

**Please note there will be a Call for Projects Workshop immediately preceding this TTC meeting; Wednesday, June 27 from 11:30am to 1:15pm.**

DATE: June 20, 2018  
TO: Members of the Transportation Technical Committee  
FROM: Mike Tedesco, Spokane Tribe, Chair  
SUBJECT: Agenda for TTC Meeting – Wednesday, June 27, 2018 - 1:30 pm  
**SRTC, 421 W. Riverside Avenue, Suite 504 (The Paulsen Building)**

#### **AGENDA**

1. Call to Order
2. Roll Call / Record of Attendance
3. **Action** - Approval of May 23, 2018 Meeting Minutes Page 2
4. Public Comments
5. Technical Member Comments
6. **Action** – 2018-2021 Transportation Improvement Program July Amendment Page 5  
(*Anna Ragaza-Bourassa*)
7. **Information & Discussion**
  - a) 2018 SRTC Call for Projects – Preliminary Results (*Anna Ragaza-Bourassa*) Page 8
  - b) I-90 Operations Study Update (*Mike Bjordahl, WSDOT*) n/a
8. TIP Working Group Update (*Anna Ragaza-Bourassa*)
9. Target Setting Working Group Update (*Eve Nelson*)
10. Agency Update
11. Future Agenda Items
12. Adjournment

Next Meeting: July 25

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**MEETING MINUTES**

Spokane Regional Transportation Council Transportation Technical Committee  
 May 23, 2018  
 421 W Riverside Ave Suite 504, Spokane, Washington

**1. Call to Order**

Mr. Mike Tedesco, Chair, called the meeting to order at 11:49 a.m.

**2. Roll Call**

**Committee Members Present**

Mike Tedesco	Spokane Tribe of Indians	Mike Basinger	City of Spokane Valley
Sean Messner	Spokane County	Heleen Dewey	Spokane Regional Health Dist
Louis Meuler	City of Spokane	Gordon Howell	Spokane Transit Authority
Inga Note	City of Spokane	Karl Otterstrom	Spokane Transit Authority
Brandon Blankenagel	City of Spokane	Glenn Wagemann	WSDOT-Eastern Region
Gloria Mantz	City of Spokane Valley		

**Committee Alternates Present**

Keith Martin	WSDOT-Eastern Region	Mark Bergam	City of Airway Heights
Barry Greene	Spokane County		

**Guests**

Katherine Miller	City of Spokane	Kara Mowry	Spokane County
Mike Hynes	Spokane Transit Authority	Jerry Compton	WSDOT-Eastern Region
Mike Tressider	Spokane Transit Authority	Dan McKernan	WSDOT-Eastern Region
Matt McCain	Fairchild AFB		

**Staff**

Sabrina Minshall	Executive Director	Anna Ragaza-Bourassa	Senior Transportation Planner
Eve Nelson	Senior Transportation Planner	Julie Meyers-Lehman	Administrative Assistant

**3. Public Comments**

There were no public comments

**4. Consent Agenda**

Chair Tedesco outlined the items on the Consent Agenda:

- (4a) Approval of the April 25, 2018 meeting minutes
- (4b) Recommend Board approval of the 2018-2021 Transportation Improvement Program June amendment
- (4c) Recommend Board approval of Spokane Transit Authority Asset Management Performance Targets

Ms. Ragaza-Bourassa noted there was a slight revision of item 1 of the amendment; WSDOT's I-90/Barker to Harvard project. She said that in the time since the packet was distributed, WSDOT has made a slight change and added right-of-way funds to the project; the memo indicated it was only the preliminary engineering phase but it will be right-of-way phase as well. She stated that the project is out for public comment with both phases included.

Chair Tedesco called for questions or comments; there were none.

**Mr. Blankenagel made a motion to approve the Consent Agenda as presented. Mr. Messner seconded the motion, which passed unanimously.**

**5. Draft State Fiscal year 2019 Unified Planning Work Program (UPWP)**

Ms. Minshall stated a document which outlined the comments received on the draft UPWP and how each comment was addressed by staff was included in the packet. She said that FHWA and FTA completed an on-site review of the UPWP document on May 16 and their comments/recommendations were included in the red-line version also provided in the packet.

Chair Tedesco called for questions or comments; there were none.

**Mr. Otterstrom made a motion to recommend Board approval of the SFY 2019 UPWP and Mr. Blankenagel seconded. The motion passed unanimously.**

**6. Adjournment**

There being no further business, the meeting adjourned at 11:58 a.m.

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Julie Meyers-Lehman  
Recording Secretary

## MEMORANDUM

DATE: June 20, 2018

TO: Members of the Transportation Technical Committee

FROM: Anna Ragaza-Bourassa, Senior Transportation Planner

SUBJECT: 2018-2021 Transportation Improvement Program July Amendment

### Summary

Four member agencies have requested an amendment to the 2018-2021 TIP (see **Attachment**). The changes necessitating an amendment are:

- **City of Spokane – Spokane Street Preservation North:** Scope change to extend the Sprague project limits to Helena (from Ivory). Increase the construction phase and total project cost by \$448,171, all local funds.
- **Spokane County – Geiger Boulevard (*new project*):** Reconstruct and widen the road to a 3-lane section, paved shoulders, curb, gutter, separated pathway on the north side of the road. Only the preliminary engineering phase of this project is included in the 2018 TIP.
- **Spokane International Airport – Airport Drive/Spotted Road Interchange & Realignment (*new project*):** Construct an interchange at Spotted Rd and Airport Dr and realign Spotted Rd from Airport Dr to Flightline Blvd. Only the preliminary engineering phase of this project is included in the 2018 TIP.
- **Spokane Regional Health District – Walk Bike Bus Millwood (*new project*):** Add the construction phase as it did not obligate last year. Project is a one-year individual marketing program designed to encourage residents of the targeted area in Millwood to use alternative modes of transportation.

### ***TIP Overview***

The TIP is a programming document that identifies specific projects and programs to be implemented during the upcoming four years. Any project with federal funds from the Federal Highway Administration (FHWA) or Federal Transit Administration (FTA), as well as any regionally significant projects, must be included in the TIP. After a TIP has been incorporated into the Washington State TIP (STIP), project changes can be requested by local agencies. Minor changes can be made administratively by SRTC staff. Significant changes must be made through the amendment process, which requires a 10-day public comment period and action by the SRTC Board of Directors.

### **Public Involvement**

Pursuant to SRTC's Public Participation Plan, this amendment will be published for a 10-day public review and comment period from June 20 through June 29 at 4:00 p.m. Notice of the amendment will be published in the Spokesman Review and on the SRTC website

([www.srtc.org](http://www.srtc.org)) June 20. Public comments received during the public comment period will be addressed by SRTC staff and presented to the SRTC Board of Directors in their July meeting packet.

### **Policy Implications**

The TIP serves as an important tool in implementing the goals, policies, and strategies identified in Horizon 2040, SRTC's long-range plan. As such, any projects included in the TIP, including projects added through monthly amendments, must be consistent with Horizon 2040. Consistency with Horizon 2040 includes a demonstration of financial constraint and conformity with regional air quality plans. The July amendment has been reviewed by SRTC staff for compliance with federal and state requirements and consistency with Horizon 2040.

### **Technical Implications**

TIP amendments must be approved by the SRTC Board in order to be incorporated into the Washington State TIP (STIP). Projects receiving federal funds must be in both the TIP and the STIP to access those funds.

Pending approval by the SRTC Board, the July amendment will be incorporated into the STIP on or around August 17.

### **Prior Committee Actions**

This item is being presented to the TTC for the first time.

### **Requested Action**

Recommendation for SRTC Board approval of the July amendment to the 2018-2021 TIP, as shown in the **Attachment**.

2018-2021 Transportation Improvement Program  
July Amendment (18-07)

	Agency	Project Title Amendment Description	Funding Adjustment		Amendment	
					New Project	Existing Project
1	Spokane	<p><b>Spokane Street Preservation - North</b></p> <p>Scope change to extend the Sprague project limits to Helena (from Ivory). Increase the construction phase and total project cost by \$448,171, all local funds.</p>	Local	\$448,171		✓
			Total	\$448,171		
2	Spokane County	<p><b>Geiger Boulevard</b></p> <p>New project. This project will reconstruct and widen the road to a 3-lane section consisting of 12 foot lanes, paved shoulders and curb and gutter. A separated pathway will be constructed on the north side of the road. Only the preliminary engineering phase of this project is included in the 2018 TIP.</p>	Local	\$200,000	✓	
			Total	\$200,000		
3	Spokane International Airport	<p><b>Airport Drive-Spotted Road Interchange and Realignment</b></p> <p>New Project. Construct an interchange at Spotted Road and Airport Drive and realign Spotted Road from Airport Drive to Flightline Blvd. Only the preliminary engineering phase of this project is included in the 2018 TIP.</p>	Local	\$1,500,000	✓	
			Total	\$1,500,000		
4	SRHD	<p><b>Walk Bike Bus Millwood</b></p> <p>New project to the 2018 TIP. Previously in the 2017 TIP. Add the construction phase of this project because it didn't obligate last year. This project is a one year individual marketing program is designed to encourage residents of the targeted area in Millwood to use alternative modes of transportation.</p>	CMAQ	\$8,650	✓	
			Local	\$1,350		
			Total	\$10,000		

**MEMORANDUM**

DATE: June 20, 2018  
 TO: Members of the Transportation Technical Committee  
 FROM: Anna Ragaza-Bourassa, Senior Transportation Planner  
 SUBJECT: 2018 Call for Projects Funding Recommendation Input

**Summary**

SRTC released a call for projects on March 9, 2018. After the Board approved “off the top” programs and the two years of reserve for capital maintenance, the total estimated amount made available through this call (4 years of funding) is \$26.2 million; comprised of \$16 million in Surface Transportation Block Grant (STBG) program funds, \$8.4 million in Congestion Mitigation & Air Quality (CMAQ) program funds and \$1.8 million in STBG Set-Aside funds. Please note that these numbers have decreased from the initial estimates based on the federal fiscal year (FFY) final allocations, which went down for some programs.

SRTC received 49 project applications with an extremely diverse range of project types and sizes, ranging from capital improvement projects, transit, bike and pedestrian, transportation demand management programs, roadway preservation and planning studies.

The preliminary results will be provided at the TTC meeting. The TTC will be asked to provide input on how to develop a funding strategy based on performance areas that were integrated into the selection criteria.

<b>SRTC Call for Projects Schedule</b>	
March 9	CALL FOR PROJECTS RELEASED
April 6	Project Eligibility Worksheet and Complete Streets Checklists DUE by 4:00 pm.
May 11	APPLICATION Package DUE by 4:00 pm.
May 14-31	SRTC staff screens projects for completeness, consistency with the MTP and CMP. SRTC staff will also calculate the air quality benefits for each CMAQ project.
June 1-15	Project scoring
<b>June 25, 27</b>	<b>TAC, TTC meeting – provide input on funding strategies and review preliminary results.</b>
July 12	SRTC Board - review preliminary results
July 23, 25	TAC, TTC Meeting - recommend prioritized lists of STBG, CMAQ and STBG Set-Aside projects to fund and contingency lists for Board approval
August 9	SRTC Board – Approve STBG, CMAQ & STBG Set-Aside projects to fund and contingency lists.
August – October	2019-2022 TIP programming and development process which includes a 30-day public comment period on the draft TIP.

**Public Involvement**

This item was presented at multiple committees, TTC, TAC and SRTC Board of Directors meetings, which were open to the public.

**Policy Implications**

The application is crafted in a way that prioritizes projects that implement the goals, policies and strategies outlined in Horizon 2040. The SRTC Board of Director's will be asked to select projects at the August meeting.

**Technical Implications**

As stated in the Goals and Objectives section of the 2018 TIP Guidebook, SRTC will fully program annual allocations of regional (STBG, CMAQ and STBG Set-Aside) funds. This upcoming call for projects is a critical step for SRTC to select projects for these regional funds.

**Prior Committee Actions**

The SRTC Board of Director's took the following principles of investment action at their March 8, 2018 meeting:

1. Funding of the following set-asides were approved by the Board:
  - *SRTC planning operations* – An additional \$50K in 2018 (\$250K total); additional \$150K in 2019 for a total of \$350K per year through 2023.
  - *SRTC data acquisition to support model update and regional planning efforts* - \$150K per year 2018-2023; additional \$100K in 2019.
  - *I-90/US 195 System Study (scope to return to the Board)* - \$150K in 2018-2019
  - *Division Street Reimagined Study (scope to return to the Board)* - \$400K in 2019-2020
  - *SRTMC Operations & Maintenance* - \$1,834,000 in 2021-2023
2. Hold \$3M each year of STBG funds in 2022 and 2023 for capital maintenance projects with project selection to occur in next call for projects (2020).
3. Allocate a minimum of 5% of the STBG (\$1.35M) and STBG Set-Aside funds (\$100K) for small town projects.
4. Require project sponsors to certify that they will use all project delivery tools available, including eminent domain to acquire right-of-way, if necessary, to meet project obligation schedules.

**Requested Action**

For information and discussion. The TTC will be asked to recommend a prioritized list of projects to the SRTC Board of Directors for funding consideration at the July meeting.