

DATE: February 21, 2018
TO: Members of the Transportation Technical Committee
FROM: Mike Tedesco, Spokane Tribe, Chair
SUBJECT: Agenda for TTC Meeting – Wednesday, February 28, 2018 - 1:30 pm
SRTC, 421 W. Riverside Avenue, Suite 504 (The Paulsen Building)

AGENDA

1. Call to Order
2. Roll Call / Record of Attendance
3. **Action** Approval of January 24, 2018 Meeting Minutes Page 2
4. Public Comments
5. Technical Member Comments
6. **Action – 2018-2021 Transportation Improvement Program March Amendment** (*Anna Ragaza-Bourassa*) Page 6
7. **Information & Discussion – Barker Rd Grade Separation** (*Adam Jackson, City of Spokane Valley*) n/a
8. **Information & Discussion – Call for Projects Update** (*Anna Ragaza-Bourassa*) Page 11
9. **Information & Discussion – Monthly Messaging** (*Staci Lehman*) Page 14
10. TIP Working Group Update
11. Agency Update
12. Future Agenda Items
13. Adjournment

Next Meeting: Wednesday, March 28

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MEETING MINUTES

Spokane Regional Transportation Council Transportation Technical Committee
 January 24, 2018
 421 W Riverside Ave Suite 504, Spokane, Washington

1. Call to Order

Mr. Brandon Blankenagel, Chair, called the meeting to order at 1:30 p.m.

2. Roll Call

Committee Members Present

Brandon Blankenagel	City of Spokane	Brandi Colyar	Spokane County
Mike Tedesco	Spokane Tribe of Indians	Sean Messner	Spokane County
Derrick Braaten	City of Airway Heights	April Westby	Spokane Regional Clean Air
Todd Ableman	City of Cheney	Heleen Dewey	Spokane Regional Health Dist
Roger Krieger	City of Deer Park	Gordon Howell	Spokane Transit Authority
Louis Meuler	City of Spokane	Karl Otterstrom	Spokane Transit Authority
Inga Note	City of Spokane	Larry Larson	WSDOT-Eastern Region
Gloria Mantz	City of Spokane Valley	Glenn Wagemann	WSDOT-Eastern Region
Mike Basinger	City of Spokane Valley		

Committee Alternates Present

Scott Englehard Spokane County

Guests

Ryan Kipp	City of Spokane Valley	Mark Bergam	City of Airway Heights
Adam Jackson	City of Spokane Valley	Craig Aldworth	City of Spokane Valley

Staff

Anna Ragaza-Bourassa	Senior Transportation Planner	Julie Meyers-Lehman	Administrative Assistant
Mike Ulrich	Senior Transportation Planner		

3. Approval of December 20, 2017 Minutes

Ms. Colyar noted the minutes should reflect that John Pederson was not in attendance at the last meeting.

Mr. Messner made a motion to approve the December 20, 2017 minutes as amended. Mr. Krieger seconded the motion, which passed unanimously.

4. Public Comments

There were no public comments.

5. Technical Member Comments

Mr. Otterstrom said the low bid for the northwest Boone garage was from Garco Construction and they were awarded the contract. He reported that the STA Board approved a purchase of 2.26 acres on Moran Prairie at 57th Avenue and Palouse Highway for a new park and ride lot. He noted there will be an on-line open house starting next week to provide information about Central City Line (CCL) alignment and station design. He said STA will soon be releasing a draft recommendation for September 2018 service changes.

Ms. Dewey stated that northeast City of Spokane has been selected as the location for the 2018 Walk-Bike-Bus program, incorporating parts of the Bemis and Hillyard neighborhoods.

Chair Blankenagel described upcoming public outreach for two projects: Riverside Avenue corridor through downtown incorporating the Central City Line and Sprague Avenue Phase II.

Mr. Wagemann announced that Becky Spangle of WSDOT has been hired as the SRTMC Manager, provided information about her work history, and said she will attend the next TTC meeting. He discussed a recent meeting with WSDOT and City of Spokane regarding the recent I-90 ramp metering analysis.

Mr. Meuler spoke about upcoming placemaking events that City of Spokane will hold in partnership with EWU and WSDOT regarding transition elements and neighborhood relationships to the North Spokane Corridor; also to discuss the Children of the Sun Trail.

Ms. Note reported that the impact fee update will be taken to the Plan Commission on February 14.

Mr. Messner stated Spokane County recently received safety improvement grants which will fund several at-grade rail crossing safety enhancements and some guard rail replacements.

Mr. Basinger said the City of Spokane Valley is researching asset management software in connection with pavement management.

6. City of Spokane Valley ITS Infill Project Award Increase Request

Ms. Ragaza-Bourassa noted that all TIP Guidebook policies applicable to the request are included in the memo. Ms. Mantz described the project, and showed a map noting the locations. She said the project has been in the pipeline for a number of years, there is a \$100,000 gap in funding, and the project must be constructed this year or existing funding will be lost.

Mr. Aldworth provided a history and scope of the project, the challenges experienced in the engineering phase, and outlined the next steps which are:

- Project construction must be completed by December 2018
- City currently reimbursed approximately \$50,000 from the CMAQ program
- Project expenditures are currently approximately \$94,000

Questions were raised about why Spokane Valley was not covering the entire cost of the overrun, the amount of planned contingency costs, if any changes in scope had been made to bring it back into the budget, and if the TTC could recommend only a portion of the amount requested. The group discussed whether some of the projects challenges were unforeseen or if some of them should have been known at the time of application and additional project details.

Mr. Krieger left the meeting at 2:15.

Mr. Larson noted that WSDOT will possibly have some discretionary funds available that could cover the cost overrun, but the final determination will not be known for about two weeks.

Mr. Otterstrom made a motion to recommend Board approval of the City of Spokane Valley's \$99,443 award increase for the ITS Infill – Phase 1 project, contingent upon no additional funding from WSDOT's Regional Administrator's Discretionary funds. Mr. Braaten seconded the motion.

A question was raised as to where the funds would come from in the event that WSDOT is unable to fund the project. Ms. Ragaza-Bourassa replied the money would come out of the CMAQ portion of the Call for Projects. The group then discussed the TIP Guidebook policy 6.2.2 regarding cost overruns, the possibility of amending it, adding a dollar amount threshold or potentially putting a maximum cap on additional requests.

A vote was taken and the motion passed with 16 in favor and 1 against.

Mr. Braaten left the meeting at 2:37.

After continued discussion about Policy 6.2, scope revisions, and cost overruns, Mr. Otterstrom raised a point of order. He noted that the discussion was no longer on an agenda item and recommended that the TIP Working Group address this topic further. Chair Blankenagel agreed to carry the conversation to the Working Group.

7. 2018-2021 Transportation Improvement Program (TIP) February Amendment

Ms. Ragaza-Bourassa stated that the amendment includes ten projects, noted the City of Spokane Valley Argonne Road Preservation project included a scope change and said the TTC needs to provide concurrence on scope changes.

Mr. Aldworth outlined the project scope, location, background and noted it is primarily a pavement preservation project. He explained how the project is divided into four segments and described the pavement condition of each. He said they are recommending a decrease of the project limits due to overlap with the Broadway-Argonne-Mullan Intersection project and pavement in good condition on Argonne north of Mission Ave.

Mr. Tedesco made a motion to recommend Board approval of the 2018-2021 TIP February Amendment, including the proposed scope change for the City of Spokane Valley Argonne Road Preservation project. Ms. Note seconded the motion, which passed unanimously.

Chair Blankenagel announced that in the interest of time, Agenda Item 9 Barker Rd. Grade Separation / Roundabout presentation by City of Spokane Valley will be postponed until next month's meeting.

8. Call for Projects Update

Ms. Ragaza-Bourassa explained why SRTC is reviewing the call for projects process; new federal performance measures requirements, strengthening the link to Horizon 2040, improvement of score differentiation and implementation of best practices.

She described which features of the call would be the same: taking regional projects off the top and the base application. She said what would be different is: an application supplement for some funding types (i.e. CMAQ for air quality benefit), fewer questions, a longer application timeline and a shorter Safe & Complete Streets checklist.

Ms. Ragaza-Bourassa explained upcoming Board action includes selecting the off-the-top projects, capital maintenance set-aside for 2022 and 2023 and a minimum percentage or dollar amount allotted to small towns. She showed the call for projects schedule and noted the application deadline is 4:00 pm on May 11.

She spoke about the three types of regional funds and amounts available: Surface Transportation Block Grant Program (STBG) ~\$27 million for 2020-2023, Congestion Mitigation & Air Quality (CMAQ) ~\$10 million for 2021-2023 and STBG Set-Aside ~\$2 million for 2021-2023.

Ms. Note asked if the TTC would be involved in the discussions for "off the top" projects because historically they have participated. Ms. Ragaza-Bourassa replied that at this time the plan is to hold those discussion at the Board level only, but she will relay the fact that the TTC would like the opportunity to review these projects. Ms. Dewey requested that the Board be made aware of the fact that the TTC has requested to review the off the top projects.

Ms. Note raised a concern about scheduling the project selection meetings for the Board and committees in July when so many people take time off. Ms. Ragaza-Bourassa replied that due to the application schedule

and TIP deadlines, the Board must make a final decision in August; which means that the committee will make recommendations in July.

Ms. Ragaza-Bourassa said the Call for Projects Working Group will meet again on February 7 and the final draft will be presented to the committee at the February meeting.

10. TIP Working Group Update

Ms. Ragaza-Bourassa provided an update on project delivery and obligations in terms of the Region meeting the \$8.5 million federal fiscal year (FFY) 2018 obligation target. She said we are currently in the hole \$950,000 due to some larger de-obligations hitting the books late last year, however the list of planned obligations shows how we will be able to reach and even exceed the target with a \$2.5 million buffer.

11. Agency Update

Ms. Ragaza-Bourassa reminded the group about the Washington State Bicycle, Pedestrian, & Safe Routes to School call for projects. Ms. Ragaza-Bourassa thanked Mr. Blankenagel for chairing the committee for the past year.

12. Future Agenda Items

No items were discussed.

13. Adjournment

There being no further business, the meeting adjourned at 3:03 pm.

Julie Meyers-Lehman
Recording Secretary

MEMORANDUM

DATE: February 21, 2018

TO: Members of the Transportation Technical Committee

FROM: Anna Ragaza-Bourassa, Senior Transportation Planner

SUBJECT: 2018-2021 Transportation Improvement Program March Amendment

Summary

Three member agencies have requested an amendment to the 2018-2021 TIP (see **Attachment**). The changes necessitating an amendment are:

- **City of Spokane – Spokane Street Preservation North:** *new project* to the 2018 TIP, (formerly in 2017 TIP via the October amendment)
- **City of Spokane – Monroe Street Lane Reduction and Hardscape, Indiana to Keirnan:** delete project from 2018 TIP; all funds obligated in 2017
- **Spokane County – Hawthorne Road-Nevada to Parksmith** (*new project*)
- **Spokane County – Country Homes-Cedar to Wall, NB Lanes Only** (*new project*)
- **Spokane County – Brooks Road Railway-Highway Crossings Program** (*new project*)
- **Spokane County – Espanola Road Railway-Highway Crossings Program** (*new project*)
- **Spokane County – 2017 County Safety Program-Guardrail** (*new project*)
- **Spokane County – Wellesley “Avenue Railway-Highway Crossings Program** (*new project*)
- **WSDOT – Eastern Region Shoulder Rumble Strip Installation 2017-2019:** Delete project from 2018 TIP; all funds obligated in 2017
- **WSDOT – US 395/NSC BNSF-2nd Railroad Realignment** (*new project*)
- **WSDOT – US 395/NSC Spokane River Crossing:** Add preliminary engineering and right-of-way phases. Increase the construction phase from \$25,000,000 to \$39,057,200.
- **WSDOT – US 395/NSC Spokane River to Columbia:** Project name changed from US 395/NSC Wellesley to Columbia. Add preliminary engineering and right-of-way phases. The construction phase of the Spokane River to Wellesley project has been combined with this project. The BNSF rail realignment components have been removed and will be separate project.
- **WSDOT – US 395/NSC Spokane River to Wellesley:** Delete project from 2018 TIP; this project was combined into the US 395/NSC Spokane River to Columbia project above.
- **WSDOT – US 395/NSC Wellesley Ave Improvements** (*new project*)

TIP Overview

The TIP is a programming document that identifies specific projects and programs to be implemented during the upcoming four years. Any project with federal funds from the Federal Highway Administration (FHWA) or Federal Transit Administration (FTA), as well as any regionally significant projects, must be included in the TIP. After a TIP has been incorporated into the Washington State TIP (STIP), project changes can be requested by local agencies. Minor changes can be made administratively by SRTC staff. Significant changes must be made through the amendment process, which requires a 10-day public comment period and action by the SRTC Board of Directors.

Public Involvement

Pursuant to SRTC's Public Participation Plan, this amendment will be published for a 10-day public review and comment period from February 14 through February 23 at 4:00 p.m. Notice of the amendment will be published in the Spokesman Review and on the SRTC website (www.srtc.org) February 14.

Public comments received during the public comment period will be addressed by SRTC staff and presented to the SRTC Board of Directors in their March meeting packet.

Policy Implications

The TIP serves as an important tool in implementing the goals, policies, and strategies identified in Horizon 2040, SRTC's long-range plan. As such, any projects included in the TIP, including projects added through monthly amendments, must be consistent with Horizon 2040. Consistency with Horizon 2040 includes a demonstration of financial constraint and conformity with regional air quality plans. The March amendment has been reviewed by SRTC staff for compliance with federal and state requirements and consistency with Horizon 2040.

Technical Implications

TIP amendments must be approved by the SRTC Board in order to be incorporated into the Washington State TIP (STIP). Projects receiving federal funds must be in both the TIP and the STIP to access those funds.

Pending approval by the SRTC Board, the March amendment will be incorporated into the STIP on or around April 13.

Prior Committee Actions

This item is being presented to the TTC for the first time.

Requested Action

Recommendation for SRTC Board approval of the March amendment to the 2018-2021 TIP, as shown in the **Attachment**.

2018-2021 Transportation Improvement Program
March Amendment (18-03)

Agency	Project Title Amendment Description	Funding Adjustment		Amendment	
				New Project	Existing Project
1 Spokane	Spokane Street Preservation - North New Project. Preservation resurfacing of 6 street segments throughout North Spokane. Construction will take place over a 2-3 year period to coordinate with other street project impacts across the city.	NHPP	\$5,000,000	✓	
		Local	\$2,755,659		
		Total	\$7,755,659		
2 Spokane	Monroe Street Lane Reduction and Hardscape, Indiana Ave to Kiernan Ave Delete project from 2018 TIP. All funds obligated in 2017.	HSIP	-\$3,346,000		✓
		Ped/Bike	-\$359,800		
		Total	-\$4,920,000		
			-\$8,625,800		
3 Spokane County	Hawthorne Road - Nevada to Parksmith New Project. The project will grind and inlay travel lanes plus shoulder or to curb. A fog seal will be also be applied, including shoulders.	NHPP	\$552,855	✓	
		Local	\$86,284		
		Total	\$639,139		
4 Spokane County	Country Homes - Cedar to Wall, NB Lanes Only New Project. The project will grind and inlay travel lanes plus shoulder or to curb. A fog seal will be also be applied, including shoulders.	NHPP	\$325,395	✓	
		Local	\$50,784		
		Total	\$376,179		
5 Spokane County	Brooks Road Railway - Highway Crossings Program New Project. The project will install median barrier, install guardrail, LED upgrade and update signs and markings.	HSIP	\$1,045,095	✓	
		Local	\$11,939		
		Total	\$1,057,034		
6 Spokane County	Espanola Road Railway - Highway Crossings Program New Project. The project will install automatic gates, update guardrail, LED upgrade and update signs and markings.	HSIP	\$666,317	✓	
		Local	\$5,513		
		Total	\$671,830		

**2018-2021 Transportation Improvement Program
March Amendment (18-03)**

Agency	Project Title		Funding Adjustment		Amendment	
	Amendment Description				New Project	Existing Project
7	Spokane County	2017 County Safety Program - Guardrail	HSIP	\$898,500	✓	
		New Project. The project will install/upgrade guardrail on Old 195 Road, Deer Park-Milan Road and Hangman Valley Road.	Local	\$6,500		
			Total	\$905,000		
8	Spokane County	Wellesley Avenue Railway - Highway Crossings Program	HSIP	\$1,009,598	✓	
		New Project. The project will install automatic gates, median barrier, guardrail, LED upgrade and update signs and markings.	Local	\$10,853		
			Total	\$1,020,451		
9	WSDOT	Eastern Region Shoulder Rumble Strip Installation 2017-2019	HSIP	-\$73,500		✓
		Delete project from 2018 TIP. All funds obligated in 2017.	Local	-\$1,500		
			Total	-\$75,000		
10	WSDOT	US 395/NSC BNSF - 2nd Railroad Realignment	CWA	\$51,204,000	✓	
		New Project. This project includes a realignment and relocation of BNSF railroad track west of existing track from Rowan Street to Cleveland Street. Includes two new railroad structures over Wellesley Avenue and spur line to the tank farm east of the NSC alignment. Other work includes grading, realignment of city streets, utility relocations, retaining walls, drainage, minor paving and sidewalks.	Total	\$51,204,000		
11	WSDOT	US 395/NSC Spokane River Crossing	CWA	\$34,029,700		✓
		Add preliminary engineering (\$2,572,500) and right-of-way (\$17,400,000) phases. Increase the construction phase from \$25,000,000 to \$39,057,200.	Total	\$34,029,700		
12	WSDOT	US 395/NSC Spokane River to Columbia	CWA	-\$18,368,400		✓
		Project name changed from US 395/NSC Wellesley to Columbia. Add preliminary engineering (\$4,071,600) and right-of-way (\$558,000) phases. The construction phase of the Spokane River to Wellesley project has been combined with this project. The BNSF rail realignment components have been removed and will be a separate project.	Total	-\$18,368,400		

**2018-2021 Transportation Improvement Program
March Amendment (18-03)**

Agency	Project Title Amendment Description	Funding Adjustment		Amendment	
				New Project	Existing Project
13 WSDOT	US 395/NSC Spokane River to Wellesley Delete project from 2018 TIP. This project is combined into the US 395/NSC Spokane River to Columbia project above.	CWA	-\$71,000,000		✓
		Total	-\$71,000,000		
14 WSDOT	US 395/NSC-Wellesley Ave Improvements New Project. This project constructs a new interchange at Wellesley Ave to include new bridges, city streets, mainline roadway, retaining walls and utility relocation.	CWA	\$28,758,550	✓	
		Total	\$28,758,550		

CWA Connecting Washington
 HSIP Highway Safety Improvement Program
 NHPP National Highway Performance Program
 Ped/Bike State Pedestrian and Bicycle Program

MEMORANDUM

DATE: February 21, 2018

TO: Members of the Transportation Technical Committee

FROM: Anna Ragaza-Bourassa, Senior Transportation Planner

SUBJECT: Upcoming Call for Projects Update

Summary

SRTC will release a call for projects for the Surface Transportation Block Grant (STBG) program, Congestion Mitigation & Air Quality (CMAQ) program and STBG Set-Aside funds in March 2018.

STBG is the most flexible of all FHWA funding programs. Eligible STBG projects types include: roadway and bridge construction and repair, pedestrian and bicycle projects, and transit capital projects.

The purpose of the CMAQ program is to fund transportation projects that improve air quality in the Spokane region. CMAQ funding can be expended on projects that reduce carbon monoxide (CO) and/or coarse particulate matter (PM₁₀) emissions. Eligible CMAQ project types include transit improvements, travel demand management strategies, traffic flow improvements and pedestrian and bicycle facilities.

STBG Set-Aside, introduced with the Fixing America's Surface Transportation (FAST) Act, replaces the Transportation Alternatives Program (TAP). Examples of eligible projects include on- and off-road pedestrian and bicycle facilities, infrastructure projects for improving non-driver access to public transportation and safe routes to school projects.

Changes for this Call for Projects:

- Consolidating multiple applications for the three funding sources into one application with supplements as needed (example: CMAQ requires air quality benefit data).
- The application is being adjusted to reflect required federal performance measures with a focus on quantitative questions. In past calls, the application structure and evaluation criteria yielded a small score diversification and difficulty in discerning overall project performance.
- Agencies will not be limited in the number of applications they can submit, but will be asked to rank their top ten projects, which will be given a point value based on the agency's ranking.
- The Safe & Complete Streets checklist has been reduced to one page.

The final draft application will be provided at the TTC meeting

Upcoming SRTC Board decisions:

The following principles of investment decisions need to be decided by the SRTC Board of Directors in March; some will affect the amount of money released for the call for projects.

1. Off the top funding:

SRTC sponsored (SRTC Strategic Plan and 2018 budget)

- *SRTC planning operations* - \$200K is currently programmed in 2018 and 2019; Additional request of \$50K in 2018, additional \$150K in 2019, \$350,000 per year 2020-2023
- *SRTC data acquisition in lieu of household travel survey* - \$150K per year 2018; \$250K 2019, \$150K 2020-2023
- *SRTC managed I-90/US 195 System Planning* - \$150K 2018-2019
- *SRTC managed Division Street Reimagined* - \$400K 2019-2020

Spokane Regional Traffic Management Center (SRTMC) request

- *Operations and Maintenance* - \$1.83M 2021-2023

2. Recommendation for programming prior to release of call for projects:

- Capital maintenance project selections for only the first two years (2020 and 2021 annual allocations of STBG). Hold \$3M of STBG funds in 2022 and 2023 for capital maintenance projects. The capital maintenance project selections for 2022 and 2023 will take place with our next call for projects in 2020. This change is in response to member agencies' concerns around the uncertainty of predicting pavement condition too far into the future.
- Allocate a minimum percentage or amount of STBG and STBG Set-Aside for small town projects.
- Require agencies to utilize all available tools (i.e. condemnation) if necessary to meet project delivery deadlines

SRTC Call for Projects Schedule	
2017	
December 20	TTC meeting – Call for Projects overview
2018	
December - February	Call for Projects Working Group – develop applications, evaluation criteria, principles of investment discussion
January 22, 24	TAC, TTC meetings – Call for Projects update, applications & evaluation criteria update
February 8	SRTC Board of Directors - Call for Projects overview
February 26, 28	TAC, TTC meetings – Principles of investment recommendation, applications & evaluation criteria update
March 8	SRTC Board of Directors – Principles of investment approval; Off the top funding
March 9	CALL FOR PROJECTS RELEASED
April 6	Project Eligibility Worksheet and Complete Streets Checklists DUE by 4:00 pm.
May 11	APPLICATION Package DUE by 4:00 pm.
May 14-31	SRTC staff screens projects for completeness, consistency with the MTP and CMP. SRTC staff will also calculate the air quality benefits for each CMAQ project.
June 5-7	Project scoring
June 25, 27	TAC, TTC meeting - review preliminary results

July 12	SRTC Board - review preliminary results
July 23, 25	TAC, TTC Meeting - recommend prioritized lists of STBG, CMAQ and STBG Set-Aside projects to fund and contingency lists for Board approval
August 9	SRTC Board – Approve STBG, CMAQ & STBG Set-Aside projects to fund and contingency lists.
August – October	2019-2022 TIP development process which includes a 30-day public comment period on the draft TIP.

Public Involvement

This item was presented at multiple TTC, TAC and SRTC Board of Directors meetings, which were open to the public.

Policy Implications

The applications and evaluation criteria will need to be crafted in a way that prioritizes projects that implement the goals, policies and strategies outlined in Horizon 2040.

Technical Implications

As stated in the Goals and Objectives section of the 2018 TIP Guidebook, SRTC will fully program annual allocations of regional (STBG, CMAQ and STBG Set-Aside) funds. This upcoming call for projects is a critical step for SRTC to select projects for these regional funds. Following project selections and award notification, all projects will be incorporated into the 2019-2022 TIP.

Prior Committee Actions

None.

Requested Action

For information and discussion.

MEMORANDUM

DATE: February 21, 2018
TO: Members of the Transportation Technical Committee
FROM: Staci Lehman, Communications Coordinator
SUBJECT: SRTC Monthly Messaging

Summary

SRTC is starting a “monthly messaging” effort to educate members of the public on transportation issues that impact local people. Each month, a message will be identified, often with a “call to action,” then put into a visual format to be shared with the public. That format could be a poster-size infographic, a video, a “story map,” or any other visual representation of the issue and potential solutions. These materials will have a professional look and be printed professionally.

Messaging topics that have been brainstormed so far include:

- Road construction and how to avoid delays caused by it,
- Why roundabouts are safer than traffic signals and how to use them,
- Local bicycling and walking trails and future segments to connect them,
- Studded tires, damage caused by them and traction alternatives,
- Pedestrian and bicycle collisions and what can be done about them, and
- Solutions to growing traffic congestion

Starting in March, a message will be pushed out to the public every month. For March, an infographic and hard copy of the Construction Map will be on display in at least six local libraries. In the future, we would like to expand to other locations as well.

Traditionally, city halls and other municipal buildings are good places to display these kinds of items as people from all walks of life come through to take care of business. TTC members will be asked if their jurisdiction has a suitable place for items like this or if they know of other good display places throughout their communities, so please come with ideas in mind.

Public Involvement

This messaging effort will be directed at members of the public.

Policy Implications

None, although some of the messages could help the public understand local policies or information behind what led to the development of certain policies.

Technical Implications

None.

Prior Committee Actions

None.

Requested Action

For information and discussion.