

## Transportation Technical Committee Meeting Agenda

Date: Wednesday, July 22, 2020

Time: 1:30 pm

Location: **This will be a virtual meeting only. Please attend the meeting through the [Join Zoom Meeting](#) link below or by dialing the telephone number and entering the conference ID.**

[Join Zoom Meeting](#)

<https://us02web.zoom.us/j/9394879626?pwd=ZFRmL2RJTkx4SGowV2YwOUdxMGVTZz09>

Meeting ID: 939 487 9626 | Password: 234239 | Or by phone 1-253-215-8782

1. Call to Order
2. Roll Call / Record of Attendance
3. Approval of June 24, 2020 Meeting Minutes
4. Public Comments
5. TTC Member Comments
6. Chair Report on SRTC Board of Directors Meeting

Page 2

### **INFORMATION & DISCUSSION**

7. **TIP Delivery & Project Readiness Policies** (*Eve McMenamy*)
8. **Division Connects Update** (*Jason Lien*)
9. **Data Applications for Transportation Analysis Project Update** (*Mike Ulrich*)
10. Agency Update
11. Adjournment

Page 5

Page 11

Page 13

MEETING MINUTES

Spokane Regional Transportation Council Transportation Technical Committee  
 June 24, 2020  
 Zoom Video Conference

1. **Call to Order** - Mr. Karl Otterstrom, Chair, called the meeting to order at 1:30 p.m.

2. **Roll Call**

**Committee Members Present**

Karl Otterstrom	Spokane Transit Authority	Adam Jackson	City of Spokane Valley
Heather Trautman	City of Airway Heights	Brandi Colyar	Spokane County
Todd Ableman	City of Cheney	Scott Englehard	Spokane County
Kara Mowry	City of Spokane	April Westby	Spokane Regional Clean Air
Inga Note	City of Spokane	Mary Jensen	WSDOT-Eastern Region
Kevin Picanco	City of Spokane	Larry Larson	WSDOT-Eastern Region
Gloria Mantz	City of Spokane Valley	Glenn Wagemann	WSDOT-Eastern Region

**Committee Alternates Present**

Amber Lenhart	Spokane Regional Health Dist.	Jamie Hayes	Spokane County
---------------	-------------------------------	-------------	----------------

**Guests**

Paul Kropp		Char Kay	WSDOT-Eastern Region
Sean Messner	HDR	Keith Martin	WSDOT-Eastern Region
Brandon Blankenagel	KPFF Consulting Engineers		

**Staff**

Eve McMenamy	Principal Transportation Planner	Sabrina Minshall	Executive Director
Jason Lien	Principal Transportation Planner	Kylee Jones	Assoc. Transportation Planner II
Ryan Stewart	Principal Transportation Planner	Michael Redlinger	Assoc. Transportation Planner II
David Fletcher	Assoc. Transportation Planner III	Julie Meyers-Lehman	Admin-Exec. Coordinator

3. **Approval of May 2020 Meeting Minutes**

*Ms. Trautman made a motion to approve the May 27, 2020 minutes as presented. Mr. Jackson seconded the motion, which passed unanimously.*

4. **Public Comments** - There were no public comments.

5. **Technical Member Comments** – Members shared information about projects/programs happening in their jurisdictions.

6. **Chair Report on SRTC Board of Directors Meeting** – Chair Otterstrom shared highlights from the June Board meeting.

**ACTION ITEMS**

7. **2020-2023 Transportation Improvement Program (TIP) July Amendment** – Ms. McMenamy provided details about the one project included in the proposed amendment (WSDOT's Port of Entry Weigh Station Pit Repair). She said a 10-day public comment period began on June 17 and there have thus far been none. Any comments that occur in the remaining time will be relayed to the Board at their July meeting.

*Ms. Colyar made a motion to recommend Board approval of the July TIP amendment; Mr. Ableman seconded the motion. All votes were in favor.*

## **INFORMATION & DISCUSSION ITEMS**

**8. Metropolitan Transportation Plan Priority Networks** –Mr. Lien explained that in preparation for the upcoming update to the Metropolitan Transportation Plan (MTP) staff is reviewing priority networks of the transportation system to determine what the networks should offer and how they can be better defined and tied to performance metrics. He explained the purpose of priority networks and provided details about the federal requirements for transportation facility planning in MTPs. The group was asked to respond via an online poll to the question “What are important outcomes for regional network planning?”

Mr. Lien then outlined bicycle network criteria and implementation. A second poll asked the group if they felt the criteria were appropriate for defining a regional bikeway network. There was some discussion about clarifying language in some criteria items. Mr. Lien briefly described the other modal networks which will be evaluated as part of the MTP update: transit, roadway, and freight. He noted that the TTC will be reviewing the priority network as the update process moves along and provided a timeline.

**9. US 195 / I-90 Study Update**– Mr. Stewart stated that this study, which began in 2019, is a multimodal effort to address safety, operations, access and infrastructure issues along the US 195 corridor near the I-90 interchange and is a multi-jurisdictional effort. The study approach has four elements; community engagement, existing conditions, future conditions, and strategies.

Mr. Stewart reported that two major milestones have been reached so far: (1) Establishing five goals and evaluation criteria, each of which has performance measures assigned to them and (2) Completion of the existing conditions analysis; which is posted to the study website. He presented maps of AM peak origin/destination maps and explained that data was obtained from passive location-based data (cell phone apps, GPS devices, etc). He showed a map marking collisions along the corridor, which are mostly clustered around access points and noted that safety issues will be considered when evaluating solutions. The next major task for the study is a market-based land use analysis, which should be wrapped up in the next few weeks. He said the study is anticipated to be complete in first quarter 2021 and presented a schedule; a list of recommended strategies and a phased implementation plan will be developed. He emphasized that past studies of this corridor will be evaluated when developing future scenarios. Next steps in the process are;

- Land use inputs
- Forecast future conditions
- Package project ideas
- Model packages

**10. Electrification Grant Update** –Ms. Jones summarized the work done to date on the Department of Commerce Electrification of Transportation Systems (ETS) Grant, which is a collaborative effort with Avista. She explained that, if awarded, the grant would be used to fund electric vehicle charging throughout Spokane County for personal/workplace/fleet vehicles and electric buses. The goal is to create the critical mass need to move a significant portion of vehicles to electric power.

She said this project focuses on installing charging stations in historically underserved neighborhoods where people will be able to connect to, libraries, community centers, etc. She explained that next steps in the process will concentrate on micro-mobility (scooters, e-bikes). She thanked the project team and project partners. Notification of award will be in December 2020.

**11. Agency Update** – Ms. McMenemy reported on:

- The D.A.T.A. (Data Applications for Transportation Analysis) project is in full swing; the project team is hosting a series of listening sessions with stakeholders.
- The Division *Connects* corridor study will provide an update to the TTC next month.
- We are still at 40% of the TIP federal obligation target. However, with several projects delivering earlier than anticipated, such as the Spokane County’s Bigelow Gulch project, that will hopefully be enough to reach the target by the preliminary deadline of July 31.

- MTP Financial Forecast SME team will be meeting soon to select the consultant that will conduct the long-range revenue forecasting analysis.
- She asked all the member jurisdictions to forward their six-year TIP documents to her by July 5

## **12. Adjournment**

There being no further business, the meeting adjourned at 2:35 pm.

---

Julie Meyers-Lehman  
Recording Secretary

To: Transportation Technical Committee

July 15, 2020

From: Eve McMenemy, Principal Transportation Planner

**Topic: Transportation Improvement Program (TIP) Delivery & Project Readiness**

### **Requested Action**

This is for information and discussion.

### **Key Points:**

- SRTC is required to meet federal funding obligation targets within our Transportation Improvement Program (TIP). The estimated FFY 2020 funding obligation target for all federal funding sources administered by SRTC is \$11.37 million.
- **As of July 14, 2020, SRTC is at 91% of our obligation target.** The FFY 2020 obligations are at approximately \$11.40M. De-obligations are at \$0.97M, with a net obligation of \$10.43M.
- With current information submitted to SRTC from member agencies, **SRTC is expecting to exceed our target. This is primarily due to the collaboration of all agencies and most recently Spokane County advancing right of way funding for Bigelow Gulch projects and Spokane Valley advancing funding for their Wilbur Sidewalk project.** The obligation target tracking table and can be found in **Attachment 1**.
- If SRTC meets our obligation target by July 31, 2020, SRTC will be in position to potentially receive additional federal funds. Conversely, if we don't reach our target by September 30, 2020, we are in jeopardy of losing the portion of underdelivered funds through sanctions by WSDOT.
- WSDOT's Local Agency Federal Obligation Authority (OA) Policy establishes the obligation targets for each Metropolitan Planning Organization (MPO), Regional Transportation Planning Organization (RTPO), and County lead agency.
- The policy only applies to three funding sources that the SRTC Board is responsible for in terms of project identification, prioritization, and selection: Surface Transportation Block Grant Program (STBG), Congestion Mitigation Air Quality (CMAQ), and STBG Set-Aside.
- SRTC convened a collaborative workshop May 28, 2020 to generate new strategies for Board consideration to ensure obligation targets are met. The workshop also focused on how to improve project readiness, so the region is better prepared with potential shovel-ready projects for incoming grant opportunities. The workshop strategies can be found in **Attachment 2**.

- Strategies will be vetted through the Board and TTC at this meeting and in the August meeting. If new policies are suggested, they will become part of the 2021 TIP Guidebook recommendation which will be presented to the Board in September for discussion and in October for approval.
- Staff presented the first eight strategies in **Attachment 2** to the SRTC Board on July 9<sup>th</sup> and will provide feedback to the TTC. We will also have a TTC discussion about the pros and cons of each of the eight strategies.

**Public Involvement:**

This topic was presented as an informational item at the May 14<sup>th</sup> and July 9<sup>th</sup> SRTC Board of Director's meeting. This is the third meeting on this topic this year.

**Supporting Information/Implications:**

In the last two years the region has delivered over 40% of the TIP obligation target in late June and July to meet the July 31 deadline. This does not allow the agencies adequate time to react and replace projects that may encounter delays or implement a plan "B." At the May Board meeting we presented our intention to investigate TIP policies and practices to improve project delivery and readiness.

SRTC conducted a workshop with member agencies on May 28 to discuss project delivery barriers and to brainstorm strategies for consideration for use at SRTC. The attendees also strategized how to improve project readiness to better compete for funding opportunities. **Attachment 2** is a summary of strategies developed at the workshop. The first eight strategies were presented at the July 9<sup>th</sup> SRTC Board meeting so Board members could provide Staff direction on which strategies are supported to continue working on the details with the TTC.

**More Information:**

- Attachment 1: Obligation Target Tracking Table
- Attachment 2: Strategies for TIP Policies & Practices to Improve Project Delivery & Readiness
- For more detailed information contact Eve McMenemy at [evemc@srtc.org](mailto:evemc@srtc.org) or at (509)343-6370.

<b>Obligation Tracking towards \$11.37M Target-updated July 14, 2020</b>				
Project Title	Agency	Phase	Obligation Amt	Month Anticipated
Net sum of obligated projects	Various		\$10,428,718	Delivered
Highway 2 Shared Use Path Gap Project	Airway Heights	CN	\$0	Sept
Crawford & Colville Roundabout/N Colville Reconstruction	Deer Park	CN	\$1,788,000	July
Argonne Road, Empire to Liberty Congestion Relief	Millwood	RW	\$83,473	July
Thor and Freya Couplet from Hartson to Sprague	Spokane	RW	\$41,500	June
Wellesley-Maple Intersection	Spokane	RW	\$0	RW not needed
Separated Spokane River Centennial Trail-Carlson Rd	Spokane Co.	RW	\$0	July
Separated Spokane River Centennial Trail-Carlson Rd	Spokane Co.	CN	\$0	Sept
2018-2020 Safe Routes to Schools	SRHD	PL	\$148,711	July
Bigelow Project 2*	Spokane Co.	RW	\$1,424,855	July
Wilbur Sidewalk*	Spokane Valley	PE	\$51,900	July
<b>Total Obligations by July 31st Expected</b>			<b>\$13,967,157</b>	

\*Projects advanced since May Board meeting













**Public Involvement:**

The funds for this project were included in the 2019-2022 TIP which was adopted October 11, 2018. A public meeting was held on September 19, 2018 to review and discuss the 2019-2022 TIP. A public comment period of thirty days ran from September 1 to September 30.

**Supporting Information/Implications:**

The technical updates (model improvements, data acquisition, travel survey, etc.) included in this project will support Board-defined, data-driven, long range planning objectives. These objectives will be discussed and defined in parallel with the technical portions of this project.

**More Information:**

- Attachment: Most recent project schedule.
- For more detailed information contact Mike Ulrich at [mulrich@src.org](mailto:mulrich@src.org) or at (509) 343-6384.

