

MEETING MINUTES

Spokane Regional Transportation Council - Transportation Technical Committee
April 27, 2022 | Zoom Video Conference

1 Call to Order/Record of Attendance

Ms. Inga Note, TTC Chair, called the meeting to order at 1:00 pm.

IN ATTENDANCE

TTC Members:

Inga Note, *City of Spokane* (Chair)
Todd Ableman, *City of Cheney*
David Williams, *City of Liberty Lake*
Kevin Picanco, *City of Spokane*
Colin Quinn-Hurst, *City of Spokane*
Adam Jackson, *City of Spokane Valley*
Jerremy Clark, *City of Spokane Valley*
Roger Krieger, *Small Towns Representative*
Brandi Colyar, *Spokane County*
Barry Greene, *Spokane County*
Jami Hayes, *Spokane County*
April Westby, *Spokane Regional Clean Air Agency*
Cindy Green, *Spokane Regional Health District*
Karl Otterstrom, *Spokane Transit Authority*
Mike Tresidder, *Spokane Transit Authority*
Maria Cullooyah, *Spokane Tribe*

Guests:

Shauna Harshman, *City of Spokane*
Bret Lucas, *Spokane Transit Authority*
Sean Messner, *CivTech Inc*
Brandon Blankenagel, *KPFF Engineers*

SRTC Staff:

Ryan Stewart, *Principal Transportation Planner*
Kylee Jones, *Assoc. Transportation Planner III*
Eve McMenemy, *Deputy Executive Director*
Jason Lien, *Principal Transportation Planner*
David Fletcher, *Principal Transportation Planner*
Lois Bollenback, *Executive Director*
Michael Redlinger, *Assoc. Transportation Planner II*
Julie Meyers-Lehman, *Admin.-Exec. Coordinator*

Alternate TTC Members:

n/a

2 Approval of March 2022 TTC Meeting Minutes

***Mr. Ableman made a motion to approve the minutes; Mr. Picanco seconded.
Motion passed unanimously.***

3 Public Comments

There were no public comments.

4 Technical Member Comments

Members shared information about current projects or programs in their jurisdiction/agency.

5 Chair Report on SRTC Board of Directors Meeting

Chair Note reported on actions and discussions from the April 14 Board meeting.

ACTION ITEMS

6 Toll Credits Policy

Ms. Jones recapped WSDOT's new toll credit program for MPOs which provide an alternative for a project's local match requirement for certain funding programs. She reviewed the proposed toll credit policies for incorporation into SRTC's TIP Guidebook. The group discussed at length. Some comments included:

- Chair Note shared Board member comments from the discussion at the April Board meeting. The proposed policies line up with Board intent.
- An important consideration is that the Transportation Improvement Board does not come up with the local match for small agencies/jurisdictions as often as in the past.
- It is challenging for small towns with the local match; the proposed toll credit policies would help.
- The phrase "evenly distributed" seems vague. There is no process in place currently to process an even distribution.
- Discussion of the timing of toll credit availability.
- The use of toll credits by MPOs is a brand new program and there are still some unknowns, but the policies can be adjusted in the future.

Mr. Jackson made a motion to recommend Board approval of the proposed policies with the word "evenly" removed and with the understanding that the TTC will have another opportunity to review the policies at the next update of the TIP Guidebook; Mr. Krieger seconded. Motion passed unanimously.

INFORMATION & DISCUSSION ITEMS

7 Transportation Discussion Series: Stewardship

Ms. Jones defined the Guiding Principle of Stewardship in Horizon 2045. She shared information about stewardship in terms of climate change and transportation, spoke about sustainable development, and provided examples of a resilient transportation system.

The group was asked for input about other metrics to strengthen the stewardship criteria in the unified list of regional priorities development process. Suggestions included:

- Adding best practices/new technology
- Supporting system diversity
- The current criteria are already quite comprehensive
- Calculating tailpipe emissions is too much to handle for most agencies

Ms. Jones said a complete list of all the criteria for development of future Unified List of Regional Priorities development will be refined and presented to the TTC later in the year.

8 2024-2026 Call for Projects Update

Ms. McMenemy reported that application scoring began on 4/20 and the goal is to be complete by 5/13; scoring is being done by staff and volunteer TTC and TAC members. Nine agencies submitted 50 project applications totaling \$151M; there is \$32M of funding available. There was a request for staff to release the scores as soon as possible so agencies have a better idea on their project funding situations.

9 2022 TIP Obligation Target Update

Ms. McMenemy reported that SRTC's federal obligation target is \$12.79M and the deadline is 6/30/22; the State very recently changed previous deadline of 7/31/22. It is anticipated the target will be met by the end of FFY 2022, however not by the 6/30 deadline. Staff shared Q1 obligations, anticipated project delivery, and discussed project delays and supply chain problems. The State does not expect meeting their target either. There were no questions or discussion.

10 Discussion of TTC Purpose, Duties, Responsibilities and Bylaws

Mr. Stewart said the SRTC 2021 Interlocal Agreement specifies that standing committees must be established by resolution. A Board committee convened in late 2021 to create a resolution and updated bylaws for the Transportation Advisory Committee; another Board subcommittee was created earlier this year to go through same process for the TTC. Four key areas under consideration by this group are;

1. Development of free-standing TTC bylaws (prior advisory committee bylaws combined the TTC & TAC in one document)
2. Adding a procedure in the unlikely event that a TTC member needs to be removed
3. Formalizing the rotation of agency/jurisdiction for TTC Chair and Vice-Chair positions
4. Revision of TTC membership. The subcommittee recommends that membership composition and number of members should remain as is.

Members discussed and comments included;

- o Clarification about the TTC membership seat for Spokane International Airport.
- o The purpose statement of the current TTC bylaws contains language about the TTC making recommendations for planning and programming; that language is not included in the updated bylaws. Staff said the omission was an error and the language will be re-inserted.
- o Suggestion to add language to the bylaws regarding an automatic procedure for membership modification when a member city or town exceeds 5,000 in population; this would prevent having to revise the bylaws again when that threshold is met.

10 Agency Update and Future Information Items

Mr. Stewart shared that an informal group has met several times for the purpose of exploring regional activities to increase energy efficiency and to implement decarbonization projects and programs. Since transportation is such a large contributor to these issues much of the conversation has revolved around transportation thus far. This group is seeking representatives from the City of Spokane Valley and Spokane County. Reports from this group will be presented to the TTC and TAC. More information about this group is available upon request.

11 Adjournment

There being no further business, the meeting adjourned at 2:14 pm.

Julie Meyers-Lehman, Recording Secretary