

MEETING MINUTES

Spokane Regional Transportation Council Board
Thursday, July 14, 2005
SRTC Office - Intermodal Center – Third Floor
Spokane, Washington

1. Call to Order

The meeting of the Spokane Regional Transportation Council was called to order by Chair, Ms. Amy Jo Sooy, at 1:40 pm.

2. Roll Call/Record of Attendance

Board Members in Attendance:

Jerry Lenzi, WSDOT - Eastern Region
Todd Mielke, Spokane County Commissioner
Gary Schimmels, City of Spokane Valley (Vice Chair)
Joe Shogan, City of Spokane Council Member
Amy Jo Sooy, Small Towns Representative (Chair)
Dale Stedman, Washington State Transportation Commission

Board Members Absent:

Brenda Redell, Spokane Transit Authority Representative
Mark Richard, Spokane County Commissioner
Dennis Hession, City of Spokane Council Member
Bill Brannon, Private Sector Representative (Alternate)
Pat Dalton, Legal Counsel

Guests Present:

Bob Brueggeman, TTC
Neil Kersten, City of Spokane Valley

Staff Present:

Glenn Miles, Transportation Manager
Judy Hazard, Administrative Assistant

3. Approval of June Meeting Minutes.

Mr. Joe Shogan made a motion to approve the June 9, 2005 meeting minutes. Mr. Jerry Lenzi seconded the motion, which was unanimously approved.

4. Committee Reports.

a) Transportation Technical Committee Report

Mr. Bob Brueggeman reported on last month's TTC meeting. He indicated that all the jurisdictions gave their report on the season's construction schedule. The members received updates on regional concurrency, VISUM modeling, Bridging the Valley, and the Home Interview Survey.

5. Administrative Matters.

a) Approval of June Vouchers

Mr. Gary Schimmels made a motion to approve the payment of the June 2005 voucher list in the amount of \$248,378.66. Mr. Todd Mielke seconded the motion, which was unanimously approved.

b) 2005-2007 TIP Amendment #3

WSDOT requested approval of Amendment #3 to the 2005-2007 TIP. These projects were funded in the last State legislative session. In order for the projects to move forward they must be added to the TIP.

Funding Change – I-90/Harvard Road Pedestrian Overcrossing

Projects to be added:

- SR 902 Medical Lake Interchange – Install Traffic Signals
- State Highways in South Spokane County – Install Guardrail, Improve Roadside

Mr. Dale Stedman made a motion to adopt Amendment #3 to the 2005-2007 Transportation Improvement Program for the WSDOT. Mr. Joe Shogan seconded the motion, which was unanimously approved.

c) 2006 SRTC Budget - Draft

The Board Members were given a copy of the draft 2006 SRTC Budget along with a narrative explanation of the budget showing significant changes between the 2005 and the draft 2006 Budget.

Mr. Dale Stedman made a motion to approve the calendar year 2006 SRTC Budget. Mr. Joe Shogan seconded the motion, which was unanimously approved.

6. SRTC Board Member Comments.

Mr. Joe Shogan stated the traffic on the north side of Spokane is getting very congested and a solution needs to be found.

Mr. Dale Stedman initiated a discussion regarding the possible repeal of the three-cent per gallon gas tax. All the Board Members contributed to the discussion.

7. Transportation Manager's Report.

Mr. Glenn Miles stated that the Transportation Improvement Board will be meeting in Spokane July 21st and 22nd. Mr. Miles will be giving a presentation on local projects.

Local jurisdictions are being contacted regarding the 2004-2006 Statewide Transportation Enhancements Program. \$2.4 million is available for non-traditional road projects such as bike trails, historic transportation facilities etc. Eve Nelson, SRTC staff will be heading up this program at SRTC.

Mr. Miles advised SRTC is advertising for a Transportation Planner position.

8. Old Business.

a) RFP For Incident Response Signal Timing Plan Development for SRTMC

A Request for Proposals for Incident Response Signal Timing Plan Development for the Spokane Regional Transportation Management Center (SRTMC) was released. Proposals were received from Siemens, DKS, and TransCorp. The SRTMC Operating Board members are reviewing the proposals and will be meeting on July 18th. At that time they will make a decision relative to the proposals.

b) Bridging the Valley

It is anticipated the final contract will be signed shortly. HDR expects to have the final plans and specifications completed in nine months. If this occurs, a bid for actual construction can go out in January with a start date in April for the Havana Street Overpass. Mr. Miles gave an update on the status of the Transportation Bill.

c) Home Interview Survey

The Home Interview Survey has been completed. Nustats delivered more data than required. Data was received for 12,000 trips, which was 1,825 households. The data showed that on an average, 11 trips are made per household in the urban area and 6 ½ trips per household in the rural area.

9. New Business.

No new business was presented at this time.

10. Public Comments.

No public comments were received at this time.

11. Executive Session for Personnel Matter.

At 2:25 pm, Chair, Ms Amy Jo Sooy called an Executive Session and asked everyone except the Board Members to leave the room for approximately 15 minutes.

At 2:55 pm everyone was invited back into the room.

The Executive Session was held in order to discuss Mr. Glenn Miles performance evaluation. At last month's Board meeting, after an Executive Session held on the same subject matter, it was agreed the Board Members would be provided with certain documents relative to compensation and benefits, which they would review prior to today's Executive Session in order to complete the performance evaluation. The members indicated Mr. Miles received a very favorable review.

Mr. Todd Mielke made a motion to increase SRTC Transportation Manager, Glenn Miles, base pay by 2.3% along with an increase in his car allowance from \$150 to \$300 per month. These increases go into effect July 1, 2005. Mr. Joe Shogan seconded the motion, which was unanimously approved.

The Board Members agreed that they will hold themselves responsible to hold a performance evaluation for Mr. Miles every year. They will begin the process in the beginning of the fourth quarter with completion to be by the end of the fourth quarter.

12. Adjournment.

There being no further business before the Spokane Regional Transportation Council Board, the meeting was adjourned at 3:00 pm.

JUDY HAZARD
Recording Secretary