



# Transportation Advisory Committee Meeting

Monday, June 28, 2021 • 3:00 PM

**Virtual Meeting via Teleconference**

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## PUBLIC NOTICE:

Due to COVID-19 and in accordance with the Governor Inslee's proclamations 20-25.7 and 20-28.8, the SRTC office is closed to the public and no in-person meetings will be held until further notice.

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Join Zoom Meeting

<https://us02web.zoom.us/j/83236333126?pwd=TGFFdld4anE2b3pIS0Yrdm1RUjRSZz09>

Meeting ID: 832 3633 3126 | Passcode: 949267

Or listen by phone at: 1-253-215-8782

Meeting ID: 832 3633 3126 | Passcode: 949267

SRTC is committed to nondiscrimination in accordance with Title VI of the Civil Rights Act of 1964, and Civil Rights Restoration Act of 1987 (P.O. 100.259) and the Americans with Disabilities Act. Reasonable accommodations can be requested by contacting the SRTC office by telephone at (509) 343-6370 or by email at [contact.srtc@srtc.org](mailto:contact.srtc@srtc.org) at least 48 hours in advance.



# Transportation Advisory Committee Meeting

Monday, June 28, 2021 ▪ 3:00 PM

## AGENDA

Time	Item	Page #
3:00	1. Call to Order / Record of Attendance  <b><u>FOR ACTION</u></b>	
3:02	2. Approval of May 24, 2021 Meeting Minutes	Page 3
	<b><u>FOR INFORMATION &amp; DISCUSSION</u></b>	
3:08	4. Chair Report on April 2021 Board of Directors Meeting ( <i>Chair Coleman</i> )	n/a
3:11	5. City of Spokane Sustainability Action Plan ( <i>Kara Odegard, City of Spokane</i> )	n/a
3:31	6. Regional Economic Development ( <i>Gary Ballew, Greater Spokane Inc.</i> )	n/a
3:46	7. Transportation Improvement Program (TIP) Call for Preservation Projects ( <i>Jason Lien</i> )	Page x
3:56	8. Metropolitan Transportation Plan Engagement ( <i>Kylee Jones</i> )	Page x
4:15	9. Agency Update ( <i>Kylee Jones</i> )	n/a
4:20	10. TAC member comments	
4:30	11. Adjournment	

**MEETING MINUTES**

**Spokane Regional Transportation Council**  
**05/24/2021 Transportation Advisory Committee (TAC) Meeting**  
**Zoom Video Conference**

**#1 Call to Order/Roll Call** – Chair Todd Coleman brought the meeting to order at 3:00 pm.

***Members Present:***

Todd Coleman, Chair  
Kennet Bertelsen  
Rachel Callary  
Mark Haberman

Melanie Rose, Vice Chair  
Carlie Hoffman  
Liz Hall  
Rhonda Young

***Guests Present:***

Holly Chilinski, Special Mobility Services  
Shauna Harshman, City of Spokane  
Char Kay, WSDOT-Eastern Region

***SRTC Staff Present:***

Kylee Jones, Associate Transportation Planner II  
David Fletcher, Associate Transportation Planner III  
Mike Ulrich, Principal Transportation Planner  
Kevin Wallace, Executive Director

Michael Redlinger, Associate Transportation Planner III  
Julie Meyers-Lehman, Admin-Exec Coordinator  
Eve McMenamy, Principal Transportation Planner

**ACTION ITEMS**

**# 2 Approval of March 2021 TAC Meeting Minutes**

***Ms. Rose made a motion to approve the minutes as presented. Mr. Bertelsen seconded. All votes were in favor.***

**# 3 2022-2023 Unified Planning Work Program (UPWP)**

Mr. Redlinger presented an overview of planned milestones by each of the eight tasks, a summary of the plan's anticipated revenue and expenditures, and recapped the review coordination meeting. There was discussion about the social equity element.

***Ms. Rose made a motion to recommend Board approval of the 2022-2023 UPWP and Mr. Bertelsen seconded. Motion passed unanimously.***

**INFORMATION & DISCUSSION ITEMS**

**# 4 Chair Report on Board Meeting**

Chair Coleman provided a summary of the May Board meeting and the group discussed issues around the Dept of Commerce electrification grant and the Executive Director recruitment process to date.

## **# 5 Spokane Transportation Collaborative**

Holly Jean Chilinski of Special Mobility Services provided information about the developing Mobility Management program being spearheaded by the Spokane Transportation Collaborative. This program seeks to engage consumer groups to co-create a One-Click One-Call system for transportation, to fill transportation needs in Spokane County in areas outside the transit service area, and to evaluate the ability for removal of transportation barriers

## **# 6 Unified List of Regional Transportation Priorities**

Staff explained the reasons for the development of the list, highlighted the draft work plan, and noted that currently work is being done to narrow down the list of projects provided to around 20-25 projects. The TAC is being asked to review the screening criteria and provide input or identify fatal flaws. TAC reviewed the 14 screening criteria questions.

The group discussed; some comments included:

- The need to have discussions about how electric vehicles add to wear and tear on roadways, but do not pay for repair costs via the gas tax.
- The group discussed the recently passed Healthy Environment for All (HEAL) act and how it could impact transportation planning.

## **# 7 Metropolitan Transportation Plan Update**

Mr. Ulrich explained that while the TAC has received an update on several individual elements on the MTP, this information a high-level overview of the entire plan update. Staff reviewed the methodology changes for the financial assessment and land use, the new elements in the MTP (regional freight study and systems performance report), and those elements being significantly updated (financial assessment, public participation plan, and regional priorities network.

There was discussion about the financial needs analysis currently in progress and the gap between what is expected in revenue and the funding needed for adequate preservation and maintenance

Conversation included comments, such as:

- Funding levels for preservation and maintenance have never been enough.
- Showing the gap of funding in the MTP creates a more compelling argument for funders.
- Interest in SRTC's new methodology for land use forecasting.
- Some corridors have regional and local needs overlap, such as on US 195 with is a freight corridor with at-grade crossing issues.

## **# 8 TAC Work Plan Status**

Members discussed that they originally decided to concentrate on *Focus Area 1: Increased engagement of business and the public for transportation decisions and education. Heightened interagency communication.* Work on the Public Participation Plan has addressed this and Chair Coleman asked the group if they wanted to continue to concentrate on this topic or move to a different Focus Area. There was interest *Focus Area 3: Linkages between Economic Development and Transportation* in light of the HEAL Act.

There was discussion about overlap between Focus Area 1 and *Focus Area 2: Livability, Active Transportation, Equity, and Accessible Design for Roadways and Transportation*. The group discussed bringing in guest speakers for topics such as regional economic development arena, changes to commuting patterns in the post-COVID environment, and regional freight issues.

## **# 8 Agency Update**

Ms. Jones reported on:

- An update of the SRTC Call for Preservation projects; application scoring will begin soon.
- Phase 1 of the DATA project is nearly final
- The next Public Participation Plan workshop is on June 15
- A consultant has been hired to assist with MTP public outreach
- The final report on the US 195/I-90 study will be released in June and more public outreach will begin.
- The new SRTC interlocal agreement is out for ratification and will result in additional Board members.

## **# 8 Adjournment**

There being no further business, the meeting adjourned at 4:36 pm.

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Julie Meyers-Lehman,  
Acting Recording Secretary

To: Transportation Advisory Committee 06/21/2021  
From: Jason Lien, Principal Transportation Planner  
Topic: **Transportation Improvement Program (TIP) Call for Preservation Projects:  
Preliminary Results**

**Requested Action:**

For information and discussion.

**Key Points:**

- In 2018 the SRTC Board set aside \$6M of Surface Transportation Block Grants (STBG) during the 2018 Call for Projects to fund capital maintenance and preservation projects to obligate in 2022 and 2023.
- SRTC released a Call for Preservation Projects in March 2021. Eight agencies submitted \$12M in project request.
- SRTC convened a multi-agency scoring team including three TTC Members, two TAC Members, and two SRTC Staff Members to score project applications. Also, a three-person multi-agency team of pavement specialists reviewed and verified all the pavement conditions in the submitted applications.
- In March 2021, the SRTC Board approved the following investment principles to apply to awarding projects.
  - 1) Limit awards to a maximum of \$1M per project so multiple projects can be funded. This is suggested to prevent any one large project from potentially absorbing most of the available funding.
  - 2) Limit any one jurisdiction to a maximum of \$2M in total awards, for geographical distribution.
- Federal and state funding requirements ensure that rural and small cities are distributed a portion of the awards. The rural and small city combined awards must be at least \$804,437 and not greater than \$1,653,000 of the total \$6M available.
- **Attachment One** contains the preliminary results of the preservation scoring process. The Attachment includes Staff suggested funding awards as a starting point for discussion with the TTC. Project award suggestions are based on the Board's investment principles, the top scoring projects combined with the local agency priority, and the top rural and small city projects by score. No flex funding recommendations have been made.
- The following questions will be discussed at the meeting: Do the funding recommendations presented have support from the TAC membership? Should flex funds be awarded to finish

partially funded projects? Should remaining flex funding be awarded based on application score or geographic diversity?

### **Board/Committee Discussions:**

This is the first discussion on the preliminary results at the TAC.

### **Public Involvement:**

All Board and TAC meetings are open to the public. When additional funds are allocated to projects by SRTC, a TIP Amendment 10-day public comment period will be opened.

### **Supporting Information/Implications:**

The Call for Preservation Projects schedule is as follows:

<b>SRTC Call for Capital Maintenance &amp; Preservation Projects Schedule</b>	
<b>2020</b>	
December 8	TIP Working Group meeting- Capital Maintenance & Preservation Call for Projects and Contingency List Funding
December 16	TTC meeting Capital Maintenance & Preservation Call for Projects and Contingency List Funding
<b>2021</b>	
January 14	SRTC Board of Directors - Capital Maintenance & Preservation Call for Projects and Contingency List Funding
January 27	TTC meeting- Principles of investments recommendation
<b>February 11</b>	<b>SRTC Board of Directors – Principles of investments action item</b>
March 1	CALL FOR PROJECTS RELEASED
April 30	APPLICATION Package DUE by 4:00 pm.
May 10-21	Pavement committee field work verification
May 24-June 4	Multi-agency project scoring
June 24 and 28	Committee meetings - review preliminary results
July 8	SRTC Board - review preliminary results
July 26 and 28	Committee meetings - recommend preservation funding lists of STBG, CMAQ and STBG Set-Aside projects to fund and contingency lists for Board approval
August 12	SRTC Board – Approve preservation project awards
August – October	2022-2025 TIP development process, which includes a 30-day public comment period on the draft TIP.

### **More Information:**

- For detailed information contact: Jason Lien at [jlien@src.org](mailto:jlien@src.org) or Eve McMenamy at [evemc@src.org](mailto:evemc@src.org) or 509.343.6370.

**2021 SRTC Call for Preservation Projects**  
**\$6,000,000 Available - Preliminary Results for**  
**TAC Discussion**

						STBG			
						Urbanized Area Award min	Small Award min	Rural Award min	Flex funding
						<b>\$4,346,950</b>	<b>\$118,456</b>	<b>685,891</b>	<b>\$848,703</b>
1	COS-2	Maple/Ash Chip Seal	25.0%	\$718,500	84.6	\$718,500			
2	SV-2	Sprague Avenue Preservation	49.9%	\$1,000,000	81.0	\$1,000,000			
3	SV-3	Evergreen Road Preservation	13.5%	\$824,519	79.7				
4	SV-1	Broadway at I-90 Preservation	44.0%	\$1,000,000	78.1	\$1,000,000			
5	SC-1	Freya Street Preservation	25.0%	\$745,500	72.9	\$745,500			
6	COS-3	Washington/Stevens Grind & Overlay	25.0%	\$867,750	71.1				
7	COS-1	Haven Street Grind & Overlay	28.5%	\$1,000,000	70.7	\$882,950			
8	COS-4	29th Avenue Grind & Overlay	25.0%	\$561,750	67.4				
9	SC-4	Magnesium Road Preservation	25.0%	\$529,500	67.3				
10	DP-1	E. Crawford Avenue Preservation	13.5%	\$500,131	66.9			\$500,131	
11	CH-1	Washington Street Preservation	20.0%				\$118,456		
12	SC-3	Elk-Chattaroy Preservation	25.0%						
13	SC-2	Starr Road Preservation	25.0%						
14	AH-1	Lawson Street Grind & Overlay	13.5%	\$494,702	44.4				
15	SPG-1	Old State Route 195 Grind & Overlay	0.0%	\$432,740	30.3				
16	AH-2	Lundstrom Street Grind & Inlay	13.5%	\$680,184	30.1				
17	FF-2	Fairfield Citywide Chip Seal	0.0%	\$224,623	25.9				
18	FF-1	Bradshaw & Brewster Grind & Inlay	0.0%	\$254,673	24.0				
<b>Remaining Balance</b>						\$0	\$0	\$185,760	\$848,703

**FOR INFORMATION**  
**AGENDA ITEM**  
**06/28/2021 TAC Meeting**

**Agency Abbreviations**

- AH Airway Heights
- CH Cheney
- DP Deer Park
- FF Fairfield
- SPG Spangle
- COS Spokane
- SC Spokane County
- SV Spokane Valley











Facilitator(s)	Contributes structure and process; remains neutral/impartial; supports participants to achieve their goals.	All SRTC Staff
Communications Resource	Provides support for implementing communication plan; logo and branding design; collateral materials design guidance; visual materials design assistance	Kylee, Julie, David, Michael
Media Spokesperson	Represents the Study when speaking with the media.	Mike, Kevin and designee(s)
Project Stakeholder(s)	A person who has an interest in this project.	