

## MEETING MINUTES

Spokane Regional Transportation Council Transportation Technical Committee  
June 26, 2019  
421 W Riverside Ave Suite 504, Spokane, Washington

1. **Call to Order** - Mr. Sean Messner, Chair, called the meeting to order at 1:34 p.m.

2. **Roll Call**

**Committee Members Present**

Sean Messner	Spokane County	Adam Jackson	City of Spokane Valley
Mark Bergam	City of Airway Heights	Brandi Colyar	Spokane County
Roger Krieger	City of Deer Park	April Westby	Spokane Regional Clean Air
Scott Bernhard	City of Liberty Lake	Mike Tedesco	Spokane Tribe
Brandon Blankenagel	City of Spokane	Glenn Wagemann	WSDOT-Eastern Region
Gloria Mantz	City of Spokane Valley	Darrell McCallum	WSDOT-Eastern Region

**Committee Alternates Present**

Tara Ziegler	Spokane Transit Authority	Keith Martin	WSDOT-Eastern Region
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**Guests**

Gloria Bennett	WA State Transportation Improvement Board	Ashley Probart	WA State Transportation Improvement Board
Kathleen Davis	WSDOT Local Programs Director	Stanley Schwartz	SRTC Board Legal Counsel
Shea Sukui	City of Spokane		

**Staff**

Eve Nelson	Senior Transportation Planner	Sabrina Minshall	Executive Director
Mike Ulrich	Senior Transportation Planner	April Gunderson	Assist. Transportation Planner
David Fletcher	Assoc. Transportation Planner	Michael Redlinger	GIS Intern
Julie Meyers-Lehman	Administrative Assistant		

3. **Approval of May 22, 2019 Minutes**

***Mr. Martin made a motion to approve the May 22, 2019 meeting minutes as presented. Mr. Tedesco seconded the motion, which passed unanimously.***

4. **Public Comments** – Ms. Bennett announced that the Transportation Improvement Board 2019 Call for Projects was open and applications are due August 16. She described the funding levels available for each of the six programs; urban arterial, arterial preservation, urban sidewalk, small city arterial, small city preservation, and small city sidewalk. All total there is \$103 million of funding available. Ms. Minshall said that Ms. Gunderson recently attended TIB training and was available to assist with applications.

5. **Technical Member Comments** - Members shared information about current projects or programs in their jurisdiction or agency. Ms. Davis reported that there is a risk at the state level of not meeting the federal obligation targets for the first time in six years. She stressed the importance of scheduling and aligning plans. She spoke about integration of cities' and counties' bike/pedestrian plans with safety plans. Ms. Nelson said the Spokane region is on track to meet its obligation target and questioned if excess funding from the regions not meeting the target will be available for redistribution. Ms. David replied that was the intent.

6. **Chair Report on SRTC Board of Directors Meeting** - Chair Messner provided highlights from the Board Retreat and said regionalism was a primary focus. Copies of the recent surveys completed by the Board and

TTC were distributed to all. He said the results of the survey were discussed at the retreat and he said it was evident that some Board members acknowledge the contributions of the TTC in assisting Board decision making, while other members feel the TTC's work is too technical to be of use with policy creation. He commented that TTC members may need to coordinate more closely with their respective Board members, and the TAC, so that all SRTC partners can come together as a regional entity. He said the TTC needs to try to figure out a way of getting technical information to the Board and understand what it is that they are looking for from the TTC, because it doesn't appear to be completely clear. He is hoping to explore this with SRTC staff to ensure that the committee is meeting the needs of the Policy Board.

He announced that going forward he will end TTC meetings with a request for any issue or topic that members would like him to bring up at the following Board meeting.

Ms. Messner relayed information about the items approved and discussed at the June 13 Board meeting.

## **ACTION ITEMS**

**7. 2019-2022 Transportation Improvement Program (TIP) July Amendment** – Ms. Nelson described the four projects included in the amendment and read the two public comments received.

***Mr. Tedesco made a motion to recommend Board approval of the 2019-2022 TIP July Amendment. Mr. Blankenagel seconded the motion, which passed unanimously.***

## **INFORMATION & DISCUSSION ITEMS**

**8a. Rules & Requirements for RTPO Land Use** - SRTC Board General Counsel Stanley Schwartz provided a background on the Growth Management Act of 1991 (GMA), which was the legislation that created RTPOs. He said there are 13 goals of the GMA, four of which are directly related to transportation: urban growth, transportation, economic development and public facilities and services. The three pillars of the GMA framework are land, people and infrastructure, and the purpose of the GMA is to balance those three things.

Mr. Schwartz explained that the transportation element of the comprehensive plan requirements must be consistent with the land use plan and must contain LOS standards; he also spoke about concurrency requirements. He described the term "concurrent with the development" as it pertains to transportation improvements or strategies in land development and outlined the options available if a facility is deemed deficient.

He outlined the duties of RTPOs as defined in RCW 47.80.023, one of which is to: "Prepare a regional transportation plan consistent with the countywide planning policies, county and city comprehensive plans and the state transportation plan". A question was raised about where Tribes plans fit into this. Mr. Schwartz replied that although he is somewhat familiar with Tribal transportation coordination practices at the federal and state level, RTPO coordination is unclear at this point in time.

Mr. Schwartz described the difference between concurrency and consistency. He explained how RTPOs certify jurisdictions' comprehensive plans, noted that the SRTC Board approved the "SRTC Plan Review and Certification Process Instruction Manual" in 2015, and addressed the SRTC Certification Process Summary.

**8b. SRTC Board Vision & Values** - Ms. Minshall distributed a document with SRTC's prior mission and vision statements which came out of the Horizon 2040 Guiding Principles. She discussed the Board's development of updated mission and vision statements and new agency values at the May 29 Board retreat. She emphasized the change in verb of the mission statement from "coordinate" to "develop" as having a much more active meaning and she described the difference between vision and values.

Chair Messner remarked that the word "regional" could be put in front of each of the values and remain completely accurate; for example, regional collaboration or regional innovation. He said it is clear that the Board

wants SRTC to blur agency lines and operate as a regional body to do what is best for the area. He is interested to see the definition of each of the values.

Mr. Wagemann commented that he appreciated that system operations were incorporated into values since TSMO (Transportation Systems Management Operations) will be vital to helping traffic flow since it is clear that the region cannot build its way out of congestion.

**8c. Federal Fiscal Year 2019 Project Delivery Update** - Ms. Nelson said the regional funding obligation target set by WSDOT is \$10.07 million for all funding sources administered by SRTC and the deadline for obligation is August 1; as of today, 50% of the target has been met. She said the region is on schedule to exceed the target by approximately \$28,000, providing all scheduled projects obligate as planned. She emphasized the importance of all outstanding projects delivering as projected.

**9. TIP Working Group Update** – Ms. Nelson said the TIP working group continues to meet monthly to monitor project delivery. Their last meeting was TIP on June 10. Mr. Martin discussed details about several projects that will be obligating very soon and a recent project de-obligation.

**10. Agency Update** - Mr. Fletcher spoke about the upcoming Education Series event “What is TSMO” on July 10 and July 11 which is a joint effort of SRTC and SRTMC. Mr. Wagemann noted that the July 10 session will be a high-level presentation and attendance by executive level staff from agencies and jurisdictions would be great. Ms. Minshall stated that SRTC would distribute the presentations from today’s Joint Transportation Committee meeting to the TTC and Board.

Chair Messner asked the group if there was a particular topic or issue they would like him to speak about at the next Board meeting. There were no comments.

**11. Adjournment** - There being no further business, the meeting adjourned at 3:06 pm.

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Julie Meyers-Lehman  
Recording Secretary