604,250		
		Total	\$ 10,299,170		
Airway Heights	Craig Road Pedestrian and Bicycle Path Project will construct shared use path and related improvements along Craig Rd from 200ft north of US2 to 6th Ave.	Federal	\$ -	✓	
		State	\$ 950,000		
		Local	\$ 240,000		
		Total	\$ 1,190,000		
HSIP	Highway Safety Improvement Program	CRP	Carbon Reduction Program		
NHFP	National Highway Freight Program	TA	Transportation Alternative Program		
CRRSSA	Coronavirus Response and Relief Supplemental Appropriations Act of 2021	STBG	Surface Transportation Block Grant		

Supporting Information

TOPIC: CY 2023-2026 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) MAY AMENDMENT

- The TIP is a programming document that identifies specific projects and programs to be implemented during the upcoming four years. Any project with federal funds from the Federal Highway Administration (FHWA) or Federal Transit Administration (FTA), as well as any regionally significant projects, must be included in the TIP.
- After a TIP has been incorporated into the Washington State TIP (STIP), project changes can be requested by local agencies. Minor changes can be made administratively by SRTC staff. Significant changes must be made through the amendment process, which requires a 10-day public comment period and action by the SRTC Board of Directors.
- The TIP serves as an important tool in implementing the goals, policies, and strategies identified in Horizon 2045, SRTC's long-range plan. As such, any projects included in the TIP, including projects added through monthly amendments, must be consistent with Horizon 2045.
- Consistency with Horizon 2045 includes a demonstration of financial constraint and conformity with regional air quality plans. The proposed May amendment has been reviewed by SRTC staff for compliance with federal and state requirements and consistency with Horizon 2045.
- TIP amendments must be approved by the SRTC Board to be incorporated into the Washington State TIP (STIP). Projects receiving federal funds must be in both the TIP and the STIP to access those funds.
- Pending approval by the SRTC Board, the April amendment will be incorporated into the STIP on or around 06/16/2023.

To: Board of Directors

05/04/2023

From: Lois Bollenback, Executive Director

TOPIC: APPROVE 2023 ADMINISTRATIVE COMMITTEE MEMBERS

Requested Action:

Approve Resolution R-23-12 appointing Board members to the 2023 Administrative Committee.

Key Points:

- Section 6.B. of the SRTC Interlocal Agreement identifies that the Board of Directors shall create, by resolution, an Administrative Committee as a standing committee of the Board.
- On 10/13/22 the SRTC Board approved Resolution R-22-19 establishing the purpose and membership of the Administrative Committee (see **Attachment**).
- The purpose of the committee is to review various administrative functions of the Board and to make recommendations to the Board. In Calendar Year (CY) 2023, this will include: a CY 2023 Budget Amendment; development of the CY 2024 Budget; participation in the CY 2022 Audit; completion of an annual performance appraisal of the Executive Director; recommendation of updates to the Employee Handbook; and recommendation of annual financial contributions for Tribes.
- The membership of the committee shall consist of seven Board members, including:
 - Chair
 - Vice-Chair
 - Immediate Past Chair
 - 1 Tier-One or Tier-Two City/Town Representative
 - 2 Board Members currently serving as representatives of Spokane Transit Authority, WSDOT, or Spokane International Airport.
 - 1 At-Large Member, or up to 2 At-Large Members, if two Board Members serving as CEOs are not available.
- Members should have at least one-year of experience on the SRTC Board and representation by each of the entities in the Chair rotation should be ensured.

Board/Committee Discussions:

This is the first discussion of the 2023 Administrative Committee.

Public Involvement:

All Board meetings are open to the public.

Staff Contact: Lois Bollenback, SRTC | lbollenback@srtc.org | 509.435.3870

RESOLUTION
of the BOARD OF DIRECTORS of the
SPOKANE REGIONAL TRANSPORTATION COUNCIL
R-23-12

APPROVING 2023 ADMINISTRATIVE COMMITTEE MEMBERS

WHEREAS, the Spokane Regional Transportation Council Board (SRTC Board) of Directors serves as the Metropolitan Planning Organization (MPO) for the Spokane Metropolitan Planning Area (SMPA) and as the Regional Transportation Planning Organization (RTPO) for Spokane County; and

WHEREAS, on 10/13/2022 the Board approved Resolution R-22-19 establishing the purpose and membership of the SRTC Administrative Committee.

NOW, THEREFORE BE IT RESOLVED, that the Board of Directors of the Spokane Regional Transportation Council approves the following members to serve on the Calendar Year 2023 Administrative Committee:

- Chair – Betsy Wilkerson, Council Member, City of Spokane
- Vice-Chair – Al French, Commissioner, Spokane County
- Immediate Past Chair – Paul Schmidt, council Member, City of Cheney
- Tier 1 or 2 City/Town Representative – Cris Kaminskas, Mayor, City of Liberty Lake
- Spokane Transit Authority – E. Susan Meyer, Chief Executive Officer
- Washington DOT – Todd Trepanier, Regional Administrator
- At Large – Rod Higgins, Council Member, City of Spokane Valley

ADOPTED: May 11, 2023

Betsy Wilkerson, Council Member, City of Spokane
Chair, SRTC Board of Directors

ATTEST

Julie Meyers-Lehman, SRTC
Clerk of the Board

RESOLUTION
of the BOARD OF DIRECTORS
of the
SPOKANE REGIONAL TRANSPORTATION COUNCIL
R-22-19 SRTC
**ESTABLISHING A SPOKANE REGIONAL TRANSPORTATION COUNCIL
ADMINISTRATIVE COMMITTEE**

WHEREAS, the Spokane Regional Transportation Council Board (“SRTC Board”) of Directors serves as the Metropolitan Planning Organization (MPO) for the Spokane Metropolitan Planning Area (SMPA) and as the Regional Transportation Planning Organization (RTPO) for Spokane County; and

WHEREAS, the SRTC Board operates pursuant to an Interlocal Agreement of the member parties that authorizes the establishment of various advisory committees to make recommendations to the SRTC Board on transportation matters; and

WHEREAS, the Interlocal Agreement identifies the establishment of an Administrative Committee as a standing committee of the SRTC Board; and

WHEREAS, the Interlocal Agreement requires the SRTC Board to define the duties and powers of the Administrative Committee by resolution to contain at a minimum the statement of purpose, duties, responsibilities, and other matters of said Committee.

NOW, THEREFORE BE IT RESOLVED, that SRTC Board is establishing an Administrative Committee (“the Committee”) pursuant to the authority set forth above and as specifically set forth below:

Section 1. Name

As stated in Section 6 of the 2021 Interlocal Agreement, this committee shall be called the Administrative Committee and established as a standing committee selected from members of the Board as set forth in Section 3 below.

Section 2: Purpose and Direction

The Committee is established to provide, as requested by the SRTC Board, and with the assistance of the Executive Director, the review of various administrative functions of the SRTC Board and to make recommendations to the SRTC Board. The Committee will be guided by the direction of the SRTC Board, the Executive Director, the adopted SRTC mission, vision, and values, as well as the committee members’ respective experience and expertise.

Section 3: Membership

The Committee shall consist of seven members of the Board, consisting of the following:

- Chair
- Vice-Chair
- Immediate Past Chair
- One Tier-One or Tier-Two City/Town Representative
- Two Board Members currently serving as representatives of the Spokane International Airport, Spokane Transit Authority (STA), or Washington Department of Transportation (WSDOT)
- One At-Large Member, or up to two At-Large Members, if two Board Members serving as CEOs are not available.

Members shall be recommended by the Chair and confirmed by the full Board in January of each year for a one-year term. Any Board member can nominate a committee member for these positions, other than positions specifically designated above. If vacancies occur during a committee member's term, vacancies shall be filled, if possible, by a member of the organization vacating the seat, for the remainder of the one-year term. The Chair shall recommend, and the Board shall approve such a replacement. Members appointed to the Committee should have at least one year of experience on the Board. Representation by each of the entities specified in the Chair rotation should be ensured.

Section 4: Meetings

Four members shall constitute a Quorum. The Committee shall meet as needed to complete the duties and functions of the Committee.

Meetings of the Committee shall comply with the provisions of the Open Public Meetings Act (OPMA) with notice and a published agenda to the extent required by the OPMA. The Committee may establish a regularly scheduled meeting if appropriate. Executive sessions may be held in limited circumstances as permitted under Washington Law.

Section 5: Duties and Functions

The duties and functions of the Committee may include, but are not limited to the following:

1. Work with SRTC staff annually to review and develop a budget proposal for the upcoming calendar year; and
2. Participate annually in the financial audit and exit conference; and
3. Meet as needed to review and recommend budget amendments; and
4. Complete a performance appraisal of and make a recommendation of compensation adjustment for of the Executive Director on an annual basis; and

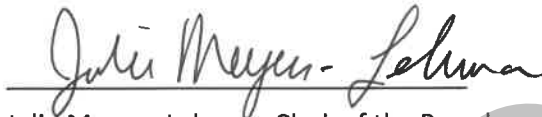
5. Meet as needed to review and propose updates to critical operating documents including the Employee Handbook, the Interlocal Agreement, the SRTC Bylaws, and the Rules of Procedure; and
6. Aide in the development of policies and legislative positions for recommendation to the SRTC Board.
7. Complete other assignments as directed by the SRTC Board of Directors.

PASSED and APPROVED on this 13th day of October 2022 by the Spokane Regional Transportation Council Board of Directors.



Paul Schmidt, Council Member, City of Cheney
Chair, SRTC Board of Directors

ATTEST



Julie Meyers-Lehman, Clerk of the Board

COPY

To: Board of Directors

05/04/2023

From: Mike Ulrich, Principal Transportation Planner

TOPIC: TRANSPORTATION PERFORMANCE MANAGEMENT: PM3 – SYSTEM PERFORMANCE

Requested Action:

Approve Resolution R-23-13 agreeing to plan and program projects that contribute to the accomplishment of WSDOT PM3 targets as shown in the **Attachment**.

Key Points:

- At the October 2022 Committee meeting staff introduced Transportation Performance Management including regulatory requirements and SRTC's role in setting targets for Safety (PM-1), Infrastructure (PM-2), and System Performance (PM-3).
- Discussion at the April meeting focused on system performance; staff presented background information, historical data, and target setting options.
- WSDOT has established 4-year targets for system performance as shown in the attachment.
- To set a target, MPOs must either agree to support the State DOT target or establish a numerical target specific to the MPO planning area.
- Last cycle, in November 2019, the SRTC Board set targets by agreeing to plan and program projects which contribute to the accomplishment of WSDOT statewide performance targets for infrastructure. The deadline for the SRTC Board to set the PM3 targets is 06/14/2023.

Board/Committee Discussions:

The Transportation Technical Committee and Transportation Advisory Committee both unanimously recommended Board approval of WSDOT PM3 targets at their meetings on 4/26/23. The Board discussed this topic at their April meeting.

Public Involvement:

Data reporting across all the federally mandated performance management categories is included in a [System Performance Report](#) as an appendix to the Metropolitan Transportation Plan (MTP). A formal public comment period for the MTP was open from 10/12/21 – 11/13/21.

Staff Contact: Mike Ulrich, SRTC | mulrich@srtc.org | 509.343.6370

RESOLUTION
of the BOARD OF DIRECTORS
of the
SPOKANE REGIONAL TRANSPORTATION COUNCIL
R-23-13

**ESTABLISHING PERFORMANCE TARGETS FOR SYSTEM PERFORMANCE
FOR THE SPOKANE METROPOLITAN PLANNING AREA**

WHEREAS, the Spokane Regional Transportation Council Board (SRTC Board) of Directors serves as the Metropolitan Planning Organization (MPO) for the Spokane Metropolitan Planning Area (SMPA) and as the Regional Transportation Planning Organization (RTPO) for Spokane County; and

WHEREAS, the SRTC Board of Directors is the governing body of SRTC and responsible for agency policy decisions; and

WHEREAS, the 2012 federal transportation law, Moving Ahead for Progress in the 21st Century Act (MAP-21, P.L. 112-141) establishes performance management requirements for State Departments of Transportation, such as Washington State Department of Transportation (WSDOT); and metropolitan planning organizations, such as Spokane Regional Transportation Council (SRTC); and

WHEREAS, per 23 CFR 450.206(c)(2), State Departments of Transportation are required to report targets and infrastructure (PM3) performance; and

WHEREAS, per 23 CFR 490.209(c)(4), SRTC must establish performance targets for each of the measures identified in 23 CFR 490.207(a); and

WHEREAS, in establishing regional system performance (PM3) targets, SRTC has the option to (1) agree to plan and program projects so that they contribute toward the accomplishment of the State DOT target for that performance measure, or (2) commit to a quantifiable target for those performance measures for the metropolitan planning area.

NOW, THEREFORE BE IT RESOLVED, that the SRTC Board: agrees to plan and program projects so that they contribute toward the accomplishment of the WSDOT system performance (PM3) targets for each of the required performance measures as shown in the Attachment titled **WSDOT 4-Year System Performance PM3 Targets**.

ADOPTED: May 11, 2023

Betsy Wilkerson, Council Member, City of Spokane
Chair, SRTC Board of Directors

ATTEST

Julie Meyers-Lehman, SRTC
Clerk of the Board

Attachment to Resolution R-23-13

TOPIC: WSDOT 4-YEAR SYSTEM PERFORMANCE PM3 TARGETS

WSDOT 4-YEAR SYSTEM PERFORMANCE PM3 TARGETS

PERFORMANCE MEASURE	TARGET
Percent of the person-miles traveled on the Interstate that are reliable	72.5%
Percent of the person-miles traveled on the non-Interstate NHS that are reliable	88.4%
Truck Travel Time Reliability (TTTR) Index	1.53
Annual Hours of Peak Hour Excessive Delay Per Capita in Spokane UZA	10.0
Percent of Non-SOV travel in Spokane UZA	25.1%
Particulate matter less than 10 microns (PM ₁₀) (kg/day) ²	447.7
Carbon monoxide (CO) (kg/day) ²	34.93

To: Board of Directors

05/04/2023

From: Mike Ulrich, Principal Transportation Planner

TOPIC: 2024 UNIFIED LIST OF REGIONAL TRANSPORTATION PRIORITIES: REAFFIRM PROJECT CRITERIA AND DISCUSS WSDOT-EASTERN REGION - SRTC SAFETY PILOT PROJECT

Requested Action:

Approve Resolution R-23-14 outlining the 2024 Unified List of Regional Transportation Priorities criteria as shown in the **Attachment**.

Key Points:

- The Unified List of Regional Transportation Priorities is a strategic tool used to communicate current regional transportation priorities to state legislators and Congressional representatives for potential funding opportunities. SRTC is committed to annually updating the Unified List.
- Recipients who received the 2023 Unified List reported that they found it to be helpful in understanding current regional priorities. Other comments included that the list could be more effective if it:
 - Was available earlier to coincide with the state budget development process (September),
 - Contained fewer projects or projects were ranked, and
 - Customized for State Legislative use and for Federal funding discussions.
- Several projects from the 2023 list have been successfully funded and will be removed from the list with coordination with project sponsors. New projects on member jurisdictions' current legislative agendas that are consistent with SRTC's Horizon 2045 MTP could be considered for inclusion.
- SRTC staff is not recommending changes to the project selection criteria during this update.
- SRTC is currently engaged with WSDOT in a pilot project aimed at identifying safety priorities to communicate to the State Legislature. Projects identified through this process and approved by the SRTC Board will be incorporated into the regional priorities package.

Board/Committee Discussions:

On 4/26/23 the Transportation Technical Committee and Transportation Advisory Committee unanimously recommended Board approval of the Unified List criteria.

Public Involvement:

All meetings at which the UL RTP will be discussed are open to the public.

Staff Contact: Mike Ulrich, SRTC | mulrich@srtc.org | 509.343.6370

RESOLUTION
of the BOARD OF DIRECTORS of the
SPOKANE REGIONAL TRANSPORTATION COUNCIL
R-23-14 SRTC

**APPROVING THE CALENDAR YEAR (CY) 2024 UNIFIED LIST OF REGIONAL PRIORITIES
SCREENING CRITERIA**

WHEREAS, the Spokane Regional Transportation Council Board (SRTC Board) of Directors serves as the Metropolitan Planning Organization (MPO) for the Spokane Metropolitan Planning Area (SMPA) and as the Regional Transportation Planning Organization (RTPO) for Spokane County; and

WHEREAS, the Unified List of Regional Priorities is developed by the SRTC Board in cooperation with the SRTC Transportation Technical Committee (TTC) and Transportation Advisory Committee (TAC) to strategically position regional transportation priorities for federal and state funding opportunities; and

WHEREAS, the CY 2024 Unified List of Regional Priorities process and screening criteria was developed and reviewed by the Board, TTC and TAC through the 2023 SRTC Unified List of Regional Priorities process.

NOW, THEREFORE BE IT RESOLVED, that SRTC Board is approving the screening criteria to be utilized for the 2024 Unified List of Regional Transportation Priorities as shown in Attachment R-23-14 for **2024 Unified List of Regional Transportation Priorities Project Evaluation Criteria**.

PASSED and APPROVED on this 11th day of May 2023 by the Spokane Regional Transportation Council Board of Directors.

Betsy Wilkerson, Council Member, City of Spokane
Chair, SRTC Board of Directors

ATTEST

Julie Meyers-Lehman, Clerk of the Board

2024 Unified List of Regional Transportation Priorities


Project Evaluation Criteria **DRAFT**

Attachment to Resolution R-23-14

The Unified List of Regional Transportation Priorities is a strategic tool used to communicate the agencies current regional transportation priorities to state legislators and congressional members for potential funding opportunities. SRTC is committed to annually updating the Unified List.

<p>Economic Vitality 30 points possible</p> <p>Targets transportation investments aimed at the development of a multi-modal system that enhances accessibility and connections among regional activity centers.</p>	<p>Question 1a (5 points): Does the project provide access within or between two or more regional/local activity centers?</p> <p>Question 1b (5 points): If yes to 1a, does the project either: (A) contain active transportation or transit-supportive elements and improve access in a transit focused, mixed focus, or local activity center; or (B) contain freight-supportive elements and improve access in a freight or mixed focus activity center.</p>	<p>Question 2 (10 points): What is the forecasted 2045 employment density of transportation analysis zones (TAZ) within a 0.25 mile buffer of the project?</p>	<p>Question 3 (10 points): Is the project located on the FGTS? Points scaled based on FGTS classification—T-1 through T-5</p>
<p>Cooperation & Leadership 30 points possible</p> <p>Relates to SRTC's role to provide a regional forum to identify regional transportation needs, establish regional priorities, and develop strategies to acquire funding in accordance with federal and state planning requirements.</p>	<p>Question 1 (15 points): Is the project identified in the local TIP (or Transit Development Plan) and/or Comprehensive Plan?</p>	<p>Question 2 (15 points): Is the project identified in other agency plans and/or has it gone through a documented public outreach process?</p>	
<p>Stewardship 30 points possible</p> <p>Emphasizes transportation investments that maximize positive impacts on the human environment while minimizing negative impacts to the natural environment.</p>	<p>Question 1 (10 points): Does the project incorporate electrification or other clean fuel strategies?</p>	<p>Question 2 (10 points): Does the project increase resilience by adding redundancy in areas of limited connectivity? Note: This question was listed under economic vitality in 2022 Unified List.</p>	<p>Question 3 (10 points): Does the project reduce air quality emissions or VHT/VMT? Note: This questions relates to the State Vehicle Miles of Travel Targets Proviso.</p>

 Grey shading indicates project scores will be binary, based solely on whether or not the criteria is met

 Yellow shading indicates project scores will be scaled based on the criteria

<p>Operations, Maintenance & Preservation 30 points possible</p> <p>Involves strategically investing limited resources to maximize the operations and physical condition of the transportation network.</p>	<p>Question 1 (10 points):</p> <p>Does the project incorporate TDM/TSMO solutions or improve capacity without adding travel lanes or roadways?</p> <p>*This criteria directly relates to federal transportation performance management (TPM) requirements.</p>	<p>Question 2 (10 points):</p> <p>Does the project improve NHS pavement/bridge condition or contributes to STA's adopted public transit asset management targets?</p> <p>*This criteria directly relates to federal transportation performance management (TPM) requirements.</p>	<p>Question 3 (10 points):</p> <p>Does the project address a need identified in the SRTMC ITS Architecture Plan, SRTMC Implementation Plan, or local technology plan?</p>	
<p>Safety & Security 30 points possible</p> <p>Focuses on designing a safe and secure system for all transportation modes through best-practice design, operational improvements, education and outreach, and technological strategies.</p>	<p>Question 1 (15 points):</p> <p>What countermeasures does the project incorporate to address crashes that result in serious or fatal injury? If the project is a transit project, how does it contribute to STA safety targets? Review collision data to see if countermeasures address existing issues.</p> <p>*This criteria directly relates to federal transportation performance management (TPM) requirements.</p>	<p>Question 2 (15 points):</p> <p>Is the project identified in a state or local plan, or an approved prioritized list of safety projects?</p>		
<p>Quality of Life 30 points possible</p> <p>Aims to improve choice and mobility by providing safe and convenient transportation options for people of all abilities.</p>	<p>Question 1 (10 points):</p> <p>Is the project on the Regional Bicycle Priority Network and does it have a active transportation element(s); or does the project add a new pedestrian connection or feature beyond what is required for ADA compliance?</p>	<p>Question 2 (10 points):</p> <p>Is the project on the Regional Transit Priority Network and does it have a transit-supportive element(s)?</p> <p>Examples include new/enhanced transit, bus stops, AT facilities, pavement work, signal improvements, TSMO improvements.</p>	<p>Question 3 (10 points):</p> <p>Does the project extend or fill gap in one of the regional trails, or provide new active transportation connectivity to one of the regional trails?</p> <p>Regional trails: Centennial, Children of the Sun, Ben Burr, Fish Lake, Millwood, and Appleway</p>	
<p>Equity 30 points possible</p> <p>Addresses protecting disadvantaged communities from disproportionately high adverse impacts, while equitably distributing the benefits of transportation investments.</p> <p>*These criteria directly relate to the federal planning factor for equity, the Justice 40 initiative, and the state HEAL Act.</p>	<p>Question 1 (10 points):</p> <p>Does the project directly benefit residents in an area of potential disadvantage or an area rated 7 or higher for overall environmental health disparities?</p>	<p>Question 2 (10 points):</p> <p>Does the project incorporate appropriate countermeasures to address safety issues, or contribute to STA safety targets, in an area of potential disadvantage or an area rated 7 or higher for overall environmental health disparities?</p>	<p>Question 3 (10 points):</p> <p>Does the project provide access, or increase transit frequency, between an area of potential disadvantage or an area rated 7 or higher for overall environmental health disparities and local/regional activity centers?</p>	<p>Question 4* (not scored):</p> <p>Does the project include potential negative impacts to areas of potential disadvantage? If yes, please describe efforts to mitigate these impacts.</p> <p>*Question not scored; asked for informational purposes only. SRTC is actively developing a methodology to evaluate negative equity impacts for future updates to the Unified List.</p>

To: Board of Directors

05/04/2023

From: Ryan Stewart, Principal Transportation Planner

TOPIC: STATE FISCAL YEARS 2024-2025 UNIFIED PLANNING WORK PROGRAM: DRAFT

Requested Action:

None. For information and discussion.

Key Points:

- The Unified Planning Work Program (UPWP) is the foundational document outlining the core functions, planning studies, technical support, and other ongoing planning activities conducted by SRTC.
- The state fiscal years (SFY) 2024-2025 UPWP covers a two-year period from 07/01/23 to 06/30/25.
- The draft SFY 2024-2025 UPWP document is currently posted on SRTC's website for review: <https://www.srtc.org/unified-planning-work-program/>
- The document lists the revenues and expenditures necessary to complete the activities within the UPWP.
- The UPWP also includes references to major planning activities identified by Spokane Transit Authority and WSDOT Eastern Region in the document's appendices.
- SRTC staff met with STA, WSDOT, Federal Transit Administration, and Federal Highway Administration staff on 04/18/23 to review the draft UPWP. Some minor comments were suggested and have been incorporated into the draft; these revisions did not impact the substance of the document.
- The Board will be asked to approve the draft SFY 2024-2025 UPWP at the June Board meeting.

Board/Committee Discussions:

The TTC and TAC discussed the SFY 2024-2025 UPWP at their January, March, and April meetings. The SRTC Board received updates in February and April.

Public Involvement:

The draft UPWP is on the SRTC website. While a formal public comment period is not required for UPWP documents, SRTC is actively seeking public input. Notice of the draft document was posted to social media platforms and to local media outlets asking for public input. All Board and committee meetings at which the draft 2024-2025 UPWP was discussed were open to the public.

Staff Contact: Ryan Stewart, SRTC | rstewart@srctc.org | 509.343.6370

To: Board of Directors

05/04/2023

From: Lois Bollenback, Executive Director

TOPIC: FUNDING FOR CALL FOR PROJECTS UPDATE

Requested Action:

None. For information and discussion.

Key Points:

- Each year the Federal Highway Administration (FHWA) releases obligation authority (OA) to states for federal transportation funding. WSDOT then allocates a portion of this OA to Metropolitan Planning Organizations to use for funding regional priorities.
- The OA encompasses the following programs: Surface Transportation Block Grant (STBG), Transportation Alternatives (TA), Congestion Mitigation Air Quality (CMAQ), and the Carbon Reduction Program (CRP).
- In January 2022, funding estimates were provided for the 2023-2026 timeframe. The SRTC Board provided direction on the regional allocation of funding and a call for projects was issued.
- On 02/01/23 FHWA released OA which was 12% lower than expected. This reduces the amount available for the SRTC Call for Preservation Projects and limits our 2023-2026 Transportation Improvement Program (TIP) programming capacity by \$7.8M.
- This reduction in OA was not anticipated by states and planning organizations nationwide.
- SRTC staff (along with other MPO's) is investigating this issue and we have contacted both state and federal partners to determine the extent and duration of the reduction in obligation authority (OA).
- A recent history of federal transportation funding allocated to SRTC is shown in the table below.

History of SRTC Allocations from WSDOT

Fund Type	2018	2019	2020	2021	2022	2023
CMAQ	\$ 3,058,018	\$ 3,395,679	\$ 3,287,230	\$ 3,266,796	\$ 3,593,475	\$ 2,743,108
STBG	\$ 6,947,347	\$ 7,808,927	\$ 8,031,194	\$ 7,947,498	\$ 8,742,247	\$ 7,147,988
TA	\$ 532,308	\$ 625,320	\$ 577,620	\$ 624,219	\$ 1,052,992	\$ 959,960
CRP				\$ -	\$ 980,000	\$ 853,175
Total	\$10,539,691	\$11,831,945	\$11,898,064	\$11,840,534	\$14,370,736	\$11,706,254

Board/Committee Discussions:

This is the first discussion of this topic.

Public Involvement:

All SRTC Board and committee meetings are open to the public.

Staff Contact: Lois Bollenback, SRTC | lbollenback@srtc.org | 509.435-3870

To: Board of Directors

05/04/2023

From: Lois Bollenback, Executive Director

TOPIC: EXECUTIVE DIRECTOR'S REPORT

Requested Action:

None. For information only.

Key Points:

- **Ongoing/Upcoming Events & Activities**

- Spokane Bike Swap – SRTC staffed an information booth at the annual bike swap. Materials distributed included Bike Maps, information regarding SRTC upcoming planning activities, and various promotional items. Display posters promoted SRTC planning activities including Bicycle Level of Traffic Stress analysis and results of the Household Travel Survey. (04/22/23)
- Staff attended an East Central Neighborhood meeting in support of a WSDOT presentation on the North Spokane Corridor design alternatives for the connection to I-90. (04/18/23)
- SRTC staff will be presenting updates to the SRTC Bike Map and Level of Traffic Stress analysis to the East Central Neighborhood. (07/18/23)

- **Transportation Funding – Awards & Opportunities**

- **Call for Bridge Project Funding** – This statewide funding opportunity of roughly \$150M closed on 04/28/23. Project sponsors from the Spokane Region submitted six funding applications. Award notices are expected by September 2023.
- **Washington State Budget (LEAP List)** – Several projects in the Spokane Region are poised to receive funding through the Freight Mobility Strategic Investment Board (FMSIB) pending final signature by the Governor.
- **SRTC Call for Preservation & Maintenance** – The deadline for funding applications associated with this call for projects closed on April 14th. A total of 18 applications were submitted. SRTC staff will present an update to the SRTC Board and advisory committees at their next scheduled meetings.

Staff Contact: Lois Bollenback, SRTC | lbollenback@srhc.org | 509.435-3870



SPOKANE CITY COUNCIL
808 W. Spokane Falls Blvd.
Spokane, WA 99201-3335

17 April 2023

Michael A. Frucci, P.E.
Acting Regional Administrator
WSDOT Eastern Region
2714 N Mayfair Street
Spokane, WA 99207

RE: Request to Coordinate Discussions on Funding Options for Hwy 195 Corridor

Dear Mr. Frucci:

Thank you for your letter dated April 10, 2023, regarding conditions along the Hwy 195 corridor addressed to Council President Beggs.

First, we, the undersigned, appreciate your acknowledgment of the efforts of the current Spokane City Council to tackle this challenge. As you and many others well understand, the current conditions have been decades in the making and, unfortunately, have become pressing with increased development. There is more to do for all of us.

We appreciate the continuing partnership with WSDOT to arrive at equitable funding that specifically address your infrastructure concerns. We sincerely regret that past administrations and councils did not address these infrastructure needs earlier, and frankly failed to provide any sensible mechanism to fund essential services and improvements for more than 20 years.

Council recently adopted the SRTC study and recommendations for upgrading network connections parallel with Hwy. 195 so that we can reduce safety concerns and traffic volumes on Hwy 195. The City's top priority is to re-establish a two-way connection with Inland Empire Way so that residents in Latah Valley can use that route to reach Downtown Spokane independent of Hwy 195, and Spokane Transit Authority can provide bus services. We hope to update our upcoming Capital Improvement Plan to reflect that priority.

Implicit in your letter (and Mr. Gribner's 2020 letter) is a continued request for a formal halt to development along the Hwy 195 corridor. We understand this, but at the same time are constrained by state law in our efforts to limit or suspend development in the area indefinitely, and by the broader demands to address the critical housing shortage. Unfortunately, those constraints are real and indirectly constrain WDOT in its options. For this reason, it is understood within the City Hall that sooner (rather than later) that WSDOT will need to act by whatever means necessary to keep the Hwy 195 corridor as safe as possible for all users under the current conditions, including limiting turns until the new network connections are established.

Despite these challenges, we hope to continue our partnership with a meaningful investment in the City's portion of the transportation system. The cost of these projects is prohibitive but much less expensive than an overhaul of the I-90 connection and bridge.



SPOKANE CITY COUNCIL
808 W. Spokane Falls Blvd.
Spokane, WA 99201-3335

We ask that, the City and WSDOT work together to identify funding to begin the first phase of design and construction on the most critical elements that we mutually agree upon and are in line with the SRTC study that the Council approved last year.

We would like to set up a series of meetings between Council Members, city staff, and WSDOT staff to set up a timeline and funding sources to expedite this process.

Thank you for your time and consideration.

Sincerely,

Handwritten signature of Breean Beggs in black ink, positioned above a horizontal line.

Breean Beggs, City Council President

Handwritten signature of Lori Kinnear in black ink, positioned above a horizontal line.

Lori Kinnear, Council Member District 2

Handwritten signature of Betsy Wilkerson in black ink, positioned above a horizontal line.

Betsy Wilkerson, Council Member, District 2

Handwritten signature of Michael Cathcart in blue ink, positioned above a horizontal line.

Michael Cathcart, Council Member, District 1

Handwritten signature of Jonathan Bingle in black ink, positioned above a horizontal line.

Jonathan Bingle, Council Member District 1

Handwritten signature of Karen Stratton in black ink, positioned above a horizontal line.

Karen Stratton, Council Member, District 3

Handwritten signature of Zack Zappone in black ink, positioned above a horizontal line.

Zack Zappone, Council Member District 3



SPOKANE CITY COUNCIL
808 W. Spokane Falls Blvd.
Spokane, WA 99201-3335

Cc (via email): Nadine Woodward, Mayor, City of Spokane
Marlene Feist, Public Works Director, City of Spokane
Spencer Gardner, Planning Services Director,
City of Spokane Betsy Wilkerson, Chair, SRTC Board
Lois Bollenback, Executive Director, SRTC
Roger Millar, Secretary of Transportation
WSDOT Charlene Kay, Planning, WSDOT ER
Bryce Brown, Attorney General Office

ACTION ITEMS

Consent Agenda – The consent agenda contained March TTC meeting minutes and the 2023-2026 Transportation Improvement Program May amendment. A motion to approve the consent agenda, which included a recommendation for Board approval of the May TIP amendment, passed unanimously.

Spokane County Harvard Road Project Scope Change – Jake Saxon from Spokane County provided details and graphics of the proposed scope change. There was discussion about the non-motorized facilities.

A motion for TTC concurrence of the requested scope change passed unanimously.

Transportation Performance Management: PM3 System Performance – A motion to recommend that the SRTC Board agree to plan and program projects that contribute to the accomplishment of WSDOT PM3 targets passed unanimously.

2024 Unified List of Regional Transportation Priorities: Process & Timeline – Staff recapped the purpose of creating a Unified List as a communication tool to be used with state and federal legislators when discussing potential funding opportunities. Staff summarized feedback from legislators and the TTC and TAC on the 2023 Unified List, the development process, scoring criteria, and the project submission form. Criteria will remain the same as the 2023 process. The group discussed at length and comments included:

- The state legislature will have a supplemental budget next year so there may not be much value in accelerating the development process. There is a disconnect between having a priority list without available funding. There can be a gap between stated values on a priority list and jurisdictions' cultural values.
- SRTC's Needs Assessment is in development but will not be done in time to apply to the 2024 Unified List.
- SRTC heard from legislators that they would like to receive this information well in advance of the legislative session.
- Updating the list annually, regardless of the state budget cycle, is beneficial because (1) the region should always know what current priorities are and (2) the priority list development process be refined and improved by building on it annually – reactivating the process after skipping a year would make it more difficult.

A motion to recommend Board approval of the Unified List process, including reaffirming the criteria, and timeline, passed unanimously.

INFORMATION & DISCUSSION ITEMS

North Spokane Corridor/I-90 Connection Alternatives – Terrence Lynch from WSDOT presented detailed information about the on 3 possible NSC-I-90 connections. WSDOT is currently engaged in significant public engagement on this topic and will be using the input gathered to make a decision on the connection design.

SFY 2024-2025 Unified Planning Work Program Draft – The meeting was over time and this item was not discussed. Staff asked the TTC to review the UPWP document (a link was included in the packet), as the group will be asked to make a recommendation for Board approval next month.

ACTION ITEMS

Consent Agenda – The consent agenda consisted of the March TAC meeting minutes and the 2023-2026 Transportation Improvement Program May amendment. A motion to approve the consent agenda passed unanimously.

Transportation Performance Management: PM3 System Performance – Staff reviewed the WSDOT PM3 targets and stated that SRTC has the choice to support state targets or develop region specific quantifiable targets. Last month, neither the Board, the TAC or TTC gave any indication that setting region specific targets was preferable, therefore staff recommended supporting state targets. There were no questions or discussion.

A motion to recommend that the SRTC Board agree to plan and program projects that contribute to the accomplishment of WSDOT PM3 targets passed unanimously.

2024 Unified List of Regional Transportation Priorities: Process & Timeline – Staff recapped the purpose of the Unified List and summarized feedback received from legislators about the 2023 list. The group reviewed the criteria and project submittal form. TAC members discussed pros and cons of ranking the projects on the Unified List.

A motion to recommend Board approval of the Unified List process, including reaffirming the criteria, and timeline, passed unanimously.

INFORMATION & DISCUSSION ITEMS

North Spokane Corridor/I-90 Connection Alternatives – Terrence Lynch, NSC Project Engineer spoke about three potential NSC-I-90 connections and shared visual representations of each alternative. He noted that a key component of the connection design is a FHWA requirement that I-90 must function at or better that it would without the NSC. Significant public engagement is currently underway and WSDOT will be utilizing community input gathered to guide the connection design decision.

Members discussed:

- Impacts on the connection for local residents
- Use of eminent domain for residential and commercial properties
- Likelihood of drivers exceeding the speed limit on the frontage
- Location of the proposed land bridge
- Environmental justice and equity considerations
- Future discussions with neighborhoods regarding surplus land

SFY 2024-2025 Unified Planning Work Program Draft – Staff reported on the purpose and requirements of a UPWP and shared highlights of the upcoming plan. The TAC will be asked to make a recommendation next month and it will go before the Board for action in June.

2023 Draft Board Agenda Items

FOR ACTION

FOR INFORMATION & DISCUSSION

JUN

- SFY 2024-2025 Unified Planning Work Program
- Consent Agenda: Minutes, Vouchers, TIP Amendment

- Preservation Call for Projects: Preliminary Results
- 2024 Legislative Priorities
- Congestion Management Process Network & Criteria

JUL

- Preservation Call for Projects: Approve Awards
- Congestion Management Process Network & Criteria
- Consent Agenda: Minutes, Vouchers, TIP Amendment, 2023 Q2 Budget Update

- CY 2024 Membership Contributions
- 2024 Unified List Draft
- 2024 Legislative Priorities
- Bike Level of Traffic Stress

AUG

SEP

- 2024 Legislative Priorities
- 2024 Unified List
- Bike Level of Traffic Stress
- Consent Agenda: Minutes, Vouchers, TIP Amendment

- 2024-2026 Transportation Improvement Program (TIP)
- TIP Obligation Target Update
- CY 2024 Budget & Indirect Cost Plan

OCT

- 2024-2026 Transportation Improvement Program
- CY 2024 Budget & Indirect Cost Plan