

## Spokane Regional Transportation Council - Transportation Advisory Committee

November 16, 2022 | Meeting Minutes

SRTC, 421 W Riverside Ave Suite 504, Spokane WA 99201 and virtually on Zoom

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### # 1 Call to Order/Record of Attendance

Vice Chair Kim Zentz called the meeting to order at 3:01 pm.

#### IN ATTENDANCE

##### **TAC Members:**

Raychel Callary	Todd Williams
Charles Hansen	Charlie Wolff
Carlie Hoffman	Rhonda Young
Caleb Newbill	Claudine Zender
Bill White	Kim Zentz

##### **SRTC Staff:**

Jason Lien, *Principal Transportation Planner*  
Lois Bollenback, *Executive Director*  
Eve McMenamy, *Deputy Executive Director*  
David Fletcher, *Principal Transportation Planner*  
Michael Redlinger, *Associate Transportation Planner II*  
Julie Meyers-Lehman, *Admin-Exec Coordinator*

##### **Guests**

Charles Hamilton, *All Board Washington*  
Gary Wirt, *All Board Washington*  
Kathy Tegler

### # 2 Approval of October 2022 TAC Meeting Minutes

**Mr. White made a motion to approve the minutes. Mr. Hansen seconded. Motion passed unanimously.**

### # 3 Public Comments

There were no comments.

### # 4 Technical Member Comments

There were no comments.

### # 5 Chair Report on SRTC Board of Directors Meeting

Vice Chair Zentz reviewed the actions and discussions at the November SRTC Board meeting.

#### ACTION ITEMS

### # 6 Equity Planning Framework

Mr. Redlinger provided information on the background of the Equity Planning Framework development process, the purposes of the framework, and outlined some of the recommendations contained in the draft document. He noted that the recommendations are not directives; implementation of the recommendations would need to go through the budget process and be incorporated into SRTC's Unified Planning Work Program.

Chair Young joined the meeting at 3:25.

***Ms. Zentz made a motion to recommend Board approval of the Equity Planning Framework. Mr. Newbill seconded.***

Members discussed:

- WSDOT’s environmental justice analysis tool for projects of \$15M and higher.
- While recognizing that MPOs are not required to perform equity analysis at this time, perhaps there should be discussions in the future about applying equity analysis at the MPO level to projects below \$15M.
- The meeting frequency of a potential standing Equity Work Group.
- Per SRTC’s 2021 Interlocal Agreement, formation of a standing Equity Work Group or committee would need to be approved by the Board.

***Motion passed unanimously.***

### **# 7 Unified List of Regional Transportation Priorities**

Ms. McMenemy reviewed the Unified List development process and purposes. She spoke about the scoring criteria, the funding results of last year’s Unified List, and the division of projects into either Implementation, Development, or Initiation categories.

She summarized the projects Implementation, Development, and Initiation categories. To make the Unified List more strategic, the advisory committees have been asked to make a recommendation to the Board for a more focused list.

The group discussed; comments included:

- A good solution may be to select the top five in each category.
- Some projects may have obtained outside funding since this list was generated two weeks ago.
- May be helpful to consider project type (bike/ped, maintenance/preservation, etc) in addition to the score.

***Ms. Zentz made a motion to recommend Board approval of all projects on the Implementation list, the top 7 projects on the Development list and the top 5 projects on the Initiation list. Ms. Hansen seconded. Motion passed unanimously.***

### **# 8 2023 TAC Officer Elections**

Mr. Lien explained the process for officer elections and the duties of the officers. Chair Young and Ms. Zentz shared their experiences as Chair and Vice Chair over the past year.

Chair Young nominated Ms. Kim Zentz Chair. She accepted the nomination. There were no other nominations. All votes (Ms. Zentz abstained) were in favor of the nomination.

Ms. Zentz nominated Mr. Charlie Wolff as Vice-Chair. He accepted the nomination. There were no other nominations. All votes (Mr. Wolff abstained) were in favor of the nomination.

***Ms. Callary made a motion to recommend Board approval of Ms. Kim Zentz as the 2023 TAC Chair and Mr. Charlie Wolff as 2023 TAC Vice Chair. Motion passed unanimously.***

**# 9 Expression of Interest for the Corridor Identification & Development Program**

Chair Young stated this was a follow up from the All Aboard Washington presentation in October regarding studying a passenger rail corridor between Spokane and Seattle.

- Ms. Bollenback said SRTC is here to support the Board and advisory committees and the agency's takes direction from those groups through the Unified Planning Work Program (UPWP). SRTC's current UPWP does not contain work products regarding inter-city rail. It is difficult for staff to bring things to the Board that they have not been directed to do. Therefore, input from the advisory committees is key when introducing new topics to the Board.
- Mr. Wirt commented that the AAWA 2020 joint feasibility study was very high level and not intended to examine costs and benefits of expanded service. Improved passenger rail has many things to consider; benefit to society, VMT reduction, reduction in greenhouse gas, safety improvements, etc. None of those factors have been assessed; there will need to be a cost benefit analysis. AAWA feels the state legislature should have access to the next steps in doing a cost benefit analysis.

This topic will be brought to the TAC again next month for action.

**# 11 Agency Update and Future Information Items**

Mr. Lien reminded committee volunteers that WSDOT Consolidated Grant score sheets are due December 2.

**# 12 Adjournment**

There being no further business, the meeting adjourned at 4:43 pm.

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