

## Transportation Advisory Committee Meeting

Wednesday, April 26, 2023 | 3:00 PM

**Hybrid In-Person/Online Meeting**

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SRTC Conference Room, 421 W Riverside Ave Suite 504, Spokane WA 99201

On Zoom at:

<https://us02web.zoom.us/j/82126214518?pwd=V0hxY010dHI5aktUZWU0bm1FaXBVZz09>

Meeting ID: 821 2621 4518 | Passcode: 706620

By Phone at: 1-253-215-8782

Meeting ID: 821 2621 4518 | Passcode: 706620

Or find your local number: <https://us02web.zoom.us/j/82126214518?pwd=V0hxY010dHI5aktUZWU0bm1FaXBVZz09>

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Public comments are welcome and can be shared during the meeting or submitted in advance via email to [contact.srtc@srtc.org](mailto:contact.srtc@srtc.org) or by mail to 421 W Riverside Ave Suite 500, Spokane WA 99201 or by phone to 509.343.6370. Deadline to submit comments in advance is 12:00pm the day of the meeting.

SRTC is committed to nondiscrimination in accordance with Title VI of the Civil Rights Act of 1964, and Civil Rights Restoration Act of 1987 (P.O. 100.259) and the Americans with Disabilities Act. Reasonable accommodations can be requested by contacting the SRTC office by telephone at (509) 343-6370 or by email at [contact.srtc@srtc.org](mailto:contact.srtc@srtc.org) at least 48 hours in advance.

## Transportation Advisory Committee (TAC) Meeting Agenda

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Wednesday, April 26, 2023 | 3:00 PM

<i>Time</i>	<i>Item</i>	<i>Page</i>
3:00	1 Call to Order / Record of Attendance	
3:02	2 Public Comments	
3:03	3 TTC Member Comments	
3:05	4 Chair Report on SRTC Board of Directors Meeting	

### ACTION ITEMS

3:10	5 <b>Consent Agenda</b>	
	a) March TTC Meeting Minutes	3
	b) 2023-2026 Transportation Improvement Program (TIP) May Amendment	6
3:15	6 <b>Transportation Performance Management: PM3 System Performance</b> ( <i>Mike Ulrich</i> )	9
3:25	7 <b>2024 Unified List of Regional Transportation Priorities: Process &amp; Timeline</b> ( <i>Mike Ulrich</i> )	10

### INFORMATION AND DISCUSSION ITEMS

3:45	8 <b>North Spokane Corridor/I-90 Connection Alternatives</b> ( <i>Terrence Lynch, WSDOT</i> )	n/a
4:10	9 <b>SFY 2024-2025 Unified Planning Work Program Draft</b> ( <i>Ryan Stewart</i> )	12
4:25	10 <b>Agency Update</b> ( <i>Jason Lien</i> )	n/a
4:30	11 <b>Adjournment</b>	

### INFORMATION DISCUSSION ITEM (written report only)

12	<b>TIP Obligation Target Update</b> ( <i>Kylee Jones</i> )	13
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**Spokane Regional Transportation Council – Transportation Advisory Committee**

03.22.2023 | Meeting Minutes

Hybrid Meeting at SRTC, 421 W Riverside Ave Suite 504, Spokane WA 99201 and virtually on Zoom

**# 1 Call to Order/Record of Attendance**

Chair Kim Zentz called the meeting to order at 3:01pm and attendance was taken.

In Attendance

**TAC Members**

Raychel Callary

Todd Coleman

Charles Hansen

Bill White

Charlie Wolff

Rhonda Young

Claudine Zender

Kim Zentz

**SRTC Staff**Jason Lien, *Principal Transportation Planner*Mike Ulrich, *Principal Transportation Planner*David Fletcher, *Principal Transportation Planner*Kylee Jones, *Assoc. Transportation Planner III*Michael Redlinger, *Assoc. Transportation Planner II*Lois Bollenback, *Executive Director*Eve McMenemy, *Deputy Executive Director*Julie Meyers-Lehman, *Admin-Exec Coordinator*

As there was not yet a quorum, Agenda Item 2 (March meeting minutes) was temporarily tabled.

**# 3 Public Comments**

There were no comments.

**# 4 TAC Member Comments**

Ms. Young reported that last month Ms. Zentz received recognition from the American Society of Civil Engineers for her distinguished career.

**# 5 Chair Report on SRTC Board of Directors Meeting**

Chair Zentz provided a review of actions and discussions at the March SRTC Board meeting.

**ACTION ITEMS****# 6 2023-2026 Transportation Improvement Program (TIP) April Amendment**

Ms. Jones summarized the six projects in the proposed amendment. There were no questions or discussion. An eighth TAC member joined the meeting and quorum was reached.

***Mr. Wolff made a motion to recommend Board approval of the April TIP Amendment. Ms. Young seconded. Motion passed unanimously.*****# 2 Approval of February 2023 TAC Meeting minutes**

Two typographic errors were noted.

***Mr. Hansen made a motion to approve the minutes as corrected. Ms. Callary seconded. Motion passed unanimously.***

## **# 7 Transportation Performance Management: PM2 Infrastructure**

Mr. Ulrich summarized the requirements of Metropolitan Planning Organizations, such as SRTC, to establish infrastructure performance targets and he described the performance target measures in SRTC's planning area for bridge conditions and pavement conditions, both on and off the National Highway System (NHS). He explained the two options available are to (1) agree to plan and program in support of WSDOT's PM2 targets or (2) establish quantifiable regional targets. There were no questions or discussion.

*Ms. Young made a motion to recommend that the SRTC Board agree to plan and program projects that contribute to the accomplishment of WSDOT PM2 targets. Mr. Wolff seconded. Motion passed unanimously.*

## **INFORMATION & DISCUSSION ITEMS**

## **# 8 Transportation Performance Management: PM3 System Performance**

Mr. Ulrich reviewed the statewide performance measures set by MPOs every four years for system performance, which are:

- Highway System Performance (Congestion)
  - % of person-miles on the Interstate System that are reliable
  - % of person-miles on the Non-Interstate Systems that are reliable
- Truck Travel Time Reliability Index
- Congestion Mitigation & Air Quality (CMAQ) Program
  - Peak hours of excessive delay per capita in Spokane urbanized area
  - Non-Single Occupancy Vehicle travel in Spokane urbanized area
  - Particulate matter then than 10 microns per day
  - Carbon monoxide (kg/day)

He spoke about ways in which SRTC is currently addressing system performance, such as programming \$10M for CMAQ eligible projects and updating the Congestion Management Process. Similar to the safety and infrastructure performance measures, SRTC is given the choice to support WSDOT targets or develop their own.

The group discussed how completion of the NSC will affect many of these measures, what is meant by the term "reliability", and a suggestion to consider the current performance.

## **# 9 Safe Streets and Roads for All Grant Update**

Mr. Ulrich announced that the federal Safe Streets and Roads for All (SS4A) grant program awarded SRTC was awarded \$400K to develop a Regional Safety Action Plan. SRTC will do this in collaboration with member agencies and regional partners; the plan is estimated to be completed in spring 2024. He outlined the next steps in the process, which include obtaining developing memorandums of agreements and securing a consultant. He reported that work on the action plan should begin this summer.

SRTC is asking a few volunteers from both advisory committees to assist with the consultant RFP process; Ms. Callary volunteered. There was no further discussion.

## **# 10 Equity Working Group**

Mr. Redlinger provided a background of the Equity Planning Framework, adopted by the Board in December. One of the key recommendations of the Framework was the implementation of an equity work group/equity advisory group. He described the types of activities this group would undertake. such as providing input on SRTC's equity statement, making suggestions on public outreach, and reviewing the Public Participation Plan.

Mr. Redlinger described the similarities and differences between a work group and an advisory group and explained that a work group has a more informal structure and greater flexibility in membership and meeting structure. An advisory group would require adoption by the Board, membership changes subject to Board approval, agendas, meeting, minutes, formal meeting structure, etc. Members were asked to discuss. One member stated their preference for developing an advisory committee option and another suggested starting with a working group, but with a specific plan/timeframe to move to a more formalized advisory committee.

#### **# 11 Bicycle Level of Traffic Stress (LTS)**

Mr. Lien provided an update of the project, which is a review of facilities on the bike priority network to identify areas of high/low stress in terms of interaction with vehicular traffic. Staff are midway through the data collection process and will then begin assigning LTS grades to the network. The preliminary results will be presented to the TTC and TAC in May. There were no questions or discussion.

#### **# 12 SFY 2024-2025 Unified Planning Work Program**

Mr. Stewart outlined the purpose, functions, and key sections of the UPWP. He shared some of examples of the upcoming 2-year work plan including:

- Update of the Congestion Management Process
- Development of the Regional Safety Action Plan
- implementation of the Equity Framework
- Transportation Management Area certification
- Update to Horizon 2045 (the regional long range transportation plan)
- Development of a TIP Database
- Continued support to member agencies; and more

Next steps include a coordination meeting with WSDOT, FHWA and FTA in April, a public comment period, and review of the draft document by both advisory committees. The Board will be asked to approve the UPWP in June. There were no questions or discussion.

#### **# 13 Agency Update**

Regarding the letter that the TAC is forwarding to the Board regarding NSC funding and the urgency to complete it due to the removal of the Magnolia St pedestrian bridge, Mr. Lien reported that he contacted WSDOT requesting an image of the NSC's planned multimodal connections, however no image is currently available. WSDOT will be launching a community engagement process later this year.

He said that for future meetings, the meeting minutes and TIP amendments will be condensed into a single consent agenda item, but that any member can request items be considered individually.

#### **# 14 Adjournment**

There being no further business, the meeting adjourned at 4:33pm.

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Julie Meyers-Lehman, Recording Secretary

To: Transportation Advisory Committee

04/19/2023

From: Kylee Jones, Associate Transportation Planner III

**TOPIC: 2023-2026 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) MAY AMENDMENT**

**Requested Action:**

Recommend Board approval of the 2023-2026 Transportation Improvement Program May amendment.

**Key Points:**

Three member agencies have requested an amendment to the 2023-2026 TIP for the following project. See the **Attachment** for more details.

**AGENCY**

**PROJECTS**

City of Spokane Valley

Pines/BNSF Grade Separation  
Barker @UPRR Crossing  
Sullivan/Trent Interchange

Spokane County

Bigelow Gulch Project 2

City of Airway Heights

Craig Road Pedestrian and Bicycle Path

**Board/Committee Discussions:**

This is the first discussion of the 2023-2026 TIP May amendment by the TTC.

**Public Involvement:**

The proposed amendment was published for a public review and comment period from 04/18/23 through 04/28/23. On 04/18/23 notice of the amendment was published in the Spokesman Review, posted to the SRTC website ([www.srtc.org](http://www.srtc.org)), and posted to social media platforms. All public comments received will be presented to the Board prior to any action taken.

**Staff Contact:** Kylee Jones, SRTC | [kjones@srctc.org](mailto:kjones@srctc.org) | 509.343.6370

2023-2026 Transportation Improvement Program

May Amendment (23-05)

Agency	Project Title Amendment Description		Funding Adjustment		Amendment	
					New Project	Existing Project
Spokane Valley	<b>Pines/BNSF Grade Separation</b> Added \$5M in federal funds from Congressional Earmark, bringing the total federal funding amount to \$33,093,821.	Federal	\$	33,093,821		✓
		State	\$	5,000,000		
		Local	\$	2,023,456		
		Total	\$	40,117,277		
Spokane Valley	<b>Barker @ UPRR Crossing</b> Increase total project cost, updated federal and state funding to reflect recent bid and increased local share.	Federal	\$	888,543		✓
		State	\$	516,775		
		Local	\$	1,484,682		
		Total	\$	2,890,000		
Spokane Valley	<b>Sullivan/Trent Interchange</b> Updated PE total, added \$2.5M of NHFP funding to federal funding. Change title to remove "Design."	Federal	\$	3,919,500		✓
		State	\$	-		
		Local	\$	611,714		
		Total	\$	4,531,214		
Spokane County	<b>Bigelow Gulch Project 2</b> Added \$5M in NHFP Funds	Federal	\$	6,174,920		✓
		State	\$	2,520,000		
		Local	\$	1,604,250		
		Total	\$	10,299,170		
Airway Heights	<b>Craig Road Pedestrian and Bicycle Path</b> Project will construct shared use path and related improvements along Craig Rd from 200ft north of US2 to 6th Ave.	Federal	\$	-	✓	
		State	\$	950,000		
		Local	\$	240,000		
		Total	\$	1,190,000		

HSIP	Highway Safety Improvement Program
NHFP	National Highway Freight Program
STBG	Surface Transportation Block Grant
CRP	Carbon Reduction Program
TA	Transportation Alternative Program
CRRSSA	Coronavirus Response and Relief Supplemental Appropriations Act of 2021

## **Supporting Information**

### **TOPIC: 2023-2026 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) MAY AMENDMENT**

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- The TIP is a programming document that identifies specific projects and programs to be implemented during the upcoming four years. Any project with federal funds from the Federal Highway Administration (FHWA) or Federal Transit Administration (FTA), as well as any regionally significant projects, must be included in the TIP.
- After a TIP has been incorporated into the Washington State TIP (STIP), project changes can be requested by local agencies. Minor changes can be made administratively by SRTC staff. Significant changes must be made through the amendment process, which requires a 10-day public comment period and action by the SRTC Board of Directors.
- The TIP serves as an important tool in implementing the goals, policies, and strategies identified in Horizon 2045, SRTC's long-range plan. As such, any projects included in the TIP, including projects added through monthly amendments, must be consistent with Horizon 2045.
- Consistency with Horizon 2045 includes a demonstration of financial constraint and conformity with regional air quality plans. The proposed May amendment has been reviewed by SRTC staff for compliance with federal and state requirements and consistency with Horizon 2045.
- TIP amendments must be approved by the SRTC Board to be incorporated into the Washington State TIP (STIP). Projects receiving federal funds must be in both the TIP and the STIP to access those funds.
- Pending approval by the SRTC Board, the May amendment will be incorporated into the STIP on or around 06/15/2023.

To: Transportation Advisory Committee

04/19/2023

From: Mike Ulrich, Principal Transportation Planner

**TOPIC: TRANSPORTATION PERFORMANCE MANAGEMENT: PM3 – SYSTEM PERFORMANCE**

**Requested Action:**

Recommend that the SRTC Board agree to plan and program projects that contribute to the accomplishment of WSDOT PM3 targets.

**Key Points:**

- At the October 2022 Committee meeting staff introduced Transportation Performance Management including regulatory requirements and SRTC's role in setting targets for Safety (PM-1), Infrastructure (PM-2), and System Performance (PM-3).
- Discussion at the March meeting focused on system performance; staff presented background information, historical data, and target setting options.
- Targets for the following six statewide performance measures are set by MPOs every four years:
  1. Percent of the person-miles traveled on the Interstate that are reliable
  2. Percent of the person-miles traveled on the non-Interstate NHS that are reliable
  3. Truck Travel Time Reliability (TTTR) Index
  4. Annual Hours of Peak Hour Excessive Delay Per Capita
  5. Percent of Non-SOV travel
  6. Total Emissions Reduction
- Last cycle, in November 2019, the SRTC Board set targets by agreeing to plan and program projects which contribute to the accomplishment of WSDOT statewide performance targets for infrastructure.
- The Board will be asked to take action on system performance targets on 05/11/2023.

**Board/Committee Discussions:**

The TAC and Transportation Technical Committee received information about this item in March. The Board discussed this topic at their April meeting.

**Public Involvement:**

Data reporting across all the federally mandated performance management categories is included in a [System Performance Report](#) as an appendix to the Metropolitan Transportation Plan (MTP). A formal public comment period for the MTP was open from October 12 – November 13, 2021.

**Staff Contact:** Mike Ulrich, SRTC | [mulrich@src.org](mailto:mulrich@src.org) | 509.343.6370

To: Transportation Advisory Committee

04/19/2023

From: Mike Ulrich, Principal Transportation Planner

**TOPIC: 2024 UNIFIED LIST OF REGIONAL TRANSPORTATION PRIORITIES: PROCESS & TIMELINE**

**Requested Action:**

Recommend SRTC Board approval of the 2024 Unified List of Regional Transportation Priorities development process and timeline as shown in the **Attachment**.

**Key Points:**

- The Unified List of Regional Transportation Priorities is a strategic tool used to communicate current regional transportation priorities to state legislators and Congressional representatives for potential funding opportunities. SRTC is committed to annually updating the Unified List.
- State and Federal legislators who received the 2023 Unified List reported that they found the list to be helpful in identifying current regional priorities. Other comments included that the list could be more effective if it:
  - Was available earlier to coincide with the state budget development process (September),
  - Contained fewer projects or projects were ranked, and
  - Customized into two products, one for State Legislative use and one for Federal use.
- The Board adopted the 2023 list in December 2022.
- Several projects from the 2023 list have been successfully funded and will be removed from the list in coordination with project sponsors. New projects on member jurisdictions' current legislative agendas could be considered for inclusion.
- SRTC staff is not recommending any changes to the project selection criteria.
- State leadership indicated that with the passage of the Move Ahead Washington package in 2022, State transportation funding opportunities for 2024 are anticipated to be limited. If funding is available, safety projects may be an area of focus.
- SRTC is currently engaged with WSDOT in a pilot project aimed at identifying safety priorities to communicate to the State Legislature.

**Board/Committee Discussions:**

This is the first time this topic has been presented to the TAC in 2023.

**Public Involvement:**

All meetings at which the UL RTP will be discussed are open to the public.

**Staff Contact:** Mike Ulrich, SRTC | [mulrich@srtc.org](mailto:mulrich@srtc.org) | 509.343.6370

**Unified List of Regional Transportation: 2024 Update Project Management Schedule**

Target Completion Date: Sept 2023	Apr-23				May-23				Jun-23				Jul-23					Aug-23				Sep-23			
Project Tasks <i>(Red &amp; blue cells indicate TTC/TAC/Board touches)</i>	3	10	17	24	8	15	22	29	5	12	19	26	3	10	17	24	31	7	14	21	28	4	11	18	25
(t1) Collect and Review Local Legislative Agendas																									
(t2) Update Project Evaluation Criteria				C		B																			
(t3) Update Project Information Form				*																					
(t4) Project Submittal Period																									
(t5) Verify Projects Self-Score																									
(t6) Develop Draft Project List												C	B						C						
(t7) Finalize Project List																						B			
(t8) Finalize Folio																									
<b>Project Deliverables</b> <i>(grey cells indicate draft, black cells indicate final)</i>																									
Project Evaluation Criteria																									
Project List																									

To: Transportation Advisory Committee

04/19/2023

From: Ryan Stewart, Principal Transportation Planner

**TOPIC: SFY 2024-2025 UNIFIED PLANNING WORK PROGRAM DRAFT**

**Requested Action:**

None. For information and discussion.

**Key Points:**

- The Unified Planning Work Program (UPWP) is the foundational document outlining the core functions, planning studies, technical support, and other ongoing planning activities conducted by SRTC.
- The state fiscal years (SFY) 2024-2025 UPWP covers a two-year period from 07/01/23 to 06/30/25.
- The draft SFY 2024-2025 UPWP document is available here: [2024-2025 UPWP](#)
- The document lists the revenues and expenditures necessary to complete the activities within the UPWP.
- The UPWP also includes references to major planning activities identified by Spokane Transit Authority and WSDOT Eastern Region in the document's appendices.

**Board/Committee Discussions:**

The SFY 2024-2025 UPWP development process was presented to the TTC and TAC at their January and March meetings. The SRTC Board received updates in February and April.

**Public Involvement:**

All SRTC Board and committee meetings are open to the public.

**Staff Contact:** Ryan Stewart, SRTC | [rstewart@srtc.org](mailto:rstewart@srtc.org) | 509.343.6370

To: Transportation Advisory Committee

04/19/2023

From: Kylee Jones, Associate Transportation Planner III

**TOPIC: FFY 2023 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) OBLIGATION TARGET**

**Requested Action:**

None. For information.

**Key Points:**

- SRTC is required to meet federal funding obligation targets within the TIP. The Federal Fiscal Year (FFY) 2023 funding obligation target for all federal funding sources administered by SRTC is \$11.6M.
- Due to project close out and the return of unneeded funds, the net obligations are 18% of the SRTC obligation target, with \$9.5M remaining to meet the target. See the **Attachment** for details of expected project obligations.
- If the obligation target is reached by 07/01/23, SRTC will be in position to potentially receive additional federal funds if WSDOT also meets their statewide target. Conversely, if the target is not met by 09/30/23, the region risks losing the portion of underdelivered funds through sanctions by WSDOT.
- WSDOT's Local Agency Federal Obligation Authority (OA) Policy establishes the obligation targets for each Metropolitan Planning Organization (MPO), Regional Transportation Planning Organization (RTPO), and County lead agency.
- The policy only applies to four funding sources for which the SRTC Board is responsible in terms of project identification, prioritization, and selection: Surface Transportation Block Grant Program (STBG), Congestion Mitigation Air Quality (CMAQ), Transportation Alternatives Program (TAP), and Carbon Reduction Funding (CRP).
- In 2022, we successfully met and exceeded our target. If all expected project obligations are delivered, then SRTC will exceed our 2023 target by \$2M-\$4M.
- The TIP Working Group meets monthly and works on options to meet the target.

**Board/Committee Discussions:**

This topic was discussed at the 4/13/2023 SRTC Board meeting.

**Public Involvement:**

All SRTC Board and committee meetings are open to the public.

**Staff Contact:** Kylee Jones, SRTC | [kjones@srta.org](mailto:kjones@srta.org) | 509.343.6370

### FFY 2023 Expected Project Obligations

Project Title	Agency	Phase	Amt Expected to Deliver/ Programmed	Amt Obligated	Delivery Status
Division St BRT Project Development	Spokane Transit	PE	1,000,000	1,000,000	Delivered
SR 2 Pedestrian and Multi-Modal Enhancements	Airway Heights	PE	876,991	876,991	Delivered
Broadway at I-90 Preservation	Spokane Valley	CN	865,000	717,950	Delivered
N. Colville Reconstruction	Deer Park	PE	264,647	264,647	Delivered
Greta to Whitworth Bike Route	Spokane Co.	CN	261,801	261,801	Delivered
Bigelow Gulch/Forker Connector - Project 2	Spokane Co.	CN	174,920	174,920	Delivered
Thor and Freya Couplet from Hartson to Sprague	Spokane	CN	482,716	482,716	Delivered
Lake St ADA Upgrades	Medical Lake	PE	48,000		April
Cascade Way Reconstruction-Wall to Normandie	Spokane Co.	PE	165,000		May
Barker @ UPRR Crossing	Spokane Valley	CN	981,328		May
Pines and Mission Intersection Improvements	Spokane Valley	CN	1,394,500		May
Driscoll/Alberta/Cochran Sidewalk Infill	Spokane	CN	890,311		May
US 195 / Meadowlane - Intersection Improvements	Spokane	PE	157,599		May
Fish Lake Trail Phase 1	Spokane	PE	404,051		June
Fish Lake Trail Phase 2	Spokane	PE	650,250		June
Haven St. Grind & Overlay	Spokane	CN	918,038		June
Maple/Ash Chip Seal	Spokane	CN	661,016		June
Millwood Trail - Children of the Sun Trail to Fancher	Spokane	PE	237,405		June
Sunset Hwy (US2) Bicycle /Shared Use Path	Spokane	PE	95,500		June
57th Ave Freya St Roundabout	Spokane Co.	CN	576,000		June
Freya Street Preservation	Spokane Co.	CN	643,500		June
I90/Valley HPT Line Park & Ride Construction	Spokane Transit	CN	1,200,000		June
Riverside Avenue - Wall to Monroe	Spokane	PE	250,000		July
Harvard Road Reconstruction Phase 2	Spokane Co.	PE	220,000		July
Pacific Avenue Greenway	Spokane	PE	317,879		Aug
Sullivan/Trent Interchange Design	Spokane Valley	PE	1,367,500		*Does Not Count
Argonne I-90 Bridge (PE Only)	Spokane Valley	PE	1,297,500		*Does Not Count
Argonne Road, Empire to Liberty Congestion Relief	Millwood	CN	2,283,688		**FFY 2024
<b>Subtotal of Obligations</b>				<b>3,779,025</b>	
<b>Project Closures/De-obligations (count against balance)</b>				<b>(1,697,766)</b>	
<b>Net Obligations</b>				<b>2,081,259</b>	
<b>Target</b>				<b>11,639,353</b>	
<b>Amt remaining to meet obligation target: \$11,639,353</b>				<b>9,558,094</b>	

\*Does Not Count - Project funded with HIP or HIP CRRSSA funding and does not count toward target

\*\*FFY 2024 - Projects experiencing delays and may move to FFY 2024