

**MEETING MINUTES**

Spokane Regional Transportation Council  
**Transportation Advisory Committee (TAC) Meeting**  
Monday, October 26, 2020 – Zoom Virtual Meeting

**1. Call to Order/Roll Call** - Chair Kennet Bertelsen brought the meeting to order at 3:04 pm.

**Members Present:**

Kennet Bertelsen, Chair	Rhonda Young, Vice-Chair
Raychel Callary	Todd Coleman
Mark Haberman	Liz Hall
Carlie Hoffman	Melanie Rose
Janet Weldon	Jonathan Schrock

**Guests:**

Paul Kropp  
Mark Burrus

**SRTC Staff Present:**

Sabrina Minshall, Executive Director  
Mike Ulrich, Principal Transportation Planner  
Jason Lien, Principal Transportation Planner

Kylee Jones, Associate Transportation Planner II  
Michael Redlinger, Associate Transportation Planner III  
Julie Meyers-Lehman, Admin-Exec Coordinator

**ACTION ITEMS**

**2. Approval of Minutes** – *Ms. Rose made a motion to approve the September 2020 meeting minutes as presented. Ms. Weldon seconded the motion. All votes were in favor.*

**INFORMATION and DISCUSSION ITEMS**

**3. Chair Report on SRTC Board of Directors Meeting** – Chair Bertelsen reported on the topics and discussions covered at the October 10 Board meeting.

**4. TAC Work Plan Overview** – Ms. Minshall said the next three agenda items are to provide information about projects staff is currently working on and the group should consider and discuss how these projects might be incorporated into the TAC work plan.

**5. MTP Update - Regional Bicycle Network** – Mr. Lien described the purpose of regional networks within the Metropolitan Transportation Plan (MTP), explained how the criteria for bike facilities were developed in conjunction with the TTC, and noted that this update will also identify gaps in the system. He presented maps of major activity centers and existing bike facilities within 0.5 miles of national highway system roads.

Different ways the TAC could be involved in the development of the bike network update were discussed. The group discussed bike counters, bike network user input and coordination with the WSDOT Active Transportation Plan, increasing use of e-bikes .

**6. Public Participation Plan (PPP) Update** – Ms. Jones provided details about the requirements for maintaining a PPP, what it is designed to do, and how effectiveness of the plan can be measured. The existing PPP was last adopted in 2017 so it is being updated in conjunction with the MTP update.

Ms. Jones launched an online poll asking members to respond to the following questions;

- Would you like to help with the PPP update?

- Would you be willing to meet outside of a TAC meeting?
- Would you be willing to review PPPs from other MPOs on your own time?
- Would you be willing to review SRTC's PPP and brainstorm possible improvements during an SRTC led workshop?
- What are the potential outcomes of a successful Public Participation Plan?

As 78% expressed interest in a workshop, Ms. Jones said a Doodle poll will be sent out to members to find the best date/time.

**7. 2021-2023 WSDOT Consolidated Grant Program** – Mr. Lien explained that every two years WSDOT holds a call for projects for this grant program, which provides funding for public transportation projects outside of traditional fixed route bus service. He said application scoring is a requirement and SRTC is facilitating the process. He said staff discussed having the TAC or a subset of the TAC assist in the application evaluation and scoring; it is typically single meeting as there are usually 10 or fewer applications received.

Mr. Lien said staff will email TAC members about involvement in a workshop or meeting.

**8. TAC Member Comments** – There were no comments.

**9. Adjournment** – There being no further business, the meeting adjourned at 4:17 pm.

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Julie Meyers-Lehman,  
Acting Recording Secretary