



# Transportation Technical Committee Meeting

Wednesday, May 25, 2022 • 1:00 PM

Virtual Meeting via Zoom Videoconference

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# Transportation Technical Committee Meeting

Wednesday, May 25, 2022 | 1:00 PM – 2:30 PM

## AGENDA

<i>Time</i>	<i>Item</i>	<i>Page</i>
1:00	1. Call to Order / Record of Attendance	
1:02	2. Approval of April 2022 TTC Meeting Minutes	3
1:03	3. Public Comments	
1:05	4. TTC Member Comments	
1:15	5. Chair Report on SRTC Board of Directors Meeting	
<b><u>FOR ACTION</u></b>		
1:18	6. <b>2022-2026 Transportation Improvement Program (TIP) June Amendment</b> <i>(Kylee Jones)</i>	6
<b><u>FOR INFORMATION AND DISCUSSION</u></b>		
1:20	7. <b>Transportation Discussion Series: Equity</b> <i>(Michael Redlinger)</i>	9
1:40	8. <b>Spokane Transit Authority: I-90/Valley High Performance Transit Corridor</b> <i>(Hamid Hajjafari, STA)</i>	n/a
1:55	9. <b>2024-2026 TIP Call for Projects</b> <i>(Kylee Jones)</i>	10
2:15	10. <b>Freight Mobility Strategic Investment Board Priorities</b> <i>(David Fletcher)</i>	14
2:25	11. <b>Agency Update and Future Information Items</b> <i>(Ryan Stewart)</i>	
2:30	12. <b>Adjournment</b>	

Spokane Regional Transportation Council - Transportation Technical Committee  
April 27, 2022 | Zoom Video Conference

**# 1 Call to Order/Record of Attendance**

Ms. Inga Note, TTC Chair, called the meeting to order at 1:00 pm.

**IN ATTENDANCE**

***TTC Members:***

Inga Note, *City of Spokane* (Chair)  
Todd Ableman, *City of Cheney*  
David Williams, *City of Liberty Lake*  
Kevin Picanco, *City of Spokane*  
Colin Quinn-Hurst, *City of Spokane*  
Adam Jackson, *City of Spokane Valley*  
Jerremy Clark, *City of Spokane Valley*  
Roger Krieger, *Small Towns Representative*  
Brandi Colyar, *Spokane County*  
Barry Greene, *Spokane County*  
Jami Hayes, *Spokane County*  
April Westby, *Spokane Regional Clean Air Agency*  
Cindy Green, *Spokane Regional Health District*  
Karl Otterstrom, *Spokane Transit Authority*  
Mike Tresidder, *Spokane Transit Authority*  
Maria Cullooyah, *Spokane Tribe*

***Guests:***

Shauna Harshman, *City of Spokane*  
Bret Lucas, *Spokane Transit Authority*  
Sean Messner, *CivTech Inc*  
Brandon Blankenagel, *KPFF Engineers*

***SRTC Staff:***

Ryan Stewart, *Principal Transportation Planner*  
Kylee Jones, *Assoc. Transportation Planner III*  
Eve McMenemy, *Deputy Executive Director*  
Jason Lien, *Principal Transportation Planner*  
David Fletcher, *Principal Transportation Planner*  
Lois Bollenback, *Executive Director*  
Michael Redlinger, *Assoc. Transportation Planner II*  
Julie Meyers-Lehman, *Admin.-Exec. Coordinator*

***Alternate TTC Members:***

n/a

**# 2 Approval of March 2022 TTC Meeting Minutes**

***Mr. Ableman made a motion to approve the minutes; Mr. Picanco seconded.  
Motion passed unanimously.***

**# 3 Public Comments**

There were no public comments.

**# 4 Technical Member Comments**

Members shared information about current projects or programs in their jurisdiction/agency.

**# 5 Chair Report on SRTC Board of Directors Meeting**

Chair Note reported on actions and discussions from the April 14 Board meeting.

## **ACTION ITEMS**

### **# 6 Toll Credits Policy**

Ms. Jones recapped WSDOT's new toll credit program for MPOs which provide an alternative for a project's local match requirement for certain funding programs. She reviewed the proposed toll credit policies for incorporation into SRTC's TIP Guidebook. The group discussed at length. Some comments included:

- Chair Note shared Board member comments from the discussion at the April Board meeting. The proposed policies line up with Board intent.
- An important consideration is that the Transportation Improvement Board does not come up with the local match for small agencies/jurisdictions as often as in the past.
- It is challenging for small towns with the local match; the proposed toll credit policies would help.
- The phrase "evenly distributed" seems vague. There is no process in place currently to process an even distribution.
- Discussion of the timing of toll credit availability.
- The use of toll credits by MPOs is a brand new program and there are still some unknowns, but the policies can be adjusted in the future.

***Mr. Jackson made a motion to recommend Board approval of the proposed policies with the word "evenly" removed and with the understanding that the TTC will have another opportunity to review the policies at the next update of the TIP Guidebook; Mr. Krieger seconded. Motion passed unanimously.***

## **INFORMATION & DISCUSSION ITEMS**

### **# 7 Transportation Discussion Series: Stewardship**

Ms. Jones defined the Guiding Principle of Stewardship in Horizon 2045. She shared information about stewardship in terms of climate change and transportation, spoke about sustainable development, and provided examples of a resilient transportation system.

The group was asked for input about other metrics to strengthen the stewardship criteria in the unified list of regional priorities development process. Suggestions included:

- Adding best practices/new technology
- Supporting system diversity
- The current criteria are already quite comprehensive
- Calculating tailpipe emissions is too much to handle for most agencies

Ms. Jones said a complete list of all the criteria for development of future Unified List of Regional Priorities development will be refined and presented to the TTC later in the year.

### **# 8 2024-2026 Call for Projects Update**

Ms. McMenemy reported that application scoring began on 4/20 and the goal is to be complete by 5/13; scoring is being done by staff and volunteer TTC and TAC members. Nine agencies submitted 50 project applications totaling \$151M; there is \$32M of funding available. There was a request for staff to release the scores as soon as possible so agencies have a better idea on their project funding situations.

## **# 9 2022 TIP Obligation Target Update**

Ms. McMenemy reported that SRTC's federal obligation target is \$12.79M and the deadline is 6/30/22; the State very recently changed previous deadline of 7/31/22. It is anticipated the target will be met by the end of FFY 2022, however not by the 6/30 deadline. Staff shared Q1 obligations, anticipated project delivery, and discussed project delays and supply chain problems. The State does not expect meeting their target either. There were no questions or discussion.

## **# 10 Discussion of TTC Purpose, Duties, Responsibilities and Bylaws**

Mr. Stewart said the SRTC 2021 Interlocal Agreement specifies that standing committees must be established by resolution. A Board committee convened in late 2021 to create a resolution and updated bylaws for the Transportation Advisory Committee; another Board subcommittee was created earlier this year to go through same process for the TTC. Four key areas under consideration by this group are;

1. Development of free-standing TTC bylaws (prior advisory committee bylaws combined the TTC & TAC in one document)
2. Adding a procedure in the unlikely event that a TTC member needs to be removed
3. Formalizing the rotation of agency/jurisdiction for TTC Chair and Vice-Chair positions
4. Revision of TTC membership. The subcommittee recommends that membership composition and number of members should remain as is.

Members discussed and comments included;

- o Clarification about the TTC membership seat for Spokane International Airport.
- o The purpose statement of the current TTC bylaws contains language about the TTC making recommendations for planning and programming; that language is not included in the updated bylaws. Staff said the omission was an error and the language will be re-inserted.
- o Suggestion to add language to the bylaws regarding an automatic procedure for membership modification when a member city or town exceeds 5,000 in population; this would prevent having to revise the bylaws again when that threshold is met.

## **# 10 Agency Update and Future Information Items**

Mr. Stewart shared that an informal group has met several times for the purpose of exploring regional activities to increase energy efficiency and to implement decarbonization projects and programs. Since transportation is such a large contributor to these issues much of the conversation has revolved around transportation thus far. This group is seeking representatives from the City of Spokane Valley and Spokane County. Reports from this group will be presented to the TTC and TAC. More information about this group is available upon request.

## **# 11 Adjournment**

There being no further business, the meeting adjourned at 2:14 pm.

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Julie Meyers-Lehman, Recording Secretary

To: Transportation Technical Committee 05/18/2022  
From: Kylee Jones, Associate Transportation Planner III  
Topic: **2022-2025 Transportation Improvement Program (TIP) June Amendment**

**Requested Action:**

Recommend SRTC Board of Directors approval of the June amendment to the 2022-2025 TIP as shown in the **Attachment**.

**Key Points:**

Two agencies have requested an amendment to the 2022-2025 TIP for the following four projects. See **Attachment** for more details.

- **WSDOT**
  - I-90/Rosamond Bridge Crossing – Bridge Deck Rehab
  - 2024-2026 SRTMC Operations
- **SRTC**
  - 2024 Metropolitan Transportation Planning
  - 2025 Metropolitan Transportation Planning

**Board/Committee Discussions:**

This is the first time the 2022-2025 TIP June amendment has been discussed by the TTC; the Transportation Advisory Committee will also discuss on 05/25/22 and it will be presented to the Board for action at their June meeting.

**Public Involvement:**

The proposed amendment will be published for a public review and comment period from 05/18/2022 through 05/27/2022. On 05/18/22 notice of the amendment will be published in the Spokesman Review, posted to the SRTC website ([www.srtc.org](http://www.srtc.org)), and posted to social media platforms. Public comments received during the public comment period will be addressed by SRTC staff and presented to the Board in their June 2022 meeting packet.

**Staff Contact:** Kylee Jones, SRTC | [kjones@srctc.org](mailto:kjones@srctc.org) 509.343.6370

**Supporting Information for:  
2022-2025 Transportation Improvement Program (TIP) June Amendment**

The TIP is a programming document that identifies specific projects and programs to be implemented during the upcoming four years. Any project with federal funds from the Federal Highway Administration (FHWA) or Federal Transit Administration (FTA), as well as any regionally significant projects, must be included in the TIP. After a TIP has been incorporated into the Washington State TIP (STIP), project changes can be requested by local agencies. Minor changes can be made administratively by SRTC staff. Significant changes must be made through the amendment process, which requires a 10-day public comment period and action by the SRTC Board of Directors.

The TIP serves as an important tool in implementing the goals, policies, and strategies identified in Horizon 2045, SRTC's long-range plan. As such, any projects included in the TIP, including projects added through monthly amendments, must be consistent with Horizon 2045. Consistency with Horizon 2045 includes a demonstration of financial constraint and conformity with regional air quality plans. The September amendment has been reviewed by SRTC staff for compliance with federal and state requirements and consistency with Horizon 2045.

TIP amendments must be approved by the SRTC Board to be incorporated into the Washington State TIP (STIP). Projects receiving federal funds must be in both the TIP and the STIP to access those funds.

Pending approval by the SRTC Board, the June amendment will be incorporated into the STIP on or around 07/15/2022.

**2022-2025 Transportation Improvement Program**

June Amendment (22-06)

Agency	Project Title Amendment Description	Funding Adjustment		Amendment	
				New Project	Existing Project
WSDOT	<b>I-90/Rosamond Bridge Crossing - Bridge Deck Rehab</b> Bridge deck rehab on Bridge 90/535 with preparation, deck repair, and a new wearing surface.	Federal - STP	\$ 1,089,120	✓	
		Local	\$ 25,582		
		<b>Total</b>	<b>\$ 1,114,702</b>		
WSDOT	<b>2024-2026 SRTMC Operations</b> Operations of the Spokane Regional Traffic Management Center. (SRTMC)	Federal - STP-UL	\$ 2,104,115	✓	
		<b>Total</b>	<b>\$ 2,104,115</b>		
SRTC	<b>2024 Metropolitan Transportation Planning</b> This project will support the tasks outlined in SRTC's Unified Planning Work Program (UPWP), primarily tasks related to the maintenance and implementation of the Metropolitan Transportation Plan and any approved planning and consultation studies.	Federal (STBG-UL)	\$ 500,000	✓	
		Local	\$ 78,035		
		<b>Total</b>	<b>\$ 578,035</b>		
SRTC	<b>2025 Metropolitan Transportation Planning</b> This project will support the tasks outlined in SRTC's Unified Planning Work Program (UPWP), primarily tasks related to the maintenance and implementation of the Metropolitan Transportation Plan and any approved planning and consultation studies.	Federal (STBG-UL)	\$ 500,000	✓	
		Local	\$ 78,035		
		<b>Total</b>	<b>\$ 578,035</b>		

STBG-UL Surface Transportation Block Grant Program - Urban Large  
STP(UL) Surface Transportation Program



To: Transportation Technical Committee

05/18/2022

From: Michael Redlinger, Associate Transportation Planner II

**Topic: Transportation Discussion Series: Equity**

**Requested Action:**

None. For information and discussion.

**Key Points:**

- SRTC is interested in developing a more robust process for identifying transportation system needs along with a quantitative evaluation strategy for determining the highest value projects.
- During the first half of 2022, staff will conduct a series of discussions with the SRTC Board and Committees to develop a deeper understanding of transportation topics, seek input and direction from members on key issues, and revisit screening criteria to develop a more data driven evaluation strategy for transportation project prioritization.
- This month's topic is Equity,

**Board/Committee Discussions:**

This is the fifth in a series of discussions for the Board and Committees. Prior discussions were:

- The Role of an MPO (January)
- Quality of Life (February)
- Safety (March)
- Stewardship (April)

**Public Involvement:**

All meetings of the Board and Committees are noticed and open to the public.

**Staff Contact:** Michael Redlinger, SRTC | [mredlinger@srhc.org](mailto:mredlinger@srhc.org) | 509.343.6370

To: Technical Transportation Committee 05/18/2022  
From: Kylee Jones, Associate Transportation Planner III  
Topic: **2024-2026 Call for Projects**

### **Requested Action:**

None. For information and discussion

### **Key Points:**

- **Overview** – The 2024-2026 Call for Projects was issued on 02/11/2022, to identify and prioritize transportation projects eligible for a variety of funding types totaling roughly \$32M. The awards will be for projects and programs to be executed in Federal Fiscal Years 2024-2026.
- **Application Review Process** - Eight Transportation Technical Committee (TTC) members on the Transportation Improvement Program (TIP) Working Group reviewed & edited the SRTC 2018 Call for Projects Application to update the application. Updates included improved question clarity, minor scoring adjustments, and removed duplicative questions across sections.
- **Applications Received** - SRTC received 51 applications from nine member agencies. Applications include the initiation of new projects as well as advancing existing projects to the next phase or to completion.
- **Eligibility** - SRTC Staff and WSDOT Local Programs worked with member agencies to ensure application completeness, consistency with SRTC policies, and eligibility for various funding programs.
- **Scoring Process** – Three members of the TTC, two members of the Transportation Advisory Committee (TAC) and two SRTC Staff reviewed and scored applications. As a result of those efforts, the 2024-2026 SRTC Draft Priority Scoring is attached, **Attachment 1**. Individual scores were entered into a master score sheet to develop an average overall score for each project. The master score sheet can be provided upon request.
- **Funding Allocation Principles** – With input from the committees, the SRTC Board developed Principles of Investment for this Call for Projects to help guide funding decisions. Other important funding considerations include program eligibility and project delivery timelines. SRTC staff will be seeking additional feedback on funding considerations that are related to this Call.

### **Board/Committee Discussions:**

On 12/09/2021, the SRTC Board approved the 2022 TIP Guidebook which includes the 2024-2026 Call for Projects schedule and additional guidance on TIP project delivery.

On 02/10/2022, as part of the 2024-2026 Call for Projects, the SRTC Board approved resolution 22-04 awarding \$2.1M to the Spokane Regional Transportation Management Center (SRTMC) for operations, \$1.5M to SRTC for planning activities, allocation of at least \$1.5M to small towns during this call and held \$9.2M aside for a future preservation call for projects.

**Public Involvement:**

Participating agencies and the public are provided an opportunity to comment on the TIP development through a variety of means. Throughout the year, the public is invited to attend SRTC advisory committee meetings to discuss project selection, TIP amendments, the TIP Guidebook, and the development of the next four-year TIP. Documentation from the meetings is also posted on the SRTC website.

**Staff Contact:** Kylee Jones, SRTC, [kjones@srtc.org](mailto:kjones@srtc.org), 509.343.6370



46	SC	Craig Rd Project 1	13.5%	40.4%	\$2,424,000	PE, RW, CN													
47	CoS	King Cole Way - Wood Bridge in Riverfront Park	13.5%	38.7%	\$869,000	PE, CN													
48	SC	Starr Rd Preservation	13.5%	36.1%	\$1,359,000	PE, RW, CN													
49	ML	Lake St ADA Upgrades	13.5%	32.9%	\$442,015	PE, CN													
50	SG	Patching and Chip Seal Various Locations	13.5%	29.9%	\$311,212	PE, CN													
51	SG	Old Hwy 195 Rehabilitation	33.5%	19.2%	\$500,277	PE, CN													

\$ 152,416,554

**Legend:**

*	Projects that are currently in the Transportation Improvement Program
SV	City of Spokane Valley
CoS	City of Spokane
SC	Spokane County
DP	Deer Park
STA	Spokane Transit Authority
ML	Medical Lake
SG	Spangle
FF	Fairfield
AH	Airway Heights

To: Transportation Technical Committee 05/18/2022  
From: David Fletcher, Principal Transportation Planner  
Topic: **Freight Mobility Strategic Investment Board (FMSIB) Investment Priorities**

**Requested Action:**

None. For information and discussion.

**Key Points:**

- In 2021, the Washington State Legislature directed the state’s Freight Mobility Strategic Investment Board (FMSIB) to develop a statewide prioritized list of freight investments.
- FMSIB’s process for developing this list is detailed in their [Phase 1 report](#), which was completed last year and presented to the 2022 Legislature. In the report, the FMSIB Board established general investment priorities by defining “Target Areas” and “Desired Freight Outcomes,” which include “Relative Investment Amounts” identifying the percentage of overall investment that should be spent towards the various targets and outcomes. More information on this is provided in Sections 2 and 3 of the Phase 1 report.
- Phase 2 of this effort will include collecting project and investment priorities from local governments, regional planning organizations, and other statewide associations. To inform this work, FMSIB has requested that the state’s MPOs and RTPOs provide a list of their regional freight investment priorities. Eligible investments must be: (1) located on the state’s Freight and Goods Transportation System (FGTS) or benefit the FGTS and (2) under construction within six years.
- FMSIB will prioritize projects statewide using the following criteria: (1) tonnage—based on FGTS classification—supplemented by truck percentage and/or number of trucks, (2) non-state match percentage of total cost, and (3) percentage of funding committed.
- SRTC must provide FMSIB with its list of regional freight investment priorities by 08/15/2022. FMSIB’s final report is due to the Legislature on 12/01/2022.

**Board/Committee Discussions:**

This is the first time the FMSIB Investment Priorities has been discussed.

**Public Involvement:**

All Board and committee meetings are open to the public.

**Staff Contact:** David Fletcher, SRTC | [dfletcher@src.org](mailto:dfletcher@src.org) | 509.343.6370