

Board of Directors Meeting

Thursday, July 14, 2022 1:00 PM

Hybrid In-person/Online Meeting

NOTE CHANGE IN VENUE for JULY 14 MEETING

In-Person at The Hive, 2904 E Sprague Ave, Spokane WA 99202

Or join the meeting on Zoom:

<https://us02web.zoom.us/j/87142134651?pwd=Iw1Yotvwy4vL82b4m2OcO9qf-8yN7B.1>

Meeting ID: 871 4213 4651 | Passcode: 089695

By Phone 1-253-215-8782 | Meeting ID: 871 4213 4651 | Passcode: 089695

Or find your local number: <https://us02web.zoom.us/j/87142134651?pwd=Iw1Yotvwy4vL82b4m2OcO9qf-8yN7B.1>

Public comments are welcome; deadline for submitting comments is 10:00 am on the day of the meeting and can be submitted

- By email to contact.srtc@srtc.org
- By mail to 421 W Riverside Ave Suite 500, Spokane WA 99201
- By phone to 509.343.6370

SRTC is committed to nondiscrimination in accordance with Title VI of the Civil Rights Act of 1964, Civil Rights Restoration Act of 1987 (P.O. 100.259) and the Americans with Disabilities Act. Reasonable accommodations can be requested by contacting the SRTC office by telephone at 509-343-6370 or by email at contact.srtc@srtc.org at least 48 hours in advance.

Time	Item	Page #
1:00	1. Call to Order / Record of Attendance / Excused Absences	
1:02	2. Public Comments	
<u>FOR ACTION</u>		
1:10	3. Consent Agenda	
	a) June 2022 Meeting Minutes	2
	b) June 2022 Vouchers	9
	c) Cancellation of August Board Meeting	10
<u>Tentative: EXECUTIVE SESSION</u> for the purpose of discussion of the performance of a public employee under [RCW 42.30.110(1)(g)]		
1:15	4. Committee Recommendation of Salary Adjustment for Executive Director (<i>Chair Schmidt</i>)	11
1:20	5. 2024-2026 TIP Call for Projects (<i>Kylee Jones</i>)	12
1:35	6. Freight Mobility Strategic Investment Priorities (<i>David Fletcher</i>)	18
1:45	7. Appoint Budget Committee (<i>Lois Bollenback</i>)	23
<u>FOR INFORMATION AND DISCUSSION</u>		
1:50	8. DivisionConnects: Presentation of Draft Final Report (<i>Jason Lien</i>)	25
2:00	9. Safe Streets for All: SRTC Grant Proposal (<i>Mike Ulrich</i>)	26
<u>FOR INFORMATION: No Action or Discussion</u> - <i>In the interest of time, these items are presented as written reports only</i>		
	10. Executive Director's Report (<i>Lois Bollenback</i>)	27
	a) ILA Implementation Committee Update	
	b) Joint Transportation Commission Working Group Update	
	11. CY 2022 2 nd Quarter Budget Update (<i>Greg Griffin</i>)	28
	12. CY 2023 Membership Contributions (<i>Greg Griffin</i>)	31
	13. Coordinated Public Transit-Human Services Transportation Plan Update (<i>Jason Lien</i>)	33
	14. Equity Framework Update (<i>Michael Redlinger</i>)	34
	15. Unified Planning Work Program Amendment (<i>Eve McMenamy</i>)	36
<u>DISCUSSION</u>		
2:10	16. Board Member Comments	
2:15	17. Adjournment	
<u>ATTACHMENTS</u>		
	Future Board Agendas	38
	June Transportation Technical Committee and Transportation Advisory Committee Meeting Summaries	39

MEETING MINUTES

Spokane Regional Transportation Council
Board of Directors Meeting – Thursday June 9, 2022
421 W Riverside Ave Suite 504, Spokane WA 99201 and Zoom

1 Call to Order/Record of Attendance/Excused Absences

Chair Paul Schmidt brought the meeting to order at 1:01 pm and roll was taken.

IN ATTENDANCE

Board Members:

Council Member Paul Schmidt, *City of Cheney* (Chair)
Council Member Betsy Wilkerson, *City of Spokane* (Vice-Chair)
Council Member Sonny Weathers, *City of Airway Heights*
Mayor Cris Kaminskas, *City of Liberty Lake*
Mayor Terri Cooper, *City of Medical Lake*
Mayor Kevin Freeman, *City of Millwood*
Council Member Betsy Wilkerson, *City of Spokane*
Council Member Zach Zappone, *City of Spokane*
Mayor Pam Haley, *City of Spokane Valley*
Council Member Rod Higgins, *City of Spokane Valley*
Sev Jones, *Kalispel Tribe of Indians*
Doug Yost, *Major Employer Representative*
Susan Meyer, *Spokane Transit Authority*
Rhonda Young, *Transportation Advisory Committee Chair*
Inga Note, *Transportation Technical Committee Chair*
Mike Gribner, *WSDOT-Eastern Region*
Kelly Fukai, *WA State Transportation Commission*

Board Alternates:

Danny Kieffer, *Spokane Tribe of Indians*

Guests:

Ross Kelly
Kevin Picanco, *City of Spokane*
Karl Otterstrom, *Spokane Transit Authority*
Kim Zentz, *Transportation Advisory Committee*
Paul Kropp
Gloria Mantz, *City of Spokane Valley*
Joe Tortorelli, *Spokane Good Roads Assn.*
LeAnn Yamamoto, *CommuteSmartNW*
Chad Coles, *Spokane County*
Anna Ragaza-Bourassa, *WSDOT-Eastern Region*
Council Member Tom Sahlberg, *Liberty Lake*
Council Member Jennifer Morton, *Airway Heights*
Francis SiJohn, *Spokane Tribe of Indians*

Staff:

Lois Bollenback, *Executive Director*
Eve McMenamy, *Deputy Executive Director*
Ryan Stewart, *Principal Transportation Planner*
Jason Lien, *Principal Transportation Planner*
David Fletcher, *Principal Transportation Planner*
Kylee Jones, *Associate Transportation Planner III*
Michael Redlinger, *Associate Transportation Planner II*
Greg Griffin, *Administrative Services Manager*
Julie Meyers-Lehman, *Administrative-Executive Coordinator*
Megan Clark, *Legal Counsel*

Chair Schmidt noted that excused absences had been requested by Commissioner Al French, Commissioner Mary Kuney and Matt Ewers.

Mayor Freeman made a motion to approve the excused absences. Council Member Higgins seconded. Motion passed unanimously.

Chair Schmidt noted that this is Council Member Weathers last SRTC Board meeting and he thanked him for his service over the past several years.

2 Public Comments - There were no comments.

3 Executive Director's Report

As Ms. Bollenback had not yet joined the meeting, Ms. McMenemy reported on:

- The SRTC Interlocal Agreement (ILA) Implementation Subcommittee, established to implement portions of the ILA, met for the third time on June 3 to review the final updates to the SRTC Rules of Procedure. The updated rules will be presented to the Board in July for input. The group will also be discussing the purpose and role of the SRTC Administrative Committee.
- As discussed at last month's meeting, the Joint Transportation Commission (JTC) Working Group will be convening to discuss the IJA funding split between state and local governments. To represent SRTC, Chair Schmidt appointed Mayor Kevin Freeman as the primary representative and Council Member Zack Zappone as the alternate. The JTC Working Group is expected to meet three or four times and the Board will be kept informed of their progress. Chair Schmidt thanked Mayor Freeman and Council Member Zappone for stepping forward to serve in this capacity.

ACTION ITEMS

4 Consent Agenda

- a) May 2022 Meeting Minutes
- b) May 2022 Vouchers
- c) 2022-2026 Transportation Improvement Program June Amendment

Council Member Cragun made a motion to approve the Consent Agenda as presented; Council Member Higgins seconded. Motion passed unanimously.

5 Resolution #22-06 SRTC Executive Director Review

Chair Schmidt said the Board is being asked to approve the findings of the Executive Director Review Committee. Committee members were Chair Schmidt, Mayor Pam Haley, Susan Meyer, and Mike Gribner. He explained Ms. Bollenback's employment agreement specified a performance review after six months of employment; as outlined in the Resolution, the committee agreed that Ms. Bollenback was doing a very good job. He said that the committee also felt that since they were doing the six-month review almost four months late, that this review be considered the 12-month review. Chair Schmidt stated that if the Resolution is approved, they will move right into a review of Executive Director compensation based on latest data and on comparable MPOs in the state. They will look to making any necessary adjustments before the end of the year. He said in the future they will try to synchronize the annual review and compensation review with the annual agency budget preparation process. There were no questions or discussion.

Council Member Cragun made a motion to approve Resolution #22-06. Mayor Haley seconded. Motion passed unanimously.

At 1:12 pm the following people joined the meeting in the conference room: Washington State Senator Markos Liias, Washington State Representative Marcus Riccelli, Council Member Betsy Wilkerson, Mike Gribner, Susan Meyer, Kelly Fukai, and Lois Bollenback.

Chair Schmidt introduced Senator Liias and asked him to address the Board.

Senator Liias spoke about:

- The State Legislature passing the *Move Ahead Washington* transportation package
- Advancement of the North Spokane Corridor completion
- Excited to see the transformative investments being made using climate commitment funding, such as expanded transit and bicycle/pedestrian facilities
- Efficient use of multimodal systems is the most effective way to moving increasing numbers of people and freight, not simply adding more lanes or roads
- Ways of using the existing transportation system more efficiently
- Need for talking candidly about what is coming next for transportation; what will be the next set of investments

Ms. Bollenback shared information about the 2021 Unified List of Regional Transportation Priorities, ongoing regional planning efforts, the Board's legislative priority statements, the priority project list approved by the Board in 11/2021, and two-page project information sheets being produced by staff for use by member agencies for project promotion.

Senator Liias spoke about need to develop data-driven project screening tools and mechanisms. He emphasized the use of good science, evidence, engineering, and involvement by a comprehensive set of stakeholders when evaluating solutions to transportation issues.

The group discussed autonomous vehicles (AVs). Senator Liias suggested it could be helpful to launch AV technologies in small areas to build real world experience. He said there is a robust AV state level work group already but having some real experience to build on would provide useful information.

At 1:34 Commissioner Al French joined the meeting virtually. At 1:43 Senator Liias, Representative Riccelli, Mr. Gribner and Ms. Fukai left the meeting.

6 Alternate Meeting Location

Ms. Bollenback stated that SRTC plans to host a panel discussion on July 14 about the connection between land use and transportation. To accommodate the anticipated number of attendees, SRTC has reserved space at The Hive, 2904 E Sprague Ave. The regularly scheduled Board meeting will take place following the panel discussion. The Board is being asked to approve the alternative location for the July Board meeting.

Council Member Higgins made a motion to approve holding the July 14 panel discussion and SRTC Board meeting at The Hive. Council Member Wilkerson seconded. Motion passed unanimously.

7 Transportation Technical Committee (TTC) Resolution & Bylaws

Mr. Stewart provided background information about the development of Resolution #22-07, to formalize the purpose, duties and responsibilities of the TTC and update the TTC bylaws. He recapped the prior Board discussion and development of the Resolution by the ILA Implementation Subcommittee. There were no questions or discussion.

Council Member Cragun made a motion to approve Resolution #22-07. Mayor Cooper seconded. Motion passed unanimously.

8 Transportation Advisory Committee Appointments

Ms. Jones reported that three TAC members had to resign for various reasons and explained that staff had reached out to other applicants from the last TAC recruitment process to seek replacement members. She said the proposed new members are Charles Hansen, Caleb Newbill and Dr. Paul Vose and shared information about their transportation related interests and experience.

Council Member Wilkerson made a motion to approve the appointments of Charles Hansen, Caleb Newbill and Dr. Paul Vose to the TAC. Council Member Higgins seconded. Motion passed unanimously.

INFORMATION & DISCUSSION ITEMS

9 2022 Transportation Planning Presentation Series: Funding

Ms. Bollenback reported that the federal government is expected to spend about \$567 B in the next five years on infrastructure and the state legislature just passed a \$17 B transportation bill. She said a high quality and resilient transportation system is expensive; she spoke about the unique challenges in the region that increase the cost of transportation infrastructure and reviewed sources of transportation revenues at the federal, state and local levels.

She explained how Metropolitan Planning Organizations provide a platform for local voices to be heard and to relay local priorities to the state and federal level. Issues to keep in mind are the area's rapid growth, limited funding opportunities in the long range and ongoing maintenance/preservation needs.

The group was asked to consider what would be most helpful to the Board in identifying the highest value solutions. Comments included:

- An overall analysis of what is needed for the region; information about where the system has gaps that need to be filled
- A visual and in-depth planner's perspective to assist in making policy decisions.
- Emphasized using a holistic approach in which the group evaluates what is brought to the table for funding, projects or analysis.

- Information about what projects can be implemented which will have the greatest amount of impact for the amount of money spent
- Knowing the downstream impact analysis of projects could assist the Board prioritize and work together as a cohesive group when going to legislators. For example, the impact of completing grade separation project extends far beyond just the local jurisdiction; knowing the downstream impact analysis of projects such as these might help the Board prioritize and work together as a cohesive group when going to legislators.
- The two-page project information sheets SRTC is developing is to give people key information about a project without having to read a lengthy study document
- It's difficult to balance caring deeply about meaningful projects and a purely objective framework. The prioritization process tends to be complicated and has flexible/changing criteria. Different projects get different values.
- Need a solid base of facts along with information about hidden impacts.
- Appreciates two-page project flyers.
- Consider future population growth, especially in the West Plains
- Having a variety and diversity of projects (large, small, trails, roads, transit) in the plan is important

The group was asked to consider how can SRTC stay flexible and current as the MTP (Metropolitan Transportation Plan) is updated every 4 years and the Call for Projects occurs every 3 years. Ms. Bollenback said she would like to see the Unified List of Regional Priorities and supporting package to be updated on an annual basis. The group discussed and comments included:

- The three and four year cycles for plan updates was probably adequate when they were established, but now funding sources change much more rapidly.
- The MTP is designed to be a long-range (20 + years) plan, but how could new information be incorporated to keep it the most effective.

Ms. Bollenback asked for input about how SRTC can provide the most assistance in helping to advance projects and where could the SRTC affect change in increasing revenue to the region. Mayor Freeman spoke about being prepared to advocate for solutions that work best for the region and shared comments about vehicles from Kootenai County that utilize Spokane area transportation system.

10 2024-2026 TIP Call for Projects

Ms. Jones provided an overview of the Call for Projects process so far. She stated that the #1 ranked project has requested a significant dollar amount (\$23M) and asked the Board to discuss how this should be addressed. She noted that TTC and TAC suggested consideration of a maximum award or cap. The group discussed and comments included:

- Questioned how has lack of a cap impacted funding in the past. Ms. Jones said in the past the Board was deliberate in focusing on geographic distribution of funding so it had not hindered awarding projects. She said this is the first time that a very high scoring project has asked for such a large portion of the funding availability.

- Emphasized the Board's focus on completing projects. With increasing costs, partial funding isn't always the most effective way to promote completion.
- Concerns about awarding any single project more than \$3M because of possible need to backfill in case of project phase delays and the need to be regional in the approach to funding
- Not sure about a hard number cap; the circumstances of a project should be reviewed. What can we do to move the #1 project along and not jeopardize it by under-funding. Also need to keep the greatest number of projects moving forward and keep our eye on meeting the federal obligation target.
- By funding a project that has positive regional impacts, even though the money goes to a single jurisdiction, the benefit is felt by region. Need to consider a project's circumstances.
- A \$3M cap isn't really enough to help a lot in advancing projects.
- Just awarding from the top down would limit funding to only 5 or 6 projects. There are more key priorities than just the top few, so suggested looking at something between a \$3M award and fully funding the highest ranked project.
- Mayor Haley suggested an award of \$10M to the Pines Rd project.
- Suggested looking at the list of projects using a holistic approach; what they need and what they can realistically deliver.
- Sometimes fully funding a larger project moves it out of the way for smaller projects in the next funding cycle.
- Not supportive of a funding cap. Not always the best to give a little bit to everyone. Sometime best to fund a large project to make room for smaller projects in the future. Best to look at projects on a case-by- case basis.
- This is a regional agency so the regional distribution of funds should be considered.

Chair Schmidt noted that the meeting was almost out of time, but here still is another agenda item after this one. He asked for a motion to extend the meeting by 15 minutes.

Ms. Meyer made a motion to extend the meeting to 3:15 pm. Council Member Wilkerson seconded. Motion passed unanimously.

Discussion continued:

- Ms. Note said the TTC discussed this topic at great length at the last meeting. She said it sounds like the Board is leaning towards awarding a sizeable award for the highest-ranking priority project; if that occurs the TTC will very likely ask the Board to decide how much should one agency be allowed to be awarded in a single call for project; Spokane Valley has the number one, four and seven project on the scoring list.
- Council Member Wilkerson said this is a nuanced conversation and there are many layers of information to be considered; she does not feel that there is enough information to advance the conversation any further today.
- Chair Schmidt said he is hearing a general consensus against a funding cap.

- Ms. Jones said that staff and the TIP Working Group will develop a draft plan that programs \$10M to the first project and then see how the funding can be spread further down the list, based upon the Board's input today. The draft plan will be presented to the TTC and TAC later this month and to the Board next month for action.
- Ms. Meyer requested that several alternatives be developed for the Board to consider next month; she suggested one which awards \$10M to the Pines Rd project and another that focus more on equitable geographic distribution.

11 Freight Mobility Strategic Investment Board (FMSIB) Priorities

Mr. Fletcher reported that FMSIB is developing a statewide list of freight investments, which includes collecting project and investment priorities from state MPOs. SRTC must deliver this information to FMSIB by 8/15/22. He shared information about eligible projects and the FMSIB prioritization criteria. Part of recent SRTC work for the MTP, Unified List of National Highway Freight Program Project list was the development of freight priorities. Those projects will be evaluated for inclusion in the FMSIB submission. He described the next steps in the process. There were no questions or discussion.

12 Adjournment

There being no further business, the meeting adjourned at 3:14 pm.

Julie Meyers-Lehman, Clerk of the Board

VOUCHERS PAID FOR THE MONTH OF JUNE 2022

<u>Date</u>	<u>Voucher</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
6/1/22	V121861	Rehn & Associates	Staff Payroll Deduction F.S.A/H.S.A Contributions: Pay Period 2022-11	\$ 310.00
	V121862	Diamond Plaza LLC	Paulsen Center Suite 500/504 Lease for June 2022	7,066.56
6/8/22	V121863	Rehn & Associates	Admin fee May '22	75.00
	V121864	Visionary Communications, Inc.	Fiber Services, June 2022	986.96
	V121865	WA State Dept of Retirement	Employee and Employer Contributions: May 2022	11,963.06
	V121867	Fehr & Peers	US-195/I-90 Study 1/1/22 to 4/29/22 for Project Services	665.28
	V121868	Rehn & Associates	Staff Payroll Deduction Health Ins Contributions: Pay Period 2022-12	310.00
	V121869	Washington Trust Bank	Sftwr subscptns; Office splys/eqpt; Admin phone; Trng Reg's/Travel	3,115.51
	V121870	Spokesman Review	TIP amendment public notice	191.74
	V121871	Intrinium	Managed IT Services - Mnthly June	2,115.59
	V121872	McAloon Law PLLC	Legal Svcs for ETS Grant discussions (Mar'22)	795.00
	V121873	Allstream	Telephone: Lines to 7/7/22 and Long Distance for May 2022	1,017.17
	V121874	Eve McMenamy	EM reimburse for WTS Conf, Seattle, per diem, airfare	258.20
	V121875	Greater Spokane Valley Chamber	Renew annual membership dues	499.00
6/22/22	V121876	NewEgg Business Inc	Replacement battery for EM laptop	97.66
	V121877	Resource Systems Group	Proj 21105 Tasks 1,3,4 - D.A.T.A. Project - March 2022	96,177.59
	V121878	AWC Employee Benefit Trust	July '22 Benefit Insurance Premiums	10,331.08
	V121879	WA State Auditor's Office	CY 2021 Accountability & Financial Audit billing #2	10,623.15
	V121880	Eve McMenamy	EM reimburse for Walkablty meeting in Olympia, all costs to be reimbursed SRTC	135.42
	V121881	ESRI	ArcGIS Online Service Credits - Block of 1,000	109.00
	V121882	Pacific Office Automation	Copier Lease/Usage May 2022	156.08
		Reimbursement(s)	PTV software City Spokane, KMPO	\$ (4,055.51)
		Salaries/Benefits	Pay Periods Ending: 5/28/22 & 6/11/22	\$ 70,890.97
5/31/22		Spokane County Treasury	Monthly SCIP fee - May 2022	\$ 20.86
TOTAL June 2022				\$ 213,855.37

Recap for June 2022:

Vouchers: V121861 - V121882	\$ 142,943.54
Salaries/Benefits Pay Periods Ending: 5/28/22 & 6/11/22	\$ 70,890.97
Spokane County Treasury Monthly SCIP fee - May 2022	\$ 20.86
	\$ 213,855.37

As of 7/14/22, the Spokane Regional Transportation Council Board of Directors approves the payment of the June 2022 vouchers included in the list in the amount of:
\$213,855.37

Chair

To: Board of Directors

07/07/2022

From: Lois Bollenback, Executive Director

TOPIC: CANCELLATION OF AUGUST BOARD MEETING

Requested Action:

Approval to cancel the August 11, 2022 SRTC Board meeting.

Key Points:

It has been a past practice of SRTC to cancel meetings of the SRTC Board in August if there is no pending business activities.

Board/Committee Discussions:

This is the first discussion by the SRTC Board of this item.

Public Involvement:

None

Staff Contact: Lois Bollenback, SRTC | lbollenback@src.org | 509.435-3823

Resolution
of the BOARD OF DIRECTORS
of the
SPOKANE REGIONAL TRANSPORTATION COUNCIL
R-22-08
EXECUTIVE DIRECTOR COMPENSATION ADJUSTMENT

WHEREAS, on April 14, 2022, the SRTC Board of Directors established an Executive Director Review Committee for the purpose of evaluating the Director's job performance to date; and

WHEREAS, on the 9th day of June 2022, the Spokane Regional Transportation Council Board of Directors approved Resolution 22-06 accepting the Executive Director Review Committee findings of a positive job performance of Executive Director Lois Bollenback's initial nine (9) months of employment; and

WHEREAS, the Executive Director Review Committee recently reviewed executive director compensation at a number of organizations similar to SRTC.

WHEREAS, in order to provide fair and competitive compensation the Executive Director Review Committee finds a wage adjustment is in order for Executive Director Lois Bollenback based on performance and other agency wage information; and

WHEREAS, the Executive Director Review Committee further proposes to align future Executive Director performance reviews and review of wage with the annual SRTC operating budget process for effective initialization at the beginning of the budget fiscal year; and

NOW, THEREFORE BE IT RESOLVED, the SRTC Executive Review Committee proposes that SRTC Executive Director Lois Bollenback's annualized wage be increased 8.0 percent to \$151,200 effective July 15, 2022 and be reviewed again for SRTC budget year 2023 and recommends approval by the Spokane Regional Transportation Council Board of Directors.

PASSED and APPROVED on this 14th day of July 2022 by the Spokane Regional Transportation Council Board of Directors.

Chair, SRTC Board of Directors

ATTEST

Julie Meyers-Lehman, Clerk of the Board

To: Board of Directors 07/07/2022

From: Kylee Jones, Associate Transportation Planner III

TOPIC: 2024-2026 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) CALL FOR PROJECTS

Requested Action:

Approve Resolution 22-09 to establish a 2024-2026 Program of Projects for the SRTC Call for Projects as represented in Option 1 or Option 2 (**Attachments 1 or 2**).

Key Points:

- After receiving guidance from the SRTC Board of Directors and input from the Transportation Technical Committee (TTC), Transportation Advisory Committee (TAC), and Transportation Improvement Program (TIP) Working Group, SRTC staff worked with applicants to develop two draft “Program of Projects” for Committee consideration. The guidance and feedback include provide geographic distribution across the region, finish projects that SRTC has previously awarded funding, and provide two funding options.
- Option 1 proposes awarding the number one ranked project as close to \$10M as possible (**see Attachment 1**).
- Option 2 focuses more on regional distribution of federal funds by fully funding two additional projects (**see Attachment 2**).
- A comparison of Option 1 and Option 2 is shown in the table on the next page. The blue cells illustrate funding changes between the two options.
- SRTC must obligate approximately \$12M per year to avoid federal funds from being sanctioned.
- Ranked projects were selected for funding for a variety of reasons, including 1) eligibility for certain funding types 2) advance regional distribution of federal funds 3) the project phases matched up with funding available each year 4) overall program balance between advancing projects to the next phase and starting new projects.
- SRTC will redistribute returned or leftover project funds to the next eligible project(s) on the contingency list. The Leftover Funds (Policy 6.5) and Contingency Funding Process (Policy 6.8) is outlined in the [2022 TIP Guidebook](#).
- For more information and project descriptions listed please visit the [Project Descriptions](#) link.

Board/Committee Discussions:

- On 6/22/22 both the Transportation Technical Committee and Transportation Advisory Committee voted to recommended Board approval of Option 2.

- The Board, TTC and TAC discussed and shared input about this topic at meetings in January, April and May.
- In February the Board approved the 2024-2026 Call for Projects Principles of Investment, which included off-the-top awards to SRTC and Spokane Regional Transportation Management Center, set small town minimum of \$1.5M award for cities and towns with 5,000 in population or less, and set-aside \$9.2M for a future Call for Preservation projects.

Public Involvement:

All Board and committee meetings are open to the public. Projects receiving funding will eventually be incorporated into the Transportation Improvement Program, which is updated yearly and has a 30-day open public comment period.

Staff Contact: Kylee Jones, SRTC | kjones@srtc.org | 509.343.6370

Table: Program of Projects - Option 1 & Option 2

Rank	Project Title	Agency	Requested Amount	Option 1	Option 2
1	Pines Rd/BNSF Grade Separation	Spokane Valley	\$23,130,199	\$9,270,000	\$6,404,600
2	Division St BRT Project Development	Spokane Transit	\$1,000,000	\$1,000,000	\$1,000,000
3	Sunset Highway Pathway - Royal St to Spotted Rd	City of Spokane	\$4,437,000	\$4,437,000	\$4,437,000
4	Bigelow-Sullivan Corridor: Sullivan/Trent Interchange	Spokane Valley	\$2,212,500	\$1,367,500	\$1,367,500
5	SR2 Multi-Modal and Pedestrian Enhancements	Airway Heights	\$876,991	\$876,991	\$876,991
6	I90/Valley HPT Line Park & Ride Construction	Spokane Transit	\$1,200,000	\$1,200,000	\$1,200,000
7	Argonne Rd/I-90 Bridge	Spokane Valley	\$1,297,500	\$1,297,500	\$1,297,500
8	Pacific Ave Neighborhood Greenway	City of Spokane	\$3,496,000	\$3,496,000	\$3,496,000
9	Barker Corridor: Appleway to Sprague	Spokane Valley	\$2,095,072	\$0	\$1,083,400
10	US 195/Meadowlane	City of Spokane	\$2,417,000	\$1,758,000	\$2,417,000
12	Fish Lake Trail Connection to Centennial Trail -Phase 1	City of Spokane	\$4,932,000	\$787,984	\$787,984
14	Commute Trip Reduction Program	Spokane County	\$991,924	\$991,924	\$991,924
20	Harvard Rd Phase 2	Spokane County	\$5,481,000	\$5,481,000	\$5,481,000
21	Cascade Way Reconstruction	Spokane County	\$1,123,000	\$0	\$1,123,000
41	N Colville Reconstruction, Third St to North City Limits	City of Deer Park	\$3,239,717	\$1,767,000	\$1,767,000
49	Lake St ADA Upgrades	City of Medical Lake	\$442,015	\$511,000	\$511,000

The blue cells illustrate funding changes between the two options.

Supporting Information

TOPIC: 2024-2026 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) CALL FOR PROJECTS

Background

- **Overview** – The 2024-2026 Call for Projects was issued on 02/11/2022, to identify and prioritize transportation projects eligible for a variety of funding types totaling roughly \$32M. The awards will be for projects and programs to be executed in Federal Fiscal Years 2024-2026.
- **Application Review Process** - Eight Transportation Technical Committee (TTC) members on the Transportation Improvement Program (TIP) Working Group reviewed & edited the SRTC 2018 Call for Projects Application to update the application. Updates included improved question clarity, minor scoring adjustments, and removed duplicative questions across sections.
- **Applications Received** - SRTC received 51 applications from nine member agencies. Applications include the initiation of new projects as well as advancing existing projects to the next phase or to completion.
- **Eligibility** - SRTC Staff and WSDOT Local Programs worked with member agencies to ensure application completeness, consistency with SRTC policies, and eligibility for various funding programs.
- **Scoring Process** – Three members of the TTC, two members of the Transportation Advisory Committee (TAC) and two SRTC Staff reviewed and scored applications. As a result of those efforts, the 2024-2026 SRTC Draft Priority Scoring is attached, **Attachment 1 & 2**. Individual scores were entered into a master score sheet to develop an average overall score for each project. The master score sheet can be provided upon request.
- **Funding Allocation Principles** – With input from the committees, the SRTC Board developed Principles of Investment for this Call for Projects to help guide funding decisions. Other important funding considerations include program eligibility and project delivery timelines. SRTC staff received additional feedback from the committees and direction from the SRTC Board on funding considerations related to this Call.

[illegible]

2024-2026 SRTC Program of Projects: Option 2

Priority Ranking	Agency	Project Name	Match	Final Score as %	Requested	Project Phase	STBG		CMAQ	STBG Set-Aside		HIP	HIP-CRRSSA	AWARD
							Urban	Rural	inside AQ boundaries	Urban	Rural	Urban Large Only	Urban Large Only	
												must obligate before Sept 30, 2024	must obligate before Sept 30, 2024	Total Award for 2024-2026
							\$13,734,000	\$1,767,000	\$11,650,000	\$4,238,000	\$511,000	\$341,772	\$2,440,778	\$34,682,550
1	SV	Pines Rd/BNSF Grade Separation*	33.5%	86.0%	\$23,130,199	CN	\$1,525,600		\$4,879,000					\$6,404,600
2	STA	Division St BRT Project Development	33.5%	80.8%	\$1,000,000	PE			\$1,000,000					\$1,000,000
3	CoS	Sunset Highway Pathway - Royal St to Spotted Rd*	33.5%	79.8%	\$4,437,000	PE, RW, CN	\$4,437,000							\$4,437,000
4	SV	Bigelow-Sullivan Corridor: Sullivan/Trent Interchange	33.5%	77.7%	\$2,212,500	PE							\$1,367,500	\$1,367,500
5	AH	SR2 Multi-Modal and Pedestrian Enhancements (with 2 Roundabouts)	13.5%	74.2%	\$876,991	PE	\$876,991							\$876,991
6	STA	I90/Valley HPT Line Park & Ride Construction	33.5%	74.0%	\$1,200,000	RW, CN			\$1,200,000					\$1,200,000
7	SV	Argonne Rd/I-90 Bridge	13.5%	72.1%	\$1,297,500	PE						\$224,222	\$1,073,278	\$1,297,500
8	CoS	Pacific Ave Neighborhood Greenway	33.5%	71.0%	\$3,496,000	PE, RW, CN			\$370,000	\$3,126,000				\$3,496,000
9	SV	Barker Corridor: Appleway to Sprague	33.5%	69.7%	\$2,095,072	PE, RW, CN	\$1,083,400							\$1,083,400
10	CoS	US 195/Meadowlane J-Turn	33.5%	69.4%	\$2,417,000	PE, CN	\$2,417,000							\$2,417,000
11	SC	Bigelow Gulch Road Project 2*	33.5%	68.6%	\$6,000,000	CN								\$0
12	CoS	Fish Lake Trail Connection Phases 1 (Phases 1-3: \$19,477,771)	23.5%	64.6%	\$4,931,719	PE, RW, CN				\$787,984				\$787,984
12	CoS	Fish Lake Trail Connection Phases 2	23.5%	64.6%	\$7,653,201	PE, RW, CN								\$0
12	CoS	Fish Lake Trail Connection Phases 3	23.5%	64.6%	\$6,892,851	PE, RW, CN								\$0
13	CoS	Spokane Falls Blvd Reconstruction - Post St to Division St*	33.5%	63.8%	\$9,074,000	RW, CN								\$0
14	SC	Commute Trip Reduction Program	33.5%	63.0%	\$991,924	Program			\$991,924					\$991,924
15	CoS	Broadway Ave Reconstruction - Ash St to Lincoln St	33.5%	63.0%	\$7,589,000	PE, RW, CN								\$0
16	CoS	Millwood Trail - Children of the Sun Trail to Fancher*	33.5%	62.7%	\$6,406,000	PE, RW, CN								\$0
17	CoS	Palouse/Freya Roundabout	23.5%	62.3%	\$4,900,000	PE, RW, CN								\$0
18	CoS	Riverside Ave - Monroe to Wall Reconstruction*	33.5%	61.8%	\$5,343,000	CN								\$0
19	CoS	Cook St Greenway	33.5%	61.7%	\$1,682,000	CN								\$0
20	SC	Harvard Rd Phase 2*	13.5%	60.0%	\$5,481,000	PE, RW, CN	\$2,271,000		\$3,210,000					\$5,481,000
21	SC	Cascade Way Reconstruction & Stormwater Project	23.5%	59.7%	\$1,123,000	PE, CN	\$1,123,000							\$1,123,000
22	SC	Nevada Rd Reconstruction: Hawthorne to US 2	23.5%	59.3%	\$1,234,000	PE, CN								\$0
23	CoS	Signals - Maple & Rowan and Ash & Rowan	33.5%	57.7%	\$1,966,000	PE, RW, CN								\$0
24	CoS	Wellesley Ave, Freya to Havana	33.5%	57.4%	\$379,000	PE, RW, CN								\$0
25	SC	Argonne Rd & Upriver Driver Intersection	33.5%	57.3%	\$260,000	PE								\$0
26	SV	Barker Corridor: 4th Ave Roundabout	33.5%	56.6%	\$2,272,157	PE, RW, CN								\$0
27	SV	Barker Corridor: Sprague to 4th	33.5%	56.2%	\$1,735,025	PE, RW, CN								\$0
28	SV	Barker Corridor: 8th Ave Roundabout	33.5%	55.3%	\$1,967,633	PE, RW, CN								\$0
29	SC	Centennial Trail Argonne Gap Alternatives Study	13.5%	53.7%	\$160,000	Study								\$0
30	SV	Barker Corridor: 4th to 8th	33.5%	53.7%	\$1,849,290	PE, RW, CN								\$0
31	CoS	Signal Controller Upgrades	33.5%	53.6%	\$258,000	PE, CN								\$0
32	STA	Sunset HPT - Preliminary Engineering	13.5%	53.5%	\$600,000	PE								\$0
33	CoS	Nevada/Lincoln Intersection	23.5%	52.2%	\$1,160,000	PE, RW, CN								\$0
34	SV	Appleway Trail & Stormwater Improvements	13.5%	51.1%	\$1,110,059	PE, CN								\$0
35	SC	Magnesium Rd Preservation: Crestline to Market	13.5%	50.0%	\$616,000	PE, CN								\$0
36	SV	Broadway Ave Reconstruction (Havana to Fancher)	33.5%	48.9%	\$2,618,547	PE, RW, CN								\$0
37	SC	Wall St & Country Homes Blvd Intersection	13.5%	48.5%	\$2,493,000	PE, RW, CN								\$0
38	STA	Wellesley HPT - Preliminary Engineering	13.5%	47.6%	\$400,000	PE								\$0
39	SV	Spokane Valley River Loop Trail	33.5%	46.9%	\$2,021,033	PE, RW, CN								\$0
40	CoS	Mallon Ave - Monroe to Howard Reconstruction	33.5%	46.2%	\$2,521,000	PE, RW, CN								\$0
41	DP	N Colville Reconstruction, Third St to North City Limits	13.5%	45.1%	\$3,239,717	PE, RW, CN		\$1,767,000						\$1,767,000
42	SC	Deno Rd Reconstruction - Rambo Rd to Craig Rd	13.5%	44.2%	\$2,374,400	PE, RW, CN								\$0
43	CoS	Arthur St Sidewalk & Greenway	33.5%	43.2%	\$1,224,000	PE, RW, CN								\$0
44	FF	Railroad Ave Rehabilitation	13.5%	41.8%	\$320,232	PE, CN								\$0
45	CoS	Driscoll Sidewalk - Garland to Wellesley	33.5%	41.3%	\$1,741,000	PE, CN								\$0
46	SC	Craig Rd Project 1	13.5%	40.4%	\$2,424,000	PE, RW, CN								\$0
47	CoS	King Cole Way - Wood Bridge in Riverfront Park	13.5%	38.7%	\$869,000	PE, CN								\$0
48	SC	Starr Rd Preservation	13.5%	36.1%	\$1,359,000	PE, RW, CN								\$0
49	ML	Lake St ADA Upgrades	13.5%	32.9%	\$442,015	PE, CN					\$511,000			\$511,000
50	SG	Patching and Chip Seal Various Locations	13.5%	29.9%	\$311,212	PE, CN								\$0
51	SG	Old Hwy 195 Rehabilitation	33.5%	19.2%	\$500,277	PE, CN								\$0

Legend:

*	Projects that are currently in the Transportation Improvement Program
SV	City of Spokane Valley
CoS	City of Spokane
SC	Spokane County
DP	Deer Park
STA	Spokane Transit Authority
ML	Medical Lake
SG	Spangle
FF	Fairfield
AH	Airway Heights

RESOLUTION
of the BOARD OF DIRECTORS
of the
SPOKANE REGIONAL TRANSPORTATION COUNCIL
R-22-09 SRTC

ESTABLISHING A PROGRAM OF PROJECTS FOR THE 2024-2026 CALL FOR PROJECTS

WHEREAS, the Spokane Regional Transportation Council Board (SRTC Board) of Directors serves as the Metropolitan Planning Organization (MPO) for the Spokane Metropolitan Planning Area (SMPA) and as the Regional Transportation Planning Organization (RTPO) for Spokane County; and

WHEREAS, the SRTC Board establishes a Transportation Improvement Program pursuant to 23 CFR 450.326 – Development and content of the transportation improvement program (TIP).

WHEREAS, the SRTC Board of Directors is the governing body of SRTC and responsible for agency policy decisions establishing regional funding priorities.

WHEREAS, the SRTC Board establishes a 2024-2026 Program of Projects to become part of the 2024 TIP.

NOW, THEREFORE BE IT RESOLVED, that SRTC Board is establishing a Program of Projects for the purpose of awarding federal funds from the combined 2024-2026 regional allocations of the Surface Transportation Block Grant (STBG), Congestion Mitigation & Air Quality (CMAQ), STBG Set-Aside (formerly TAP), Highway Infrastructure Program (HIP), and Highway Infrastructure Program Coronavirus Response and Relief Supplemental Appropriations (HIP-CRRSSA) funds to program investments for the years 2024-2026.

PASSED and APPROVED on this 14th day of July 2022 by the Spokane Regional Transportation Council Board of Directors.

Paul Schmidt, Council Member, City of Cheney
Chair, SRTC Board of Directors

ATTEST

Julie Meyers-Lehman, Clerk of the Board

To: Board of Directors

07/07/2022

From: David Fletcher, Principal Transportation Planner

TOPIC: FREIGHT MOBILITY STRATEGIC INVESTMENT BOARD (FMSIB) INVESTMENT PRIORITIES

Requested Action:

Approve Resolution 22-10, establishing a regional priority freight projects list for submittal to FMSIB, along with a secondary list of investments demonstrating the extent of the region's freight related needs, as shown in **Attachment 1**.

Key Points:

- In 2021, the Washington State Legislature directed the state's Freight Mobility Strategic Investment Board (FMSIB) to develop a statewide prioritized list of freight investments.
- FMSIB's process for developing this list is detailed in their [Phase 1 report](#), which was completed last year for the 2022 Legislature. Phase 2 of this effort includes collecting investment priorities from local governments, regional planning organizations, and other statewide associations.
- In accordance with TTC feedback, SRTC coordinated with member agency staff to identify and prioritize candidate projects for inclusion in FMSIB's statewide prioritized list of freight investments. The resulting list of regional freight projects, along with the full list of candidate projects, is provided in **Attachment 1**. Details on the prioritization process and criteria is provided in **Attachment 2**.
- SRTC must provide FMSIB with its list of regional priority freight projects by 08/15/2022. FMSIB's final report is due to the Legislature on 12/01/2022.

Board/Committee Discussions:

- On June 22, both the Transportation Technical Committee and Transportation Technical Advisory Committee voted to recommend Board approval of the regional priority freight projects list, provided in Attachment 1. A motion was made to recommend Board approval of sending FMSIB the regional priority freight projects list, along with the full list of candidate projects, to demonstrate the extent of the region's freight-related needs.
- The SRTC Board discussed this item at their 06/09/22 meeting.

Public Involvement:

All Board and committee meetings are open to the public.

Staff Contact: David Fletcher, SRTC | dfletcher@src.org | 509.343.6370

SRTC REGIONAL PRIORITY FREIGHT PROJECTS

for FMSIB's statewide prioritized list of freight investments consideration

FOR ACTION
AGENDA ITEM 6
Attachment 1
07/14/2022 Board Meeting

Spokane Regional Transportation Council, July 2022

Project Evaluation Criteria*

#	Project Name	Agency	FMSIB Target Area	Estimated Total Cost	Unfunded Need	FMSIB Prioritization Focus Areas				SRTC Regional Prioritization Activities				Total Score
						Committed \$	Non-State Match	Freight Tonnage	Truck Volume	Horizon 2045	Unified List	Freight Network	Readiness	
1	Bigelow Gulch Cor. Safety & Mobility Project 2 FULLY FUNDED**	Spokane County	Expansion of Freight Corridors	\$12,700,000	-	4.9	4.9	4	4	5	5	5	3	35.8
2	Pines Rd/BNSF Grade Separation	Spokane Valley	Grade Separation Projects	\$34,000,000	\$17,895,400	2.4	1.4	4	2	5	5	5	2	26.8
3	South Barker Rd Corridor Improvements	Spokane Valley	Expansion of Freight Corridors	\$18,800,000	\$11,816,600	1.9	1.9	3	2	5	5	5	2	25.7
4	Wellesley Ave: Freya to Havana FULLY FUNDED**	Spokane	Road Preservation	\$4,995,000	-	4.1	4.1	4	2	-	5	5	1	25.2
5	6th/10th/12th Ave Improvements: Craig Rd to Spotted Rd	Spokane/Airway Heights	Expansion of Freight Corridors	\$9,680,000	\$4,080,472	2.9	1.6	3	2	5	5	2.5	2	24.0
6	Airport Dr & Spotted Rd Realignment & Interchange	Spokane Int'l Airport	Expansion of Freight Corridors	\$28,700,000	\$19,300,000	1.6	1.6	3	2	5	5	2.5	3	23.8
7	I-90 TSMO Improvements	WSDOT	TSMO	\$19,300,000	\$19,300,000	-	-	5	5	-	5	5	2	22.0
8	Freya St: Rowan to Francis	Spokane	Road Preservation	\$9,000,000	\$9,000,000	-	-	3	2	5	5	5	1	21.0
9	Freya/Greene/Market Corridor Bridge Deck Preservation	Spokane	Bridge Preservation	\$2,000,000	\$2,000,000	-	-	5	5	-	-	5	3	18.0
10	Argonne Rd & Upriver Dr Intersection Improvements	Spokane County	Expansion of Freight Corridors	\$8,800,000	\$8,500,000	0.2	0.2	5	2	-	5	5	-	17.3

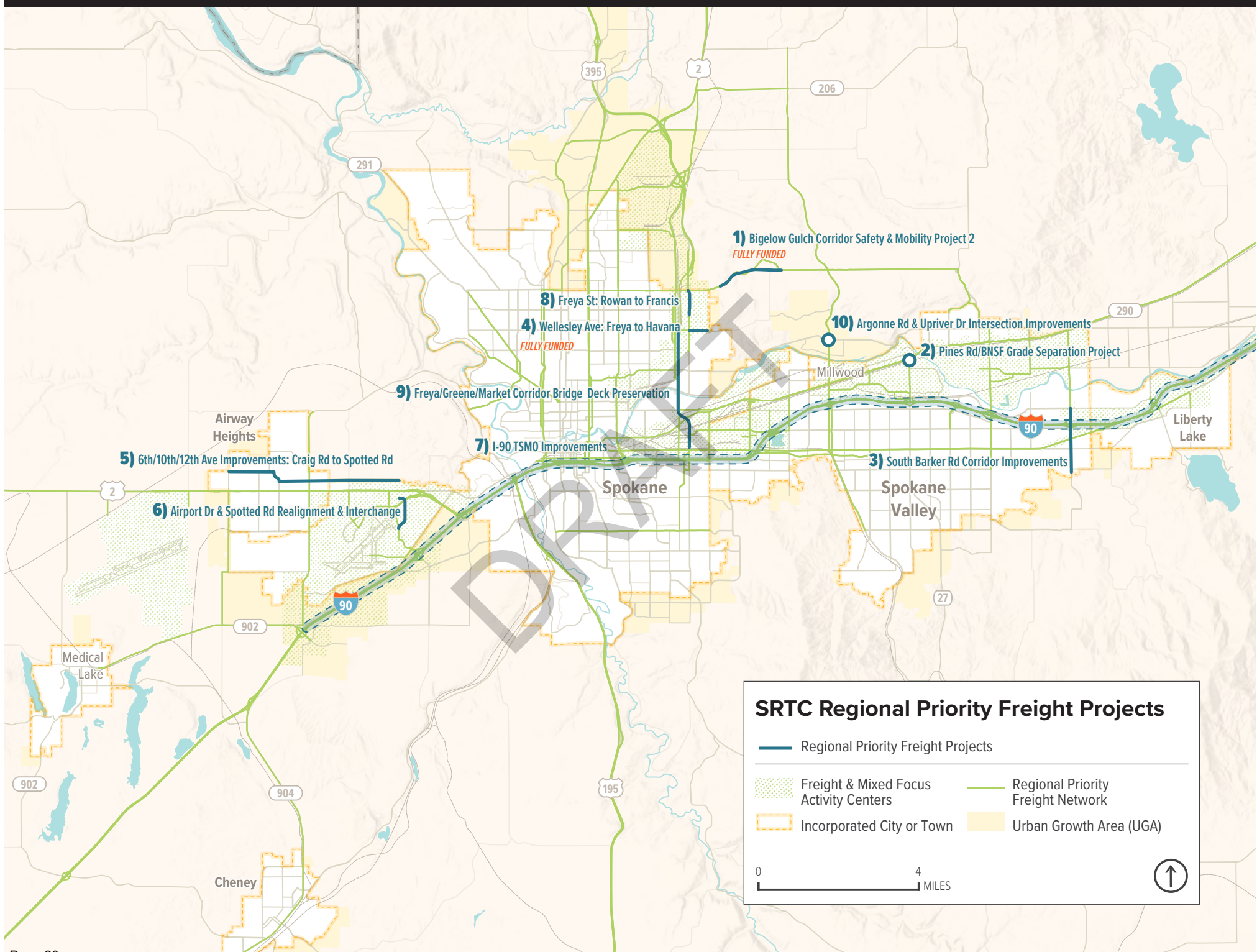
*Additional detail regarding the project evaluation criteria and process, informed by FMSIB Prioritization Focus Areas and SRTC Prioritization Activities, can be found in **Attachment 2**.

**Fully funded projects included to indicate the region's ongoing commitment to the existing regional freight priority investments.

OTHER FREIGHT INVESTMENT NEEDS

Additional projects that were evaluated and considered for inclusion in the prioritized project list above and are included to illustrate the region's freight-related needs.

Project Name and Agency	FMSIB Target Area	Unfunded Need	Project Name and Agency	FMSIB Target Area	Unfunded Need
Trent Ave/Sullivan Rd Interchange Spokane Valley	Expansion of Freight Corridors	\$24,447,500	2nd Ave/3rd Ave Grind & Overlay: Maple St to Division St Spokane	Road Preservation	\$4,020,000
Argonne Rd/I-90 Interchange Bridge Spokane Valley	Bridge and Road Replacement	\$13,702,500	29th Ave Preservation: High Dr to Grand Ave Spokane	Road Preservation	\$1,000,000
Sprague Avenue Grind & Inlay Spokane Valley	Road Preservation	\$3,300,000	Inland Empire Way Connection Spokane	Expansion of Freight Corridors	\$6,700,000
Sullivan Road Grind & Inlay Spokane Valley	Road Preservation	\$5,600,000	Flora Road Grind & Inlay Spokane Valley	Road Preservation	\$3,000,000
Broadway Avenue Grind & Inlay Spokane Valley	Road Preservation	\$4,000,000	Magnesium Rd Preservation: Crestline to Market Spokane County	Road Preservation	\$1,500,000
Argonne Road Reconstruction Spokane Valley	Road Preservation	\$4,000,000	Cheney-Spokane Rd Preservation: Grove Rd to City Limits Spokane County	Road Preservation	\$3,000,000
Nevada St Preservation: Hawthorne Ave to US 2 Spokane County	Road Preservation	\$1,500,000	18th/21st Ave Improvements: Garfield Rd to Deer Heights Rd Spokane County	Expansion of Freight Corridors	\$9,800,000



FREIGHT PROJECT PRIORITIZATION PROCESS

Based on FMSIB's Identified Prioritization Focus Areas and SRTC Regional Prioritization Activities

FOR ACTION

AGENDA ITEM 6

Attachment 2

07/14/2022 Board Meeting

Spokane Regional Transportation Council, July 2022

PRIORITIZATION PROCESS DEVELOPMENT

The following two-step evaluation process was developed and applied, in coordination with the Transportation Technical Committee, to evaluate and prioritize regional freight projects for possible inclusion in FMSIB's statewide list of freight investment priorities. This process resulted in the regional priority freight projects list, found in **Attachment 1**.

1) FMSIB'S IDENTIFIED PRIORITIZATION FOCUS AREAS

Evaluation of a project's competitiveness in FMSIB's statewide prioritization process, based on identified prioritization focus areas.

Criteria	Scoring Method	Max Points Possible
Committed Funds	<i>Committed funding percentage × 5</i>	5
Non-State Match Funds	<i>Non-state match percentage × 5</i>	5
Freight Tonnage	Annual Truck Tonnage: <i>≥10M = 5 pts; 4M–10M = 4 pts; 300K–4M = 3 pts; 100K–300K = 2 pts; <100K = 1 pt</i>	5
Truck Volume	Average Annual Daily Truck Volume: <i>≥4,000 = 5 pts; 3,000–4,000 = 4 pts; 2,000–3,000 = 3 pts; 1,000–2,000 = 2 pts; <1,000 = 1 pt</i>	5
Total FMSIB Focus Area Points Possible		20

2) SRTC REGIONAL PRIORITIZATION ACTIVITIES

Evaluation of a project's consistency with previous SRTC regional prioritization activities.

Criteria	Scoring Method	Max Points Possible
Horizon 2045	<i>Project listed in Horizon 2045's Short-Term Projects List or Fiscally Constrained Programs = 5 pts</i>	5
Unified List of Regional Transportation Priorities	<i>Project listed in SRTC's Unified List of Regional Transportation Priorities = 5 pts</i>	5
Freight Network	<i>Project located on SRTC's Regional Freight Priority Network = 5 pts; Project benefits SRTC's Regional Freight Priority Network = 2.5 pts</i>	5
Project Readiness	<i>Design Status: Complete = 2 pts; Preservation Project or In Progress = 1 pt Right-of-Way Status: Complete = 3 pts; Preservation Project or N/A = 2 pts; In Progress = 1 pt</i>	5
Total SRTC Regional Prioritization Points Possible		20

Total Points Possible (FMSIB Focus Area Points + SRTC Regional Prioritization Points)

40

RESOLUTION
of the BOARD OF DIRECTORS
of the

SPOKANE REGIONAL TRANSPORTATION COUNCIL

R-22-10 SRTC

**APPROVAL OF THE REGIONAL PRIORITY FREIGHT PROJECTS LIST
FOR POTENTIAL INCLUSION IN
THE FMSIB STATEWIDE PRIORITIZED LIST OF FREIGHT INVESTMENTS**

WHEREAS, the Spokane Regional Transportation Council Board (SRTC Board) of Directors serves as the Metropolitan Planning Organization (MPO) for the Spokane Metropolitan Planning Area (SMPA) and as the Regional Transportation Planning Organization (RTPO) for Spokane County; and

WHEREAS, the Washington State Legislature has directed the Freight Mobility Strategic Investment Board (FMSIB) to develop a prioritized list of freight investments that are geographically balanced across the state and can proceed to construction in a timely manner;

WHEREAS, FMSIB has requested MPOs and RTPOs submit priority freight project lists for their respective regions, to assist in identifying the state's highest priority freight investments; and

WHEREAS, the SRTC Board of Directors is the governing body of SRTC and responsible for agency policy decisions establishing regional funding priorities.

NOW, THEREFORE BE IT RESOLVED, that SRTC Board establishes a regional priority freight projects list to be submitted to FMSIB for potential inclusion in their statewide prioritized list of freight investments, along with a secondary list of investments demonstrating the extent of the region's freight-related needs.

PASSED and APPROVED on this 14th day of July 2022 by the Spokane Regional Transportation Council Board of Directors.

Paul Schmidt, Council Member, City of Cheney
Chair, SRTC Board of Directors

ATTEST

Julie Meyers-Lehman, Clerk of the Board

To: Board of Directors
From: Lois Bollenback, Executive Director
TOPIC: APPOINT BUDGET COMMITTEE

07/07/2022

Requested Action:

Approve Resolution 22-11 appointing Board members to a Budget Committee.

Key Points:

- Each year, SRTC develops a Calendar Year (CY) Budget that forecasts the revenues and expenditures of the organization for the upcoming year.
- The Budget Committee is comprised of SRTC Board members, convened to provide review and feedback on the draft budget and make recommendation to the full Board of Directors.
- Section 5.B.2. of the adopted Interlocal Agreement (ILA) states the “Executive Director shall submit the proposed work program and budget for the next calendar year to the Board not later than September 15th annually. Upon approval by the Board, the SRTC budget and related contributions shall be approved or rejected by each Party and notice of such approval or rejection shall be provided to SRTC not later than November 1st”

Board/Committee Discussions:

This is the first time this topic has been discussed.

Public Involvement:

All Board and committee meetings are open to the public.

Staff Contact: Lois Bollenback, SRTC | lbollenback@srtc.org | 509.435-3823

RESOLUTION
of the BOARD OF DIRECTORS
of the
SPOKANE REGIONAL TRANSPORTATION COUNCIL
R-22-11 SRTC
ESTABLISHING A BUDGET COMMITTEE

WHEREAS, the Spokane Regional Transportation Council Board (SRTC Board) of Directors serves as the Metropolitan Planning Organization (MPO) for the Spokane Metropolitan Planning Area (SMPA) and as the Regional Transportation Planning Organization (RTPO) for Spokane County; and

WHEREAS, the SRTC Board operates pursuant to an Interlocal Agreement of the member parties that requires the establishment of each Committee by a resolution of the Board that defines the duties and powers of said Committee;

NOW, THEREFORE BE IT RESOLVED, that SRTC Board is establishing a Budget Committee for the purposes of:

1. Reviewing and providing feedback on the draft calendar year 2023 Budget; and
2. Providing a recommendation to the full Board of Directors.

PASSED and APPROVED on this 14th day of July 2022 by the Spokane Regional Transportation Council Board of Directors.

Paul Schmidt, Council Member, City of Cheney
Chair, SRTC Board of Directors

ATTEST

Julie Meyers-Lehman, Clerk of the Board

To: Board of Directors

07/07/2022

From: Jason Lien, Principal Transportation Planner

TOPIC: DIVISIONCONNECTS: PRESENTATION OF DRAFT FINAL REPORT

Requested Action:

None. For information and discussion.

Key Points:

- DivisionConnects is a multi-jurisdictional study to analyze the Division Street corridor. Phase 1 of the study focused on selecting a preferred alternative for bus rapid transit (BRT). Phase 2 focused on supportive active transportation projects and land use.
- Final reporting for Phase 2 is contained in the DivisionConnects Vision and Implementation Strategy. Key content are preliminary design information for active transportation projects, profiles of land use opportunity around BRT station locations, and travel demand modeling analysis based on modified land use scenarios along Division Street.
- The Draft Vision and Implementation Strategy and Appendices are posted under “Learn More” at divisionconnects.org. The July meeting agenda item will highlight the content of this report. Staff will return to the Board in September to present an action item for acceptance of the report.

Board/Committee Discussions:

The TTC and TAC were last updated in June 2022. The Board was updated in May.

Public Involvement:

The study had extensive public involvement. Study information can be found at divisionconnects.org.

Staff Contact: Jason Lien, SRTC | jlien@srtc.org | 509.343.6370

To: Board of Directors

07/07/2022

From: Mike Ulrich, Principal Transportation Planner

TOPIC: SAFE STREETS AND ROADS FOR ALL: SRTC GRANT PROPOSAL

Requested Action:

None. For information and discussion.

Key Points:

- In March, as part of the discussion series, the Board received a presentation on safety. Topics discussed included the decision-making process, what role SRTC plays in impacting human behavior, safety planning, and project weighting.
- The recently passed Bipartisan Infrastructure Law (BIL) includes a new grant program called Safe Streets and Roads for All (SS4A).
- The SS4A program is a discretionary program with \$5 billion in appropriated funds over the next 5 years and makes funds available to develop action plans or implementation plans.
- The purpose of SS4A grants is to improve roadway safety by significantly reducing or eliminating roadway fatalities and serious injuries through safety action plan development and implementation focused on all users, including pedestrians, bicyclists, public transportation users, motorists, personal conveyance and micromobility users, and commercial vehicle operators.
- To be eligible for implementation (projects) funding, an applicant must have an adopted action plan.
- Action Plan Grant awards will be based on estimated costs, with an expected minimum of \$200,000 for all applicants, and an expected maximum of \$5,000,000 for a metropolitan planning organization (MPO) or a joint application among a multijurisdictional group of entities that is regional in scope.
- The deadline for applications is 5:00 p.m. EDT on 09/15/2022.
- SRTC staff will be discussing the opportunity to apply for a regional safety action plan grant at the July Board meeting.

Board/Committee Discussions:

This is the first time this topic has been discussed. The Transportation Technical Committee and Transportation Advisory Committee will be receiving a presentation and opportunity to provide input at their August meetings.

Public Involvement:

All Board and committee meetings are open to the public.

Staff Contact: Mike Ulrich, SRTC | mulrich@srtc.org | 509.343.6370

To: Board of Directors
From: Lois Bollenback, Executive Director
TOPIC: EXECUTIVE DIRECTOR'S REPORT

07/07/2022

Requested Action:

None. For information.

Key Points:

- **ILA Implementation Committee Update:**
 - The most recent meeting occurred on Friday, July 1st where the group finalized their proposed updates to the Rules of Procedure. Due to the lengthy meeting agenda this month, the proposed updates will be presented to the SRTC Board at your next meeting.
 - The Committee completed a review of an initial draft of the Resolution outlining the purpose and role of the Administrative Committee
 - The next meeting of the ILA Committee has not been scheduled yet.
- **Joint Transportation Commission Working Group Update.**
 - SRTC has been appointed by our peer Regional Transportation Planning Organizations (RTPO) to represent the RTPO's on a Working Group that is providing a review and recommendation to the Joint Transportation Commission (JTC) on state and local funding splits for Federal Formula funding programs.
 - The Working Group met initially on June 8 to review background information and general considerations for decision-making.
 - The second meeting occurred on July 8 in Seattle where the group will provide input regarding transportation needs and potential funding splits.
 - A third meeting is scheduled on July 15. Activities and background materials can be found at <https://leg.wa.gov/JTC/Pages/IJJAWorkgroup.aspx>

Staff Contact: Lois Bollenback, SRTC | lbollenback@srtc.org | 509.435-3823

To: Board of Directors

07/07/2022

From: Greg Griffin, Administrative Services Manager

TOPIC: CALENDAR YEAR (CY) 2022 QUARTERLY BUDGET UPDATE (2ND QUARTER: APR-MAY-JUN)

Requested Action:

None. For information.

Key Points:

- SRTC develops an annual budget outlining the anticipated revenues and expenditures for the upcoming year. SRTC reports on a cash basis, which provides a snapshot in time of the agency's revenues and expenditures.
- SRTC staff reports quarterly to the Board of Directors on revenue and expenditures for the preceding quarter and year to date.
- SRTC began CY 2022 with a cash balance of \$639,721 and ended the second quarter of 2022 with a balance of \$727,444.
- Due to timing, the revenues portion includes funds received in CY 2022 that were for expenditures made near then end of CY 2021. The following spreadsheet (**see Attachment**) provides a comparison of the adopted CY 2022 budget as amended on 03/10/2022, and a summary for the Second Quarter (Q2) of actual 2022 revenues and expenditures, as well as a column showing 2021 year to date revenues/expenses for comparative purposes.
- Additional details can be found on the **Supporting Information** page following this memo.

Board/Committee Discussions:

The CY 2022 Budget was approved by the Board on 11/11/2021 and amended by the Board on 03/10/2022.

Public Involvement:

All meetings in which the CY 2022 Budget and/or quarterly budget updates were presented to the Board were open to the public.

Staff Contact: Greg Griffin, SRTC | ggriffin@srtc.org | 509.343.6370

Supporting Information

TOPIC: CALENDAR YEAR (CY) 2022 QUARTERLY BUDGET UPDATE (2ND QUARTER: APR-MAY-JUN)

Revenues

- Through the Second Quarter (50% of Calendar Year) of CY 2022 (January – June), SRTC collected \$1,246,360; 37% of the anticipated revenues for the year.
- STBG planning funds utilized in 1st quarter instead of FHWA-PL funds due to delayed fiscal year 2022 PL allocation.
- Spokane Transit Authority's (STA) share of Division Study funds are anticipated to be received in the second half of 2022.

Expenditures

Through the Second Quarter of CY 2022 SRTC spent \$1,158,637 or 34% of total anticipated expenditures for the year as follows:

- Personnel Expenditures: Total personnel expenditures were \$555,422 through Q2, or 45% of the CY 2022 budget amount.
- Contractual and Professional Services: Total services expenditures were \$494,567 year-to-date, or 26% of the total budget amount. The expenses for the Division Street Study Consultant and the 2021 State Audit charges both show a budget variance due to timing and are both nearing completion. Professional Services - ETS Grant Work is pass through funding for the installation of charging stations throughout the region.
- Materials and Services: Total materials and services expenditures were \$44,600 year-to-date or 35% of the total budget amount. Telephone expenses are higher than anticipated due to an IT related delay in transitioning to less expensive telecom services provider. Postage variance is high due to postage purchased early in year and is only a timing issue.
- Travel, Training, and Staff Development (includes and Subscriptions/Memberships): Total expenditures were \$10,850 thru Q2, or 21% of the total budgeted amount. This category continues to be impacted by COVID-19 related travel restrictions and the move to online conferences, training sessions, etc. It is anticipated that there will be increased travel and conference attendance in the second half of this year.
- IT Operations: Total expenditures were \$53,199 thru Q2, or 44% of the total budgeted amount. Software expense is a timing issue as ESRI/GIS software was paid in Q1 and makes up nearly 50% of 2022 budget.

SRTC CY 2022, Report through June 30, 2022

	CY 2022 Approved	CY 2022			Prior Year-to-Date	CY 2022 % of Budget
		1st Qtr	2nd Qtr	Year-to-Date		
REVENUES						
SRTC Cash Balance 12/31/21				639,721		
Designated Local Funds carried over from 2021	20,250					
FHWA PL (Federal Public Law Funds)	698,741	36,055	154,710	190,765	345,624	27%
FTA (Federal Section 5303 Funds)	280,223	61,535	51,841	113,376	169,542	40%
STBG Planning Funds	350,000	249,210	105,034	354,243	162,959	101%
STBG Data & Study Project Funds	735,250	81,798	150,241	232,039	109,604	32%
RTPO (State Planning Funds)	144,651	48,715	31,586	80,302	123,507	56%
Local Dues	272,705	272,471	180	272,651	231,405	100%
Grants - Other ETS Project (pass through)	850,000	-	463	463	650	0%
Other Local Study Project Funds (STA 2020 Division Study)	50,000	-	-	-	161,686	0%
Spokane County Treasury Interest	10,000	1,430	1,091	2,521	5,720	25%
TOTAL REVENUES (Received in 2022)	3,411,820	751,213	495,147	1,246,360	1,310,696	37%
EXPENDITURES						
Personnel						
Salaries	924,323	213,344	198,063	411,407	393,496	45%
Accrued Leave Payouts (includes unemployment)	1,500	-	-	-	11,633	0%
FICA	70,711	16,507	15,363	31,869	31,403	45%
WA State Retirement System	92,931	22,478	22,176	44,654	54,986	48%
Insurance	154,552	33,566	33,925	67,491	69,986	44%
Total Personnel	1,244,017	285,895	269,526	555,422	561,504	45%
Contractual and Professional Services						
Legal Services	25,000	7,371	3,851	11,222	14,999	45%
Consultants & Professional Svcs	57,108	3,181	1,061	4,242	89,636	7%
Professional Services - ETS Grant Work	850,000	-	-	-	-	0%
MTP Update	20,000	731	-	731	9,351	4%
Consultant Svcs & D.A.T.A.	700,000	74,427	215,423	289,850	38,744	41%
Consultant & Division St Study	200,000	65,283	111,862	177,144	263,196	89%
State Audit Charges	15,000	-	11,378	11,378	-	76%
Total Contractual and Professional Services	1,867,108	150,992	343,574	494,567	415,926	26%
Materials and Services						
Publications	500	130	32	162	59	32%
Postage	300	179	4	183	56	61%
Operating Supplies	4,500	91	-	91	79	2%
Minor Furniture	1,000	43	-	43	0	4%
Telephone	6,120	3,149	3,140	6,289	3,713	103%
Advertising	2,620	496	192	688	1,450	26%
Rent - Office Space	87,600	21,945	14,105	36,050	36,543	41%
Rent - Meeting Rooms	500	-	-	-	-	0%
Lease - Copier	2,200	461	502	964	896	44%
Property and Liability Insurance	15,500	-	-	-	-	0%
Printing	750	-	-	-	-	0%
IF Charges	4,860	66	64	130	134	3%
Total Materials and Services	126,450	26,561	18,039	44,600	42,932	35%
Travel, Training, and Staff Development						
Mileage & Parking	1,900	58	-	58	5	3%
Travel / Training (Staff)	33,650	2,010	6,535	8,546	1,753	25%
Educational Speaker Series	5,000	-	-	-	-	0%
Board/Staff Retreats, Facilitators, Food	3,700	30	72	102	18	3%
Dues, Subscriptions, and Memberships	8,625	328	1,816	2,144	4,196	25%
Total Travel, Training, and Staff Development	52,875	2,427	8,423	10,850	5,971	21%
IT Operations						
IT Professional Svcs	54,500	6,225	5,448	11,673	13,511	21%
Software	43,501	24,668	8,971	33,638	39,445	77%
Hardware - New and Replacement; Repairs/Maint.	12,250	801	762	1,563	115	13%
Online Services	11,120	3,157	3,168	6,325	7,029	57%
Total IT Services	121,371	34,851	18,349	53,199	60,101	44%
TOTAL EXPENDITURES (Paid in 2022)	3,411,820	500,726	657,912	1,158,637	1,086,434	34%
CASH BALANCE 6/30/22				727,444	953,498	

To: Board of Directors

07/07/2022

From: Greg Griffin, Administrative Services Manager

TOPIC: CALENDAR YEAR (CY) 2023 MEMBERSHIP CONTRIBUTIONS

Requested Action:

None. For information.

Key Points:

- Per the 2021 SRTC Interlocal Agreement (ILA), SRTC member dues are set using a per capita rate and based on population estimates provided by the Washington State Office of Financial Management, excepting STA and WSDOT, whose dues are a fixed non-population-based amount. The ILA contains a provision for the City of Spokane and Spokane County to have the same membership contribution amount based on City of Spokane population.
- The current membership contribution rate is \$0.30 per capita; 2023 contribution amounts are shown on the next page in the blue column.
- Membership contributions over the past ten years have ranged between 8.5% to 14.2% of the SRTC budget. Membership contributions (local funds) are an imperative part of the budget as they serve as required match for federal grant funds as well as for the funding source for a small portion of the budget that are not grant eligible expenditures. A draft CY 2023 budget will be presented to the Board in the next few months.
- SRTC has also used membership dues to sustain an operating reserve, as federal and state grants funds operate on a reimbursement basis.

Board/Committee Discussions:

This is the first time this topic has been discussed.

Public Involvement:

All meetings of the Board and Committees are noticed and open to the public.

Staff Contact: Greg Griffin, SRTC | ggriffin@srtc.org | 509.343.6370

Supporting Information

TOPIC: CALENDAR YEAR (CY) 2023 MEMBERSHIP CONTRIBUTIONS

Agency	April 1, 2021 OFM Population Estimate	2022 Dues	April 1, 2022 OFM Population Estimate ²	Population % increase from 2021	Population % of Total	2023 Dues w/ new pop. Figures	Total Dues % increase 2021 to 2022
Airway Heights	10,760	\$ 3,228	11,040	2.60%	2.00%	\$ 3,312	2.6%
Cheney	12,390	\$ 3,717	12,920	4.28%	2.35%	\$ 3,876	4.3%
Deer Park	4,520	\$ 1,356	4,670	3.32%	0.85%	\$ 1,401	3.3%
Fairfield	600	\$ 180	600	0.00%	0.11%	\$ 180	0.0%
Latah	185	\$ 56	185	0.00%	0.03%	\$ 56	0.0%
Liberty Lake	12,480	\$ 3,744	12,870	3.13%	2.34%	\$ 3,861	3.1%
Medical Lake	4,870	\$ 1,461	4,840	-0.62%	0.88%	\$ 1,452	-0.6%
Millwood	1,915	\$ 575	1,915	0.00%	0.35%	\$ 575	0.0%
Rockford	520	\$ 156	545	4.81%	0.10%	\$ 164	4.8%
Spangle	280	\$ 84	280	0.00%	0.05%	\$ 84	0.0%
Spokane ¹	229,400	\$ 68,820	230,900	0.65%	41.93%	\$ 69,270	0.7%
Spokane County ¹	159,560	\$ 68,820	162,715	1.98%	29.55%	\$ 69,270	0.7%
Spokane Valley	104,500	\$ 31,350	107,100	2.49%	19.45%	\$ 32,130	2.5%
Waverly	120	\$ 36	120	0.00%	0.02%	\$ 36	0.0%
City and County Subtotal	542,100	\$ 183,582	550,700	1.59%	100%	\$ 185,665	1.1%

Kalispel Tribe of Indians ³		N/A				TBD	-
Spokane Transit		58,706				58,706	0.0%
Spokane Tribe of Indians ³		N/A				TBD	-
WSDOT		30,418				30,418	0.0%
Transportation Agency Subtotal		\$ 89,124				\$ 89,124	0.0%

GRAND TOTAL		\$ 272,706				\$ 274,789	0.8%
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¹ The SRTC Board policy is for Spokane County dues to match the City of Spokane dues each year.

² Based on the State of Washington's Office of Financial Management's April 1, 2022 estimated population figures.

³ Pending determination of contribution amount

To: Board of Directors

07/07/2022

From: Jason Lien, Principal Transportation Planner

TOPIC: COORDINATED PUBLIC TRANSIT – HUMAN SERVICES TRANSPORTATION PLAN UPDATE

Requested Action:

None. For information.

Key Points:

- An update is underway for the Coordinated Public Transit-Human Services Transportation Plan (CPT-HSTP). SRTC is leading this planning process, in partnership with STA. The current Plan was adopted in 2018.
- The CPT-HSTP addresses human services transportation within the planning area of Spokane County, with emphasis on projects and programs that serve persons with disabilities, older adults, and individuals with lower incomes. The plan's goal is to identify unmet needs, minimize duplication of services, enhance public transportation access, and identify strategies and projects to facilitate this.
- The CPT-HSTP is the guiding document for human services transportation project programming. Organizations applying to WSDOT's Consolidated Grant Program must cite the need they are addressing as identified in local CPT-HSTPs. Human services transportation planning is also a required component of FTA's Section 5310 grant program – Enhanced Mobility for Seniors and Individuals with Disabilities.
- The planning process has focused on public outreach over the last few months, with all interested parties and target groups encouraged to take a survey that opened in February. With survey outreach coming to an end, staff will review public feedback and draft the plan update in July/August. A first draft of the CPT-HSTP document will be complete by 9/1/22.
- Staff will review survey results and present a draft report to the Board in September.

Board/Committee Discussions:

The Board and Committees were first updated earlier this year. Board approval of the CPT-HSTP update is scheduled for November 2022.

Public Involvement:

The planning process has extensive public involvement. The [Project Page](#) is the public facing site for information.

Staff Contact: Jason Lien, SRTC | jlien@srtc.org | 509.343.6370

To: Board of Directors
From: Michael Redlinger, Associate Transportation Planner II
TOPIC: EQUITY PLANNING FRAMEWORK

07/07/2022

Requested Action:

None. For information.

Key Points:

- SRTC's State Fiscal Years 2022-2023 Unified Planning Work Program (UPWP) includes provisions for SRTC to pursue an equity planning framework in 2022.
- SRTC is working on an updated equity planning framework to maximize regional competitiveness for funding opportunities, meet state and federal requirements, improve existing equity planning methodologies, and positively impact our community.
- Earlier this year, SRTC assembled a working group comprised of TAC and TTC members as well as one Board member. The working group has met four times – once each month in March, April, May, and June.
- The working group continues to discuss a range of potential tools and strategies to be considered as recommendations. The group has also heard from guest speakers including other MPOs and Spokane neighborhood councils.
- With input from the working group, SRTC is developing a draft framework and set of recommendations to be presented to the TAC and TTC in third quarter 2022. Pending TAC and TTC recommendation, the framework would return to the Board for approval by the end of 2022.

Board/Committee Discussions:

This is the second time that SRTC's 2022 equity planning work has been provided to the Board and the first time since the equity planning work group began monthly meetings in March.

Public Involvement:

All meetings of the Board and Committees are noticed and open to the public. In addition to guest speaker participation, SRTC staff leading the equity planning work group have engaged in targeted outreach to neighborhood councils and community organizations to help collect feedback for the working group to discuss.

Staff Contact: Michael Redlinger, SRTC | mredlinger@srtc.org | 509.343.6370

Supporting Information

TOPIC: EQUITY PLANNING FRAMEWORK – JULY UPDATE

- **Meetings To Date (Overview)**

March: First working group meeting. Introductions, overview, discussed mission/goals and timeline for this work.

April: Reviewed and discussed materials from other MPO's. Hosted guest speakers from PSRC (WA) and the Greater Madison MPO (WI).

May: Discussed potential equity planning tools and strategies. Worked with group and began documenting ideas in tools and strategies document.

June: Discussed community impacts. Hosted guest speakers from Hillyard Neighborhood Council and east central neighborhood Council. Continued documenting notes and ideas in tools and strategies document.

- **Working Group**

Mike Tressider (STA, TTC)

Colin Quin-Hurst (City of Spokane, TTC)

Kim Zentz (Urbanova, TAC)

Bill White (T-O Engineers, TAC)

Rhonda Young (Gonzaga University, TAC)

Raychel Callary (TAC)

Kelly Fukai (WSTC, Board of Directors)

Cindy Green (SRHD, TTC)

Char Kay (WSDOT, TTC) – Joining us starting in July

Non-TAC, TTC, or Board members may also participate in meetings

- **Important Dates**

July-October: Continued Equity Planning Work Group meetings

September: Return to TAC, TTC

November: Return to Board with draft recommendations for discussion and review

To: Board of Directors

07/07/2022

From: Eve McMenamy, Deputy Executive Director

TOPIC: SFY 2022-2023 UNIFIED PLANNING WORK PROGRAM: AMENDMENT

Requested Action:

None. For information.

Key Points:

- Spokane Transit Authority is adding a new project to their work program, Division Street Bus Rapid Transit (BRT) Corridor Land Use and Infrastructure Plan, which necessitates an amendment to the [SRTC SFY 2022-2023 UPWP](#), Appendix C- page 46.
- The SRTC Unified Planning Work Program (UPWP) is the foundational document outlining SRTC's core functions, planning studies, technical support, other ongoing planning activities, and anticipated revenue and expenditures to conduct agency work over a two-year period.
- The UPWP also includes major planning activities, expected outcomes, funding types, and timelines identified by our partners at Spokane Transit Authority (STA) and Washington State Department of Transportation, Eastern Region which are included in the UPWP appendices.
- SRTC and WSDOT are not seeking any adjustments in this UPWP amendment.
- UPWP Amendments require approval by the SRTC Board of Directors.

Board/Committee Discussions:

This is the first discussion of the SRTC SFY 2022-2023 UPWP Amendment by the Board. The Transportation Technical Committee and Transportation Advisory Committee received information about this topic on 06/22/22.

Public Involvement:

All meetings at which the SFY 2022-2023 UPWP Amendment will be presented are open to the public.

Staff Contact: Eve McMenamy, SRTC | evemc@srtc.org | 509.381.9466

Supporting Information**TOPIC: SFY 2022-2023 UNIFIED PLANNING WORK PROGRAM: AMENDMENT**

**SRTC July 1, 2021 - June 30, 2023, Unified Planning Work Program;
Transportation Planning Projects to Be Conducted by Spokane Transit Authority**

New Planning Project:**Division Street Bus Rapid Transit (BRT) Corridor Land Use and Infrastructure Plan**

STA, in conjunction with the City of Spokane and Spokane County applied for a Federal Transit Administration (FTA) Transit Oriented Development (TOD) grant to build on the collaborative work started with the DivisionConnects project, which provided the basis for the Locally Preferred Alternative (LPA) for the BRT alignment, as well as began initial land use analysis.

Expected Outcomes/Products

Spokane County and the City of Spokane propose to jointly develop a Division Street BRT Transit-oriented Development (TOD) Corridor Land Use and Infrastructure Plan. As jurisdictions responsible for land use planning and regulation, the City and the County are positioning the Division Street Corridor for greater inclusion, housing and transportation equity, and improved economic vitality. The plan will help the County and City successfully meet the needs of each station and maintain continuity of the Division Street corridor, while celebrating the unique character of each neighborhood. Effectively, the resulting plan will be a sub-area plan to the City's comprehensive plan, with an emphasis on how fixed guideway transit, including Business Access and Transit (BAT) lanes, can improve the community. The plan will include corridor development policies and station development plans for the full corridor and will include both a proposed timeline and recommended financing strategies and will set the stage for revised TOD-focused zoning codes and resolutions.

Schedule

Q4 2022 – Q4 2024

Funding

Federal

2022 Draft Board Agenda Items	
For Action	For Information
AUGUST	
<i>Panel Discussion: Transportation Technology</i>	
SEPTEMBER	
DivisionConnects Phase 2 Report	Draft 2023-2025 TIP
Unified Planning Work Program Amendment	Transportation Discussion Series: Economic Vitality
Safe Streets for All	TIP Obligation Target Update
	CY 2023 Work Plan, Budget & Indirect Cost Plan
OCTOBER	
2023-2025 TIP	Project Screening Criteria – Prioritization Strategies
CY 2023 Work Plan, Budget & Indirect Cost Plan	Coordinated Public Transit - Human Services Transportation Plan
	2022 Q3 Budget Update
NOVEMBER	
Coordinated Public Transit - Human Services Transportation Plan	TIP Guidebook
	Prioritization Strategy Applied – Draft Review
	Equity Framework

ACTION ITEMS

- **2024-2026 TIP Call for Projects** – Staff summarized the timeline, scoring process, and reviewed the differences between Options 1 and 2. There was discussion about use of toll credits, distributing funding with consideration of geographic equity, project phasing, and modifying the suggested allocations in Option 2.

A motion was made to recommend Board approval of Option 2 Program of Project as presented.

Another motion was made to recommend Board approval of Option 2 with modifications (removing funding from project #21 *Cascade Way Reconstruction* and applying those funds to project #9 *Barker Corridor: Appleway to Sprague*); there were 2 votes in favor and 15 votes against. Motion did not pass.

The vote on the original motion passed with 16 votes in favor and 1 against.

- **Freight Mobility Strategic Investment Board (FMSIB) Priorities** – Staff described FMSIB’s directive to develop a statewide prioritized list of freight investments, which includes collecting freight project and investment priorities from MPOs.

A motion was made to recommend Board approval of sending FMSIB a focused list of projects, based on the Option B methodology, with the inclusion of the full list of projects to demonstrate the extent of the region’s freight-related needs. The motion included a request that the Board reverse the reprioritization of the Pines Rd/BNSF Grade Separation project and the South Barker Rd Corridor Improvements project. Motion passed unanimously.

INFORMATION & DISCUSSION ITEMS

- **Transportation Discussion Series: Equity** – Staff explained the importance of equity in regional transportation planning and efforts by SRTC to better analyze equity and strengthen equity-related criteria in project prioritization.
- **Equity Framework** – Staff shared an update of the Equity Framework Working Group’s activities, milestones and next steps.
- **Unified Planning Work Program (UPWP) Amendment** – STA has requested an amendment to the 2022-2023 UPWP to add the Division Street Bus Rapid Transit Corridor Land Use and Infrastructure Plan project.
- **DivisionConnects Conclusion** – Staff provided a summary of the project which launched in Q1 2020; Phase 2 report is complete and will be posted to the website soon. The Board will be asked to approve the report later this year.
- **Coordinated Public Transit – Human Services Transportation Plan Update** – Staff briefly reviewed the plan update process to date, spoke about public outreach and shared next steps. The final plan will be presented to the Board for approval in November.
- **Transportation Discussion Series: Funding** – The meeting was out of time and this item will be presented at a future meeting.

ACTION ITEMS

- **2024-2026 TIP Call for Projects** – Staff summarized the process to date and described the differences between Option 1 and Option 2 program of funding. The group discussed timing and moving phases in order to meet obligation targets. A motion to recommend Board approval of Option 2 Program of Projects passed unanimously.
- **Freight Mobility Strategic Investment Board (FMSIB) Priorities** – Staff explained FMSIB’s freight prioritization project that includes receiving freight project priorities from MPOs and recapped the action taken on this item by the TTC at their meeting earlier in the day. A motion was made to recommend Board approval of submitting to FMSIB a focused list of prioritized projects based on Option B methodology along with a secondary list consisting of remaining projects to illustrate need, as proposed by the TTC. Motion passed unanimously.

INFORMATION & DISCUSSION ITEMS

- **Transportation Discussion Series: Funding** – Staff provided an overview of the role of an MPO in funding regional transportation project, summarized federal, state and local transportation revenues, and how the Metropolitan Transportation Plan, TIP and Unified List of Regional Priorities fit into the funding conversation. The group discussed ways to identify solutions with the highest value, how SRTC can stay flexible and current and ways the agency can be more successful in meeting regional needs.
- **Equity Framework** – Staff shared an update of the Equity Framework Working Group’s activities, milestones and next steps.
- **Unified Planning Work Program Amendment** – Staff explained what the UPWP is and that work plans of SRTC, STA and WSDOT are all incorporated into this single document. STA is requesting an amendment to add the Division Street Bus Rapid Transit Corridor Land Use and Infrastructure Plan project.
- **DivisionConnects** – Staff shared a history of the project, the timeline, and details about the scope for work for Phase 2. The final report will be presented to the City of Spokane council and to the SRTC Board within the next few weeks. The Board will be asked to take action on the report in the fall.
- **Coordinated Public Transit – Human Services Transportation Plan Update** – Staff defined the plan and its purpose. It is required to be updated every four years and needed for several state and funding programs. Staff recapped the plan update process to date, spoke about public outreach and shared next steps. The final plan will be presented to the Board for approval in November.