

Spokane Regional Transportation Council – Transportation Technical Committee

03.22.2023 | Meeting Minutes

Hybrid Meeting at SRTC, 421 W Riverside Ave Suite 504, Spokane WA 99201 and virtually on Zoom

1 Call to Order/Record of Attendance

Vice Chair Heather Trautman called the meeting to order at 1:00pm and attendance was taken.

In Attendance

TTC Members

Char Kay, *WSDOT-Eastern Region* (Chair)
 Heather Trautman, *City of Airway Heights* (Vice-Chair)
 Brett Lucas, *City of Cheney*
 Roger Krieger, *City of Deer Park*
 Colin Quinn-Hurst, *City of Spokane*
 Kevin Picanco, *City of Spokane*
 Adam Jackson, *City of Spokane Valley*
 Jeremy Clark, *City of Spokane Valley*
 Brandi Colyar, *Spokane County*
 Barry Greene, *Spokane County*
 Jami Hayes, *Spokane County*
 April Westby, *Spokane Regional Clean Air Agency*
 Samantha Hennessy, *Spokane Regional Health District*
 Karl Otterstrom, *Spokane Transit Authority*
 Francis SiJohn, *Spokane Tribe of Indians*
 Glenn Wagemann, *WSDOT-Eastern Region*

Guests

Brandon Blankenagel, *KPFF*
 Paul Kropp
 Tyler Kimbrell, *City of Spokane*
 LeAnn Yamamoto, *CommuteSmartNW*

SRTC Staff

Ryan Stewart, *Principal Transportation Planner*
 Mike Ulrich, *Principal Transportation Planner*
 Jason Lien, *Principal Transportation Planner*
 David Fletcher, *Principal Transportation Planner*
 Kylee Jones, *Assoc. Transportation Planner III*
 Michael Redlinger, *Assoc. Transportation Planner II*
 Lois Bollenback, *Executive Director*
 Eve McMenemy, *Deputy Executive Director*
 Julie Meyers-Lehman, *Admin-Exec Coordinator*

TTC Alternate Members

Katherine Miller, *City of Spokane*

2 Public Comments

There were no comments.

3 TTC Member Comments

Members shared information about projects/programs in their jurisdiction/agency.

4 Chair Report on SRTC Board of Directors Meeting

Vice Chair Trautman summarized actions and discussions at the February SRTC Board meeting.

ACTION ITEMS**# 5 Consent Agenda: February TTC Meeting Minutes & 2023-2026 Transportation Improvement Program April Amendment**

Vice Chair Trautman spoke about the change to consolidate these two routine action items to save time. She noted that any member can request the items be considered separately.

Mr. Picanco made a motion to approve the consent agenda, which includes a recommendation for Board approval of the April TIP amendment. Mr. Otterstrom seconded. Motion passed unanimously.

6 Transportation Performance Management: PM2 Infrastructure

Mr. Ulrich spoke about requirements for MPO to set performance targets for infrastructure for bridges in the planning area on National Highway System (NHS) and pavement on the Interstate System and non-interstate NHS. Data about current conditions and state targets were shared. The two options for target setting are to agree to plan and program in support of WSDOT PM2 targets or to set a region-specific quantifiable target.

Mr. Clark made a motion to recommend that the SRTC Board agree to plan and program projects that contribute to the accomplishment of WSDOT PM2 targets. Mr. Krieger seconded. Motion passed unanimously.

INFORMATION & DISCUSSION ITEMS

7 Transportation Performance Management: PM3 System Performance

Mr. Ulrich reviewed the federal funding programs applicable to PM3 measures. Staff defined level of travel time reliability, measures that fall under the congestion mitigation and air quality program, truck travel time reliability index, and compared data from our area compared to state targets.

There was discussion about the incongruity of supporting WSDOT statewide targets, which fall below the existing metrics for Spokane County. Members also discussed that CMAQ funding will no longer be available after 2025 and how that might affect consideration of air quality metrics as a factor in future funding allocations from SRTC.

8 Safe Streets and Roads for All Grant Update

Mr. Ulrich announced that SRTC was awarded \$400K from the federal Safe Streets and Roads for All (SS4A) grant program. Funds will be used to collaborate with member agencies and develop a Regional Safety Action Plan (expected completion date of May 2024). He outlined the next steps, which includes obtaining Memorandums of Agreement with City of Spokane, City of Spokane Valley and Spokane County, and securing a consultant. Work on the action plan is estimated to start in mid-July.

He said SRTC is seeking a few volunteers to assist with the consultant RFP process; several members said they were willing to participate. There was no further discussion.

9 Equity Working Group

Mr. Redlinger summarized the development of the Equity Planning Framework and noted one of the key recommendations was the creation of an equity work group or equity advisory group. He outlined the potential activities this group would be involved with, such as providing input on SRTC's equity statement, making suggestions on public outreach, and reviewing the Public Participation Plan.

He described the similarities and differences between a work group and an advisory group. A work group would be more informal and provide more flexibility in membership and meeting structure. Creating an advisory group would require adoption by the Board, Board approval of membership changes, formal meeting structure, etc. The group was asked to provide input. Some members expressed support for the advisory committee option and others felt the working group option was preferable. The Board, TTC and TAC will continue discussion of this topic in the upcoming months.

10 Bicycle Level of Traffic Stress (LTS)

Mr. Lien provided an update of the project, which is a review of facilities on the regional bike priority network to identify areas of high/low stress in terms of interaction with vehicular traffic. Staff are midway through the data collection process and will then begin assigning LTS grades to the facilities. The preliminary results will be presented to the TTC in May. There were no questions or discussion.

11 SFY 2024-2025 Unified Planning Work Program

Mr. Stewart outlined the purpose, functions, and key sections of the UPWP. He shared some of examples of the upcoming 2-year work plan including:

- Update of the Congestion Management Process
- Development of the Regional Safety Action Plan
- Implementation of the Equity Framework
- Transportation Management Area certification
- Update to Horizon 2045 (the regional long range transportation plan)
- Development of a TIP Database
- Continued support to member agencies; and more

Next steps include a coordination meeting with WSDOT, FHWA and FTA in April, a public engagement effort, and review of the draft document by both advisory committees. The Board will be asked to approve the UPWP in June. There were no questions or discussion.

12 Agency Update

Mr. Stewart reminded the group about the online tool available for submitting data to be used in the development of SRTC's land use update and about WSDOT's Freight & Goods Transportation System update; the deadline for that is April 28.

He reported that the statewide call for bridge funding is underway and asked any agency that plans to apply to notify SRTC. He also reminded the group about SRTC's Call for Projects application deadline and informed them about revisions to the application form.

11 Adjournment

There being no further business, the meeting adjourned at 2:21pm.

Julie Meyers-Lehman, Recording Secretary