**SRTC Safe and Complete Streets Checklist**

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| PROJECT TITLE:­­­­­­­ | |
| JURISDICTION/AGENCY: | |
| PROJECT LOCATION: | |
| CONTACT NAME: | CONTACT PHONE: (    ) |
| CONTACT EMAIL: | |

Recent federal, state, and regional policies call for routine consideration of all transportation users in the planning, design, and construction of all transportation projects. The SRTC Safe and Complete Streets Policy calls for the creation of this checklist. In accordance with the SRTC Safe and Complete Streets Policy, all roadway construction and roadway projects (any phase) that are required to be included in SRTC’s TIP must complete this checklist. The purpose of the checklist is to document how the needs of all transportation users were considered in the process of planning and/or designing the project. For projects that do not accommodate all transportation users, the project sponsors must document the reason(s).

The following project types are not required to complete this checklist:

* Roadway preservation,
* Intelligent Transportation Systems (ITS),
* Projects located on a facility that prohibits bicyclists or pedestrians AND transit does not operate on, nor is planned to, for the next 15 years,
* Non-motorized,
* Transit,
* Safety,
* Programs, and
* Planning studies.

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| 1. **PROJECT DESCRIPTION AND PURPOSE** |
| **Project Description** |
| * 1. Please provide a project description. |
| **Project Purpose** |
| * 1. Please describe the project purpose. |
| 1. **EXISTING CONDITIONS** |
| **Project Area** |
| * 1. What features for vehicles, transit operations, transit access, pedestrians and bicycles are included on the current facility and on facilities that it intersects or crosses? (Attach photo) |
| * 1. If there are no existing transit access, pedestrian or bicycle facilities, how far from the proposed project are the closest parallel facilities? |
| * 1. Please describe any particular transit access, pedestrian or bicycle uses or needs along the project corridor which you have observed or about which you have been informed? |
| * 1. What existing challenges could the proposed project address for transit operations and access, pedestrian and/or bicycle travel or safety in the vicinity of the project? |
| * 1. Is transit operated or planned to operate in the project area? |
| * 1. If yes, will the project accommodate access to transit for transit users? |
| **Demand** |
| * 1. What trip generators (existing and future) are in the vicinity of the proposed project that might attract transit customers, walkers, or bikers? Are these employees, students, visitors or others? |
| **Collisions** |
| * 1. In the project design, have you considered collisions involving vehicles, pedestrians and bicyclists along the route of the facility? If so, what resources have you consulted? |
| 1. **PLANS, POLICIES AND PROCESS** |
| **Plans** |
| * 1. Do any adopted plans call for the development of transit access or service, pedestrian, or bicycle facilities on, crossing, or adjacent to the proposed facility/project? If yes, list the applicable plan(s) and section(s). |
| * 1. Is the proposed project consistent with these plans? |
| **Policies, Design Standards & Guidelines** |
| * 1. Are there any local, statewide or federal policies that call for incorporating transit users, pedestrian and/or bicycle facilities into this project? If so what are they and have these policies been followed? |
| * 1. Does the project meet street, vehicle, transit, pedestrian and/or bicycle facility applicable design standards or guidelines? If not, please explain why. |
| * 1. If there have been any stakeholder or public meetings during which the proposed project has been discussed, what comments have been made regarding features for all modes of travel? |
| 1. **THE PROJECT** |
| **Project Scope** |
| * 1. What features, if any, are included for traffic calming, place-making, transit operations, transit access, pedestrians and/or bicyclists in the proposed project design? (Attach design diagrams if available) |
| **Hindering Pedestrians or Bicyclists** |
| * 1. Will the proposed project remove an existing transit access, pedestrian, or bicycle facility, or block or hinder transit access, pedestrian movement or bike travel? If yes, please describe situation in detail. |
| * 1. If the proposed project does not incorporate both pedestrian and bicycle facilities, or if the proposed project would hinder pedestrian or bike travel, list the reasons why the project is being proposed as designed. |
| * + 1. Cost (What would the cost of the transit access, pedestrian and/or bike facilities add to the total project cost? Proportion of total project cost?) |
| * + 1. Right-of-way (Is the right-of-way necessary to add facilities for all modes of travel unavailable? Did an analysis lead to this conclusion?) |
| * + 1. Other (Please explain.) |
| **Construction** |
| * 1. How will transit operations, access for transit, pedestrians and/or bicycles be maintained during project construction? |
| **Ongoing Maintenance** |
| * 1. What agency will be responsible for ongoing maintenance of the facility and how will this be budgeted? |

**For Internal Tracking Only**

1. How many linear feet of new sidewalk are being added with this project?

1. How many linear feet of new trail or new bike facilities are being added with this project?