

## MEETING MINUTES

Spokane Regional Transportation Council Board  
Thursday, April 13, 2017  
SRTC Office, 421 W Riverside Ave, Ste 500, Spokane WA

### 1. Call to Order

Mayor Tom Trulove brought the meeting to order at 1:02 pm.

### 2. Roll Call/Record of Attendance – Excused Absences

#### Board Members Present:

Mayor Tom Trulove, City of Cheney	Larry Krauter, Spokane Airports
E. Susan Meyer, Spokane Transit Authority	Josh Kerns, Spokane County Commissioner
Mayor Steve Peterson, City of Liberty Lake	Aspen Monteleone, Councilmember, City of Airway Heights
Amber Waldref, Councilmember, City of Spokane	Ben Wick, TAC Chair
Lori Kinnear, Councilmember, City of Spokane	Brandon Blankenagel, TTC Chair
Matt Ewers, Freight Representative	Joe Tortorelli, Washington State Transportation Commission
Larry Stone, Major Employer Representative	Mike Gribner, WSDOT-Eastern Region
Dee Cragun, Small Towns Representative	

#### Board Members Not in Attendance:

Al French, Spokane County Commissioner	Ed Pace, Councilmember, City of Spokane Valley
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#### Guests Present:

Stanley Schwartz, Legal Counsel	Ray Wright, City of Spokane Valley
Rich Burnett, Citizen	Paul Kropp, TAC
Mike Tressider, City of Spokane	Louis Meuler, City of Spokane
Inga Note, City of Spokane	Char Kay, WSDOT-Eastern Region
Karl Otterstrom, Spokane Transit Authority	Todd Ableman, City of Cheney
Chad Coles, Spokane County	

#### SRTC Staff Present:

Ryan Stewart, Interim Executive Director/Senior Transportation Planner	Eve Nelson, Senior Transportation Planner
Staci Lehman, Communications Coordinator	Anna Ragaza-Bourassa, Senior Transportation Planner
Greg Griffin, Administrative Services Manager	Amanda Mansfield, Assoc. Transportation Planner
	Julie Meyers-Lehman, Administrative Assistant

Chair Trulove stated that Commissioner French had requested an excused absence from this meeting.

**Mr. Peterson made a motion to excuse the absence. Mr. Tortorelli seconded the motion, which passed unanimously.**

### 3. Public Comments

There were no public comments

#### 4. Executive Director's Report

Mr. Stewart reported staff continues to track status of the regional \$11.7 million obligation target and as of the end of February 47%, or \$5.4 million, has been met. He said construction of the new conference room was complete and installation of the audio/visual system was underway.

He stated that earlier today he and other members of the Transportation Coalition met with Congresswoman Cathy McMorris Rogers, and that group will to continue to track the developments of a potential federal infrastructure bill.

Ms. Waldref arrived at 1:04 pm.

Mr. Stewart turned the floor over to Ms. Lehman who demonstrated the features of the SRTC Interactive Bike and Construction Maps posted on the SRTC website. She noted that the construction map was updated by staff weekly to reflect new or completed projects. She announced that a new series of recreational bike maps had been created by SRTC Intern David Lang and were available on the website as well.

#### 5. Consent Agenda – Minutes of the March 9, 2017 Board Meeting, March 2017 Vouchers, 2017-2020 Transportation Improvement Program (TIP) April Amendment

Recap for March, 2017:	
Vouchers: V120371 to V120381	21,921.45
Salaries/Benefits: Warrant Nos: 376048-376058, 378190-378200 and 380325-380335	104,940.00
Interfund, other expenses, and reimbursements processed directly by the City of Spokane	275.17
	<u>127,136.62</u>

**Mr. Tortorelli made a motion to approve the consent agenda as presented. Mr. Peterson seconded the motion, which passed unanimously.**

#### 6. Horizon 2040 Congestion Management Reports

Ms. Nelson explained the reasons a regional Congestion Management Process (CMP) is required and how prospective projects are reviewed by the CMP Working Group. She noted that in order for a single occupant vehicle capacity-increasing project to be included in Horizon 2040 (the regional long range transportation plan) a Roadway Capacity Justification Report must be completed and reviewed in order to determine compliance with federal requirements and the Board is required to approve the Capacity Reports as part of the CMP process.

She described the three projects submitted for potential inclusion in the Horizon 2040 update. They were:

1. City of Spokane - Indian Trail Road Widening
2. City of Spokane - Ray-Freya Crossover
3. City of Spokane Valley - Barker Road Widening

Ms. Nelson said the CMP Working group discussed the projects, felt the justification reports adequately demonstrate the need for additional capacity, and agree that they met CMP requirements. She called for questions.

Ms. Waldref stated that the Ray-Freya Crossover project had been removed from the City of Spokane 6-Year program several years ago. She said the City is currently in the process of updating the transportation chapter of the comprehensive plan which includes a 20-year vision of projects, as well as outlining the 6-year program

and to her knowledge it has not been discussed whether or not the Ray-Freya Crossover project will be included in either of those plans. Ms. Waldref stated it may be premature to bring this project before the SRTC board until the City of Spokane has identified it as part of its own program.

Ms. Kinnear said she concurred with that statement and also noted the project was not in alignment with the Southgate Neighborhood's plan.

Ms. Nelson reminded the group that the time frame for Horizon 2040 goes out to the year 2040.

Ms. Waldref remarked that the current members of the City Council have not been briefed on or had a discussion about this project and its possible reinstatement into the transportation plan; therefore it would be premature for the SRTC Board to vote on it at this time.

**Ms. Waldref made a motion to approve following Justification Reports:**

- 1. The Indian Trail Justification Report**
- 2. The Barker Road Corridor Justification Report**

**Mr. Peterson seconded the motion. Chair Trulove called for additional discussion and there was none. A vote was taken and the motion passed unanimously.**

## **7. City of Cheney 2017 Comprehensive Plan Update**

Chair Trulove announced that to avoid any potential conflict of interest he would not vote on this item.

Ms. Mansfield outlined the requested action as: "SRTC Board certifies that the transportation related provisions in the City of Cheney 2017-2037 Comprehensive Plan Update are consistent with:

- specified transportation planning requirements of the Revised Code of Washington (RCW) , including the Growth Management Act (GMA); and
- SRTC's Regional Transportation Plan (RTP): Horizon 2040"

She noted plan highlights including; how it supports the efficiency of freight movement and focuses on the relationship of transportation to land use. She stated that staff found the plan update to be consistent with RCW and GMA requirements, Horizon 2040 Guiding Principles and that it continues to meet the regional Level of Service standards.

**Ms. Meyer made a motion to approve the City of Cheney 2017-2037 Comprehensive Plan Update and Mr. Tortorelli seconded. A vote was taken and the motion passed unanimously, with Chair Trulove abstaining.**

## **8. City of Spokane 2017 Comprehensive Plan Update**

Ms. Mansfield read the requested action: "SRTC Board certifies that the transportation related provisions in the City of Spokane 2017 Comprehensive Plan Update: *Shaping Spokane* are consistent with:

- specified transportation planning requirements of the Revised Code of Washington (RCW) , including the Growth Management Act (GMA); and
- SRTC's Regional Transportation Plan (RTP): Horizon 2040"

She reviewed several plan highlights including strategies for passing LOS on local roads, transit access improvement, promotion of High Performance Transit and identifying the relationship between transportation and job retention. She reported that staff found the plan update to be consistent with RCW and GMA requirements, Horizon 2040 Guiding Principles and that it continues to meet the regional Level of Service standards.

**Mr. Stone made a motion to approve the City of Spokane 2017 Comprehensive Plan Update. Ms. Waldref seconded the motion, which passed unanimously.**

#### **9a. 2016 Annual Listing of Obligated Projects**

Ms. Ragaza-Bourassa stated the report was an overview of the projects that obligated federal funds in 2016 within Spokane County, projects that closed out, and those that de-obligated funds. She said the total amount obligated was illustrated in several different ways, such as by project type and by fund source. She announced the report was posted on the SRTC website. Ms. Ragaza-Bourassa called for questions and there were none. Chair Trulove thanked Ms. Ragaza-Bourassa for her presentation.

#### **9b. 2017 Quarterly Budget Update (January, February, March)**

Mr. Griffin reported that SRTC continued to operate within the Board approved Calendar Year 2017 budget and that all major review and expenditure categories were in line with anticipated revenues and expenditures to date.

Mr. Stewart brought attention to several first quarter expenditures; Executive Director recruitment costs, improvements to the newly constructed conference room and training/travel expenses for employees. Chair Trulove called for questions and there were none.

#### **10. SRTC Board Comments**

Chair Trulove provided an update on the Executive Director search. He announced that a reception will be held on April 26 from 4:00 to 6:30 to meet the candidates in an informal setting and the formal interview process will be on April 27.

Ms. Meyer stated that next week it will be recommended to the STA Board of Directors to proceed with the application for the Small Starts grant for the Central City Line.

Mr. Peterson announced the City of Liberty Lake will hold an Easter egg hunt on Saturday.

Ms. Waldref reported the City was very busy with their largest construction season ever and they are updating the street maintenance strategy to address poor road condition as a result of the rough winter.

Mr. Stone commented on the east Sprague Avenue project. He said the City of Spokane provided an economic incentive to the contractor to complete the work quickly and the contractor has reported to the local business association that work is currently two months ahead of schedule.

Mr. Wick stated that he appreciated the opportunity to participate in the upcoming Executive Director interview panel.

Mr. Kerns reported that Spokane County Commissioner O'Quinn recently announced her resignation to be effective in June.

Mr. Ewers announced that the Freight Mobility Strategic Investment Board is searching for a new executive director.

Ms. Kinnear said the City Council just approved a matrix to assess road projects and it is a tool they will be using going forward. She said the matrix is available for viewing on the City's website.

Mr. Krauter announced that Southwest Airlines will begin non-stop service to Sacramento later this year.

Mr. Tortorelli distributed information about the project to research road user charge as a replacement to gasoline tax.

## **11. Adjournment**

There being no further business, the meeting adjourned at 1:43 pm.

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Julie Meyers-Lehman  
Recording Secretary