

**MEETING MINUTES**

Spokane Regional Transportation Council Transportation Technical Committee  
April 28, 2021 | Zoom Video Conference

**1. Call to Order/Record of Attendance**

Mr. Adam Jackson, Chair, called the meeting to order at 1:31 p.m.

**Committee Members Present**

Adam Jackson, <i>Chair</i>	City of Spokane Valley	Barry Greene	Spokane County
Heather Trautman	City of Airway Heights	April Westby	Spokane Regional Clean Air
Todd Ableman	City of Cheney	Karl Otterstrom	Spokane Transit Authority
Lisa Key	City of Liberty Lake	Kristine Williams	Spokane Transit Authority
Inga Note	City of Spokane	Rachelle Bradley	Spokane Tribe of Indians
Kevin Picanco	City of Spokane	Glenn Wagemann	WSDOT-Eastern Region
Gloria Mantz	City of Spokane Valley	Larry Larson	WSDOT-Eastern Region
Roger Krieger	City of Deer Park		
Brandi Colyar	Spokane County		

**Committee Alternates Present**

Colin Quin Hurst	City of Spokane	Jami Hayes	Spokane County
Keith Martin	WSDOT-Eastern Region		

**Guests**

Matt Gillis	City of Millwood	Paul Allen	City of Millwood
Sean Messner	HDR	Jerremy Clark	City of Spokane Valley
Shauna Harshman	City of Spokane	LeAnn Yamamoto	CommuteSmart NW
Brandon Blankenagel	KPFF	Adam Dorsey	Welch Comer Engineers

**Staff**

Eve McMenamy	Principal Transportation Planner
Mike Ulrich	Principal Transportation Planner
Jason Lien	Principal Transportation Planner
Michael Redlinger	Associate Transportation Planner II
Kylee Jones	Associate Transportation Planner II
Julie Meyers-Lehman	Administrative-Executive Coordinator
Kevin Wallace	Interim Executive Director

**2 Approval of March 2021 TTC Meeting Minutes**

***Mr. Larson made a motion to approve the March 24,2021 minutes as presented; Mr. Picanco seconded. Motion carried with all votes in favor.***

**3 Public Comments**

There were no public comments.

**4 Technical Member Comments**

Members spoke about current projects or programs in their jurisdiction/agency.

**5 Chair Report on SRTC Board of Directors Meeting**

Chair Jackson shared highlights from the April 8 Board meeting.

## **ACTION ITEMS**

### **6 2021-2024 Transportation Improvement Program (TIP) May Amendment**

Ms. Jones spoke about about two projects in the proposed TIP amendment. There were no comments or questions.

*Mr. Krieger made a motion to recommend Board approval of the 2021-2024 TIP May amendment and Mr. Greene seconded. Motion passed unanimously.*

## **INFORMATION & DISCUSSION ITEMS**

### **7 Election of TTC Vice Chair**

Ms. McMenemy announced that the current Vice-Chair, Mary Jensen, has left WSDOT, so the position is vacant. She described the duties and responsibilities of the position and said she contacted WSDOT about possibly having someone step into the position; however, they are unable to finalize a decision at this time. The group discussed agency rotation for committee officers. This item will be brought back to the group for action next month.

### **8 Unified List of Regional Transportation Priorities**

Mr. Ulrich explained that for the region to be competitive for state and federal transportation spending, the Board and other regional transportation groups have held many discussions recently about the need for presenting a regionally unified list of project priorities.

The Board took action in March on two policy level priorities, instructed staff to work with member agencies and begin creating a draft project list, and tasked the TTC with the evaluation of project screening criteria. The ideal number of projects on the list is between 15 – 25 and they will not be ranked.

Mr. Ulrich said staff has created a draft work plan and described the five tasks; SRTC's role in the process ends when the list is delivered to chambers and other private stakeholders, who will then develop marketing materials, legislative agendas, and engage in lobbying. He presented the timeline and a sample marketing piece from the MPO in Vancouver, WA.

Discussion ensued. Some comments included;

- Creation of a list of unranked projects could be a handicap. Other regions do rank them, but this may be a good first step.
- Is a fully prioritized list helpful or a shorter list of unprioritized projects more useful
- The shortened timeline to get this done before October 2021 decreases the likelihood of being able to create a prioritized list.
- This is the first attempt and it may not be perfect; the process can be improved in subsequent iterations.
- The list needs to be responsive to new criteria or emphasis areas such as environmental justice, climate change and equity.
- Suggestion to have each agency prioritize their projects
- It may not be the ultimate goal to get to a single top priority for the region; there will be a need to manage expectations.

Further discussion of the unified list and project screening criteria will continue at the May TTC meeting.

### **9 2022-2023 Unified Planning Work Program (UPWP)**

Mr. Redlinger provided an overview of the UPWP, outlined the eight major tasks included in the program, listed several key accomplishments from the 2020-2021 UPWP and outlined some major milestones staff plans to

accomplish in 2022-2023. He noted that the UPWP review meeting with representatives from FHWA, FTA and WSDOT was held yesterday and it went very well.

Ms. Note commented about the recent federal emphasis on climate change; although details haven't been published yet, it will be important for SRTC to consider it in the work plan.

## **10 Argonne Road Congestion Relief Project**

Mr. Matt Gillis, City of Millwood, provided an update on the project and its scope, including;

- Road widening and new left turn lanes
- Sidewalk/multi-use path
- Traffic signal improvements
- Railroad crossing improvements
- Right-of-way challenges
- Project cost vs. current funding
- Anticipated schedule, construction expected to begin in summer 2022

The group discussed the project time frame in terms of funding and obligation.

## **11 Agency Update**

Ms. McMenemy reported on:

- A reminder that at the last TTC meeting SRTC staff presented on the regional bicycle priority network; members are asked to submit their comments by May 7.
- The SRTC Preservation Call for Projects closes April 30 and three TTC members are needed to help with the scoring. A pavement condition review will be part of the process.

## **12 Adjournment**

There being no further business, the meeting adjourned at 2:51 pm.

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Julie Meyers-Lehman  
Recording Secretary