

MEETING MINUTES

Spokane Regional Transportation Council Transportation Advisory Committee
August 27, 2018
421 W Riverside Ave Suite 504, Spokane, Washington

1. **Call to Order** - Chair Kennet Bertelsen brought the meeting to order at 3:00 pm.

2. **Roll Call**

Committee Members Present

Fred Beaulac	John Dietzman	Donald Moore	Tom Trulove
Kennet Bertelsen	Greg Francis	Rosemarie Schmidt	Margaret Watson
Justin Botejue	Carlie Hoffman	Jim Simon (via phone)	

Committee Members Not Present

Greg Szabo	Robert Race Sr
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Guests

Cameryn Flynn	SNAP	Paul Kropp	Citizen
Amber Johnson	SNAP		

Staff

Staci Lehman	Communications Coordinator	Anna Ragaza-Bourassa	Senior Transportation Planner
Eve Nelson	Senior Transportation Planner	Tristan De Alwis	Data Scientist
Jason Lien	Senior Transportation Planner	Julie Meyers-Lehman	Administrative Assistant

3. **Public Comments** - There were no public comments.

4. **TAC Chair Report on SRTC Board of Directors Meeting**

Chair Bertelsen provided a summary of the most recent Board meeting. Highlights included election of a new Vice Chair (Mayor Steve Peterson from City of Liberty Lake), extension of Commissioner French's term as Chair through 2019, a 15% increase in dues, discussion of the prioritized list of projects.

5. **Approval of July 23, 2018 Meeting Minutes**

Mr. Francis made a motion to approve the minutes as presented; Ms. Watson seconded. Motion carried.

6a. **Ride to Care & Other Transportation Programs**

Ms. Flynn from Spokane Neighborhood Action Programs (SNAP) outlined the transportation programs used to serve the community. She provided details about the Ride to Care program which has been operating for 19 months in the City of Spokane and City of Spokane Valley; she said it has saved approximately \$77,000 in transportation costs for non-emergent medical transportation. She said SNAP hopes to expand the program to all of Spokane County by the end of 2019.

6b. **Performance Measures Update**

Ms. Nelson described the purpose of performance management, the target setting framework team, and the performance management cycle. She reported that the Board already adopted Safety and Transit targets, but for the remaining target areas (Pavement & Bridge Condition, Congestion Measures & Air Quality Measures) SRTC has the choice to set quantitative regional targets or adopt the WSDOT statewide targets.

She said Target Setting Working Group made up of TTC members from five different agencies and SRTC staff has met twice for in-depth evaluation of the options. Ms. Nelson said the working group advised that the TTC recommend support of the WSDOT targets and she outlined their reasons. Ms. Nelson provided information about bridge performance targets and the locations of regional NHS bridges classified as in poor condition. She also described pavement performance targets and showed a map of regional NHS roadways in poor condition. Ms. Nelson spoke about travel time reliability indexes for trucks/freight and person-miles and presented details about statewide emission reduction targets. She said the Board will be presented with this information over the next few months and they will be asked to adopt targets in November.

6c. 2019 Education Series Topics

Ms. Lehman recapped the Education Series events held so far this year and described two upcoming events. She called for input on topics or speakers for next year. Suggestions included emergency evacuation plans for people with no personal vehicles, autonomous vehicles, ride sharing and work zone safety.

6d. 2019-2022 Transportation Improvement Program (TIP) Overview

Ms. Ragaza-Bourassa said there were approximately the same number of projects as in the 2018-2021 TIP and the public comment period opens on August 31. She noted that the projects from the 2018 Call for Projects are not in the draft 2019 TIP; those projects are scheduled to be incorporated into the TIP in the January 2019 TIP Amendment. There were no questions or comments.

6e. Call for Projects: Programming

Mr. Lien described how the recommended project priority lists from the TTC and TAC were synthesized into one hybrid list; the Board was presented with all three lists on August 9 and ultimately approved the hybrid list. He spoke about the movement of projects up and down the priority list as a result of the synthesizing.

Ms. Ragaza-Bourassa said that the first step of the process is prioritization was the second is project programming. She brought attention to the draft programming funding eligibility spreadsheet at each place, explained that different projects are eligible for different funding sources. She said the programming process was just beginning; staff has asked project sponsors to provide additional information about project phasing, leveraging additional funding sources, etc.

She said the input sought from the TAC today whether or not it is better to fully fund fewer projects or partially fund more projects. The group discussed additional funding source strategies, project delivery, review of project cost estimates by WSDOT Local Programs, and the Highway Infrastructure Program.

The group consensus was that partial funding could be advantageous but would not want to see it done at the expense of complete project delivery. Ms. Ragaza-Bourassa said any additional comments or input could be emailed to her.

7. TAC Member Comments/Roundtable

Chair Bertelsen added to the August 9 Board meeting summary, noting that there had been discussion about the requests from the Spokane Tribe and Kalispel Tribe for membership on the SRTC Board.

Mr. Simon reported that the City of Spokane and Gonzaga University are both launching bike share programs.

8. Staff Report

Ms. Ragaza-Bourassa said the region met the federal obligation target.

9. Adjournment

There being no further business, the meeting adjourned at 4:06 pm.

Julie Meyers-Lehman
Recording Secretary