

Spokane Regional Transportation Council - Transportation Advisory Committee

October 26, 2022 | Meeting Minutes

Hybrid Meeting at SRTC, 421 W Riverside Ave Suite 504, Spokane WA 99201 and virtually on Zoom

1 Call to Order/Record of Attendance

Chair Rhonda Young called the meeting to order at 3:00 pm.

IN ATTENDANCE

TAC Members:

Raychel Callary	Paul Vose
Todd Coleman	Todd Williams
Charles Hansen	Rhonda Young
Carlie Hoffman	Kim Zentz

SRTC Staff:

Jason Lien, *Principal Transportation Planner*
Eve McMenemy, *Deputy Executive Director*
Mike Ulrich, *Principal Transportation Planner*
David Fletcher, *Principal Transportation Planner*
Michael Redlinger, *Associate Transportation Planner II*
Greg Griffin, *Administrative Services Manager*

Guests

Charles Hamilton, *All Board Washington*
Gary Wirt, *All Board Washington*
Robert Hyslop

2 Approval of September 2022 TAC Meeting Minutes

Ms. Zentz made a motion to approve the minutes. Mr. Hansen seconded. Motion passed unanimously.

3 Public Comments

There were no comments.

4 Technical Member Comments

There were no comments.

5 Chair Report on SRTC Board of Directors Meeting

Chair Young summarized actions and discussion of the October SRTC Board meeting.

ACTION ITEMS

6 2023 Transportation Improvement Program (TIP) Guidebook

Ms. McMenemy highlighted the uses of the TIP Guidebook and shared the details of revisions to the 2023 edition:

- Addition of a Toll Credits policy
- Minor updates to Policies 3.2 and 4.4
- Updated schedules for TIP Amendments and TIP Administrative Modifications
- Updated the term "Regional Project Priority List" to "Contingency List" throughout the document

She discussed the edits to Policy 4.4 based on feedback from the Transportation Technical Committee and the TIP Working Group. The Board will be asked to approve in November. There were no questions or discussion.

Mr. Coleman made a motion to recommend Board approval of the 2023 TIP Guidebook. Ms. Zentz seconded. Motion passed unanimously.

7 Coordinated Public Transit – Human Services Transportation Plan

Mr. Lien provided a background of the plan and noted progress of the plan update has been shared with the TAC a few times this year. He recapped the purposes of the plan and noted that it focuses on people with special transportation needs. He shared information about the community outreach and public input activities, summarized key sections of the plan, and reviewed the timeline. There were no questions or discussion.

Mr. Vose made a motion to recommend Board approval of the 2022 CPT-HSTP. Mr. Williams seconded. Motion passed unanimously.

INFORMATION & DISCUSSION ITEMS

8 Human Services Transportation Plan: Consolidated Grant Ranking Process

Mr. Lien spoke about WSDOT’s Consolidated Grant program and its link to the Human Services Transportation Plan. The call for projects under the grant program is currently open with a deadline of 10/27/22. Regional Transportation Planning Organizations, such as SRTC, are responsible for facilitating the Consolidated Grant application scoring/ranking process.

SRTC is seeking volunteers from the TTC and TAC to assist with application scoring/ranking. Typically, fewer than 10 applications are submitted. Mr. Vose, Mr. Hansen, and Mr. Coleman volunteered.

The final project ranking list will be brought before the Board in January 2023.

9 Equity Planning Framework

Mr. Redlinger reviewed the development process since it began in early 2022; the Equity Planning Work Group has met for the final time and the draft document is available for review. Staff went through the list of recommendations in the document and provided additional details for each.

The group discussed:

- Being intentional about closing the loop on the public engagement process
- Design element implementation
- Engineering standards are sometimes counter to neighborhood recommendations
- There should be a mechanism in place to adapt to engineering standards but still meet the needs of a neighborhood as identified by its residents

10 Unified List of Regional Transportation Priorities List & Priority Statements

Ms. McMenemy reminded the group about the use of the Unified List as a tool for member agencies and community partners to communicate with legislators regarding funding for regional transportation priorities. The development process for the Unified List is as follows:

1. Develop a focused, strategic list of regional priority projects
2. Develop legislative priority statements
3. Develop educational project information sheets

Last month the Board approved the project evaluation criteria and the development schedule and began discussing Legislative Statements. SRTC has been working with member jurisdictions to develop a list of projects. The group reviewed the draft project evaluation scoring; staff is currently verifying information with local agencies.

Ms. McMenemy spoke about the legislative statements under consideration by the Board. The TAC will be asked to make a recommendation next month and the Board will be asked to approve the final list in December.

11 Transportation Performance Management: Introduction

Mr. Ulrich provided a background Transportation Performance Management (TPM) and noted it emerged out of the Moving Ahead for Progress in the 21st Century Act (MAP-21) in 2012. He said in the upcoming months, the TAC be presented with in-depth information in the TPM measurement categories of PM1 Safety, PM2 Infrastructure, and PM3 System Performance.

He explained that each of the three targets has its own time period by which MPOs must choose to either support state targets or create their own and shared the proposed schedule through mid-2023. There were no questions or discussion.

12 TAC Officer Elections

Mr. Lien reported that next month the group will be asked to select a Chair and Vice Chair to serve in 2023. Information about the positions' responsibilities were in the packet. The group discussed the bylaws regarding eligibility for the existing Chair to be re-elected. The Chair is eligible to be elected to an additional one-year term according to the bylaws.

13 Passenger Rail

Mr. Gary Wirt, Vice President of All Aboard Washington, shared information about new funding opportunities from the Bipartisan Infrastructure Law for passenger rail expansion and what being considered and evaluated in Washington state.

The group discussed:

- Possible reasons why WSDOT has stated they will not sign a letter of support for exploring the passenger rail corridor between Spokane and Seattle
- Why additional analysis is needed to show the needs and cost for this east-west route
- AAWA Coordination with Tribal governments along the corridor

14 Agency Update

Mr. Lien announced that SRTC will be recruiting for a Community Engagement Program Coordinator position next week. He said the November TAC meeting will be held one week early due to Thanksgiving.

15 Adjournment

There being no further business, the meeting adjourned at 4:37pm.

Julie Meyers-Lehman, Recording Secretary