MEETING MINUTES

Spokane Regional Transportation Council Transportation Technical Committee
August 25, 2021 | Zoom Video Conference

1   Call to Order/Record of Attendance
Adam Jackson, Chair, called the meeting to order at 1:31 p.m.

IN ATTENDANCE

TTC Members:
Adam Jackson, *City of Spokane Valley* (Chair)
Inga Note, *City of Spokane* (Vice Chair)
Heather Trautman, *City of Airway Heights*
City of Cheney
Kevin Picanco, *City of Spokane*
Gloria Mantz, *City of Spokane Valley*
Roger Krieger, *City of Deer Park, Small Towns Rep.*
Brandi Colyar, Spokane County
Cindy Green, *Spokane Regional Health District*
Kristine Williams, *Spokane Transit Authority*
Glenn Wagemann, *WSDOT-Eastern Region*
Larry Larson, *WSDOT-Eastern Region*

Alternate TTC Members:
Jami Hayes, *Spokane County*
Matt Zarecor, *Spokane County*
Mike Tresidder, *Spokane Transit Authority*
Colin Quin-Hurst, *City of Spokane*
Keith Martin, *WSDOT-Eastern Region*

Guests:
Doug Ross, *City of Medical Lake*
Kathryn Alexander
Brian Belsby
LeAnn Yamamoto, *CommuteSmartNW*
Mark Burrus, *Jacobs Engineering*
Sean Messner, *HDR*
Shauna Harshman, *City of Spokane*
Colleen Gardner, *Chief Garry Park Neighborhood Council*

SRTC Staff:
Eve McMenamy, *Deputy Executive Director*
Lois Bollenback, *Executive Director*
Mike Ulrich, *Principal Transportation Planner*
Jason Lien, *Principal Transportation Planner*
David Fletcher, *Associate Transportation Planner III*
Michael Redlinger, *Associate Transportation Planner II*
Kylee Jones, *Associate Transportation Planner II*

2   Approval of July 2021 TTC Meeting Minutes

Brandi Colyar made a motion to approve the minutes as presented; Larry Larson seconded. Motion carried unanimously.

3   Public Comments
There were no public comments.

4   Technical Member Comments
Members provided updates on current projects or programs in their jurisdiction or agency.

5   Chair Report on SRTC Board of Directors Meeting
Chair Jackson summarized highlights from the August Board meeting.

6   2021-2024 Transportation Improvement Program (TIP) September Amendment

Ms. Jones presented information about the 12 projects included in the proposed 2021-2024 TIP September amendment. Project sponsors are City of Spokane, Spokane County, and STA; the list of projects to be added prominently includes several pedestrian projects.

Inga Note made a motion to recommend Board approval of the 2021-2024 TIP September amendment and Larry Larson seconded. The motion passed unanimously.

7   Metropolitan Transportation Plan Needs Analysis

David Fletcher presented an action item to recommend SRTC Board approval of the Horizon 2045 Needs Analysis methodology. David reviewed information presented to the TTC in May, including an overview of the scoped costs, considerations, and strategies included in the Needs Analysis.

He reviewed the schedule and referred to a workshop held in June to refine the Needs Analysis methodology with WSDOT and local agency staff. Data collection and analysis took place through June and July. He indicated his current place in the schedule – reviewing the draft Needs Analysis beginning in early August.

David provided an overview of expected need vs. projected available revenue for operations and maintenance, preservation, and fiscal constraint for programmatic buckets and regionally significant capital. He provided multiple visuals to illustrate the gap between expected long-term revenue and need for each category through the 2045 planning horizon:

- Total projected need for operations and maintenance – just short of $6 billion
- Total projected need for preservation – just over $10 billion.
- Total projected need for programmatic buckets – approx. $1.8 billion.
- Total projected need for regionally significant projects – approx. $1.8 billion.
- Total projected need over planning period (sum) – over $19.5 billion dollars.

David discussed the need for strategies to make progress and otherwise impact the growing gap between need and projected revenue. He then reviewed what the region can reasonably expect to pay for each of the aforementioned categories up to the 2045 planning horizon:

- Operations and maintenance – $4.9 billion
- Preservation – approximately $5.8 billion
- Programmatic buckets – $1.794 billion
- Regionally significant projects – $1.845 billion
- Total – just over $14.3 billion

Larry Larson made a motion to recommend Board approval of Metropolitan Transportation Plan Needs Analysis as outlined in the attachment. Roger Krieger seconded the motion. All votes were in favor.

8   Metropolitan Transportation Plan Update: Regional Priority Networks

Jason Lien discussed the online priority networks map which is available via ArcGIS online and discussed the main purposes of the priority networks, which are:
- Establish core facilities for planning and policy purposes
- Maintain consistency with federal requirements
- Focus SRTC's mission
- Provide for coordinated planning of the regional system focusing on performance, safety, access, and stewardship

Jason presented on the nature and source of updates to each of the four priority networks – vehicular, freight, bike, and transit.
- Vehicular Network reflects Horizon 2040, NHS facilities
- Transit Network includes refinements vs. 2040 (STA updates to BRT and other HPT routes)
- Freight Network includes refinements based on new FGTS data
- Bike Network updated based on analysis and agency comments

He then shared the [ArcGIS online map](#) and instructed the group on how to access and review the map. Jason asked TTC members and participating agencies to review the map and provide comments or ask questions no later than October 4 as the draft MTP will be going out for public comment in October.

In response to questions about the MTP update, Mike Ulrich provided the online location of draft Chapters 1 and 2, noted the comment deadline for those chapters is 10/8/21, and draft Chapters 3 and 4 will be made available to the TTC prior to the MTP public comment period.

9   Unified List of Regional Transportation Priorities

Eve McMenamy provided a brief review of events that led to the current state of the Unified List:
- The 2021 Washington State legislative session concluded without approval of a new transportation package.
- The SRTC Board of Directors wants the region to be competitive for dollars when they become available.
- The Unified List is being assembled in anticipation of future financial opportunities.

She explained that the Unified List project is proceeding in two ways; first development of a SRTC priority statement for the state Legislature (in anticipation of a potential WA state special session) and secondly, creation of a unified list for the upcoming 2022 federal agenda.
Eve reviewed the work plan and current place on the working schedule. Having identified screening criteria, SRTC is presenting draft list to the Board, committees, and stakeholders (Task 4). Task 5 will be to deliver the final list to SRTC members, GSI, the Valley Chamber, AGC, and other stakeholders (Nov 2021).
She reviewed the Unified List screening criteria which include; project readiness, economic vitality, operations and maintenance, preservation, stewardship, quality of life, safety, equity, and climate change.

She then presented a visual illustrating how individual projects scored for each screening criteria category (with project screening criteria represented as circles or filled bubbles). SRTC currently has 44 projects on the list. Eve commented that the list is too long right now; we will need to cut projects in order to be competitive. Eve emphasized

the importance of project readiness, which was used to sort the project list. SRTC plans to return the project list – spreadsheet, map, and project descriptions – back to member agencies to confirm accuracy.

Eve then asked the group if there is any other information staff should know or convey about the project list or comments about the screening criteria. The group discussed; some comments included;
- City of Spokane would like to review and refine how some projects are scored, e.g. Millwood Trail.
- Questioning when the data was obtained as new WSDOT I-90 projects were added very recently.
- Project names on the list continue to be updated per information obtained from projects

She stated that the data spreadsheet will be sent out to each of the 7 submitting agencies. The group discussed screening criteria in light of new federal emphasis areas. It was noted that the projects on the list are sorted only by project readiness, not in any other category or priority.

Adam Jackson asked if member agencies were ever asked to rank individual agency priorities among the projects submitted to SRTC. Eve clarified that member agencies were asked to indicate local priority when submitting projects, though that information was not used for the screening criteria yet. Information on local priority will be used when SRTC starts to eliminate projects from the list.

Eve asked members to comment and contact her if they have additional feedback or information on what they think is most important for Unified List (for the anticipated federal agenda). This item will be presented to Board of Directors next month, then come back to the TTC with Board feedback in October.

Eve provided an overview of Unified List project priorities:
1. Completing and accelerating connecting Washington package
2. Increase funding for maintenance and preservation
3. Maintain funding for projects identified in 'Miles Ahead Washington' and 'Forward Washington' spending bills

She stated that the project list and accompanying information will be sent to agencies next week and is asking for comments to be returned by September 10.

10   2022-2025 Transportation Improvement Program Overview

Kylee Jones presented the 2022-2025 TIP Overview. Kylee reviewed the TIP including what it is – 4-year program of regional transportation projects – and its importance. The TIP includes any project receiving federal funds. Projects come from jurisdictions/agencies throughout Spokane County. The 2022-2025 TIP includes 82 projects totaling $740 million (4-year) and $766 million (6-year) respectively. She reviewed projects by project type, noting that the NSC accounts for approximately 73% of program funds.

She summarized the approval schedule, including the TIP public comment period from 9/3/21 to 10/4/21. The TTC will be asked to recommend Board approval of the draft TIP at the September meeting. A virtual public meeting will be held 9/16/21 from 12:00 – 1:00pm. Kylee described the draft agenda including guest speakers from the City of Spokane, STA, Spokane County, and City of Spokane Valley.

11   Agency Update
Eve McMenamy commented on an update to SRTC's DATA project; the project has launched into Phase 2, which includes a household travel survey and land use management tool. Mike Ulrich will come before the TTC to provide updates on progress.

12   Adjournment
There being no further business, the meeting adjourned at 2:42 pm.

Michael Redlinger, Acting Recording Secretary