

Transportation Technical Committee Meeting

Wednesday, April 26, 2023 | 1:00 PM

Hybrid In-Person/Online Meeting

SRTC Conference Room, 421 W Riverside Ave Suite 504, Spokane WA 99201

On Zoom at:

<https://us02web.zoom.us/j/83689653050?pwd=RlVFby9VSGhWY3gxc2J6L1B4OTJYQT09>

Meeting ID: 836 8965 3050 | Passcode: 876943

By Phone: 1-253-215-8782

Meeting ID: 836 8965 3050 | Passcode: 876943

Or find your local number: <https://us02web.zoom.us/j/kcbObUT03U>

Public comments are welcome and can be shared during the meeting or submitted in advance via email to contact.srtc@srtc.org or by mail to 421 W Riverside Ave Suite 500, Spokane WA 99201 or by phone to 509.343.6370. Deadline to submit comments in advance is 10:00am the day of the meeting.

SRTC is committed to nondiscrimination in accordance with Title VI of the Civil Rights Act of 1964, and Civil Rights Restoration Act of 1987 (P.O. 100.259) and the Americans with Disabilities Act. Reasonable accommodations can be requested by contacting the SRTC office by telephone at (509) 343-6370 or by email at contact.srtc@srtc.org at least 48 hours in advance.

Transportation Technical Committee (TTC) Meeting Agenda

Wednesday, April 26, 2023 | 1:00 PM

<i>Time</i>	<i>Item</i>	<i>Page</i>
1:00	1 Call to Order / Record of Attendance	
1:02	2 Public Comments	
1:03	3 TTC Member Comments	
1:05	4 Chair Report on SRTC Board of Directors Meeting	

ACTION ITEMS

1:10	5	Consent Agenda	
		a) March TTC Meeting Minutes	3
		b) 2023-2026 Transportation Improvement Program (TIP) May Amendment	6
1:15	6	Spokane County Harvard Road Project Scope Change	9
1:25	7	Transportation Performance Management: PM3 System - Performance <i>(Mike Ulrich)</i>	20
1:35	8	2024 Unified List of Regional Transportation Priorities: Process & Timeline <i>(Mike Ulrich)</i>	21

INFORMATION AND DISCUSSION ITEMS

1:50	9	North Spokane Corridor/I-90 Connection Alternatives <i>(Terrence Lynch, WSDOT)</i>	n/a
2:15	10	SFY 2024-2025 Unified Planning Work Program Draft <i>(Ryan Stewart)</i>	23
2:30	11	Agency Update and Future Information Items <i>(Ryan Stewart)</i>	n/a
2:35	12	Adjournment	

INFORMATION ITEM (written report only)

13	TIP Obligation Target Update <i>(Kylee Jones)</i>	24
----	--	----

Spokane Regional Transportation Council – Transportation Technical Committee

03.22.2023 | Meeting Minutes

Hybrid Meeting at SRTC, 421 W Riverside Ave Suite 504, Spokane WA 99201 and virtually on Zoom

1 Call to Order/Record of Attendance

Vice Chair Heather Trautman called the meeting to order at 1:00pm and attendance was taken.

In Attendance

TTC Members

Char Kay, *WSDOT-Eastern Region* (Chair)
 Heather Trautman, *City of Airway Heights* (Vice-Chair)
 Brett Lucas, *City of Cheney*
 Roger Krieger, *City of Deer Park*
 Colin Quinn-Hurst, *City of Spokane*
 Kevin Picanco, *City of Spokane*
 Adam Jackson, *City of Spokane Valley*
 Jeremy Clark, *City of Spokane Valley*
 Brandi Colyar, *Spokane County*
 Barry Greene, *Spokane County*
 Jami Hayes, *Spokane County*
 April Westby, *Spokane Regional Clean Air Agency*
 Samantha Hennessy, *Spokane Regional Health District*
 Karl Otterstrom, *Spokane Transit Authority*
 Francis SiJohn, *Spokane Tribe of Indians*
 Glenn Wagemann, *WSDOT-Eastern Region*

Guests

Brandon Blankenagel, *KPFF*
 Paul Kropp
 Tyler Kimbrell, *City of Spokane*
 LeAnn Yamamoto, *CommuteSmartNW*

SRTC Staff

Ryan Stewart, *Principal Transportation Planner*
 Mike Ulrich, *Principal Transportation Planner*
 Jason Lien, *Principal Transportation Planner*
 David Fletcher, *Principal Transportation Planner*
 Kylee Jones, *Assoc. Transportation Planner III*
 Michael Redlinger, *Assoc. Transportation Planner II*
 Lois Bollenback, *Executive Director*
 Eve McMenamy, *Deputy Executive Director*
 Julie Meyers-Lehman, *Admin-Exec Coordinator*

TTC Alternate Members

Katherine Miller, *City of Spokane*

2 Public Comments

There were no comments.

3 TTC Member Comments

Members shared information about projects/programs in their jurisdiction/agency.

4 Chair Report on SRTC Board of Directors Meeting

Vice Chair Trautman summarized actions and discussions at the February SRTC Board meeting.

ACTION ITEMS**# 5 Consent Agenda: February TTC Meeting Minutes & 2023-2026 Transportation Improvement Program April Amendment**

Vice Chair Trautman spoke about the change to consolidate these two routine action items to save time. She noted that any member can request the items be considered separately.

Mr. Picanco made a motion to approve the consent agenda, which includes a recommendation for Board approval of the April TIP amendment. Mr. Otterstrom seconded. Motion passed unanimously.

6 Transportation Performance Management: PM2 Infrastructure

Mr. Ulrich spoke about requirements for MPO to set performance targets for infrastructure for bridges in the planning area on National Highway System (NHS) and pavement on the Interstate System and non-interstate NHS. Data about current conditions and state targets were shared. The two options for target setting are to agree to plan and program in support of WSDOT PM2 targets or to set a region-specific quantifiable target.

Mr. Clark made a motion to recommend that the SRTC Board agree to plan and program projects that contribute to the accomplishment of WSDOT PM2 targets. Mr. Krieger seconded. Motion passed unanimously.

INFORMATION & DISCUSSION ITEMS

7 Transportation Performance Management: PM3 System Performance

Mr. Ulrich reviewed the federal funding programs applicable to PM3 measures. Staff defined level of travel time reliability, measures that fall under the congestion mitigation and air quality program, truck travel time reliability index, and compared data from our area compared to state targets.

There was discussion about the incongruity of supporting WSDOT statewide targets, which fall below the existing metrics for Spokane County. Members also discussed that CMAQ funding will no longer be available after 2025 and how that might affect consideration of air quality metrics as a factor in future funding allocations from SRTC.

8 Safe Streets and Roads for All Grant Update

Mr. Ulrich announced that SRTC was awarded \$400K from the federal Safe Streets and Roads for All (SS4A) grant program. Funds will be used to collaborate with member agencies and develop a Regional Safety Action Plan (expected completion date of May 2024). He outlined the next steps, which includes obtaining Memorandums of Agreement with City of Spokane, City of Spokane Valley and Spokane County, and securing a consultant. Work on the action plan is estimated to start in mid-July.

He said SRTC is seeking a few volunteers to assist with the consultant RFP process; several members said they were willing to participate. There was no further discussion.

9 Equity Working Group

Mr. Redlinger summarized the development of the Equity Planning Framework and noted one of the key recommendations was the creation of an equity work group or equity advisory group. He outlined the potential activities this group would be involved with, such as providing input on SRTC's equity statement, making suggestions on public outreach, and reviewing the Public Participation Plan.

He described the similarities and differences between a work group and an advisory group. A work group would be more informal and provide more flexibility in membership and meeting structure. Creating an advisory group would require adoption by the Board, Board approval of membership changes, formal meeting structure, etc. The group was asked to provide input. Some members expressed support for the advisory committee option and others felt the working group option was preferable. The Board, TTC and TAC will continue discussion of this topic in the upcoming months.

10 Bicycle Level of Traffic Stress (LTS)

Mr. Lien provided an update of the project, which is a review of facilities on the regional bike priority network to identify areas of high/low stress in terms of interaction with vehicular traffic. Staff are midway through the data collection process and will then begin assigning LTS grades to the facilities. The preliminary results will be presented to the TTC in May. There were no questions or discussion.

11 SFY 2024-2025 Unified Planning Work Program

Mr. Stewart outlined the purpose, functions, and key sections of the UPWP. He shared some of examples of the upcoming 2-year work plan including:

- Update of the Congestion Management Process
- Development of the Regional Safety Action Plan
- Implementation of the Equity Framework
- Transportation Management Area certification
- Update to Horizon 2045 (the regional long range transportation plan)
- Development of a TIP Database
- Continued support to member agencies; and more

Next steps include a coordination meeting with WSDOT, FHWA and FTA in April, a public engagement effort, and review of the draft document by both advisory committees. The Board will be asked to approve the UPWP in June. There were no questions or discussion.

12 Agency Update

Mr. Stewart reminded the group about the online tool available for submitting data to be used in the development of SRTC's land use update and about WSDOT's Freight & Goods Transportation System update; the deadline for that is April 28.

He reported that the statewide call for bridge funding is underway and asked any agency that plans to apply to notify SRTC. He also reminded the group about SRTC's Call for Projects application deadline and informed them about revisions to the application form.

11 Adjournment

There being no further business, the meeting adjourned at 2:21pm.

Julie Meyers-Lehman, Recording Secretary

To: Transportation Technical Committee

04/19/2023

From: Kylee Jones, Associate Transportation Planner III

TOPIC: 2023-2026 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) MAY AMENDMENT

Requested Action:

Recommend Board approval of the 2023-2026 Transportation Improvement Program May amendment.

Key Points:

Three member agencies have requested an amendment to the 2023-2026 TIP for the following project. See the **Attachment** for more details.

AGENCY

PROJECTS

City of Spokane Valley

Pines/BNSF Grade Separation
Barker @UPRR Crossing
Sullivan/Trent Interchange

Spokane County

Bigelow Gulch Project 2

City of Airway Heights

Craig Road Pedestrian and Bicycle Path

Board/Committee Discussions:

This is the first discussion of the 2023-2026 TIP May amendment by the TTC.

Public Involvement:

The proposed amendment was published for a public review and comment period from 04/18/23 through 04/28/23. On 04/18/23 notice of the amendment was published in the Spokesman Review, posted to the SRTC website (www.srtc.org), and posted to social media platforms. All public comments received will be presented to the Board prior to any action taken.

Staff Contact: Kylee Jones, SRTC | kjones@srctc.org | 509.343.6370

2023-2026 Transportation Improvement Program

May Amendment (23-05)

Agency	Project Title Amendment Description	Funding Adjustment		Amendment	
				New Project	Existing Project
Spokane Valley	Pines/BNSF Grade Separation Added \$5M in federal funds from Congressional Earmark, bringing the total federal funding amount to \$33,093,821.	Federal	\$ 33,093,821		✓
		State	\$ 5,000,000		
		Local	\$ 2,023,456		
		Total	\$ 40,117,277		
Spokane Valley	Barker @ UPRR Crossing Increase total project cost, updated federal and state funding to reflect recent bid and increased local share.	Federal	\$ 888,543		✓
		State	\$ 516,775		
		Local	\$ 1,484,682		
		Total	\$ 2,890,000		
Spokane Valley	Sullivan/Trent Interchange Updated PE total, added \$2.5M of NHFP funding to federal funding. Change title to remove "Design."	Federal	\$ 3,919,500		✓
		State	\$ -		
		Local	\$ 611,714		
		Total	\$ 4,531,214		
Spokane County	Bigelow Gulch Project 2 Added \$5M in NHFP Funds	Federal	\$ 6,174,920		✓
		State	\$ 2,520,000		
		Local	\$ 1,604,250		
		Total	\$ 10,299,170		
Airway Heights	Craig Road Pedestrian and Bicycle Path Project will construct shared use path and related improvements along Craig Rd from 200ft north of US2 to 6th Ave.	Federal	\$ -	✓	
		State	\$ 950,000		
		Local	\$ 240,000		
		Total	\$ 1,190,000		

HSIP	Highway Safety Improvement Program
NHFP	National Highway Freight Program
STBG	Surface Transportation Block Grant
CRP	Carbon Reduction Program
TA	Transportation Alternative Program
CRRSSA	Coronavirus Response and Relief Supplemental Appropriations Act of 2021

Supporting Information**TOPIC: 2023-2026 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) MAY AMENDMENT**

- The TIP is a programming document that identifies specific projects and programs to be implemented during the upcoming four years. Any project with federal funds from the Federal Highway Administration (FHWA) or Federal Transit Administration (FTA), as well as any regionally significant projects, must be included in the TIP.
- After a TIP has been incorporated into the Washington State TIP (STIP), project changes can be requested by local agencies. Minor changes can be made administratively by SRTC staff. Significant changes must be made through the amendment process, which requires a 10-day public comment period and action by the SRTC Board of Directors.
- The TIP serves as an important tool in implementing the goals, policies, and strategies identified in Horizon 2045, SRTC's long-range plan. As such, any projects included in the TIP, including projects added through monthly amendments, must be consistent with Horizon 2045.
- Consistency with Horizon 2045 includes a demonstration of financial constraint and conformity with regional air quality plans. The proposed May amendment has been reviewed by SRTC staff for compliance with federal and state requirements and consistency with Horizon 2045.
- TIP amendments must be approved by the SRTC Board to be incorporated into the Washington State TIP (STIP). Projects receiving federal funds must be in both the TIP and the STIP to access those funds.
- Pending approval by the SRTC Board, the May amendment will be incorporated into the STIP on or around 06/15/2023.

To: Transportation Technical Committee

04/19/2023

From: Kylee Jones, Associate Transportation Planner III

TOPIC: SPOKANE COUNTY HARVARD ROAD PROJECT SCOPE CHANGE

Requested Action:

TTC concurrence of requested scope change for Spokane County's Harvard Road Reconstruction project.

Key Points:

- The Spokane County is requesting a scope change on the Harvard Road Reconstruction project (see **Attachment 1**).
- The original project has been split into two phases. The phase 2 project was recently awarded \$5.4M in Congestion Mitigation and Air Quality (CMAQ) and Surface Transportation Block Grant (STBG) funding during the 2022 SRTC Call for Projects.
- The requested scope changes are outlined in the **Supporting Information** attachment and are consistent with the American Association of Highway and Transportation Officials (ASAHTO) guidelines.
- The 2023 TIP Guidebook Policy 3.1 requires all scope changes to be approved by the SRTC Executive Director and gain concurrence from the TTC.
- SRTC Executive Director Lois Bollenback has approved the scope change.
- Brandi Colyar, Spokane County Capital Projects Program Manager will present the project details at the TTC meeting.

Board/Committee Discussions:

This is the first time the scope change has been presented.

Public Involvement:

The project as originally scoped has both been through the SRTC Call for Projects and the Transportation Improvement Program (TIP) public comment process 2022.

Staff Contact: Kylee Jones, SRTC | kjones@srtc.org | 509.343.6370

Supporting Information

TOPIC: SPOKANE COUNTY HARVARD ROAD RECONSTRUCTION PROJECT SCOPE CHANGE

Milepost – project length extension:

- **Original scope:** Project along Harvard Road between the railroad crossing near Trent and the Euclid intersection, milepost 0.14 to 1.81
- **Scope change:** This update will modify the milepost project limits from 0.10 to 1.81 to tie in the gap north of the Spokane River Bridge approach to Euclid.

Separated pedestrian path modification:

- **Original scope:** 8' paved pedestrian path along Harvard rd.
- **Scope change:** Planning for 10' separated paved pedestrian path where appropriate and 6' sidewalk along some segments to reduce right of way impacts to properties along Harvard Rd. as requested by community members.

Sidewalk addition between Spokane River Bridge & Euclid:

- **Original scope:** No sidewalk included.
- **Scope change:** This scope change will extend the pedestrian connection, by adding sidewalks south of the Euclid and Harvard intersection to meet up with the existing sidewalks north of the bridge over the Spokane River.

Travel lane width reduction:

- **Original scope:** Reconstruction of a 12' wide travel lane in each direction with 8' paved shoulders.
- **Scope change:** Planning to reconstruct an 11' wide travel lane in each direction with 8' shoulders (7' paved and 1' gravel) to stay consistent with what already exists along Harvard, mitigate the right of way impacts, and reduce footprint of roadway per community input.

Phasing of project:

- **Original scope:** Project originally began in 2006. SRTC awarded this project STBG funding in 2017, but since has been phased into two projects.
- **Scope change:** The Harvard Road Reconstruction STIP ID number WA-13826 (phase 1) project has been funded by the National Highway Performance Program. This project will consist of a full-depth roadway reconstruction to existing width for large sections of the overall project limits. This phase will begin late fall 2023.

- **Scope change:** The Harvard Road Reconstruction Phase 2 STIP ID number WA-14683 (phase 2) project will install pedestrian improvements along Harvard Rd, add new signalization at Wellesley intersection, widen the reconstructed sections in phase 1, add stormwater improvements, and reconstruct the Euclid and Wellesley intersections. The pedestrian improvements include constructing a sidewalk north of Wellesley Ave and a separate path south of Wellesley Avenue. This phase 2 project has received funding from SRTC's recent 2021 Call for Projects.

Please note: All project changes meet the American Association of Highway and Transportation Officials (ASAHTO) design standards. Please see **Attachment 2** for detailed maps.



Spokane County

PUBLIC WORKS

April 7, 2023

Eve McMenamy
Spokane Regional Transportation Council
421 W. Riverside Ave., Suite 500
Spokane, Washington 99201

RE: CRP3078 Harvard Road Widening Project

Dear Eve,

Please see the following project scope change request Summary.

- Reducing the lane width from 12' to 11' with 8' shoulders (7'paved).
This change, is consistent with ASHTO standards for width, allows for the construction of all proposed project elements including drainage and pedestrian improvements while mitigating additional ROW impacts.
- Change start milepost to M.P. 0.10.
This request accommodates tying in the pedestrian improvements without leaving a gap and repaving a short section of deteriorated roadway from the Spokane River Bridge approach to Euclid.
- Update Sidewalk and path design to a 10ft shared use path and 6' sidewalk where applicable (see drawings).
This update provides for meeting design standards and improving the project to match corridor connections and provide continuity.
- The existing through lanes will be fully reconstructed utilizing NHS funding.
This project is proposed for advertisement Fall of 2023. The additional project widening, intersection, drainage, and pedestrian improvements will follow as a phase 2 Construction contract. The NHS funding requires obligation by October of 2023. Right of Way needed to widen for the roadway improvements requires acquisition and will not meet this timeline requiring 2 phases for construction.

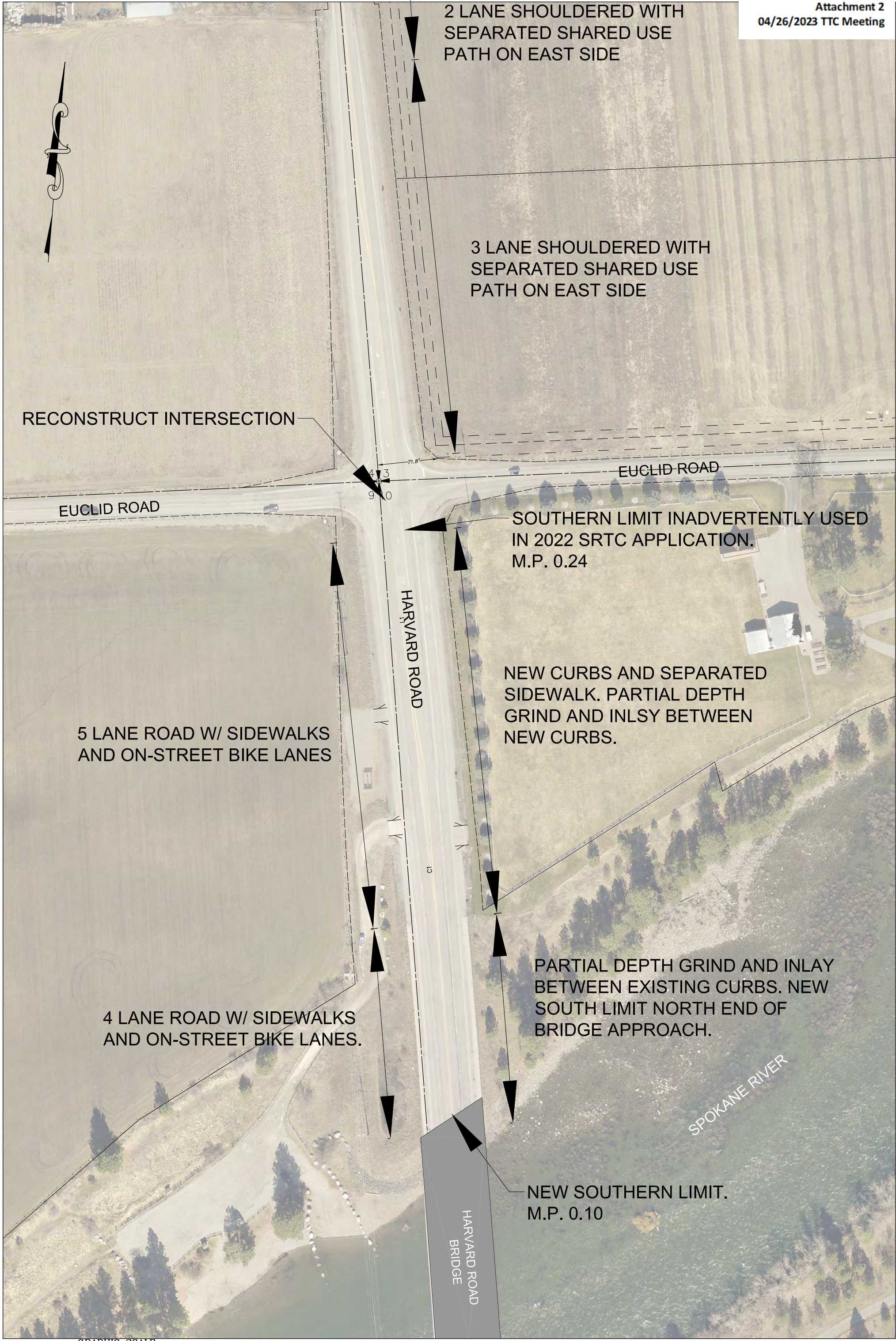
1026 WEST BROADWAY AVENUE, 2ND FLOOR, SPOKANE, WA 99260

Thank you for your review and approval of this request to update the project limits, typical section, and omit partial construction that will be completed with NHS funding as a first phase.

Best regards,

A handwritten signature in blue ink, appearing to read 'Jake Saxon', with a stylized, flowing script.

Jake Saxon, P.E.
Plans and Contracts Engineer





GRAPHIC SCALE



(IN FEET)

1 inch = 50 ft.



HARVARD ROAD

2 LANE SHOULDERED WITH
SEPARATED SHARED USE
PATH ON EAST SIDE

UNION PACIFIC RAILROAD

UNION PACIFIC RAILROAD

HARVARD ROAD

4 LANE SHOULDERED WITH
SHARED USE PATH ON
EAST SIDE

2 LANE SHOULDERED WITH
SEPARATED SHARED USE
PATH ON EAST SIDE

GRAPHIC SCALE



(IN FEET)

1 inch = 50 ft.

3 LANE CURBED WITH ON STREET BIKE LANES AND SEPARATED SIDEWALKS
SOUTHWEST AND NORTHEAST, AND
CONTIGUOUS SIDEWALK, SOUTHEAST AND
NORTHWEST

2 LANE SHOULDERED WITH
SEPARATED SHARED USE
PATH ON EAST SIDE

HARVARD ROAD

HARVARD ROAD

GRAPHIC SCALE



(IN FEET)
1 inch = 50 ft.



HARVARD ROAD

2 LANE SHOULDERED WITH
SEPARATED SIDEWALK ON
EAST SIDE. 7 FT. PAVED
SHOULDERS EACH SIDE FOR
BIKES.

HARVARD ROAD

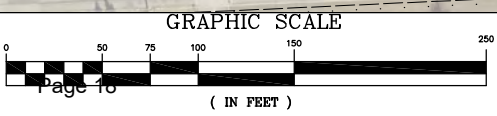
3 LANE CURBED WITH ON STREET BIKE
LANES AND SEPARATED SIDEWALKS
SOUTHWEST AND NORTHEAST, AND
CONTIGUOUS SIDEWALK, SOUTHEAST
AND NORTHWEST

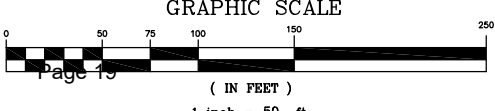
RECONSTRUCT INTERSECTION

WELLESLEY AVE.

WELLESLEY AVE.

3 34
4 3





To: Transportation Technical Committee

04/19/2023

From: Mike Ulrich, Principal Transportation Planner

TOPIC: TRANSPORTATION PERFORMANCE MANAGEMENT: PM3 – SYSTEM PERFORMANCE

Requested Action:

Recommend that the SRTC Board agree to plan and program projects that contribute to the accomplishment of WSDOT PM3 targets.

Key Points:

- At the October 2022 Committee meeting staff introduced Transportation Performance Management including regulatory requirements and SRTC's role in setting targets for Safety (PM-1), Infrastructure (PM-2), and System Performance (PM-3).
- Discussion at the March meeting focused on system performance; staff presented background information, historical data, and target setting options.
- Targets for the following six statewide performance measures are set by MPOs every four years:
 1. Percent of the person-miles traveled on the Interstate that are reliable
 2. Percent of the person-miles traveled on the non-Interstate NHS that are reliable
 3. Truck Travel Time Reliability (TTTR) Index
 4. Annual Hours of Peak Hour Excessive Delay Per Capita
 5. Percent of Non-SOV travel
 6. Total Emissions Reduction
- Last cycle, in November 2019, the SRTC Board set targets by agreeing to plan and program projects which contribute to the accomplishment of WSDOT statewide performance targets for infrastructure.
- The Board will be asked to take action on system performance targets on 05/11/2023.

Board/Committee Discussions:

The TTC and Transportation Advisory Committee received information about this item in March. The Board discussed this topic at their April meeting.

Public Involvement:

Data reporting across all the federally mandated performance management categories is included in a [System Performance Report](#) as an appendix to the Metropolitan Transportation Plan (MTP). A formal public comment period for the MTP was open from October 12 – November 13, 2021.

Staff Contact: Mike Ulrich, SRTC | mulrich@src.org | 509.343.6370

To: Transportation Technical Committee

04/15/2023

From: Mike Ulrich, Principal Transportation Planner

TOPIC: 2024 UNIFIED LIST OF REGIONAL TRANSPORTATION PRIORITIES: PROCESS & TIMELINE

Requested Action:

Recommend SRTC Board approval of the 2024 Unified List of Regional Transportation Priorities development process and timeline as shown in the **Attachment**.

Key Points:

- The Unified List of Regional Transportation Priorities is a strategic tool used to communicate current regional transportation priorities to state legislators and Congressional representatives for potential funding opportunities. SRTC is committed to annually updating the Unified List.
- State and Federal legislators who received the 2023 Unified List reported that they found the list to be helpful in identifying current regional priorities. Other comments included that the list could be more effective if it:
 - Was available earlier to coincide with the state budget development process (September),
 - Contained fewer projects or projects were ranked, and
 - Customized into two products, one for State Legislative use and one for Federal use.
- The Board adopted the 2023 list in December 2022.
- Several projects from the 2023 list have been successfully funded and will be removed from the list in coordination with project sponsors. New projects on member jurisdictions' current legislative agendas could be considered for inclusion.
- SRTC staff is not recommending any changes to the project selection criteria.
- State leadership indicated that with the passage of the Move Ahead Washington package in 2022, State transportation funding opportunities for 2024 are anticipated to be limited. If funding is available, safety projects may be an area of focus.
- SRTC is currently engaged with WSDOT in a pilot project aimed at identifying safety priorities to communicate to the State Legislature.

Board/Committee Discussions:

This is the first time this topic has been presented to the TTC in 2023.

Public Involvement:

All meetings at which the UL RTP will be discussed are open to the public.

Staff Contact: Mike Ulrich, SRTC | mulrich@srtc.org | 509.343.6370

Unified List of Regional Transportation: 2024 Update Project Management Schedule

Target Completion Date: Sept 2023	Apr-23				May-23				Jun-23				Jul-23					Aug-23				Sep-23			
Project Tasks (Red & blue cells indicate TTC/TAC/Board touches)	3	10	17	24	8	15	22	29	5	12	19	26	3	10	17	24	31	7	14	21	28	4	11	18	25
(t1) Collect and Review Local Legislative Agendas																									
(t2) Update Project Evaluation Criteria				C		B																			
(t3) Update Project Information Form				*																					
(t4) Project Submittal Period																									
(t5) Verify Projects Self-Score																									
(t6) Develop Draft Project List												C		B						C					
(t7) Finalize Project List																						B			
(t8) Finalize Folio																									
Project Deliverables (grey cells indicate draft, black cells indicate final)																									
Project Evaluation Criteria																									
Project List																									

To: Transportation Technical Committee

04/19/2023

From: Ryan Stewart, Principal Transportation Planner

TOPIC: SFY 2024-2025 UNIFIED PLANNING WORK PROGRAM DRAFT

Requested Action:

None. For information and discussion.

Key Points:

- The Unified Planning Work Program (UPWP) is the foundational document outlining the core functions, planning studies, technical support, and other ongoing planning activities conducted by SRTC.
- The state fiscal years (SFY) 2024-2025 UPWP covers a two-year period from 07/01/23 to 06/30/25.
- The draft SFY 2024-2025 UPWP document is available here: [2024-2025 UPWP](#)
- The document lists the revenues and expenditures necessary to complete the activities within the UPWP.
- The UPWP also includes references to major planning activities identified by Spokane Transit Authority and WSDOT Eastern Region in the document's appendices.

Board/Committee Discussions:

The SFY 2024-2025 UPWP development process was presented to the TTC and TAC at their January and March meetings. The SRTC Board received updates in February and April.

Public Involvement:

All SRTC Board and committee meetings are open to the public.

Staff Contact: Ryan Stewart, SRTC | rstewart@srtc.org | 509.343.6370

To: Transportation Technical Committee

04/19/2023

From: Kylee Jones, Associate Transportation Planner III

TOPIC: FFY 2023 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) OBLIGATION TARGET

Requested Action:

None. For information.

Key Points:

- SRTC is required to meet federal funding obligation targets within the TIP. The Federal Fiscal Year (FFY) 2023 funding obligation target for all federal funding sources administered by SRTC is \$11.6M.
- Due to project close out and the return of unneeded funds, the net obligations are 18% of the SRTC obligation target, with \$9.5M remaining to meet the target. See the **Attachment** for details of expected project obligations.
- If the obligation target is reached by 07/01/23, SRTC will be in position to potentially receive additional federal funds if WSDOT also meets their statewide target. Conversely, if the target is not met by 09/30/23, the region risks losing the portion of underdelivered funds through sanctions by WSDOT.
- WSDOT's Local Agency Federal Obligation Authority (OA) Policy establishes the obligation targets for each Metropolitan Planning Organization (MPO), Regional Transportation Planning Organization (RTPO), and County lead agency.
- The policy only applies to four funding sources for which the SRTC Board is responsible in terms of project identification, prioritization, and selection: Surface Transportation Block Grant Program (STBG), Congestion Mitigation Air Quality (CMAQ), Transportation Alternatives Program (TAP), and Carbon Reduction Funding (CRP).
- In 2022, we successfully met and exceeded our target. If all expected project obligations are delivered, then SRTC will exceed our 2023 target by \$2M-\$4M.
- The TIP Working Group meets monthly and works on options to meet the target.

Board/Committee Discussions:

This topic was discussed at the 4/13/2023 SRTC Board meeting.

Public Involvement:

All SRTC Board and committee meetings are open to the public.

Staff Contact: Kylee Jones, SRTC | kjones@srtc.org | 509.343.6370

FFY 2023 Expected Project Obligations

Project Title	Agency	Phase	Amt Expected to Deliver/ Programmed	Amt Obligated	Delivery Status
Division St BRT Project Development	Spokane Transit	PE	1,000,000	1,000,000	Delivered
SR 2 Pedestrian and Multi-Modal Enhancements	Airway Heights	PE	876,991	876,991	Delivered
Broadway at I-90 Preservation	Spokane Valley	CN	865,000	717,950	Delivered
N. Colville Reconstruction	Deer Park	PE	264,647	264,647	Delivered
Greta to Whitworth Bike Route	Spokane Co.	CN	261,801	261,801	Delivered
Bigelow Gulch/Forker Connector - Project 2	Spokane Co.	CN	174,920	174,920	Delivered
Thor and Freya Couplet from Hartson to Sprague	Spokane	CN	482,716	482,716	Delivered
Lake St ADA Upgrades	Medical Lake	PE	48,000		April
Cascade Way Reconstruction-Wall to Normandie	Spokane Co.	PE	165,000		May
Barker @ UPRR Crossing	Spokane Valley	CN	981,328		May
Pines and Mission Intersection Improvements	Spokane Valley	CN	1,394,500		May
Driscoll/Alberta/Cochran Sidewalk Infill	Spokane	CN	890,311		May
US 195 / Meadowlane - Intersection Improvements	Spokane	PE	157,599		May
Fish Lake Trail Phase 1	Spokane	PE	404,051		June
Fish Lake Trail Phase 2	Spokane	PE	650,250		June
Haven St. Grind & Overlay	Spokane	CN	918,038		June
Maple/Ash Chip Seal	Spokane	CN	661,016		June
Millwood Trail - Children of the Sun Trail to Fancher	Spokane	PE	237,405		June
Sunset Hwy (US2) Bicycle /Shared Use Path	Spokane	PE	95,500		June
57th Ave Freya St Roundabout	Spokane Co.	CN	576,000		June
Freya Street Preservation	Spokane Co.	CN	643,500		June
I90/Valley HPT Line Park & Ride Construction	Spokane Transit	CN	1,200,000		June
Riverside Avenue - Wall to Monroe	Spokane	PE	250,000		July
Harvard Road Reconstruction Phase 2	Spokane Co.	PE	220,000		July
Pacific Avenue Greenway	Spokane	PE	317,879		Aug
Sullivan/Trent Interchange Design	Spokane Valley	PE	1,367,500		*Does Not Count
Argonne I-90 Bridge (PE Only)	Spokane Valley	PE	1,297,500		*Does Not Count
Argonne Road, Empire to Liberty Congestion Relief	Millwood	CN	2,283,688		**FFY 2024
Subtotal of Obligations				3,779,025	
Project Closures/De-obligations (count against balance)				(1,697,766)	
Net Obligations				2,081,259	
Target				11,639,353	
Amt remaining to meet obligation target: \$11,639,353				9,558,094	

*Does Not Count - Project funded with HIP or HIP CRRSSA funding and does not count toward target

**FFY 2024 - Projects experiencing delays and may move to FFY 2024