

**Spokane Regional Transportation Council – Transportation Advisory Committee**

December 21, 2022 | Meeting Minutes

Hybrid Meeting at SRTC, 421 W Riverside Ave Suite 504, Spokane WA 99201 and virtually on Zoom

---

**# 1 Call to Order/Record of Attendance**

Chair Young called the meeting to order at 3:02pm.

In Attendance

**TAC Members**

Raychel Callary  
Todd Coleman  
Charles Hansen  
Carlie Hoffman  
Caleb Newbill

Bill White  
Charlie Wolff  
Rhonda Young (Chair)  
Claudine Zender  
Kim Zentz (Vice-chair)

**SRTC Staff**

Ryan Stewart, *Principal Transportation Planner*  
Jason Lien, *Principal Transportation Planner*  
Mike Ulrich, *Principal Transportation Planner*  
Lois Bollenback, *Executive Director*  
Eve McMenemy, *Deputy Executive Director*  
Julie Meyers-Lehman, *Admin-Exec Coordinator*

**Guests**

Jennifer Simmons  
Tom Sahlberg

**# 2 Approval of November TAC Meeting minutes**

***Mr. White made a motion to approve the November minutes. Mr. Wolff seconded. Motion passed unanimously.***

**# 3 Public Comments**

There were no comments.

**# 4 TTC Member Comments**

Ms. Callary said she would like the group to discuss what local governments can do about snow removal on sidewalks. The group spoke about the significant safety issues for people with disabilities, pedestrians, bicyclists, children walking to school, etc. because of the failure to keep sidewalks clear of snow and ice.

**# 5 Chair Report on SRTC Board of Directors Meeting**

Chair Young shared highlights from the December 9 meeting.

## ACTION ITEMS

### # 6 Human Services Transportation Plan: Consolidated Grant Rankings

Mr. Lien provided an overview of the WSDOT Consolidated Grant Program, which provides funding for capital and operating projects for human services public transportation projects, and shared details about the four projects which submitted applications. He spoke about the scoring process, which was done with volunteer members of the TAC and TTC. The suggested ranking recommendation is:

<u>Project Title</u>	<u>Ranking Grade</u>
Deer Park Dial-A-Ride & Community Shuttle	A
Neighbors on the Go	A
Replacement Buses to Sustain Deer Park Services	A
Spokane County Mobility Management	B

The group discussed the funding available through the program in this grant cycle.

***Mr. Coleman made a motion to recommend Board approval of 2023-2025 Consolidated Grant project rankings through the Spokane County RTPO as shown. Ms. Callary seconded. Motion passed unanimously.***

### # 7 Recommend Board Presentation of Rail Corridor Identification Program

Mr. Lien explained that SRTC does not currently have passenger rail as a task in agency's work program, which is why the TAC and TTC are being asked to bring the topic forward to the Board. The group discussed the efforts of All Aboard Washington (AAWA) to obtain a letter of support from the Governor's office for funding to do a comprehensive study on restoration of long-distance passenger rail and establishing inter-city passenger rail in Washington, particularly in the eastern and central part of the state.

***Ms. Zentz made a motion to recommend that the SRTC Board be presented with information from AAWA regarding the study of intercity passenger rail in Washington State and the Corridor Identification & Development Program. Mr. Hansen seconded. Motion passed unanimously.***

### # 8 2023-2026 Transportation Improvement Program January Amendment

Ms. McMenemy spoke about the purpose and development of a TIP and the TIP amendment process. She provided details about the projects in the proposed amendment. There were no questions or discussion.

***Ms. Zentz made a motion to recommend Board approval of the 2023-2026 TIP January Amendment. Mr. Wolff seconded. Motion passed unanimously.***

## INFORMATION & DISCUSSION ITEMS

### # 9 Preservation Call for Projects

Ms. McMenemy provided a background of the \$9.2M of funding set aside by the SRTC Board from the 2021 Call for projects to be used for a call for projects in 2023 for preservation projects only. The group reviewed key dates, draft principles of investment as proposed by the TIP Working Group, the draft project application and draft scoring. Members discussed equity in the draft scoring criteria.

### # 10 DATA Project Update: Household Travel Survey Final Report

Mr. Ulrich shared a history of the DATA Project. The Household Travel Survey was one of DATA Project's six tasks. The group reviewed a summary of the survey timeline and objectives. Mr. Ulrich spoke about the survey sampling, oversampling, response rates, survey design and materials.

Members reviewed the survey results; they discussed the demographic responses by gender and the impact on the transportation system of residents from outside Spokane County commuting in for work or school.

**# 12 Transportation Performance Measures: PM1 Safety**

Mr. Ulrich reported on the history of the development of transportation performance management by FHWA. He provided details about current regional safety data and federal safety performance measures. By February the SRTC Board must either agree to plan and program in support of state safety targets or commit to a quantifiable target of its own.

**# 13 Agency Update**

Mr. Lien provided a short summary of the WSDOT Bridge Formula funding program which was discussed by the TTC at their meeting earlier today.

He thanked the TAC members who participated in the WSDOT Consolidated Grant Program application scoring.

Mr. Lien noted this was Ms. Young's last meeting as Chair and thanked her for her outstanding service.

**# 14 Adjournment**

There being no further business, the meeting adjourned at 4:27 pm.

---

Julie Meyers-Lehman, Recording Secretary