

AGENDA

DATE: July 17, 2017
TO: Members of the Transportation Advisory Committee
FROM: Ben Wick, Chair
SUBJECT: TAC Meeting – **Monday, July 24 2017 – 3:00 p.m.**
SRTC Office, Paulsen Building, 421 W. Riverside Suite 504

1. Chair Call to Order
2. Roll Call/Record of Attendance
3. Public Comments
4. **Action**
Approval of May 22, 2017 Meeting Minutes
5. **Information & Discussion**
Executive Director Introduction (*Sabrina Minshall*)
6. **Information & Discussion**
TAC Role, Purpose, and Scope (*Chair Ben Wick and Sabrina Minshall*)
7. **Information & Discussion (If time permits)**
Horizon 2040 Update: Chapter Three (*Eve Nelson*)
8. TAC Member Comments/Roundtable
9. Adjournment

Next Meeting September 25, 2017

MEETING MINUTES

Spokane Regional Transportation Council Transportation Advisory Committee
 May 22, 2017
 421 W Riverside Ave Suite 500, Spokane, Washington

1. Call to Order

Chair Ben Wick called the meeting to order at 3:00 p.m.

2. Roll Call**Committee Members Present:**

Ben Wick	Yolanda Lovato
John Dietzman	Rosemarie Schmidt
Greg Francis	Jim Simon
Pat Harper	Greg Szabo
Hank Greer	Margaret Watson
Paul Kropp	

Committee Members Not in Attendance:

Kennet Bertelsen	Robert Race Sr
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Guests Present:

Betsy Pozzanghera	Donald Moore
Rich Burnett	

SRTC Staff Present:

Amanda Mansfield, Assoc. Transportation Planner	Staci Lehman, Communications Coordinator
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3. Public Comments

Mr. Burnett stated that he felt meeting only six times per year, as opposed to monthly, marginalized the role of the TAC. He said there are several important issues that are not getting discussed and the TAC no longer has an opportunity to comment on the TIP amendments. He noted the SRTC Board generally has a “two touch” policy on most items and there are instances where the Board can receive two touches on a topic without receiving any input from the TAC. He also discussed the TAC and Board unexcused absences policy.

He noted it might be a good time to discuss the number of TAC meetings per year with the new Executive Director. He asked if the decision for the TAC to meet six times per year was made by the Board. Ms. Mansfield replied it was decided by the previous Executive Director.

Chair Wick thanked Mr. Burnett for his comments.

4. Approval of March 27, 2017 Meeting Minutes

Mr. Kropp made a motion to approve the minutes as presented. Mr. Francis seconded the motion, which passed unanimously.

5. Spokane International Airport Presentation

Mr. Krauter provided an update on recent and upcoming changes at Spokane International Airport (SIA) and Felts Field. He described recent Federal level issues, including the FAA Reauthorization Bill, which protects the Airport Improvement Program and its provision of grants to SIA and Felts Field, as well as funding for Next Gen Air Traffic Modernization programs, and more. He described State level issues, including Real I.D. Act

compliance, the elimination of state sales tax on the construction of hangars, the expansion of aerospace manufacturing tax relief, and more. Mr. Krauter reported on the number of passengers and tons of cargo that went through the airport in the last four years and he announced that there will be five new non-stop flights from SIA.

Mr. Krauter talked about the construction of a new convenience store just outside the airport and upcoming service improvements to airport parking. He discussed the following upcoming improvements:

- Flint Road realignment, Airport Drive and other pavement rehabilitation
- Airport security improvements
- De-icing and snow removal
- Elevator upgrades
- Terminal renovation and expansion

He discussed the upgrade to Felts Field's grass runway, the pending Felts Field Master Plan Update and the Felts Field Historic Gateway Study. He described upcoming projects including hangar remodeling, fuel facility relocation and Neighbor Day on June 3.

Mr. Francis asked for clarification about whether, under the Real I.D. Act, all enhanced IDs qualify. Mr. Krauter responded that more guidance would come from the Department of Licensing after Homeland Security gives them a formal reaction to the law, but that the current enhanced driver's license meets the standards unofficially. He stated that one of the things missing from the current enhanced driver's license is the star that goes on Real I.D. media and that is acceptable for federal purposes. Mr. Dietzman asked what the additional cost is for the enhanced ID. Mr. Krauter responded that it is \$68 for four years, at which point it will increase to over \$100. Ms. Lovato asked when the public would be educated about this. Mr. Krauter responded that the Department of Licensing would roll out a public information campaign and noted that they have received a waiver until October 1, 2020 to implement the campaign.

Mr. Francis inquired about a second runway at SIA. Mr. Krauter said it is in SIA's Airport Layout Plan, which allows them to protect land and airspace and do compatible zoning so that it can be added in the future if needed.

Ms. Watson asked if there are four runways at Felts Field including the water runway. Mr. Krauter confirmed.

Mr. Dietzman asked if they have had any involvement with the water problem. Mr. Krauter responded that they do not have a live fire training facility and haven't had any crashes. He stated that they send their fire fighters to outside training facilities to do live burn exercises.

Mr. Harper asked if there would be a trans-load facility with the extension of the rail. Mr. Krauter responded that it will happen and that the rail road companies are excited to see that capability on the West Plains.

Mr. Dietzman asked if there is BRBO warehousing (rented rather than owned), and specifically existing underutilized warehouse space that is sitting idle for rent. Mr. Krauter responded that he did not know the percentage of underutilized warehouse space. He stated that in the future the amount of warehouse space needed would be greater than could be handled by the local development community.

6. Draft SFY 2018 Unified Planning Work Program (UPWP)

Ms. Mansfield provided an overview of the content of the SRTC SFY 2018 UPWP including:

- SFY 2017 key accomplishments
- SFY 2018 work tasks by major activity and task
- Proposed funding by activity/task
- Unfunded planning activities
- Washington Spokane Department of Transportation (WSDOT) and Spokane
- Transit Authority (STA) major planning activities
- SFY 2018 development timeline

Ms. Mansfield stated that staff was asking for a recommendation of Board approval of the draft SFY 2018 UPWP. Mr. Kropp said he is concerned that SRTC had not conducted a household regional travel survey (included as an unfunded planning activity in the SFY 2018 UPWP) in 12 years and was now updating the MTP without current survey data. He proposed an amendment to the requested recommendation. The TAC provided staff's requested recommendation along with an additional recommendation. **Mr. Kropp made the following motion:**

“The SRTC Transportation Advisory Committee (TAC) recommends the SRTC Board approve the SFY 2018 SRTC Unified Planning Work Program (UPWP). Due to the 12-year gap in the agency conducting a regional household travel characteristics study that may potentially weaken the baseline of data for the update of the metropolitan transportation plan, the TAC recommends that the SRTC Board consider ways and means to contract for such a study as soon as possible.”

Mr. Dietzman seconded the motion. The motion passed unanimously.

7. TAC Work Program Tracking

Ms. Mansfield reviewed the 2016 TAC Work Program, which included:

- January - Member orientation, 2016 Year in Review, SFY 2018 Overview
- February email update - Project Tracking
- March - 2016 Plan Amendment Consistency Review – Year End Review, Annual Listing of Obligated Projects (aka 2016 Project Obligation Report)
- May - SFY 2018 Unified Planning Work Program, TAC Work Program Tracking
- July (TBD)
- September - Recap of Comprehensive Plan Update Certifications, TIP Document
- October - Draft Horizon 2040 Update (Content Description), TIP Guidebook
- November - TAC 2018 Tentative Work Program, Draft Horizon 2040 Update (Content Description), TIP Guidebook

8. Staff Report

Ms. Mansfield reported the following:

- Regarding the obligation target of \$11.7 million, as of April 30 local agencies and jurisdictions had obligated 68.8% of that target, roughly \$8 million.
- Staff is developing a scenario planning report based on input provided by participants in the scenario planning workshop, and recommendations included in it will be considered as staff updates Horizon 2040. She stated staff would provide the TAC with the report as part of the June TAC Email Update.
- Staff will be at Mobius Science Center Thursday, May 25 from 12:00 pm to 2:00 pm talking to elementary school students about clean air and how transportation contributes to pollution.
- Staff will be at Felts Field Neighbor Day on Saturday, June 3 from 9:00 am to 4:00 pm.
- Sabrina Minshall has been chosen as the new SRTC Executive Director and she starts on June 1.

9. TAC Member Comments/Roundtable

The majority of TAC members expressed a desire to return to the prior number of meetings to allow for improved engagement and comprehension.

Ms. Lovato stated that Aging and Long Term Care of Eastern Washington (ALTCEW) would hold several community conversation forums in June and would discuss transportation. The first would be on June 13 at the Hillyard Senior Center and the second at the Spokane Valley Senior Center on June 28.

Ms. Watson asked that new SRTC Executive Director Minshall attend an upcoming TAC meeting to discuss the mission/role/scope of the agency and the TAC. Ms. Mansfield responded that she would look into that.

10. Future Agenda Items

None.

11. Adjournment

There being no further business, the meeting adjourned at 4:30 pm.

Amanda Mansfield
Recording Secretary

MEMORANDUM

DATE: July 17, 2017

TO: Members of the Transportation Advisory Committee

FROM: Eve Nelson, Senior Transportation Planner

SUBJECT: **Horizon 2040-Draft Chapter Three Update**

Summary

The draft of Horizon 2040, Chapter Three, *Where We're Going*, is attached for your review and comment (see **Attachment**). Chapter Three focuses on how forecasted changes in demographics and other conditions will impact the future transportation system. SRTC utilizes a variety of resources to analyze future transportation conditions and needs including:

- Population and employment forecasts
- SRTC travel demand model and land use allocations from member agencies
- Project comparisons to a “no-build” option for impact assessment
- National and local trends
- Reoccurring themes and concerns from the public and a wide-array of stakeholders
- Scientific research and data from local, state and federal agencies, and other adopted plans such as the various other groups and plans such as Spokane International Airport Master Plan and Spokane Transit Authority's Moving Forward Plan; and
- Exploratory scenario planning

Chapter Three also includes details of SRTC's first recommended performance measures and targets. The forecasts and performance measures coupled with the forecasts provide the basis for strategy development to meet the region's needs within the fiscally constrained Horizon 2040 plan. These strategies and financial information will be offered in Chapter Four.

Chapter Three remains draft until Horizon 2040 is completed and presented to the SRTC Policy Board for approval in December, 2017. Any comments or suggestions are welcomed.

Public Involvement

The public involvement process for Horizon 2040 has been ongoing and continuous throughout the development of the plan. A formal public comment period will be scheduled in the fall of 2017 and the report will be available at www.srtc.org.

Policy Implications

Horizon 2040 establishes the regional transportation policies for the next 20+ years.

Technical Implications

Horizon 2040 assists the Board in developing regional priorities that guide the project selection for Surface Transportation Block Grant (STBG) Program, Congestion Mitigation and Air Quality (CMAQ), and STBG Set-Aside (formally TAP) funding. Additionally, the Board is responsible for ensuring that all federally funded transportation projects are consistent with Horizon 2040.

Prior Committee Actions

The TAC has been briefed on Horizon 2040 throughout 2016 and 2017 with presentations, workshops and email updates. The TAC also drafted the Guiding Principles for the Horizon 2040 update. The update to Horizon 2040 will have TAC, TTC and SRTC Board review throughout 2017.

Requested Action

This item is provided for information and discussion.