

MEETING MINUTES

Spokane Regional Transportation Council Transportation Technical Committee
February 26, 2020
421 W Riverside Ave Suite 504, Spokane, Washington

1. **Call to Order** - Mr. Karl Otterstrom, Chair, called the meeting to order at 1:30 p.m.

2. **Roll Call**

Committee Members Present

Karl Otterstrom	Spokane Transit	Brandi Colyar	Spokane County
Heather Trautman	City of Airway Heights	Steve Davenport	Spokane County
Todd Ableman	City of Cheney	Scott Englehard	Spokane County
Roger Krieger	City of Deer Park	Lisa Corcoran	Spokane International Airport
Scott Bernhard	City of Liberty Lake	Heleen Dewey	Spokane Regional Health Dist
Kara Mowry	City of Spokane	Mary Jensen	WSDOT-Eastern Region
Inga Note	City of Spokane	Larry Larson	WSDOT-Eastern Region
Kevin Picanco	City of Spokane	Glenn Wagemann	WSDOT-Eastern Region
Gloria Mantz	City of Spokane Valley		
Adam Jackson	City of Spokane Valley		

Committee Alternates Present

Mike Tresidder Spokane Transit Authority

Guests

Char Kay	WSDOT	Anna Ragaza-Bourassa	WSDOT
Sean Messner	HDR	Keith Martin	WSDOT
Brandon Blankenagel	KPFF		

Staff

Eve Nelson	Senior Transportation Planner	Sabrina Minshall	Executive Director
Mike Ulrich	Senior Transportation Planner	David Fletcher	Assoc. Transportation Planner III
Jason Lien	Senior Transportation Planner	Julie Meyers-Lehman	Admin-Exec. Coordinator

3. **Approval of December 18, 2019 Minutes**

Mr. Krieger made a motion to approve the December 18, 2019 minutes as presented. Mr. Greene seconded the motion, which passed unanimously.

4. **Public Comments** - There were no public comments.

5. **Technical Member Comments** – Members spoke about current projects or programs in their jurisdiction or agency.

6. **Chair Report on SRTC Board of Directors Meeting** – Vice Chair Adam Jackson shared highlights from the February 13, 2020 Board meeting. He noted that the Board took action on contingency list funding, however it was not the list of projects recommended by the TTC in December, but a list created by staff and this was due to timing considerations. There were no January Board or TTC meetings and the Board felt that another month's delay in approving funding would put undue pressure on project sponsors to get their projects underway this year. Ms. Nelson also added that the creation of an alternative list to the one recommended by the TTC was a directive to staff by the Board at the December Board meeting.

7. Action: 2020-2023 Transportation Improvement Program (TIP) March Amendment – Ms. Nelson drew attention to a corrected version of the amendment spreadsheet at the table; the version in the packet contained a typographical error. Ms. Nelson outlined the projects in the proposed amendment and provided additional details about the Pines Grade separation project. There were no questions or discussion.

Mr. Jackson made a motion to approve the 2020-2023 TIP March Amendment minutes as presented. Ms. Mantz seconded the motion, which passed unanimously.

8. Information: FHWA Certification – Ms. Minshall described the federal recertification process which all Metropolitan Planning Organizations undergo every four years by Federal Highway Administration, in conjunction with Spokane Transit Authority and WSDOT. She spoke about the 2016 recertification recommendations close-out process; she noted the final report from the 2019 process contained many commendations to SRTC, several recommendations which will be addressed, but there were no corrective action findings.

9. Information: Metropolitan Transportation Plan Update – Mr. Ulrich defined the MTP as what we want our regional transportation system to look like in 20 years and what we're going to do to support that outcome. He explained the approach to this update as utilizing a "cone of probability" method of understanding potential futures and achieving preferred outcomes.

Mr. Ulrich said for this update SRTC would like to establish interagency and multi-jurisdictional Subject Matter Expert (SME) Teams to dig deep into major sub-tasks of the MTP update, who will then report back to the TTC, the sub-tasks being; (1) Land Use update (2) Regional Planning Framework (3) Freight (4) Revenue Assumptions

He illustrated a process for establishing data driven performance objectives to be incorporated into the MTP and noted that updating assumptions for future conditions will be critical to determine if investments are supporting the MTP goals. He presented the MTP update schedule through December 2021.

10. Action: Land Use Update – Mr. Ulrich stated the requested action for this item is to establish a Subject Matter Expert team (SME) to inform the land use update. This team will select a methodology for forecasting land use into the horizon year and report that back to the TTC. He provided examples of the allocation methodology currently in use by SRTC and its limitations.

Mr. Ulrich explained the land use SME team will be asked to:

- Review SRTC's current forecast methodology and available data resources
- Identify realistic improvements to the current methodology, given available time and data resources
- Review a revised forecast methodology

The TTC's role will be to review and react to the SME team's work and identify any fatal flaws. Ultimately, the TTC will recommend jurisdictional allocations to the SRTC Board for adoption. He emphasized that local jurisdictions will all be given ample opportunity to review TAZ-level forecasts once complete and make refinements.

The group discussed the list of proposed team members; it was suggested to expand the list to include tribal representatives and Roger Krieger from Deer Park. Mr. Ulrich indicated he would reach out to those proposed team members to request their inclusion.

Mr. Larson made a motion to establish a SME team, with the modifications discussed, to inform the land use update. Mr. Jackson seconded the motion, which passed unanimously.

11. Information: PSAP Census Geographies – Mr. Lien explained that the Participant Statistical Area Program (PSAP) process is conducted every 10 years by the US Census Bureau and is a review of statistical area geographies to be used for the census. He outlined the PSAP process, reported on current status including several revisions and additions to block groups, and highlighted PSAP milestones to date. It is expected that 2020 statistical areas will be available for public use by late 2020 or early 2021. There were no questions or discussions.

12. Information: Agency Update - Ms. Jones and Ms. Minshall spoke SRTC’s collaboration with Avista to explore the possibility of applying for a Department of Commerce grant for electric vehicle charging stations, SRTC will tentatively be submitting a letter of intent.

13. Adjournment

There being no further business, the meeting adjourned at 2:45 pm.

Julie Meyers-Lehman
Recording Secretary