

MEETING MINUTES

Spokane Regional Transportation Council Transportation Technical Committee
June 23, 2021 | Zoom Video Conference

1. Call to Order/Record of Attendance

Mr. Adam Jackson, Chair, called the meeting to order at 1: p.m.

Committee Members Present

Adam Jackson, <i>Chair</i>	City of Spokane Valley	Brandi Colyar	Spokane County
Heather Trautman	City of Airway Heights	Barry Greene	Spokane County
Todd Ableman	City of Cheney	April Westby	Spokane Regional Clean Air
Lisa Key	City of Liberty Lake	Cindy Green	Spokane Regional Health Dist.
Kevin Picanco	City of Spokane	Kristine Williams	Spokane Transit Authority
Gloria Mantz	City of Spokane Valley	Rachelle Bradley	Spokane Tribe of Indians
Roger Krieger	City of Deer Park	Larry Larson	WSDOT-Eastern Region

Committee Alternates Present

Colin Quin Hurst	City of Spokane	Jami Hayes	Spokane County
Keith Martin	WSDOT-Eastern Region		
Mike Tresidder	Spokane Transit Authority		

Guests

Doug Salter			
Anna Ragaza-Bourassa	WSDOT-Eastern Region	Shauna Harshman	City of Spokane
LeAnn Yamamoto	CommuteSmart NW	Adam Miles	DOWL
Maria Cullooyah	Spokane Tribe of Indians	Sean Messner	HDR

Staff

Eve McMenamy	Principal Transportation Planner
Mike Ulrich	Principal Transportation Planner
Jason Lien	Principal Transportation Planner
Michael Redlinger	Associate Transportation Planner II
Kylee Jones	Associate Transportation Planner II
David Fletcher	Associate Transportation Planner III
Kevin Wallace	Interim Executive Director

2 Approval of May 2021 TTC Meeting Minutes

Ms. Colyar made a motion to approve the May meeting minutes; Mr. Ableman seconded. Motion carried unanimously.

3 Public Comments

There were no public comments.

4 Technical Member Comments

Members spoke about current projects or programs in their jurisdiction/agency.

5 Chair Report on SRTC Board of Directors Meeting

Chair Jackson reported on the May 13 Board meeting.

ACTION ITEMS

6 2021-2024 Transportation Improvement Program (TIP) June Amendment

Ms. Jones described the projects in the proposed TIP amendment. There were no comments or questions from the group.

Mr. Ableman made a motion to recommend Board approval of the 2021-2024 TIP July amendment and Mr. Picanco seconded. All votes were in favor.

INFORMATION & DISCUSSION ITEMS

7 Purpose of the Metropolitan Transportation Plan (MTP)

Mr. Ulrich noted that the TTC has been presented with updates of different components of the MTP ten times throughout 2020 and 2021. He outlined how the MTP fits into the regional transportation planning process, why it is important, and the elements that lead to MTP development.

He spoke about several alternative improvement strategies and presented a graphic showing how all the major SRTC work products integrate with each other.

Chapters 1 and 2 of the MTP document will not have significant changes from the prior version and will be available for review in July. There will be more substantive updates to Chapters 3 and 4, which will be presented to the TTC in the upcoming months and the TTC will be asked to make a recommendation to the Board on the entire document in October.

8 Metropolitan Transportation Plan: Public Engagement

Ms. Jones addressed the four Horizon 2045 engagement goals, reported that SRTC hired a consultant to help MTP public engagement, and highlighted the planned community engagement milestones.

She said the public will have multiple opportunities in a variety of methods (meetings, public events, printed educational materials, social media) to provide input and feedback on the MTP elements before it is before the Board for adoption in December. A public survey/questionnaire under development to get specific feedback about community transportation needs and she described the specific community groups that the engagement team is targeting. She relayed information about the virtual public meeting being held on June 30.

9 Metropolitan Transportation Plan: Needs Analysis Update

Mr. Fletcher explained that the needs analysis provides an estimate of the costs to operate and maintain the entire transportation system in the region to the horizon year of 2045 and development of the analysis is a federal requirement. He said the needs analysis methodology was refined based on feedback from the workshop held with TTC members in May and the draft analysis is anticipated to be completed by July.

He emphasized that a needs analysis is for planning purposes only and he also highlighted the components modified based on TTC feedback. Outcomes from Needs Analysis workshop were discussed; the largest challenge to the region being insufficient funding for preservation and maintenance, which at last estimate was \$12.2 B.

Mr. Fletcher reviewed the methodology of estimating need by category and provided details about anticipated revenues and expenditures by category. The final MTP Needs Analysis will be presented to the TTC for action in July and to the Board in August. Formal adoption as part of the MTP update is scheduled for December.

10 Call for Preservation Projects

Mr. Lien provided a background of the \$6M Call for Preservation Projects and the Board approved Principles of Investment which are:

- 1) Limiting the call to preservation projects
- 2) Cap awards at \$1M/project
- 3) Cap \$2M/agency
- 4) Adhere to STBG funding award requirements to include rural and small cities.

He said SRTC received 18 project applications totaling \$12M and showed a map of where the projects are located. Eight agencies submitted applications and six of the projects were in the rural category. He provided information about the application scoring process and presented a list of project rankings which included the requested amount and project application score. The group discussed the pros and cons of fully funding fewer projects or partially funding more projects. This item will come back to the TTC for action next month.

11 Unified List of Regional Transportation Project Priorities

Mr. Ulrich relayed status of the unified list development. He explained that the Board was presented with the scoring criteria (as shown in the TTC packet) and approved it at their last meeting. He noted that the TTC's suggested revisions to the criteria were incorporated.

He reported that staff has recently send messages to member agencies for (1) confirming initial screening list and (2) requesting information about priority maintenance and preservation projects. The Board directed staff to compile a list of regional maintenance and preservation projects in the event of that the state legislature holds a special session later this year. He explained that staff is in process of quickly trying to put this together and it is a very constricted time frame. A map of projects has been developed and changes/updates are being incorporated to the list as they arrive. He emphasized it is very much a work in progress.

12 Agency Update

Ms. McMenemy reported on:

- A possible special state legislative session later this year. The Board has indicated their interest in creating a list of preservation and maintenance projects ready for discussions with legislators should the special session occur. Staff continues to work with member agencies to gather this information and assemble data.
- The region met the federal obligation target; thanks to the TIP Working Group and other member agencies.
- Staff has started working on the 2022-2025 TIP. She asked for member agencies to submit their individual TIPs to SRTC staff.

12 Adjournment

There being no further business, the meeting adjourned at 2:52 pm.

