

Spokane Regional Transportation Council - Transportation Technical Committee

October 26, 2022 | Meeting Minutes

Hybrid Meeting at SRTC, 421 W Riverside Ave Suite 504, Spokane WA 99201 and virtually on Zoom

1 Call to Order/Record of Attendance

Ms. Inga Note, TTC Chair, called the meeting to order at 1:00 pm.

IN ATTENDANCE

TTC Members:

Inga Note, *City of Spokane* (Chair)
Brett Lucas, *City of Cheney*
Roger Krieger, *City of Deer Park, Small Towns Rep.*
Kevin Picanco, *City of Spokane*
Colin Quinn-Hurst, *City of Spokane*
Adam Jackson, *City of Spokane Valley*
Jerremy Clark, *City of Spokane Valley*
Brandi Colyar, *Spokane County*
Jami Hayes, *Spokane County*
Barry Greene, *Spokane County*
April Westby, *Spokane Regional Clean Air Agency*
Cindy Green, *Spokane Regional Health District*
Matt Kenney, *Spokane Transit Authority*

Alternate TTC Members:

Lisa Key, *City of Liberty Lake*

Guests:

Charles Hamilton, *All Aboard Washington*
Gary Wirt, *All Aboard Washington*
Nate Sulya
Matt Zarecor, *Spokane County*
Sean Messner, *CivTech*
Paul Kropp
Karie Gullickson

SRTC Staff:

Ryan Stewart, *Principal Transportation Planner*
Lois Bollenback, *Executive Director*
Eve McMenamy, *Deputy Executive Director*
Jason Lien, *Principal Transportation Planner*
Mike Ulrich, *Principal Transportation Planner*
David Fletcher, *Principal Transportation Planner*
Michael Redlinger, *Assoc. Transportation Planner II*
Greg Griffin, *Admin. Services Manager*

2 Approval of September 2022 TTC Meeting Minutes

Mr. Krieger made a motion to approve the minutes. Mr. Greene seconded. Motion passed unanimously.

3 Public Comments

There were no public comments.

4 Technical Member Comments

Members shared information about current projects or programs in their jurisdiction/agency.

5 Chair Report on SRTC Board of Directors Meeting

There were no questions or discussion.

ACTION ITEMS

6 CY 2023 Transportation Improvement Program (TIP) Guidebook

Ms. McMenemy summarized the functions of the TIP Guidebook and reviewed the proposed updates to the 2023 version. She discussed the revisions to Policy 4.4 based on input from the TTC and the TIP Working Group. There were no questions or discussion.

Mr. Picanco made a motion to recommend Board approval of 2023 Transportation Improvement Program Guidebook. Mr. Jackson seconded. Motion passed unanimously.

7 Coordinated Public Transit – Human Services Transportation Plan

Mr. Lien provided a background of the plan, explained its purposes and key target populations which it is designed to benefit. He spoke about the community outreach completed, summarized key sections of the plan, and reviewed the timeline. There were no questions or discussion.

Mr. Kenney made a motion to recommend Board approval of the Coordinated Public Transit – Human Services Transportation Plan. Mr. Krieger seconded. Motion passed unanimously.

INFORMATION & DISCUSSION ITEMS

8 Human Services Transportation Plan: Consolidated Grant Ranking Process

Mr. Lien shared information about the WSDOT Consolidated Grant program and explained how it is linked to the Human Services Transportation Plan. SRTC, as the Regional Transportation Planning Organization, is responsible for facilitating the scoring/ranking process for the regional consolidated grant applications. SRTC typically receives fewer than 10 applications and staff is seeking volunteers from the TTC and TAC to participate in the scoring/ranking process. Mr. Jackson, Mr. Kenney and Mr. Picanco volunteered. The project ranking list will be brought before the Board in December.

9 Equity Planning Framework

Mr. Redlinger reviewed the development process since its inception in early 2022. He reported that the Equity Planning Work Group has concluded its work and the draft document containing their recommendations is now available for review.

He provided an overview of the draft equity framework document, and summarized details of the framework recommendations. There was a suggestion that staff get in touch with the Planning Technical Advisory Committee (PTAC), as that group has also recently held discussions regarding equity planning.

10 Unified List of Regional Transportation Priorities List & Priority Statements

Ms. McMenemy summarized the purpose and history of the unified list process. For the upcoming unified list development, SRTC received 29 project applications from seven member agencies. She shared preliminary project evaluation scoring as verification with local agencies is still ongoing. There was discussion about:

- The project status categories
- The need for an opportunity to review more in-depth details about the projects
- A suggestion to post project information to a portal for ease of access by TTC members

- It would be helpful for members to be made aware of each agency's the total dollar amount of funding requests

Ms. McMenemy also spoke about the legislative priority statements under consideration by the Board.

11 Transportation Performance Management: Introduction

Staff provided an overview of TPM and explained that over the next few months the TTC will receive in depth presentations about TPM measurement categories of safety, infrastructure, and system performance. Each target has its own time period by which MPOs must choose to either support state targets or create their own.

12 TTC Officer Elections

Mr. Stewart shared information regarding the election of the 2023 Chair and Vice Chair positions, which will take place next month. He pointed out that there has not been a small city/small town member as an officer since 2014.

13 Passenger Rail

Mr. Gary Wirt, Vice President of All Aboard Washington, gave a presentation about funding opportunities for expanding passenger rail in Washington under the recent Bipartisan Infrastructure Law.

14 Agency Update and Future Information Items

Mr. Stewart announced that SRTC will start recruiting for a Community Engagement Coordinator. He reported that the Board approved the 2023 Budget and Indirect Cost Plan at their meeting on 10/13/22 and as part of the budget implementation, the TTC will be asked to provide input on the development of the 2023-2025 Unified Planning Work Program.

15 Adjournment

There being no further business, the meeting adjourned at 2:41 pm.

Julie Meyers-Lehman, Recording Secretary